

**Council of Graduate School Program
Loyola University Chicago
Regular Meeting
Friday, March 16, 2007
25EP, Room 203, Water Tower Campus**

Members Present: Ana Bedard (student), Gad Bensinger, Kenneth Byron, Anthony Cardoza, Pamela Caughie, Andrew Cutrofello, Lydia DonCarlos, Stephen Doty, Pamela Fenning, Anne Figert, Peter Gilmour (for Robert Ludwig), Terry Grande, Andrew Harrington, Nancy Hogan, Jacqueline Long, E.J. Neafsey, Jon Nilson, Ken Olsen, Kayhan Parsi, Louis Rizzo (student), Peter Sanchez, Suzette Speight, Elizabeth Vera, Terry E. Williams.

Members Excused: Olympia Gonzalez, Mary Manteuffel, Robert Roemer, Grace Scrimgeour, George Thiruvathukal, Karen Visick

Members Not Present: Antoine Aubeneau (student), Janis Fine, Robert Halpern, Holly Kramer, James Keenan, Ameet Kini, Marilyn Krogh, Terry Northcut, Diane Suter, Alan Wolfe, Nancy Zeleznik-Le.

Graduate School Deans Present: Samuel Attah, Nicole Lassahn, Patricia Mooney-Melvin.

Graduate School Deans Excused: Frederick Wezeman.

Call to Order

Dr. Kayhan Parsi, Chair Elect of the Council, called the meeting to order at 1:03 p.m.

Guest

Jennifer Longtin, Chair of the Graduate Student Advisory Council (GSAC), discussed the goals and interests of the GSAC. In particular, she stressed the importance of student issues and the desire to open lines of communication between the GSAC and the Council.

Approval of the Minutes

Dr. Parsi asked if there were any revisions to the draft of the minutes of the February 16, 2007 regular meeting. *The Council approved the minutes unanimously.*

Reinstatement Policy

Dr. Andrew Harrington presented the report of the Ad-Hoc Committee on Reinstatement. While there was general agreement that such a policy would be useful, there were numerous questions about the implementation mechanisms involved. The following issues were raised:

- Negative effect on part-time students
- Negative effect on summer cohort programs
- Concern that a one-size-fits all policy lacked fairness
- Belief that MA students would be unnecessarily penalized

After much discussion, the Council voted on the following motion:

Doctoral students engaged in dissertation supervision and Master's students at the thesis supervision stage face a reinstatement fee should they fail to maintain continuous registration. For doctoral students, the fee will be based on the dissertation supervision fee for the terms missed plus an additional penalty of \$100. For master's students in a program with a thesis requirement, the fee will be based on the based on the thesis supervision fee for the terms missed plus an additional penalty of \$100.

The Council approved the motion with 23 yes votes and 1 abstention.

Another motion was put forward as a possible solution to the problem of reinstatement for dissertation and thesis level students.

To better comply with the policy of continuous registration, the Council moves that Graduate Programs automatically register students for dissertation and thesis supervision each term they are required to be registered for such courses. Programs will inform students the week before they will be registered so that they can apply for a leave of absence if they choose.

After some discussion, Council members felt that they were not ready to pursue this strategy at this time.

By-Laws Committee

Dr. Stephen Doty presented the proposed alterations to the By-Laws regarding program changes. Council members were concerned that the By-Laws were too vague about what constituted programmatic changes. Numerous Council members expressed the belief that the Graduate Council should have greater control over curriculum issues. *The Council voted unanimously to table the By-Laws changes and subject them to greater review.* Council members asked that the Dean request that the AAUCP clarify its role in review of programmatic changes and courses.

300/400-Level Course Usage Report

Dr. Terry Grande presented the report of the Ad Hoc Committee on 300/400-level Course Usage. The Committee sent out a survey to all programs represented in the Council. A total of 19 programs responded. The data gathered by the survey indicated that many departments rely on 300-level courses to provide sufficient courses for their graduate students because of the difficulty staffing a full array of courses. Most of the programs require additional work for students taking a 300-level course. A few departments cross-list their 300-level courses with 400-level courses. The data indicated as well that the responding departments believed that this situation could be resolved by the addition of graduate faculty, the reduction of the minimum class size for graduate classes, and the provision of teaching credit for small graduate classes.

The Committee put forth five recommendations and the Council engaged in a discussion of the report. Only one of the recommendations received sufficient support to be presented as a motion. The Committee put forward the following motion:

The number of undergraduate courses that apply toward a graduate degree be capped at 2.
The motion passed with sixteen yes votes and five abstentions.

Program Review Reports

The Council continued to discuss the monitor reports introduced at the February meeting. Dr. Terry Williams presented the CURL report. Dr. Parsi spoke on behalf of the reports on the School of Education and the Department of Mathematics and Statistics. Dr. Parsi raised the issue of whether or not the Council should continue this process as the main concern when the monitor process was put into place was whether or not graduate education would get appropriate and sufficient attention during the APR process. Given the way the review process has unfolded, this has proved not to be a concern.

Discussion ensued about the usefulness of the monitor reports for the Council. While there is little opportunity for Council to have input in the APR process, the sense of the Council was that the monitor process should continue to foster transparency and share information.

Awards Committee

The committee remained without a chair and Dean Samuel Attoh asked Dr. Suzette Speight if she would talk with him about his after the meeting.

Dean's Report

Dean Attoh thanked the CAS GPDs for their cooperation during the Yardley visit. He told the Council that the Dean's Office would be generating a working document on internationalization during the summer. He also indicated that undergraduate enrollment is expected to decline in 2008. The Dean would like to begin a discussion on MA growth and development to get The Graduate School positioned to assume the growth slot currently held by undergraduate enrollment.

Adjournment

The meeting was adjourned at 3:03.