

STUDENT FINANCIAL ASSISTANCE

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Scan completed form and E-mail to finaidforms@luc.edu



Preparing people to lead extraordinary lives

**2009-2010 Special Circumstance Appeal
 Loyola Guarantee Application**

Student Name: _____ **Loyola ID:** _____
 (Please print) (11 digits starting with 0000)

This form will allow you to request special consideration of your unique financial circumstances for 2009–2010.

The Loyola Guarantee assures that every student will have the opportunity to complete a Loyola degree. Therefore, if a family experiences a significant income loss that causes a substantial change in financial status, Loyola will work with students and their families to ensure they may be able to continue their studies at Loyola.

- Start by answering questions 1-3 below.
- Next, complete the relevant sections of the appeal form as fully as possible. Attach additional sheets, if needed, to fully explain your situation.
- Attach all relevant documentation of the situation (for example, loss of job appeals usually must include unemployment benefits statements and final pay stub from employer).

Copies of the most recently filed federal income tax returns for both parent and student must be attached. Tax returns must be signed, with all schedules and W-2 Forms attached (if they have not been previously requested and submitted for this academic year). Appeals submitted without tax documents will not be processed.

- Finally, submit all documents: by mail, fax, or scan and email. Addresses listed above.

1. My parent applied for a Federal PLUS Loan for this academic year.	Y	N	N/A
If yes, was the Federal PLUS Loan approved?	Y	N	N/A
2. I applied for a credit-based alternative loan academic year.	Y	N	
If yes, was the loan approved?	Y	N	

3. Indicate below which financial circumstances are impacting your family.

- | | |
|---|--|
| <input type="checkbox"/> Private School Tuition | <input type="checkbox"/> Decrease in Income/Loss of Job |
| <input type="checkbox"/> Medical/Dental Expenses | <input type="checkbox"/> Parents' Enrollment in College |
| <input type="checkbox"/> Other Special Circumstances —Please fully explain the financial circumstance. Attach additional sheets, if needed, and include appropriate documentation. We cannot adjust for mortgage or car expenses, bankruptcy, credit card debt, leisure activities or other students in college. | |

Certification Statement:

All of the information provided by me or any other person on this form is accurate and complete to the best of my knowledge. If requested, we agree to give proof of the information we have provided on this form. Proof may include court documents, canceled checks, etc. Failure to provide the requested information will result in denial of the appeal.

_____ Student Signature	_____ Date
_____ Mother/Stepmother's Signature	_____ Date
_____ Father/Stepfather's Signature	_____ Date



1U 2010



Student Name: _____

Loyola ID: _____

Private Elementary and/or Secondary School Tuition

The Office of Student Financial Assistance at Loyola realizes that private elementary and secondary school education can be a significant expense. By completing the following, you are requesting a re-evaluation of your financial aid eligibility because of payment of private school tuition expenses during the academic year 2009–2010.

Note: Include tuition expenses for private education only. College, day care or preschool tuitions are not eligible for consideration. Book, bus and fee expenses are not taken into account.

A copy of a 2009–2010 tuition statement or notification for future tuition must be attached.

<u>Family Member</u>	<u>School</u>	<u>Age/ Grade</u>	<u>Tuition</u>	<u>Financial Aid</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Parents' Enrollment in College

I, _____ parent of _____, certify that I am attending college at _____ (name of college) at least half-time (six credit hours or more) for at least one term during the 2009–2010 academic year. **I have enclosed a copy of my next term's course registration and billing statement.**

- Are you enrolled in a degree or certificate program that leads to a recognized educational credential (e.g. B.A., B.S., A.A., M.S., etc)? Check with your college admission office if you are unsure of your admission status. Yes No
- What is the total amount of financial assistance you will receive for 2009-2010, excluding employer tuition assistance?

- List below the number of credit hours and tuition charged for each term.

<u>Terms</u>	<u>Number of Credit Hours</u>	<u>Tuition Charged</u>	<u>Amount of Employer Tuition Assistance</u>
Fall 2009	_____	\$ _____	\$ _____
Winter 09/10	_____	\$ _____	\$ _____
Spring 2010	_____	\$ _____	\$ _____

