

**Council of Graduate School Programs
Loyola University Chicago**

**Regular Meeting
March 18, 2005**

25 East Pearson, Rubloff Reception Room, Water Tower Campus

MINUTES

[Approved on April 15, 2005]

Members Present: Gad Bensinger, Barney Berlin, Susana Cavallo, Andrew Cutrofello, Robert Di Vito, Janis Fine, Thackery Gray, Maureen Hellwig, Kathleen Kannass (for Grayson Holmbeck), Robert Ludwig, Bernard McMahon, Patricia Mooney-Melvin, Ronald Morgan, Kayhan Parsi, Susan Penckofer, Peter Sanchez, Loretta Stalans, George Thiruvathukal, Carl Toney, Elizabeth Vera, Karen Visick, Peter Whalley (for Judith Wittner), Alan Wolfe.

Members Excused: George Battaglia, Allen Frantzen, Grayson Holmbeck, Nicole Truog, Judith Wittner.

Members Not Present: Stephen Doty, Terry Grande, Robert Halpern, James Keenan, Jong-Ho Lee, Mary Manteuffel, Ruben Mestrl, E.J. Neafsey, Terry Northcut, Ken Olsen, Jamie Scalleta.

Graduate School Deans: Fred Kniss, Nicole Lassahn, Fred Wezeman.

Visitors: None.

Call to Order

Loretta Stalans, standing in for Allen Frantzen, chair of the Council, called the meeting to order at 1:00 p.m. Dr. Stalans also made one change to the agenda, so that the Awards Committee report would be treated with the other committee reports. She also asked if anyone wanted to discuss the consent agenda item; Dr. Bensinger asked to have a discussion so the item was taken off the consent agenda.

Approval of the Minutes of the Past Meeting

Dr. Stalans asked if there were any revisions to the draft of the minutes of the February 18, 2005 regular meeting. There were none. The Council approved the minutes by a unanimous voice vote.

Dean's Report

Interim Dean Fred Kniss distributed a written report and discussed its contents.

Chair's Report

Dr. Stalans asked for nominations for next year's Awards Committee.

Awards Committee Report

George Thiruvathukal, Chair of the Awards Committee, discussed the invitations the committee has sent to students and faculty to nominate students for the various awards. He also solicited nominations for graduate faculty member of the year and answered questions about the evaluation procedures.

Curriculum Review Committee Report

Elizabeth Vera, Chair of the Curriculum Committee, provided a summary of the proposed changes to the Sociology curriculum and Peter Whalley answered questions about the changes. Discussion followed. The changes were approved by a unanimous voice vote.

Program Review Committee Report

Patricia Mooney-Melvin, chair of the Program Review Committee, presented an overview of some of the advantages of the new program review procedures and took questions about upcoming program review timetables.

Bylaws Committee Report

Barney Berlin, Chair of the Bylaws Committee, introduced two proposed changes to the Bylaws:

1. that the Council form a standing awards committee and
2. that the Bylaws be amended to reflect the changes to the program review process

Following the two-step process required for changes to the Bylaws, these changes were presented for consideration and discussion at this meeting; this completes the first step of this process. As the second step, the changes will be voted on at the next meeting.

New Business

There was no new business.

Adjournment

The meeting was adjourned at 2:05 p.m.