





## **STUDENT TEACHING APPLICATION WEBSITE**

The application for student teaching is now online. You must have Microsoft Word 97 to open the document. Microsoft Word 97 is available at all of the computer labs on campus if you do not have access to this program at home.

The web address for the student teaching application is:

<http://www.luc.edu/education/common/studentapp.html>

If you are unable to open this document, please stop by the School of Education Office of Student Academic Services for assistance.

Lake Shore Campus  
Mundelein Skyscraper 305

Water Tower Campus  
Lewis Towers, 11<sup>th</sup> Floor



**Undergraduate Application for Degree Conferment**

School of Education  
Water Tower Campus  
820 N. Michigan, 1157  
Chicago, IL 60611

Phone: (312) 915-6968  
Fax: (312) 915-6630

Expected graduation date:  May (deadline October 1)     August (deadline October 1)     December (deadline April 1)

This application must be received by the School of Education by the published deadline (see below); failure to meet the deadline may result in a delay of the conferral of the degree. After your graduation is received and reviewed, the Academic Advisor will send an email notifying you of your graduation status.

**This application is valid for one degree-conferral date only. If the degree is not conferred as of the date noted below, a new application is required for a subsequent degree-conferral date.**

(Please print your name as you want it to appear on your diploma.)

\_\_\_\_\_  
Last Name                                      First Name                                      Middle                                      Social Security Number

\_\_\_\_\_  
Street Address (Address to which diploma will be mailed)                                      City                                      State                                      Zip Code

\_\_\_\_\_  
Home Phone                                      Current Phone (if different)                                      Email Address

Please indicate your program:                                       Elementary Education                                       Special Education

Please indicate your minor (if applicable):\* \_\_\_\_\_

\* Minors will not be conferred unless a minor card has been signed by the appropriate department and submitted to the School of Education.

Are you in the Honors Program?     Yes                                       No

**Commencement Ceremony**

The School of Education's commencement ceremony is held once per academic year in May. Early in the spring semester, the School of Education will provide information on the ceremony to recent graduates (i.e., those who received a degree in August or December of the previous year) and to students who expect to complete all degree requirements by the end of the academic year. If you address changes and you are planning to attend the ceremony, it is your responsibility to inform the Office of Student Academic Services of your new address.

**Please do not write below this line**

**Academic Honors** \_\_\_\_\_ **Hours Completed** \_\_\_\_\_ (as of \_\_\_\_\_)

**In Progress**

**To Be Taken**

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Interview completion date (email) \_\_\_\_\_