

**LOYOLA UNIVERSITY CHICAGO
SCHOOL OF EDUCATION**

GUIDELINES FOR THE APPROVAL OF NEW PROGRAMS

1. PROPOSED NEW PROGRAM:

- Title of the proposed program or major:
- Degree or Certificate to be offered:
- Credit Hours for program completion:
- Program emphasis (concisely stated):

2. PROGRAM DESCRIPTION

- Rationale:
 - What is the rationale or justification for the proposed program?
 - What are strengths of the proposed program?
 - How distinctive is the new program from others presently offered within the School of Education?
 - How does the new program reflect the SOE's mission and goals?
- Market:
 - What is the market for this program? (Discuss new external and internal markets.)
 - What information suggests that the new program will attract prospective students?

3. CURRICULUM:

- Describe the program's desired learning outcomes
- Core courses and credit hours (If applicable, please place an asterisk next to any new courses not yet approved by the Curriculum Committee and attach a New Course Proposal(s) for these course(s):
- Recommended list of elective courses:
- School of Education Conceptual Framework Standards:
 - How will the SOE Conceptual Framework Standards be assessed in this new curriculum?
 - In which courses, if any, will the Illinois State Board of Education (ISBE) or Specialized Professional Association (SPA) Standards be assessed in this program? If so, how will these be assessed?
- Describe the program's culminating experience