LOYOLA UNIVERSITY CHICAGO

Preparing people to lead extraordinary lives

QUALIFYING INFORMATION REQUIRED FOR CERTIFICATION

The information below is taken from the Illinois State Board of Education (ISBE) certification requirements. We share this information with you to inform you that if you fall into one of the categories below, you may not qualify for certification as a school psychologist in the state of Illinois.

Qualifying Information Required for Certification

When applying for your certificate, if you answer "yes" to questions 1-6 listed below, supporting documentation will be required by ISBE in order to evaluate your ability for certification.

1. Are you a U.S. Citizen?
   If not, you must provide proof of legal presence and eligibility for employment. You also must file the form ISBE 73-91 ***Notice of Intent to Become a U.S. Citizen****.*

2.Have you ever had a certificate denied, suspended or revoked in Illinois or any other state?

3.Have you ever been convicted of a felony, or any sex, narcotics or drug offence in Illinois or any other state?
   DUI convictions for alcohol do not require a "yes" answer to the above question. Depending on the severity of the felony, sex, narcotic, or drug offense, you may never be able to receive a teaching certificate.

4.Have you failed to file a tax return with the Illinois Department of Revenue, or failed to pay any tax, penalty, or interest owed or any final assessment of same for any tax as required by laws administered by that Department that was not subsequently resolved to the Department's satisfaction?

5.Have you ever been named by a state agency responsible for child welfare as a perpetrator in an indicated report of child abuse or neglect if such report was not reversed after exhaustion of any appeal?

6.Are you in default of an Illinois student loan for which you have failed to establish a satisfactory repayment plan with the Illinois Student Assistance Commission?

7.Applicants must sign and date the following statement:

   I certify, under penalty of perjury, that I am not more than 30 days delinquent in complying with a child support order. I understand that failure to so certify shall result in disciplinary action and making a false statement may subject me to contempt of court.

   If you are unable to sign this statement, then ISBE will require official

documentation (typically provided by the court) regarding the plan for payment of back child support.

Individuals seeking a teaching, school service personnel, or administrative certificate in the state of Illinois are hereby advised that certain convictions may prohibit certification and/or employment in Illinois public schools. It is the responsibility of the candidate to examine school code requirements regarding certification and employment (see School Code: 105 ILCS 5/21-23, 10-21.9 at ww.ilga.gov).

Candidates are hereby advised to disclose any prior convictions on the felony questionnaires and the certification application. Failure to do so may result in non-issuance or revocation of a certificate in the state of Illinois. Individuals are advised to seek legal counsel concerning all convictions whereby certification and/or employment may be prohibited in Illinois public schools

Please sign below, stating that you have been informed about the existence of these stipulations for certification.

Name _____

Signature _____

Date _____