

**Council of Graduate School Programs
Loyola University Chicago**

**Regular Meeting
December 3, 2004**

Lewis Towers, 13th Floor Ballroom, Water Tower Campus

MINUTES

[Approved on February 18, 2005]

Members Present: George Battaglia, Barney Berlin, Tami Casey (for Susana Cavallo), Andrew Cutrofello, Robert Di Vito, Janis Fine, Allen Frantzen, Thackery Gray, Maureen Hellwig, Grayson Holmbeck, Jong-Ho Lee, Robert Ludwig, Mary Manteuffel, Bernard McMahon, Ruben Mestril, Patricia Mooney-Melvin, Ronald Morgan, E.J. Neafsey, , Ken Olsen, Kayhan Parsi, Susan Penckofer, George Thiruvathukal, Carl Toney, Elizabeth Vera, Karen Visick, Judith Wittner, Alan Wolfe.

Members Excused: Gad Bensinger, Loretta Stalans.

Members Not Present: Susana Cavallo, Terry Grande, Robert Halpern, James Keenan, Terry Northcut, Timothy O'Brien, Jamie Scalleta, Nicole Truog.

Graduate School Deans: Marianne Gramza, Fred Kniss, Nicole Lassahn, Fred Wezeman.

Visitors: Paul Giblin, Peter Gilmour, Bob O’Gorman (IPS).

Call to Order

Allen Frantzen, chair of the Council, called the meeting to order at 1:02 p.m.

Approval of the Minutes of the Past Meeting

Dr. Frantzen asked if there were any revisions to the draft of the minutes of the October 29, 2004 regular meeting. Ken Olsen made a correction. Dr. Olsen moved that the minutes be approved with the correction. The Council approved the corrected minutes by a unanimous voice vote.

Dean's Report

Interim Dean Fred Kniss distributed a written report and discussed its contents.

Chair's Report

Chair of the Council Allen Frantzen provided a brief update on the search for a new Graduate Dean.

Curriculum Review Committee Report

1. Elizabeth Vera, Chair of the Curriculum Committee, introduced two changes requested by the Counseling Psychology Program to its degree requirements: to move required hours from 90 to 60, and to allow students to have a dissertation proposal accepted before

applying for their required internship. Dr. Vera noted that she had recused herself from the committee's discussion of these changes, and that Peter Sanchez had taken her place.

There was brief discussion. The changes were approved by a unanimous voice vote.

2. Dr. Vera moved to two new master's programs proposed by IPS: an M.A. in Social Justice and an M.A. in Spirituality.

A. M.A. in Social Justice. Dr. Vera summarized the Committee's dialogue with IPS about its concerns and IPS's responses. She noted that the Committee's recommendation was mixed. Discussion followed.

Dr. Frantzen called for a vote approving the spirit of the program and asking that the Curriculum Committee's recommendations be addressed. Patricia Mooney-Melvin called the question, which was approved by a vote of 25 in favor and 1 abstention.

B. M.A. in Spirituality. Dr. Vera again summarized the Curriculum Committee's dialogue with IPS about its concerns and the program's responses. Robert Ludwig represented IPS's responses and comments. Discussion followed.

Dr. Mooney-Melvin called the question; the program was approved with 24 in favor and one abstention.

3. Dr. Vera made one procedural comment, asking whether the committee chair should communicate directly with the program or whether these discussions should be mediated by the Graduate School. It was decided that the Curriculum Committee Chair should communicate directly with the home department about curriculum changes.

Program Review Committee Report

Dr. Mooney-Melvin, chair of the Program Review Committee, gave an update about program review activities. Discussion followed.

By-laws Committee Report

Barney Berlin, Chair of the By-laws Committee, described that committee's recommendations for changes to the awards process, namely, the formation of an *ad hoc* committee to facilitate the process of determining the Council's recommendations. Dr. Berlin moved that the Council form this committee. Dr. Mooney-Melvin seconded. Discussion followed. Dr. Olsen called the question which was approved by a unanimous voice vote.

New Business

1. Robert DiVito brought a proposal that a portion of the dissertation supervision fees paid by students be reallocated to those students' home departments to enhance the quality of the dissertation experience. Discussion followed, and the proposal was amended to include thesis supervision fees as well. Dr. Mooney-Melvin called for a vote, and the proposal was approved with one abstention.

2. Dr. Olsen moved that the Council formally thank Max Caproni for his service to the Graduate School. The proposal was approved by a unanimous voice vote.

Adjournment

The meeting was adjourned at 3:00 p.m.