

Accessing Your Direct Deposit Information via Employee Self Service



HUMAN
RESOURCES

Home | A-



Step 1. Go to www.luc.edu/hr & click on Employee Self Service

Careers at Loyola

- Faculty Opportunities
- Staff Opportunities
- Student Employment

Faculty & Staff

Benefits

- Benefit Booklet
- Benefit Options
- Benefit Rate Sheet
- Benefit Vendor Contact

Resources

- Compensation
- Handbook
- Manager Resources
- Pay & Holiday Calendar

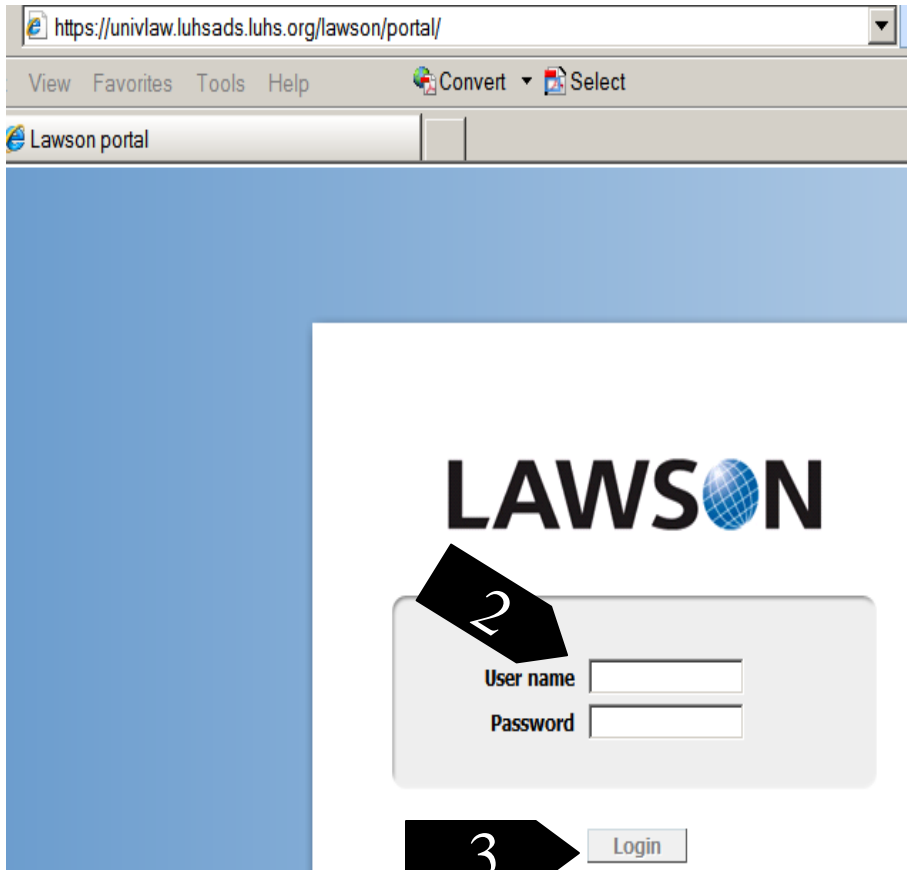
Tools

- Bias Incident Reporting System
- Employee Self Service
- KRONOS Timecard

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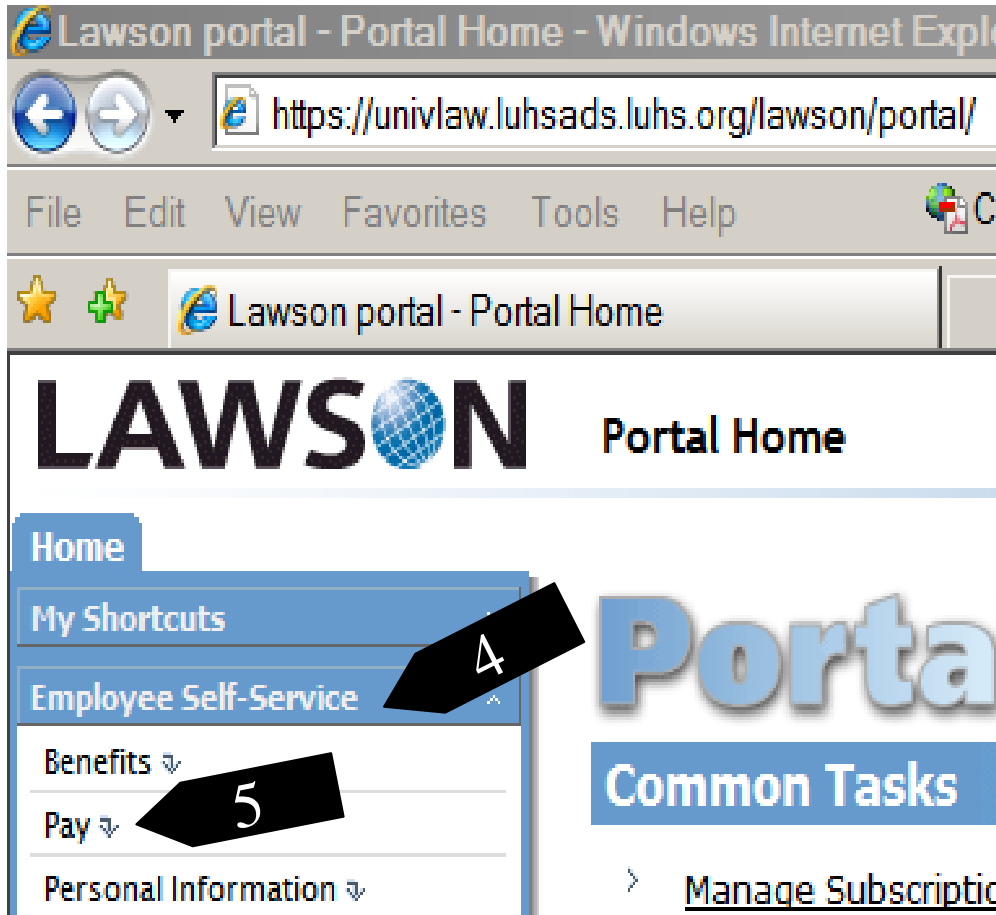




Step 2. Enter login information

Step 3. Click login





Step 4. Click Employee Self Service

Step 5. Click Pay



Home Pay


Pay

Parent Menu [⬆]

Pay Checks **6**

Payment Modeling

Year to Date

 Pay Checks


Payments

Date 7	Gross	Net
07/24/2009	1969.98	1379.27
07/10/2009	1969.93	1379.29
06/26/2009	1923.77	1350.60
06/12/2009	1923.77	1350.61
05/29/2009	1923.77	1382.56
05/15/2009	1923.77	1350.61
05/01/2009	1923.77	1350.60

Step 6. Click on Pay Checks

Step 7. Click specific payment date to access detailed pay information



 Pay Checks

Payments		
Date	Gross	Net
07/24/2009	1969.98	1379.27
07/10/2009	1969.93	1379.29
06/26/2009	1923.77	1350.60
06/12/2009	1923.77	1350.61
05/29/2009	1923.77	1382.56
05/15/2009	1923.77	1350.61
05/01/2009	1923.77	1350.60
04/17/2009	1923.77	1350.60
04/03/2009	1923.77	1350.61
03/20/2009	1923.77	1350.59
03/06/2009	1923.77	1288.58
02/20/2009	1923.77	1288.56
02/06/2009	1923.77	1288.58

Summary	
Printable Pay Stub	
Check Number	495499
Payment Date	07/24/2009
Period End Date	07/18/2009
Gross Wages	1969.98
Net Pay	1379.27
Check Amount	
Currency	USD
Routing Number	



Wages		
Pay	Hours	Wages
REGULAR	67.50	1772.31
VACATION PAY	7.50	196.92
TAXABLE 50K LIFE		0.75
Total	75.00	1969.98

Taxes		
Deduction	Amount	Taxable Wages
FEDERAL TAX DEDUCTION	278.46	1861.23
ILLINOIS TAX	55.84	1861.23
MEDICARE EMPLOYEE	27.85	1920.31
SOCIAL SECURITY EMPLOYEE	119.06	1920.31
Total	481.21	

Pre-Tax Deductions		
Deduction	Amount	
PRE-TAX % FIDELITY	59.08	
HMO ILLINOIS-PRE TAX	42.50	
VISION PLAN-PRE TAX	4.17	
1ST COMMONWEALTH DMO PRE-TAX	3.00	
Total	108.75	

Company Taxes		
Deduction	Amount	Taxable Wages
MEDICARE COMPANY	27.85	1920.31
SOCIAL SECURITY COMPANY	119.06	1920.31
Total	146.91	

Step 8. Click on printable pay stub to access printable version



LOYOLA UNIVERSITY CHICAGO
820 N MICHIGAN AVE
PAYROLL SERVICES - LT 709
CHICAGO, IL 60611 United States of America



Number [Redacted]
Check Date 07/24/2009

VOID VOID VOID VOID VOID VOID VOID VOID

Pay to the order of

1379.27

Name
1032 W. Sheridan Rd
Chicago, IL 60660

NON-NEGOTIABLE

***Example of printable pay stub, with University's name on it.**

Name	Social Number	Employee Number	Process Level	Department	Period End
Name		000001	LUC 0011		

Summary			
Description	Hours	Current	Year to Date
Total Gross	75.00	1969.98	28948.92
Total Deductions		590.71	8986.62
Total Net		1379.27	19962.30

Earnings				
Description	Hours	Rate	Current	Year to Date
HOLIDAY PAY				1735.40
PERSONAL DAY				769.24
REGULAR	67.50		1772.31	25463.09
TAXABLE 50K LIFE		0.75	0.75	10.42
VACATION PAY	7.50		196.92	970.77

Deductions			
Description	Current	Year to Date	
DC RETIREMENT PLAN - FIDELITY	157.54	2315.13	
PRE-TAX % FIDELITY	59.08	1156.58	
BASIC LIFE INS - EMPLOYER COST	6.55	89.66	
1ST COMMONWEALTH EMPLOYER COST	5.00	70.00	

