

PREREQUISITE WAIVER REQUEST

This waiver only allows the courses to be taken out of recommended order. The student is still required to take the prerequisite course.

IPS degree programs are carefully constructed to advance students through sequenced acquisition of knowledge, with more advanced courses building on introductory or foundational courses. Some advanced courses require students to complete foundational courses as prerequisites. The prerequisites not only ensure that individual students are equipped for advanced courses; they also enable faculty and other students in the class to presume that all students in the course have sufficient preliminary knowledge and skills and to proceed at a more in-depth level. Course prerequisites, therefore, are for the individual and common good.

Students in IPS degree programs should plan carefully to ensure that required courses are taken in the proper sequence. In limited circumstances, course prerequisites may be waived if: (a) they are not required for a students' degree program; or (b) cannot be completed in proper sequence due to IPS course scheduling. Students must explain why they must take the courses out of order (e.g., they are graduating before the course will be offered again) and provide an account of their readiness for the advanced course they desire to take (e.g., having taken courses similar to the prerequisite course as an undergrad) is necessary before a waiver will be granted.

Students requesting permission to take a course with a prerequisite requirement prior to or concomitantly with the prerequisite course must complete this form and submit it the Office of Student Services c/o Bianca Bulliner.

- *Please fill out ONE sheet for every prerequisite waiver request.
- *Requests must be made in consultation with your academic advisor.

Student Name: _____ LUC ID# _____

LUC E-mail: _____ Degree: _____

Date: _____

Course Title and Number of Prerequisite Course: _____

Course Title and Number of Course Requiring the Prerequisite: _____

Reason student is unable to complete the prerequisite course prior to registering for desired course:

Indication of student readiness for the advanced course (including relevant background):

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To be completed by office:

Advisor: _____ Date: _____

Instructor of Record for Course Requiring Prerequisite: _____ Date: _____