

**Council of Graduate School Programs
Loyola University Chicago
Regular Meeting
Friday, April 18, 2008
WTC, 25 E. Pearson, Kasbeer Hall**

MINUTES

Members Present: Kenneth Byron, Pamela Caughie, Erwin Epstein, Pamela Fenning, Anne Figert, Terry Grande, Andrew Harrington, Suzanne Kaufman, Holly Kramer, Ruben Mestril, Prudence Moylan, E.J. Neafsey, Victor Ottati, Kayhan Parsi, Peter Sanchez, Lee Schmidt, Suzette Speight, Thomas Tobin, S.J., Maria Trakas (student), Karen Visick, and Terry E. Williams.

Members Excused: Gad Bensinger, Andrew Cutrofello, Marilyn Krogh, Phong Le, and Mary Manteuffel.

Members Not Present: Ana Bedard (student), Mitchell Denning, Olympia Gonzalez, Robert Halpern, Amy Herrold (student), Maggie Labinski (student), Joseph Mayne, Terry Northcut, Timothy O'Brien, Ken Olsen.

Graduate School Deans Present: Samuel Attah, Nicole Lassahn, Patricia Mooney-Melvin, Frederick Wezeman.

Call to Order

Dr. Kayhan Parsi, Chair of the Council, called the meeting to order at 1:05 p.m.

Approval of the Minutes

Dr. Parsi asked if there were any revisions to the draft of the minutes of the March 30, 2008 regular meeting. There were none. *The Council approved the minutes unanimously.*

Announcements/Campus Reports

Dr. Attah reported on the success of the International Festival and the research symposium.

Curriculum Review Committee

The CRC considered on course re-submission, three new courses, and on course title/number change. *The Council voted unanimously to approve all items:*

- CRME 431, Grant Writing: This course proposal is meant to be an elective for the Masters Program in Clinical Research Methods and Epidemiology. This is a resubmission primarily because the course was found to be lacking in detail and some reviewers questioned whether a course on grant-writing should be part of the graduate curriculum (for credit). Reviewers noted that the revised syllabus is much better in that it provides much more detail. The outside reviewers made specific suggestions to enhance the value and graduate dimension of the course:

- Students should find an existing NIH RFP that would suit their research project.
- Students should write proposals for a real research project, as we recommended at the last meeting (One outside reviewer suggested they do it for their Master's research project).
- The course must include training on IRB procedures.

The curriculum review committee strongly recommends that the course either include the above recommendations or explain why the recommendations are not necessary.

The CRC recommends that the Council approve this course with the condition that the recommendations above be incorporated into the syllabus.

- PSYC 518, Cognitive Behavior Therapy: This course will be a replacement for a special topics course. Since the department is doing away with special topics courses and believes this is an essential course, it is proposing to make this a permanent course. The course will cover theory and treatment strategies of cognitive behavior therapy. The outside reviewers believe the course is important, but made two recommendations -- that the syllabus use more recent literature (1992 textbook, for example), and that the course give more space to the literature on underserved (minority) populations. The curriculum committee agrees that this is an important course but that the literature in the course should be updated.

The CRC recommends that the Council approve this new course with the understanding that the literature will be updated.

- PSYC 560, Human Diversity: This course will “provide a foundation in human diversity as it relates to the practice of clinical psychology” to “challenge students to think critically about the influence of human diversity on their psychological practice, research, and teaching.” Both outside reviewers stated that this is a good course. One reviewer, however, suggested that the course update its literature (more recent scholarship) and offered help in doing this. This reviewer also thought that the course was trying to encompass too much (“scope is too ambitious”). Finally, the reviewer suggested that more than one professor teach the course since diversity is difficult to teach with only one person doing it. The committee believes that the suggestions above need to be seriously considered before the course is finalized.

The CRC recommends that the council approve this course proposal as long as the recommendations are incorporated (particularly updating the literature).

- CPSY 427, Counseling Psychology – Community and School Counseling: This course has been offered as a special topics course and will now become a permanent course. The course will examine community counseling as a helping profession and help students develop their professional presentation skills. Outside reviewers found no problems with the course, although one suggested that the University's social justice mission be incorporated. The curriculum review committee believes that this is a good course, but

had two, minor recommendations -- first, the instructor should reconsider having half the course be led by students; second, the writing assignment might be a bit short for a graduate course.

The CRC recommends that the council approve this course proposal.

- ELPS 419, Administrative Leadership in Higher Education: This course has been taught for several years as 429 with a different title. The course is designed to provide foundational grounding in leadership theory and research. The program is asking for a title and number change.

The CRC recommends that the council approve this course title and number change.

Awards Committee

Dr. Suzette Speight announced the Thesis and Dissertation Awards. Dr. Pamela Caughie raised questions about the selection process for the Graduate Faculty Member of the Year. Discussion ensued. It was the sense of the Council that the competition had been run appropriately.

- **Dissertation Awards**

Professional Schools

Two nominees

Jennifer Caldwell—Education, Counseling Psychology

Natural and Biomedical Sciences

One nominee

Yuanbin Chen—Molecular Biology

Humanities

Three nominees

Javier Orozco—Theology

Social Sciences

No nominees, no award

- **Theses Awards**

There was only one nominee for all discipline areas.

Professional Schools

Carrie Rackers—Education, Cultural & Educational Policy Studies

Nominating Committee

The following people were nominated and approved by acclamation:

Chair: Holly Kramer

Chair-Elect: Anne Figert

Curriculum Review Committee Chair: Terry Grande

Awards Committee Chair: Pamela Caughie

By-Laws Committee (Adhoc) Chair: Andrew Harrington

The position of Program Review Chair remains unfilled.

Dean Attoh passed out certificates of achievement for service to the Council. The following people received citations:

Kayhan Parsi – Chair

Ruben Mestril – Chair Elect

Suzette Speight – Awards Committee Chair

Peter Sanchez – Curriculum Review Committee Chair

The Dean also thanked the student representatives for their service to the Council.

Dean's Report

- The Dean reviewed the *Guidelines for Developing Graduate Programs Abroad: The Graduate School, Loyola University Chicago*. He received the go-ahead from the Council to take these to the Provost.
- The Dean brought Council up-to-date on the status of the Endowment. Funds from the endowment won't activate until AY2009-2010. As a result, the Dean was not able to provide the MA awards to deserving students as anticipated.
- The Dean announced that the Graduate School had increased the amount of the travel award for students giving papers at professional meetings as well as increased the number of awards available.
- The Dean announced that there will be more service opportunities, special events, and workshops for graduate students in AY 2008-2009.
- The Dean brought the Council up-to-date about the Ph.D. Completion Project.
- The Dean announced the 2008 Illinois Association of Graduate School meeting. The theme of the meetings is Graduate Education and the Public Good.

- The Dean announced that the Graduate School planned to revisit its academic policies and begin both enhancing and streamlining them.
- The Dean stressed the importance of diversity among the graduate student population. He commended the graduate programs for moving forward on this issue but indicated that more attention needed to be directed towards this issue. He indicated that the Graduate School will provide some support for this but asked Council members to use program resources as well.
- The Dean identified several future issues for discussion: internationalization, interdisciplinarity, enhancement of research productivity, and community engagement.

Open Discussion

Council members raised several issues for future consideration. These included: mechanics of interdisciplinary program development, recruitment, interpretation of rankings, health insurance, the relationship between the Jesuit mission and educational values, and the role of non-PhD programs.

Adjournment

The meeting was adjourned at 2:40 p.m.