



Office of Research Services
Internal Research Awards: Book Subvention
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Book Subvention Grant Program 2011 – 2012 Academic Year

Tenure and tenure-track faculty may apply for a book subvention for up to \$2,000.

Purpose of Award

To aid faculty in publishing scholarly books accepted by university presses.

Eligibility

Lakeside tenure and tenure-track faculty are eligible to apply. Loyola University does not provide financial support for work published by commercial presses or by other publishing organizations even where those entities are based within, or otherwise associated with a university. Applications for subvention will only be accepted when the completed manuscript has been formally accepted by a publisher.

Application

Your application must include the following:

- a. A one to two page statement describing the book to be published, specifying the topic, length, nature of the work (such as, monograph, edited work, compendium, or translation) and its importance to your discipline.
- b. A copy of a letter of agreement or a contract from a university press and a copy of the publisher's policy on subvention (if not already included as part of the contract or agreement letter).
- c. If you received book subvention funds within the last three years, indicate when these funds were awarded and the nature of the publication for which they were used.
- d. A detailed budget and explanation of the expenses to which the subvention would be applied. Wherever possible, expenses should be itemized.
- e. A full and current *Curriculum Vitae*.

Submission

Applications may be submitted at any time. To apply, [click here](#).