

Loyola University Chicago Council of Graduate School Programs

Regular Meeting

Friday, September 21, 2007

LT Ballroom, Beane Hall, Water Tower Campus

Members Present:

Ana Bedard
Gad Bensinger
Andrew Cutrofello
Erwin Epstein
Pamela Fenning
Anne Figert
Olympia Gonzalez
Terry Grande
Suzanne Kaufman
Maggie Labinski
Jacqueline Long
Ruben Mestril

Terry Northcut
Timothy O'Brien
Ken Olsen
Kayhan Parsi
Patricia Rupert
Peter Sanchez
Lee Schmidt
George Thiruvathukal
Thomas Tobin, S.J.
Maria Trakas
Terry Williams

Members Excused:

Pamela Caughie
Amy Herrrold
Marilyn Krogh

Mary Manteuffel
Suzanne Speight
Karen Visick

Members Not Present:

Kenneth Byron
Mitchell Denning
Steven Doty
Robert Halpern
Andrew Harrington

Holly Kramer
Phong Le
E.J. Neafsey
F. Bryan Pickett

Graduate School Staff Present:

Samuel Attoh
David Hemmings

Nicole Lassahn
Patricia Mooney-Melvin

Graduate School Staff Not Present:

Frederick Wezeman



I. Call to Order / Introductions

Convened at 1:05 p.m.

Check out postings on Blackboard site, e.g., *Graduate Dean as Pope*. On Blackboard, click on the Reports/Resources button

II. Approval of April 21, 2007 Minutes

Minutes approved by unanimous consent

III. Program and Course Changes

Curriculum Review Committee – proposal: three people and one floater. Pat Mooney-Melvin advised people requesting review to pay attention to deadlines:

For new programs: 42 days prior to approval

For course changes: 21 days prior to approval

Program changes require external review. Course changes can be done with internal review.

IV. Chair's Report

Kayhan Parsi reviewed the council Blackboard site. Question: is there a need to update previous meeting minutes? The Graduate School staff indicated that efforts are being made to get the posted minutes current.

V. Campus Reports

Kayhan Parsi suggested that briefs be prepared by LSC for LUMC, and LUMC for LSC. A council member indicated that there should be more communication between campuses; another suggested that council meetings could be expedited by posting the reports on the Blackboard site.

VI. Dean's Report

Dean Attoh reported on the goals the provost has set for the upcoming year.

Develop a conceptual framework for assessing PhD and Master's programs.

Build to national prominence by improving:

- Faculty productivity
- Scholarly productivity
 - Journal articles, books, and citations
- Research productivity, including grant activity
 - Check the Center for Measuring University Performance (<http://mup.asu.edu/index.html>)
 - Loyola currently has approx. \$40 million in external sponsored project funding, with about 90% of that secured by Maywood
- Council should weigh in on ways to encourage productivity, including teaching loads and incentives for securing grants
- Interdisciplinarity – the provost is interested in getting faculty input on ways to encourage interdisciplinary research
 - How to share FTEs and joint appointments
 - Cost and revenue sharing
 - Tuition differential
 - What is the Graduate School role in fostering research?
 - How do we make connections between the lake shore campus and the medical center?
 - This will be a pivotal year to address administration policies and procedures regarding interdisciplinarity
- Departmental research impact, strategically target resources (especially if there is a multidisciplinary aspect) to gain funding for
 - Areas of focus
 - Areas of excellence



- Graduate student outcomes
 - Two-year retention rates. If students leave, contact them and find out why.
 - Time-to-degree. Overall, an average of 6 is normal, 7 is acceptable, and 8 is too much.
- Diversity
 - Some progress made last year
 - Send invitation letters to McNair scholars
- Graduate Assistant funding
 - The more we can demonstrate we are bringing in external money, the better the case we can make for enhance internal funding for assistantships
- Graduate School magazine
 - To be sent to current and prospective donors and the university community
 - Need suggestions for students and research to highlight
- Illinois Association of Graduate Schools meeting at LUC
 - To be held Oct 21 and 22

VII. Other Items

- Invite provost to November meeting
- Draft white paper for provost
 - Kayhan will create an ad hoc committee and will post information on Blackboard