

**Council of Graduate School Programs
Loyola University Chicago
Regular Meeting
Friday, September 16, 2005
25 East Pearson, Kasbeer Hall, Water Tower Campus**

**MINUTES
Approved on October 21, 2005**

Members Present: Barney Berlin, Matthew Butcher (student), Pamela Caughie, Andrew Cutroffello, Stephen Doty, Lynne Golomb, Olympia González, Terry Grande, Stanley Lorens (pharmacology, for Kenneth Byron), Robert Ludwig, Bernie McMahon (library), Ruben Mestril, Patricia Mooney-Melvin, Ken Olsen, Kayhan Parsi, Susan Penckofer, Lou Rizzo (student), Robert Roemer, Grace Scrimgeour (student), Loretta Stalans (chair), George Thiruvathukal (chair-elect), Scott Tindale, Karen Visick, Peter Whalley.

Members Excused: Kenneth Byron, Robert Di Vito, Gregory Dobrov, Janis Fine, Thackery Gray, Maureen Hellwig, Mary Manteuffel, Terry Northcut, Peter Sánchez, Elizabeth Vera, Fred Wezeman (associate dean).

Members Not Present: Robert Halpern, John Karavitis (student), E.J. Neafsey, Jennifer Parks, Alan Wolfe.

Graduate School Deans: Sam Attoh, Nicole Lassahn, Konstantin Läufer.

Call to Order

Loretta Stalans, chair of the Council, called the meeting to order at 1:03 p.m.

Approval of the Minutes of the Past Meeting

Dr. Stalans asked if there were any revisions to the draft of the minutes of the April 15, 2005, regular meeting. There were none. *The Council approved the minutes by voice vote with one abstention.*

Dean's Report

Dean Attoh distributed a written report on strategic directions, priorities, and plans for a development program.

Based on a Council member's request, the Council discussed the topic of graduate student stipends and health insurance for graduate students. As several Council members noted, because health insurance eligibility at the lower group rate is no longer tied to full-time student status, students' health insurance coverage has been affected, sometimes in conflict with department policies. Several Council members also noted the need to raise graduate student stipends and believed that faculty input into this process was essential. Other issues were also raised.

The following motion was brought forth:

Sufficient time should be given to allow participation from all departments and deans so that a sound decision on stipends levels and health insurance coverage can be made. The Council of Graduate School Programs urges decision makers to allow a participatory process that includes sufficient time for consultation with students, faculty, and deans.

Discussion followed. *The motion passed by unanimous voice vote.*

The following motion was brought forth:

The Council of Graduate School Programs recommends moving stipend and tuition fellowship budget back to the Dean of the Graduate School. Until such time the Council of Graduate School Programs recommends that any decisions made about stipend levels be made only in consultation with the Dean of the Graduate School.

Discussion followed. *The motion passed by voice vote with one opposed, four abstentions.*

Given the lengthy discussion on graduate student stipends, Dr. Stalans requested approval to move the discussion of the graduate school's mission statement and strategic plans to the October meeting. Council approved this change to the agenda.

Awards Committee Report

There was no report.

Bylaws Committee Report

There was no report.

Program Review Committee Report

Dr. Mooney-Melvin, chair of the Program Review Committee, recalled the faculty monitoring process described in the Program Review Committee Report presented at the April 15, 2005, Council meeting. At that meeting, a motion had been made to adopt this process. *This motion passed at today's meeting by voice vote with one abstention.*

The Council needs volunteers to serve as faculty monitors for various schools and programs under the purview of the Graduate School. Volunteers came forward for the following schools and programs:

- Chemistry: Terry Grande
- School of Social Work: Kayhan Parsi

The following schools and programs still need faculty monitors; the Council plans to look for volunteer faculty monitors during upcoming meetings.

- Mathematics and Statistics
- School of Education

Curriculum Committee Report

There was no formal report. In absence of Dr. Vera, chair of the Curriculum Committee, Dr. Stalans informed the Council that several courses in Clinical Research Methods had been reviewed and approved over the summer, as planned during the April 15 meeting of the Council:

- Biostatistics I and II
- Clinical Trials
- Epidemiology I and II
- Journal Club (one-credit seminar)
- Meta-Analysis
- Quantitative and Qualitative Methods

Old Business

There was no old business.

New Business

Dr. Grande informed the Council that the College of Arts and Sciences had formed a task force to review the compensation structure for directors of Graduate School programs. This task force is expected to present a preliminary report of its findings to the Council at the November meeting.

Adjournment

The meeting was adjourned at 2:05 p.m. A brief reception to welcome Dean Attoh followed.