

Electronic Funds Transfer Requisition
Non-Repetitive Wire Transfer



**LOYOLA
UNIVERSITY
CHICAGO**

Preparing people to lead extraordinary lives

Department _____

Remarks-Intended Use of Wire _____

Dollar Value (if funds are to be transferred in a foreign currency note type of foreign currency)

Receiving Bank Name _____

Receiving Bank City, State & Country _____

US - ABA Routing Number or
Foreign - Swift or BIC Code _____

Beneficiary Account Name _____

Beneficiary Account Number
(Foreign IBAN number) _____

Attention (If Applicable) _____

Further Credit (If Applicable) _____

Charge Budget or General Ledger Account No. _____

Desired Transaction Date _____

Requested by: _____ Date: _____

Budget Administrator (print): _____ Date: _____

Budget Administrator (sign): _____ Date: _____

Accounts Payable (sign): _____ Date: _____

General Accounting or SPA: _____ Date: _____

Initiation and Confirmation (For Use by LUC Treasurer's Office Only)

Initiated by _____ Date: _____

Reference No. _____

Confirmed by _____ Date: _____
