

STUDENT FINANCIAL ASSISTANCE



Preparing people to lead extraordinary lives

2007–2008 FEDERAL WORK-STUDY COMMUNITY SERVICE AUTHORIZATION FOR SUMMER 2008 – SUMMER SESSION A

Student Name: _____ (Please print)

Loyola ID: _____ (Your 11-digit Loyola ID number is on your student ID card or Financial Aid Award.)

Federal Work-Study Award: \$ 1,500.00 for Summer 2008 Session A.

The above student is enrolled in a Summer course and eligible to work in a Federal Work-Study position through Loyola University Chicago. The award indicated above reflects the student’s maximum potential Federal Work-Study earnings for the Summer 2008 Session A.

Beginning date of Federal Work-Study award: 5/11/2008

Ending date of Federal Work-Study award: 6/30/2008

A Federal Work Study award does not guarantee employment. To find a position, review the Job Listings on the Web at: www.luc.edu/finaid.shtml. Then, contact the employer to try to get an interview. Bring this authorization to any interviews to verify your eligibility for a Federal Work-Study position.

Note: Federal Work-Study award eligibility may be reduced if changes are made to a student’s financial aid award. If an award is reduced, the student is notified with a Revised Award. Ultimately, it is the student’s responsibility to ensure earnings do not exceed the award.

OSFA Signature _____

Date _____

Community Service Employer Only: When you hire a Federal Work-Study student, please complete this form and forward it to Loyola University Chicago.

From: _____ (Contact’s Name)

_____ (Agency)

_____ (Address)

Re: I have hired the Loyola University Chicago Federal Work-Study student named above.

Hourly Rate: _____

Hours per Week _____

Start Date: _____

Position Title: _____

I agree to submit reimbursement claims to Loyola University Chicago on a monthly basis and will monitor the student’s earnings, ensuring the award indicated above is not exceeded.

Signature: _____ (Agency Contact/Supervisor)

Date: _____