

Welcome to “ITS Technology Tips,” where we bring you some useful information about the technology here at Loyola and effective ways to use the technology. Remember to visit the weekly [Tech Tips Blog](#) for the latest tips and the [Technology Tips Archive](#), to find all Tech Tips in PDF format, categorized for easy access.

Clearing your Internet Browsing History

When you surf the Internet, your Web browser stores various information from the websites you visit on your local hard drive. For example, some websites require that a cookie is stored on the user’s computer, which is a text file that identifies you to a webpage through your computer’s IP address and any voluntary registration information you provide. Additionally, your browser is typically set up by default to store a history of the websites you visit. While the storage of Web browsing information may be convenient on your personal computer, if you use a shared computer you may not want to leave a trail of all of the websites you visit. An individual that uses a shared computer after you do may view your browsing history and if you didn’t securely log out of your email, online banking, or a shopping website, a malicious user could potentially access one of your accounts.

If you are using one of the [computer labs](#) at Loyola, the browsing history is automatically cleared each time you log out. However, if you are using a shared computer elsewhere on campus or other public locations it is a good idea to get in the habit of clearing your browsing history, especially when you access secure data. In this week’s Tech Tip, we’ll provide instructions on how to clear your browsing history in Internet Explorer 7, Firefox 2, and Safari.

Internet Explorer 7

1. Go to the **Tools** menu and select **Delete Browsing History**.
2. Click **Delete All** at the bottom of the Delete Browsing History window to delete all stored Web browsing information.

Firefox 2

1. Go to the **Tools** menu and select **Clear Private Data**.
2. All of the boxes will be checked by default with the exception of Cookies. If you would like to delete cookies, make sure to check the box.
3. Next click the **Clear Private Data Now** button.

Safari

1. Go to the **Safari** menu and select **Reset Safari**.
2. In the pop-up window you be prompted with, “Are you sure you want to reset Safari?” click on **Reset**.

That’s our technology tip for this week. If you have found the information helpful, please drop us a line at Training@luc.edu . If you’d like to go back to our archive of technology tips, please visit us on the Web at <http://www.luc.edu/its/techtips.shtml>.