

FOR
VISITING
STUDENTS
ONLY

APPLICATION FOR ADMISSION SCHOOL OF LAW

Loyola University Chicago
Attn: Law Admission
25 East Pearson/Suite 1440
Chicago, Illinois 60611
312/915-7170

Fee _____ TLC _____
Essay _____
Sign _____ LSDAS _____
Online _____
#1 _____ WEB _____
LSACD _____
Entry _____

Office use only

Visiting student applications are for the Fall and may be considered for Spring on a CASE BY CASE BASIS , and are accepted from October 1 to July 1. The application form must be received by July 1 for consideration. There is a \$50.00 NON-REFUNDABLE application fee. APPLICATIONS MUST BE COMPLETE BY July 15 FOR CONSIDERATION. See instructions for definition of complete. All information requested must be submitted on this form, unless otherwise indicated, and must be completed fully. If necessary, please attach additional sheets to provide complete information. Please print and read the accompanying directions and retain them for your reference.

SELECT ONLY ONE: ___ Full-time (Day) Division ___ Part-time (Evening) Division ___ Part-time (Day) Division
Have you previously applied to Loyola Chicago School of Law? ___ No ___ Yes, for Fall, _____ Decision _____
If previously admitted to Loyola School of Law, please state reason for not enrolling: _____
Are you applying for any of the following dual degree programs at Loyola University Chicago? (for tracking interest only)
___ JD/MBA ___ JD/MSW ___ JD/MA in Political Science

Social Security/LSAT-LSDAS Number _____ Alien Registration Number _____
(Please include both)

1. Name (in full) _____
(Last) (First) (Middle) (Previous Surname)

2. Present Address _____ Phone _____
(Number and Street) (City) (State) (Zip) (Area Code & Phone Number)
Cell Phone: _____
(Area Code & Phone Number)

Please indicate after what date the above address should no longer be used _____
All correspondence will be sent to present address unless otherwise indicated. Check here if you wish permanent address used _____

Permanent Address _____ Phone _____
(Number and Street) (City) (State) (Zip) (Area Code & Phone Number)

3. Business Address _____ Phone _____
(Name) (City) (State) (Area Code & Phone Number)

May we contact you at work? ___ yes ___ no

4. E-mail address _____
****The law school utilizes e-mail as its primary method of communicating with applicants. Please check your e-mail regularly.****

5. Please provide the information below for a person to be notified in case of emergency or inability to contact you.

(Name) (Relationship) (Address, City, State, Zip) (Area Code & Phone Number)

6. Two letters of recommendation from persons familiar with your academic performance should be submitted directly to Law School Data Assembly Service (LSDAS). *At least one of the letters must be from a law school faculty member, who taught a course other than legal writing.* Please supply the names of persons who will be submitting letters in the space below. You **must notify the law school in writing of any changes to this listing.** Your file will not be completed until all letters from the persons named below are received.

___ Initial here regarding access to letters sent directly and only to Loyola: I do waive access I do not waive access

(Name) (Title) (Institution/Company)

7. When did you or will you take the LSAT? **List all dates and scores, including dates of canceled scores. Only test scores received within three years from October of the application year will be considered.**

For candidates who take the LSAT more than once, provide a written explanation for a variance of 4 points or more.

(month and year) Score(s) Explanation for variance of test scores:

_____	_____
_____	_____
_____	_____

8. It is **your** responsibility to register with LSDAS and send a complete transcript of **all** post-secondary work to the LSDAS. This includes all colleges/universities attended even if not for a degree, including summer school courses. You must include any coursework for which you received credit and is noted on your college transcript, including courses taken while in high school. Graduate work should also be included. It is your responsibility to ensure that all items are received by LSDAS in a timely fashion. It normally takes three to four weeks for a completed LSDAS report to arrive in the admission office after being requested by the office. **It is strongly recommended that you check the online service of LSDAS to monitor the arrival of transcripts and letters of recommendation.**

9. List all undergraduate institutions attended. **(Please list degree granting institution first).** Use additional sheet if necessary. This question must be answered completely - **do not write see resume.** You must include any coursework for which you received credit and is noted on your college transcript, including courses taken while in high school.

	College/University	City/State	Dates Attended	Degree	Major
a)					
b)					
c)					
d)					
e)					

10. List all graduate institutions attended (including other law schools, probationary or conditional programs):

	College/University	City/State	Dates Attended	Degree	Major
a)					
b)					
c)					

11. Have you previously enrolled in, attended, or withdrawn from any other law school in your academic career? This includes law schools or programs outside of the United States. You must include participation in any conditional, probationary, or summer programs, or LL.M. programs if applicable.

___ Yes ___ No If yes, please explain on a separate sheet reasons you did not complete the program.

(School)	(Dates of attendance) MM/YY-MM/YY	(Are you eligible to return?)
_____		Yes___ No___
_____		Yes___ No___

An official transcript and class rank of all the terms you attended your previous law school must be submitted to the school of law from your institution. Additionally, it is your responsibility to have your institution provide our office with a letter of permission to visit.

12. List all employment experience over the last five years (most recent first). Submit an additional sheet if necessary. You may also include a resume, but must complete the information on to this form.

(Name of Company) (Position) (Dates Employed)
MM/YY-MM/YY

a)	_____	_____	_____
b)	_____	_____	_____
c)	_____	_____	_____
d)	_____	_____	_____
e)	_____	_____	_____

13. **Personal Statement:** On a separate sheet, specifically state your reasons for applying as a visiting student. Please describe your unique experiences and attributes that will enable you to make special contributions to Loyola University Chicago School of Law (Please limit your statement to two typed pages.)

READ CAREFULLY

The questions below are specific to Loyola University Chicago School of Law

The Illinois Board of Admission to the Bar permits candidates to apply to take the Illinois Bar Exam during the first year of law studies. The requirements for admission to the Illinois bar are specified in Illinois Supreme Court Rules 701-708. Under these rules, proof of legal studies is made by a certificate issued by the School of Law. In addition, an affidavit of good character and fitness for the practice of law must be submitted by the dean of the law school for each candidate. Part of the application to the bar is a questionnaire from the Character and Fitness Committee, that asks about past incidents involving the law and other authorities. Reports of sufficiently serious matters may result in a request from the Committee to view your application to law school. Discrepancies between the law school application and the Character and Fitness questionnaire or any independent examination of your record may result in an extensive investigation and potentially serious consequences both at the law school and at the bar application stage. Therefore, you are urged to exercise the utmost candor in completing or updating your law school application.

All questions in #14 must be answered. If you are unsure whether to answer yes **to any subsection**, we recommend answering yes and fully disclosing all incidents. Failure to answer these questions truthfully and with candor, or failure to notify the Admission Office of any changes to your answers, may result in the revocation of an offer of admission to Loyola or a charge under The Code of Conduct of Loyola University Chicago School of Law, and it may affect your admission to the Bar as much as the act or event itself. If you answer "yes" to any of the following questions, you **must** provide a complete explanation of the circumstances on a separate sheet. *Include in the explanation(s) the date and year, location, and the circumstances of the violation, and the fine and/or sanctions.*

PLEASE NOTE THAT AFTER YOU SUBMIT THIS APPLICATION, IT IS YOUR RESPONSIBILITY TO UPDATE LOYOLA CHICAGO SCHOOL OF LAW IN WRITING PROMPTLY REGARDING MATTERS THAT RESULT IN CHANGES TO ANY OF THE RESPONSES TO THESE QUESTIONS.

I acknowledge that I have read and understand the paragraphs above.

Signature

14.

- a) *Were you ever suspended, expelled, placed on probation, either for academic or social reasons, or otherwise disciplined by any college, university, or professional school? Actions arising from allegations of academic dishonesty (including, but not limited to cheating and plagiarism) or any form of behavioral misconduct (including, but not limited to misconduct related to alcohol or substance abuse) must be included. You must include any proceedings that are pending.*
- ____ Yes ____ No
- b) *Were you ever suspended, expelled, placed on probation, or otherwise disciplined by any professional organization or state agency charged with regulating professional conduct, or are any such proceedings pending?*
- ____ Yes ____ No
- c) *Have you ever been convicted of, pleaded guilty or nolo contendere (no contest) to, a criminal offense other than a minor traffic offense, or is any criminal charge now pending against you? Traffic offenses involving the use of drugs or alcohol are not considered minor traffic offenses and must be reported.*
- ____ Yes ____ No
- d) *Have you ever been discharged from military service under conditions other than honorable?*
- ____ Yes ____ No

APPLICANT PROFILE INFORMATION (OPTIONAL)

Date of Birth _____ Place of Birth _____ Male ___ Female ___ Marital Status _____
month/day/year state/country

Country of Citizenship _____ If Other than USA, please indicate your status below

___ Immigrant/Permanent Resident ___ Student Visa (F-1) ___ Exchange Visa (J-1) ___ Other _____

Race/Ethnicity _____ (please select from the list) African American/Black Hispanic/Latino
Asian or Pacific Islander Native American or Alaskan Native (please state tribal affiliation)
Chicano/Mexican American Puerto Rican
Caucasian/White Other (please specify)

Nationality _____ (please indicate your family heritage or country of origin) Religion _____

High School _____
(Name) (City/State)

Do you have an interest in a special area of law?

___ Business Law ___ Child and Family Law ___ Consumer Antitrust ___ Elder Law ___ Health Law
___ Intellectual Property Law ___ International Law ___ Litigation ___ Public Interest ___ Tax Law
___ Other, please list _____

Where did you learn about Loyola University Chicago School of Law? ___ Advertising ___ Friend ___ Current Student ___ Website
___ Family ___ Attorney ___ Pre-Law Advisor ___ Guide Book, please name: _____

Are you currently applying to other law schools? ___ Yes ___ No Please, list the number of schools to which you are applying ____
(please list schools)

Have you visited the law school, or met with a representative? Yes No If yes, please indicate: _____
 Tour of the law school INFORMATION session on Friday Law Day at College/University _____
(please indicate which program)
 LSAC Forum: Atlanta ___ Bay Area ___ Boston ___ Chicago ___ Los Angeles ___ New York ___ Texas ___ Washington DC ___

17. I hereby apply for admission to Loyola University Chicago School of Law. I certify that all the information contained in my application and the attachments is accurate and complete. I understand that it is my responsibility to notify the School of Law promptly regarding changes to any information contained in the application. I understand that any misrepresentation or material omission regarding any information requested by this application may result in denial of admission to this or any other law school and referral to the Law School Admission Council. If such misrepresentations or omissions are discovered after admission, possible ramifications include a revocation of admission, dismissal or a charge under The Code of Conduct of Loyola University Chicago School of Law. If discovered after graduation, one's ability to practice law may be adversely affected. I further understand that the information contained in this application may be considered by bar examination authorities during their investigation of my character and fitness for the practice of law.

I agree that, if admitted, I will comply with all the rules and regulations of Loyola University Chicago and of its School of Law. I understand that such rules and regulations may be changed from time to time and that such changes are effective upon promulgation.

(Signature)

(Date)

Please submit your application and \$50.00 application fee to: Loyola University Chicago School of Law, Attn: Law Admission, 25 E. Pearson #1440, Chicago IL 60611.

It is strongly recommended that you send your application in a manner that can be tracked, ie UPS ground, FedEx overnight, etc...