



F. Y. I.
FIRST YEAR INFORMATION
ORIENTATION, FALL 2011





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Welcome, incoming class of 2014/2015!

This FYI Booklet was designed to help orient you to the law school community as you begin your first year at Loyola.

Included is information about this year's calendar of events, a "who's who" of your administrators, and descriptions of Loyola's various academic centers, institutes, and clinics. You will also find important information about daily operations, such as how we communicate with students, how to get IT help, and where to go for assistance with anything from Bar Exam questions to a lost locker combination. We will also try to introduce you to a number of opportunities you may want to take part in at some point during your law school career, including student organizations, study abroad programs, public interest work, and externships.

Of course, this booklet serves as only a brief introduction to what we believe you will discover is a rich, diverse, and ever-expanding community. To include here all of the details we think you might need would be impossible, so we have included many suggestions to look online for more information, as well as a list of additional online materials. This information can be found online at <http://www.luc.edu/law/fyi/index.html>.

The faculty, staff, and administration of Loyola University Chicago School of Law are so pleased that you have decided to join us, and look forward to meeting all of you as the year begins!



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Meet Your Administrators...



David Yellen
Dean

Room 1232
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James Faught
Associate Dean for
Administration

Room 1230
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Michael Kaufman
Associate Dean of
Academic Affairs

Room 1235
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Jean Gaspardo
Assistant Dean of Student
Affairs

Room 1227
jgaspar@luc.edu

Student Life



Giselle Santibanez-Bania
Associate Director for
Student Services

Room 1240
gsantibanez@luc.edu



Christine Heaton
Coordinator of CLE
Programming and
Law School Events

Room 1241
cheato1@luc.edu



T. Jerome Overbeck, S.J.
Chaplain

*Terry Student Center,
Room 301A*
joverb2@luc.edu



Josie M. Gough
Director,
Experiential Learning

Room 1238
Jgough@luc.edu

Law Registrar's Office



Dora Jacks
Law Registrar

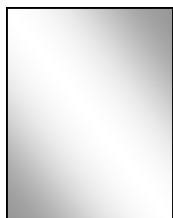
Room 1203
Law-Registrar@luc.edu



Teresa Mastropieri
Assistant Registrar

Room 1206
Law-Registrar@luc.edu

Financial Aid



**Assistant Director, Law
Admission and Financial Aid**

Position to be filled, Fall 2011
Law-financial-aid@luc.edu

Library Services



Julia Wentz
Associate Dean and
Director, Law Library
jwentz@luc.edu



Joe Mitzenmacher
Reference and Electronic
Services Librarian
jmitze1@luc.edu



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For Education and
Research Services
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Deborah Darin
Reference Librarian
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Reference Librarian/
Foreign and International
Research Specialist
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Head of Faculty Services and
Collection Development
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Reference Librarian
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Assistant Director for
Access Services
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Assistant Director for
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and Serial Services
cklink@luc.edu



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Cataloging Librarian
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The Dan K. Webb Center for Advocacy



Megan Canty
Assistant Director,
Center for Advocacy
mcanty@luc.edu



Teresa Frisbie
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Career Services



Marianne Deagle
Assistant Dean of
Career Services
mdeagle@luc.edu



Maureen Kieffer
Associate Director
mkieffer1@luc.edu



Gregorio Veza
Associate Director
gveza@luc.edu



Jayne Schreiber
Associate Director
jschreiber@luc.edu



Alissa Holterman
Coordinator of Legal
Recruiting
aholter@luc.edu



Deborah Gutman
Assistant Director
dgutman@luc.edu

Alumni Relations and Advancement



Annina Fabboli
Assistant Dean for
Advancement and
Alumni Relations
afabboli@luc.edu



Ann Fritzsche
Director of Alumni
Relations
afritzs@luc.edu



Beth Kondrat
Assistant Director of
Alumni Relations &
Special Events
ekondra@luc.edu

These are just a few of the people who make up the Administration and Staff of the School of Law. Everyone here is dedicated to supporting and facilitating your legal education to help you meet your goals for the future.

Please stop by to say hello – we look forward to meeting you!

Student Where-to-Go Guide

Advisors	Student Life Advisors	Dean Jean Gaspardo	jgaspar@luc.edu	5-7886	1227	
		Professor Jennifer Brendel	jbrende@luc.edu	5-7869	1034	
First Year Advisors		Dean James Faught	jfaught@luc.edu	5-7131	1230	
		Dean Michael Kaufman	mkaufma@luc.edu	5-7143	1235	
		Dean Jean Gaspardo	jgaspar@luc.edu	5-7886	1227	
		Giselle Santibanez-Bania	gsantibanez@luc.edu	5-8606	1240	
Alumni Relations/ Events		Dean Annina Fabboli	afabboli@luc.edu	5-6187	1222	
Bar Exam Information		Dean James Faught	jfaught@luc.edu	5-7131	1230	
Career Services		Dean Marianne Deagle	mdeagle@luc.edu	5-7162	7th floor	
		Associate Dir. Maureen Kieffer	mlooker@luc.edu	5-7124	7th floor	
		Associate Dir. Debbie Gutman	dgutman@luc.edu	5-7867		
		Associate Dir. Gregorio Veza	gveza@luc.edu	5-7932		
Associate Dir. Jayne Schreiber	jschreiber@luc.edu	5-7864				
Chaplain		T. Jerome Overbeck, S.J.	Joverb2@luc.edu	5-7186	Baumhart, 301A	
Character and Fitness		Dean James Faught	jfaught@luc.edu	5-7131	1230	
Curriculum		Dean Michael Kaufman	mkaufma@luc.edu	5-7143	1235	
Externships		Josie Gough	jgough@luc.edu	5-7887	1238	
		Maureen Kieffer	mkieffer1@luc.edu	5-7124	7th floor	
CLE Programming and Law School Events		Christine Heaton	cheato1@luc.edu	5-7926	1240	
Financial Aid		Law Admissions Office	Law-Financial-Aid@luc.edu	5-7170	1208	
Library Services		Dean Julia Wentz	jwentz@luc.edu	5-7199	Lib. 3rd Fl.	
Moot Court		Megan Donohue, Chief Justice	Mootcourt@luc.edu	5-7179	1022	
		Megan Canty, Program Director	mcanty@luc.edu	5-8644	1028	
Scholarships		Dean Pamela Bloomquist	pbloomq@luc.edu	5-7168	1214	
Student Bar Association		Chaundre White (3L)	cwhite11@luc.edu	5-7185	5th floor	
Journals	Law Journal	Professor John Breen	jbreen1@luc.edu	5-8554	7th floor	
		Bruce Van Baren, Editor-in-Chief (3L)	law-journal@luc.edu	5-7183	5th floor	
	Annals of Health Law	Professor John Blum	jblum@luc.edu	5-7175	7th floor	
		Dan Marino, Editor-in-Chief (3L)	health-law@luc.edu	5-6304	5th floor	
	Children's Legal Rights Journal	Professor Diane Geraghty	dgeragh@luc.edu	5-7155	11th floor	
		Olenka Waite-Wright, Editor-in-Chief (3L)	childlrj@luc.edu	5-7848	1124	
	Consumer Law Review	Professor Jane Locke	jlocke@luc.edu	5-7139	7th floor	
		Bradley Lorden, Editor-in-Chief (3L)	blorden@luc.edu	5-7181	5th floor	
	International Law Review	Professor Margaret Moses	mmoses1@luc.edu	5-6430	7th floor	
		Matthew Levitt, Editor-in-Chief (3L)	mlevitt1@luc.edu	5-7120	5th floor	
	Public Interest Law Reporter	Professor Henry Rose	hrose@luc.edu	5-7840	7th floor	
		Justin McDevitt, Editor-in Chief (3L)	PILR_Law@luc.edu	5-7911	5th floor	
	Student Life	Student Activities Groups	Giselle Santibanez-Bania	gsantibanez@luc.edu	5-8606	1240
		Lockers				
CTA U-passes						
Law Registrar	Examination Numbers, Graduation, Diplomas, Grades, Dual Degree Programs	Dora Jacks, Registrar Teresa Mastropieri, Asst. Registrar	law-registrar@luc.edu	5-7167	1203	
Study Abroad	Beijing Law Program	Dean Jean Gaspardo	jgaspar@luc.edu	5-7886	1227	
	London Advocacy Program	Dean James Faught	jfaught@luc.edu	5-7131	1230	
	Rome Law Program	Dean Jean Gaspardo	jgaspar@luc.edu	5-7886	1227	
Technology	Laptop Network issues, Laptop exams, Media Services	General Help-line	Lscs-info@luc.edu	5-7192	4 th floor, Law Library	

2011-2012 LOYOLA UNIVERSITY CHICAGO SCHOOL OF LAW FIRST YEAR CALENDAR

For continuing updates and information, please regularly check the law school calendar linked from
The homepage at www.luc.edu/law.

MANDATORY EVENT: FIRST YEAR STUDENTS ARE REQUIRED TO ATTEND EVENTS THAT ARE DESIGNATED AS
MANDATORY (INCLUDING ONE SESSION OF JURY DUTY AND ONE SESSION OF THE INTRASCHOOL MOOT COURT).

EVENT	Time & Place	DETAILS
Big Sib/Little Sib Event	Thursday, August 25, 8:00 - 10:00 pm, Location TBA	Mixer for first year students and their Big Sibs.
SBA Annual Boat Cruise	Friday, September 9 - <i>The Odyssey</i> , boards at Navy Pier; Time TBA	Must-do opportunity to bond with your fellow 1Ls and meet upper-level students.
Student Activities Fair	Monday, September 12, 4:00 - 6:30 pm, Kasbeer Hall	Students are invited to learn more about activities and groups available to them start- ing in their first year.
Mass of the Holy Spirit	Thursday, September 15, 10:15 a.m. St. James Chapel, Quigley Center	University President Fr. Garanzini leads an opening mass to start the academic year.
Water Tower Campus Block Party	Thursday, September 15, 11:00 a.m.-2:00 p.m. Corner of Wabash & Pearson (outside CLC)	Enjoy free food and entertainment as the school year gets started in style!
First Year Dinners	Section One: Thursday, September 8, 5:30- 7:00 pm, Kasbeer Hall Section Two: Wednesday, September 21, 5:30-7:00 pm, Kasbeer Hall Section Three: Thursday, September 15, 5:30 -7:00 pm, Kasbeer Hall Part-time/Evening Section: Wednesday, Sep- tember 7, 5:30 - 7:00 pm, Kasbeer Hall	First year students are invited to this annual tradition, which includes mingling and dining with alums, faculty, and administration.
Law & Literature Lecture	Monday, September 26, 5:00 pm Ceremonial Courtroom	This year, Michael Halberstam and actors from Writers' Theatre will perform scenes from this year's selected Law & Literature work, Shakespeare's <i>Othello</i> .
Study Abroad Information Sessions	Session 1: Tues., September 27, 5:30-6:30 pm or Wed., September 28, 12:30-1:30 pm Session 2: Tues., October 18, 5:30-6:30 pm or Wed., October 19, 12:30-1:30 pm Session 3: Tues., November 15, 5:30-6:30 pm or Wed., November 16, 12:30-1:30 pm Rooms TBA	Interested students should attend one information session. Dean Gaspardo leads three summer law study abroad programs: (1) at Loyola's Rome campus, (2) visiting European Legal Institutions in Strasbourg, France and (3) the Beijing, China Program.
Pachanga	Thursday, October 6, 2011 Kasbeer Hall	Annual event sponsored by Latino Law Students Association, featuring food, music and dancing.
Family Day	Sunday, October 23, 1:00 - 4:00 pm Ceremonial Courtroom	First year students and their guests are invited to join the Dean and faculty for this annual program and reception.
Curriculum Planning Sessions	Section I: Monday, October 24 at 3:45 pm (directly following Property) Section II: Tuesday, October 25 at 4:00 pm (directly following Property) Section III: Tuesday, October 25 at 11:45 am (directly following Torts)	All first-year students are strongly encouraged to attend sessions designed to assist in cur- riculum decisions for your second semester of law school, specifically the perspective elec- tive that you will be choosing. <i>(Due to different scheduling requirements, these sessions are not offered for the PT Eve section; more extensive Curriculum Planning Sessions will be offered later in the semester.)</i>

Public Interest Convocation	Tuesday, October 25, 5:00-6:30pm Kasbeer Hall	Mandatory for each first year student.
Dean's Town Hall - Fall Semester	Dates and Rooms TBA - <i>Check Law School Announcements for updates</i>	Students are invited to meet with Dean Yellen for an open discussion.
First Year Career Services Orientation	<u>Day Division</u> : Tuesday, November 1, 12-2pm <u>Evening Div.</u> : Tuesday, November 1, 6-7pm	Mandatory presentation by Office of Career Services
Philip H. Corboy Lecture in Advocacy	Thursday, November 3, Time TBA Ceremonial Courtroom	Special guest lecturers speak on issues regarding advocacy and changes in the law.
Hunger Week / No-Talent Show	November 7 - 11 / No Talent Show TBA	Annual Event - Fun Tradition
Spring Semester Registration Begins	Friday, November 4, 2011	All first-year students are required to register for Spring 2011 classes using LOCUS.
Jury Duty	<u>Jury Duty #1</u> : Thursday, November 17, 2011 5:45 - 9:00 pm, Daley Center <u>Jury Duty #2</u> : Saturday, November 19, 2011 8:45am-12 pm, Daley Center <u>Jury Duty #3</u> : Saturday, January 15, 2012 8:45am-12 pm, Daley Center <u>Jury Duty #4</u> : Thursday, April 26, 2012 5:45 - 9:00 pm, Daley Center <u>Jury Duty #5</u> : Saturday, April 28, 2012 8:45am-12 pm, Daley Center <u>Jury Duty #6</u> : Saturday, May 26, 2012 8:45am-12 pm, Daley Center	Mandatory that each first year student attend one session. Opportunity to observe (and serve as jurors) in final trial exercise for Trial Practice course to be taken as a 3L. Sign up at bulletin boards above 1L mail folders in the 13 th floor student lounge. Sign up sheets for each session are posted approximately one month before the session takes place. <i>* Please note that your 1L Legal Writing II grade will be withheld until this requirement is completed.</i>
Wing-Tat Lee Lecture	Thursday, November 20, 2011 Ceremonial Courtroom	Annual lecture on international law.
Thanksgiving Recess	Wednesday, November 23 - Sunday, Nov. 27	No Classes; Offices closed November 24-27
Evening Breakfast	Thursday, December 1, 7-9 pm Kasbeer Hall	Faculty and Administration serve breakfast and offer support as students prepare for exams
Final Exams	Monday, December 5 through Thursday, December 15	Please check the Fall Registration packet for time and location of your exams.
Christmas Break	Friday, December 16 - Friday, January 13	No Classes; Offices closed December 23-26
First Day of Spring Classes	Saturday, January 14, 2012 (Saturday classes) Tuesday, January 17, 2012 (all other classes)	Check your schedule for times and room assignments.
Martin Luther King, Jr. Lecture	January, Date and Time TBA	Annual prayer luncheon and lecture to mark Loyola's Martin Luther King, Jr. remembrance.
Intraschool Moot Court Competition	February, 2012 Dates, Times & Locations TBA	Mandatory for every 1L to attend one round of Loyola's Intraschool competition, which tests appellate advocacy skills. All 2L students are invited to participate in the Competition. Alums return to the school to judge the rounds. <i>* Please note that your 1L Legal Writing II grade will be withheld until this requirement is completed.</i>
PILS Auction	February 9, 2012 Location TBA	Annual tradition - proceeds fund PILS summer fellowships.
Amaker Public Interest Retreat	February 24-26, 2012 Loyola's Retreat Center, Woodstock, IL	The Amaker Retreat promotes principles of service, invigorates the next generation of socially conscious lawyers, and provides a forum for thinking about reform, the growth of public interest law, and social change. This year's theme is "Breaking Barriers and Building Bridges: Public Interest Initiatives for a Better Tomorrow"
Dean's Town Hall— Spring Semester	End of February - Date TBA <i>Check Law School Announcements for updates</i>	Students are invited to meet with Dean Yellen for an open discussion.
Spring Semester Break	Sunday, March 5 - Saturday, March 10, 2012	No Classes

Easter Break	Wednesday, April 5 - Sunday, April 8, 2012	No Classes; Offices closed April 6-8, 2012.
Journal Symposiums	Children's Legal Rights Journal Symposium: Friday, November 11, 2011 Consumer Law Review Symposium: February 24, 2012 Public Interest Law Reporter Symposium: Friday, March 16, 2012 Loyola Law Journal Conference: Friday, April 13, 2012 International Law Review Symposium: TBA	The Loyola Community is invited to attend all symposia hosted by our student journals.
Character & Fitness	Spring Semester, TBA	MANDATORY for all 1L students
Civility in the Profession	Spring Semester, TBA	MANDATORY for all IL students
Race and the Law Symposium	February 10, 2012 Ceremonial Courtroom	The Black Law Student Association, in conjunction with the Latino American Law Student Association and Asian-American Law Student Association, sponsors the annual Race and the Law Symposium, which brings together distinguished scholars and practitioners to discuss issues regarding race in the context of the legal system.
Curriculum Planning Sessions	March and April Times and Locations TBA	All first-year students are strongly encouraged to attend sessions designed to assist in planning curriculum in second, third and fourth years.
Trivia Night	Spring semester, TBA	Catholic Lawyers Guild hosts Trivia Night, a charity event open to teams of both students and faculty
Fall Semester Registration	April, TBA	All first-year students are required to register for classes using LOCUS.
London Comparative Advocacy Program	April, Date and Time TBA	Series of informational sessions will be conducted in preparation for December 2012-January 2013 London Program.
Final Exams	Monday, May 7 - Wednesday, May 16, 2012	Please check your schedule for time and place of your exams
Summer Classes Begin	May TBA	Check schedule for course offerings and times.
Summer Program Abroad Begins	Beijing, Rome & Strasbourg Programs Dates TBA	See Dean Gaspardo for details. Room 1227.

Descriptions of Required Events

Advocacy Requirements

All first year students are required to attend two advocacy events in order to expose them to various aspects of the litigation process and prepare them for upper-level courses. Please note that your Legal Writing II grade will be withheld until these requirements are completed.

Jury Duty - Each student must serve as a juror at one of the final trials of the Trial Practice courses. Students have several dates each year to complete this requirement. Sign-up sheets are posted each fall in the Advocacy Center (10th Floor).

Intraschool Moot Court Competition - Each student must also attend one round of the Intraschool Moot Court Competition. This event allows students to observe the appellate process, as second year students compete against each other in rounds of oral arguments.

Career Services Orientation

The Office of Career Services presents this introductory event which gives an overview of resumes, cover letters, on-campus interviewing, and general job-search information which is vital to students.

First Year Dinners

First year students are invited to this annual tradition, which includes mingling and dining with alums, faculty, and administration.

Public Interest Convocation

Begun in 1989 as part of a project with the American Bar Association, the law school hosts an annual Convocation to recognize outstanding achievements in public service and *pro bono* service by members of the bar.

Civility in the Profession

This program highlights issues attorneys face in the courtroom with regard to professionalism, ethics, character, and civility.

How We Communicate With You

- (1) **Email:** It is your responsibility to check your Loyola email account daily. In addition to emails sent specifically to you, broadcast emails to the law community, under the title **Law School Announcements**, are sent once daily during the school year. If you prefer, you can build a forwarding rule into your law email account to transfer incoming messages to an account that you check daily.
- (2) **Website:** The law school calendar and current students pages (accessible from the homepage, (www.luc.edu/law), provide useful information.
- (2) **Curriculum Planning:** We will meet with you, as a section and individually, both in the Fall and Spring to discuss and explain your curriculum requirements and choices. Please check the First Year Calendar and Law School Announcements for dates and times.

Descriptions of Required Events

Advocacy Requirements

All first year students are required to attend two advocacy events in order to expose them to various aspects of the litigation process and prepare them for upper-level courses. Please note that your Legal Writing II grade will be withheld until these requirements are completed.

Jury Duty

Each student must serve as a juror at one of the final trials of the Trial Practice courses. Students have several dates each year to complete this requirement. Sign up sheets are posted each fall on the 1L bulletin board above the 1L mail folders.

Dates: Jury Duty #1: Thursday, November 17, 2011, 5:45 - 9:00 pm, Daley Center
Jury Duty #2: Saturday, November 19, 2011, 8:45am-12 pm, Daley Center
Jury Duty #3: Saturday, January 15, 2012, 8:45am-12 pm, Daley Center
Jury Duty #4: Thursday, April 26, 2012, 5:45 - 9:00 pm, Daley Center
Jury Duty #5: Saturday, April 28, 2012, 8:45am-12 pm, Daley Center
Jury Duty #6: Saturday, May 26, 2012, 8:45am-12 pm, Daley Center

Intraschool Moot Court Competition

Each student must also attend one round of the Intraschool Moot Court Competition. This event allows students to observe the appellate process, as second year students compete against each other in rounds of oral arguments. Generally held in February, exact dates will be announced during the Fall semester – please check Law School Announcements for updated information.

Career Services Orientation

The Office of Career Services presents this introductory event which gives an overview of Resumes, cover letters, on-campus interviewing, and general job-search information which is vital to students.

Day Division: Tuesday, November 1, 2011, 12pm-2:00 pm, room TBA
Evening Division: Tuesday, November 1, 2011, 6:00pm-7:00 pm, room TBA

First Year Dinners

First year students are invited to this annual tradition, which includes mingling and dining with alums, faculty, and members of the administration.

Section One Dinner: Thursday, September 8, 5:30–7:00 pm, Kasbeer Hall
Section Two Dinner: Wednesday, September 21, 5:30–7:00 pm, Kasbeer Hall
Section Three Dinner: Thursday, September 15, 5:30–7:00 pm, Kasbeer Hall
Part-time/Eve. Section Dinner: Wednesday, September 7, 5:30–7:00pm, Kasbeer Hall

Public Interest Convocation

Begun in 1989 as part of a project with the American Bar Association, the law school hosts an annual Convocation to recognize outstanding achievements in public service and *pro bono* service by members of the bar. Attendance is required for first-year students, in order to acquaint students with the unmet legal needs of the poor and with the obligation of lawyers to address that need.

Date: Tuesday, October 25, 2011, 5:00-6:30 pm, Kasbeer Hall

Civility in the Profession

Designed to highlight issues regarding professionalism, character, and the importance of civility in the courtroom, this program features a panel of distinguished speakers, including representatives from the Illinois Supreme Court Commission on Professionalism and the Illinois Attorney Registration and Disciplinary Commission.

Financial Aid



Law School Admissions

Where we are located:

Room 1209 (12th Floor)
Chicago, IL 60611

How to contact us:

Phone: 312.915.6006

Fax: 312.915.7906

Email: Law-financial-aid@luc.edu

Office Hours:

9:30 a.m.– 4:30 p.m. Monday–Friday
or by appointment

Website:

http://www.luc.edu/law/admission/financial_aid/

Loyola University Chicago School of Law's financial aid office serves J.D. students and coordinates with the university's Office for Student Financial Assistance (OSFA).

Financial aid provided by Loyola University Chicago School of Law is defined as any combination of educational loans, scholarships, grants, and/or Federal Work Study eligibility.

Scholarship and Fellowship Opportunities

Loyola offers numerous opportunities for first-year students to receive financial assistance through merit scholarships and grants.

Merit Scholarships

The School of Law awards a number of merit scholarships to highly qualified applicants selected by the Faculty Committee on Admission at the time an applicant is reviewed for admittance.

Students must be in good standing with the School of Law and meet specified criteria to have the scholarship renewed in subsequent years. There is no separate application.

Grants

Need-based grants are awarded annually through alumni donations. A completed FAFSA is required to be considered.

All other scholarships require:

1. Students complete the Free Application for Student Financial Assistance (FAFSA) in a timely fashion, so that the results are received by Loyola by the scholarship deadline. Since the FAFSA takes up to six weeks to process, we recommend filing your information no later than February 1.
2. A separate application form is completed and returned by the deadline stated for each scholarship. All supporting documentation must also be received by that date. Only candidates admitted to the School of Law by the deadline date will be considered.

In most cases, scholarship awards made to entering J.D. students are renewed in the same amount for the second and third years of law school, so long as eligibility requirements are met. For Fall 2010, more than 69 percent of the entering students received a scholarship.

Further information regarding those scholarships open to first year students can be found at http://www.luc.edu/law/admission/financial_aid/first_year_scholarships.html

Law Registrar's Office



Dora Jacks
Registrar
Teresa Mastropieri
Assistant Registrar
Cora Ortiz
Administrative Assistant

Where we are located:

Room 1203 (12th Floor)

How to contact us:

Email: Law-Registrar@luc.edu

Phone: 312.915.7167

Fax: 312.915.8639

Hours of Operation:

Monday–Thursday: 8:30 a.m. – 6:00 p.m.

Friday: 8:30 a.m. – 5:00 p.m.

Saturday/Sunday: Closed

Spring Break/Winter Break

Monday-Friday: 8:30 a.m. – 5:00 p.m.

Saturday/Sunday: Closed

Registrar's Website

http://www.luc.edu/law/law_registrar.html

Curriculum Requirements

The Registrar's office is the law school's go-to source for your student records.

REQUIREMENTS FOR GRADUATION:

A student shall be eligible for graduation upon satisfying the following requirements:

- 1) the successful completion of 86 semester of coursework; and
- 2) the maintenance of a cumulative grade point average of at least 2.0; and
- 3) the completion of 6 semesters in residence if a full-time student or 8 semesters in residence if a part-time student.

RESIDENCE AND COURSE LOAD REQUIREMENTS:

Eighty-six (86) credit units are required for the degree of Doctor of Law (J.D.).

FULL-TIME: The required program in the full-time division extends over 6 semesters. ABA Standards dictate that to be considered full-time, a student must take a minimum of 12 credit hours, and no more than a maximum of 17 credit hours, each semester. Students in the full-time division must complete six full semesters in which they must be enrolled for a minimum of 12 academic credits to remain in the full-time division. Students may not advance the date of their graduation by taking classes during summer session. Additional credits earned in one academic year or summer session will not permit a full-time student to take fewer than 12 minimum credit hours per semester.

PART-TIME: The required program in the part-time division extends over 8 semesters. Students in the part-time division must take a minimum of 8 credit hours, and no more than a maximum of 12 credit hours, each semester. To meet their residency requirements, part-time students have the option of either (1) completing 8 semesters of coursework, or (2) completing 7 semesters and at least 2 summer sessions (totaling at least 8 academic credits) of coursework. Students who wish to accelerate their graduation are encouraged to consult the Registrar to ensure they meet all program requirements. the following conditions: Students may not transfer divisions for their final semester.

LOCUS: The University's web-based, self-service system that enables students, faculty and staff to access information (grades, transcripts, registration) at any time. To access LOCUS, visit the law home page and click on the LOCUS button at the top right corner of the web page. Log in using your University login ID and password.

Registration: It is the responsibility of each student to register properly for his/her courses and to confirm their course selections through the LOCUS system. For a full list of required courses visit: <http://www.luc.edu/law/academics/guidelines.html> .

Spring Course Schedule: All full-time 1Ls must register for Constitutional Law, Contracts, Criminal Law, and Legal Writing II in the same section to which they are assigned in their first semester. All full-time 1L students must also register for ONE Perspective Elective (Per Elec) available for first year students. 1L students may not register for any other courses/

All part-time 1Ls must register for Contracts, Criminal Law, and Legal Writing II in the same evening section. Part-time 1Ls may not register for Perspective Elective (Per Elec) courses.

Transcripts: All official transcripts are issued by the University's Office of Registration and Records: www.luc.edu/regrec.

Exam Identification Numbers: Students who are enrolled in courses that use anonymous grading are assigned a different examination number each semester that is to be used for their courses during that term.

Examination numbers are available for student to view on the *Class Schedule* screen in LOCUS. This screen lists all of the courses that you are enrolled in for the term. The four digit number is listed on the upper right hand side.

Enrollment Verification: If you need to request a *verification of enrollment* letter or any document from the Law Registrar Office, please fill out the *document request form* available in the Documents and Records section of the Law Registrar Home page. This form should be sent to us at Law-Registrar@luc.edu or brought to the Law Registrar Office.

Class Ranks: Juris Doctor students are ranked by program and class at the end of each Fall and Spring semester. Class ranks are based upon your cumulative grade point average and are usually available 2 -3 weeks after grades are due for the semester. Students will be notified by the Law Registrar Office via email.

Dean's List: Juris Doctor students who attain a semester grade point average of 3.35 or above are placed on the Dean's List at the end of each Fall and Spring semester. Dean's List letters are mailed 4 -6 weeks after grades are due for the semester.

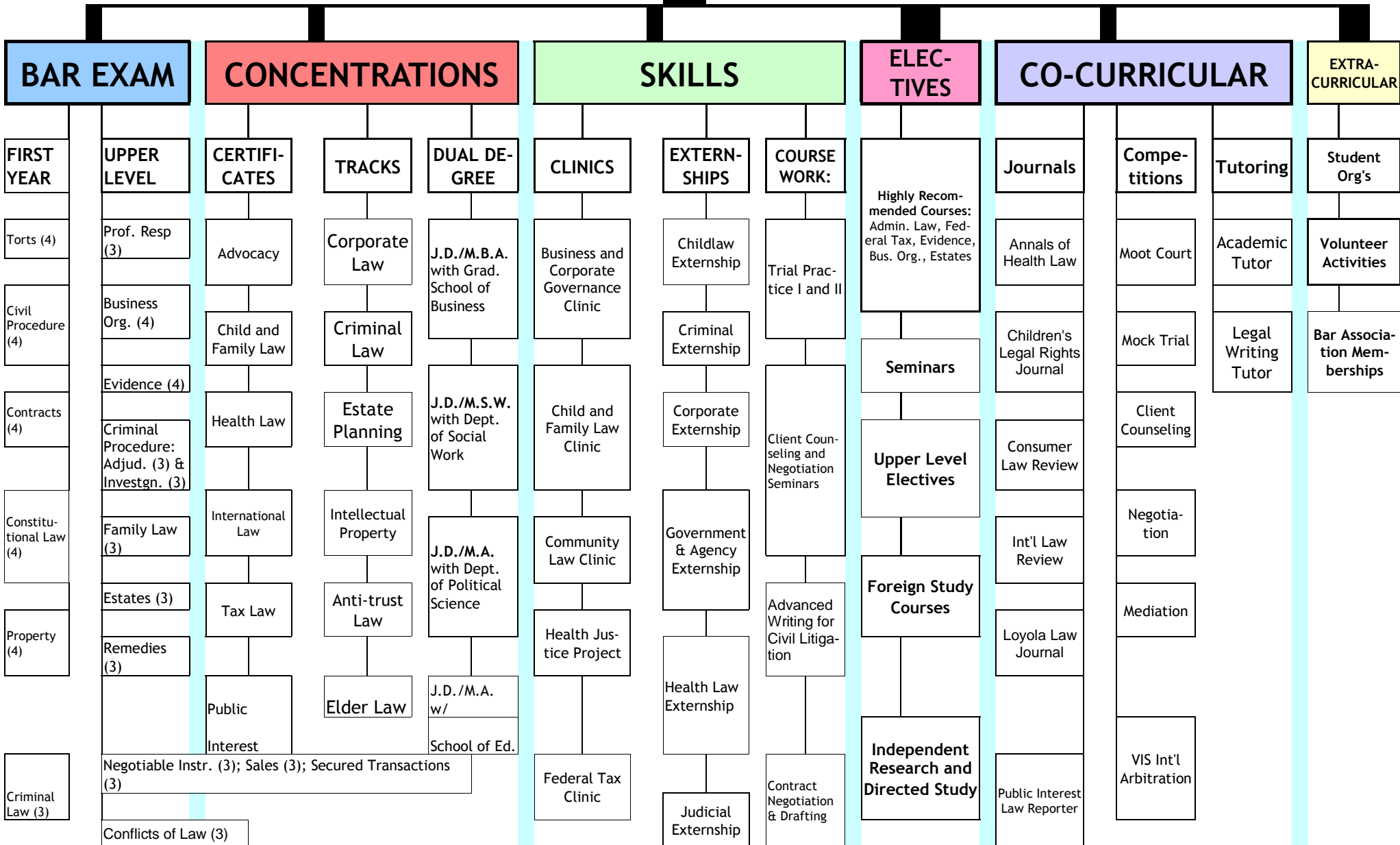
CALI Awards: CALI Awards are chosen by the faculty member and are given to the highest performing student in a course each semester. Visit the CALI website for more information. <http://www2.cali.org/index.php?fuseaction=excellenceawards.home>

**On the next few pages, you will find information to
assist you with planning your academic career.
For more information on curriculum planning, please go to:
<http://www.luc.edu/law/academics/guidelines.html>**

Long & Short Term Career Aspirations & Personal Interests

YOUR LEGAL EDUCATION

Priorities Outside of Law School: Part-Time Jobs, Family



RULES: Please see website for full curriculum information and guidelines. (1) Full-time students must take 12 to 17 credit hours for 6 semesters; (2) Part-time students must take 8 to 12 credit hours for 8

semesters; (3) Students may transfer divisions once during their time at law school; (4) Please see website for PT/FT division transfer policy and all residency and course load requirements.

Other Academic Considerations ...

TRANSFERRING DIVISIONS: Students may not transfer divisions for the final semester. If approved to do so by the Office of the Dean, a student in the part-time division may transfer to the full-time division under the following conditions:

- A student in the part-time division who seeks to transfer to the full-time division before the third semester and graduate in three years (six semesters) must complete a minimum of six hours of summer courses.
- A student in the part-time division who seeks to transfer to the full-time division before the fourth semester and graduate in three years (six semesters) must complete a minimum of eight hours of summer courses.
- A student in the part-time division who seeks to transfer to the full-time division before the fifth semester and graduate in three years (six semesters) must complete a minimum of twelve hours of summer courses over two summers.
- Full-time students who seek to transfer to the part-time division must meet with a member of the Dean's Office to discuss the conditions upon which a transfer will be approved.

DEAN'S PERMISSION: In exceptional circumstances, a student may apply to the Dean or his/her delegate for permission to take fewer than the required semester hours. See Dean Faught with questions.

SUMMER: All students may register for a maximum of eight credit hours during a summer session.

You can also find important forms (such as Division Transfer, Transcript Request or 711 License application forms) here: www.luc.edu/law/academics/curriculum/forms.html

Externships

Extern Program—An Overview:

The Loyola Extern Program is a complement to the clinical program and has been designed to provide students with practical legal experience under the supervision of a judge or attorney and a supervising attorney from the School of Law. The extern program provides students with an opportunity to become immersed in a specific area of law as they begin to develop their professional identity and as they make the transition from law student to practicing attorney. Mentoring students is the key component to the success of this extern program.

The field placements expose students to diverse and specialized practice areas. Opportunities for students often include direct client contact, including representation before judicial and administrative tribunals, negotiation and mediation, advanced research and drafting in commercial settings, and litigation preparation during the progression of both civil and criminal matters.

The classroom component of the course includes a mandatory orientation and the successful completion of all course requirements as set forth by the law school, field placement supervisor and classroom instructor. Classroom instruction focuses on strengthening the students' awareness of their ethical obligations as attorneys, civility and professionalism in the practice of law, and work/life balance issues.

Eligibility:

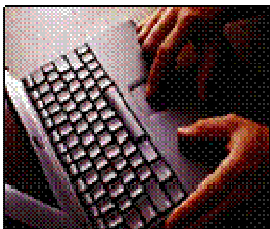
All upper-class students, including those who have completed their first year of law school, may apply for a judicial placement. Students who have completed a minimum of 51 credit hours and who are eligible for a student license under Illinois Supreme Court Rule 711 may also apply for all other extern field placements.

Academic Credit:

Students may register for either 2 or 3 semester hours of academic credit for work performed as an extern and no more than 6 hours of academic credit during their law school career. Students are expected to work at their extern field placement a minimum of 110 hours for 2 academic credit hours. Students are expected to work at their field placement a minimum of 165 hours for 3 academic credit hours.

Students may not receive academic credit for work performed as an extern if they are also being compensated for their work. For additional information regarding this program, please contact Josie M. Gough, Director, Experiential Learning, at jgough@luc.edu.

Law School Computing Services



Mike Lonero
Director of Law Technology

Tim Tucker
Sr. Systems Specialist

Eric Nelson
Sr. Systems Specialist

Lora Soriano
Systems Specialist

Where we are located:
Room 403, in the Law Library

Law School Computer Centers are located on the 4th floor of the Law Library, and are open and available for student use on the same schedule as Library hours.

How to contact us:

Email: LSCS-INFO@luc.edu
Phone: 312.915.7192

Hours of Operation:

Same as the Law Library,
including Holiday and Break hours

Website:

http://www.luc.edu/law_library/resources/lscs/

Logging On To a Law School Computer, GroupWise and LOCUS:

To be able to logon to any of the law school's computers and network, you will need a Loyola Universal ID (also know as a login ID or username) and a password.

GroupWise Email System: The law school uses GroupWise for email; you can log in using your login ID and a password.

LOCUS (Loyola's Online Connection to University Services): is the university's web-based, self-service system that enables students, faculty and staff to access information (register for classes, grades, transcripts) at any time. To access LOCUS go to: <http://www.luc.edu/law/> and click on the LOCUS button at the top right corner of the web page. Log in using your login ID and password.

Getting Started Using Law School Computer Systems: There are several user memos on various topics to answer many of your questions about the law school computer systems. To see these and other memos, please visit the LSCS website at: http://www.luc.edu/law_library/resources/lscs/documentation.html.

Several that may be helpful to you immediately are:

[#8 Managing your login IDs for Loyola Systems](#) - Explains how to change your password and other helpful info.

[#16 Temporary Network Space](#) - Explains how to use temporary network space for students.

[#52 Using Windows XP](#) - Explains how to log on to a Law School computer. Includes a video tutorial.

[#53 Using Gryphon Services](#) - Explains how to configure your laptop to use the Law School's wireless network.

[#60 GroupWise on the Web](#) - Explains how to access your Loyola email account from off-campus.

[#67 Setting Up Rules in GroupWise](#) - Explains how to set up rules in your email mailbox. This can be used to forward your Loyola mail to another mail account.

Student Lab Advisors: The lab advisors are available in the law school computer center to assist students with the basics of using the law school systems, to reset passwords and to troubleshoot problems with lab computers and printers.

Lexis & Westlaw Contact Info: Lexis and Westlaw have student representatives who are often in the computer center, sitting behind a Lexis or Westlaw sign. If you cannot locate a student rep, their schedule is posted in the back of the larger computer lab. They can also be reached by emailing them at either Ask-Lexis@luc.edu or Ask-Westlaw@luc.edu which will reach our Lexis and Westlaw account reps and all the Lexis and Westlaw student workers.

Final Exams on Your Laptop

Loyola offers students the option of taking fall and spring semester exams on your laptop computer. Students choosing to take a laptop exam will need to provide their own laptop, have a working connection to Loyola's wireless network, and use the exam software the Law School provides. The software is available for both Macintosh and Windows laptops. Students preferring to hand write their final exams may do so - **the laptop exam option is not mandatory.**

Students who wish to take a laptop exam are required to follow specific procedures each semester. Emails will be sent to all students announcing which courses will offer a laptop exam, followed by emails that describe how to setup your laptop to take exams. The School of Law uses SecurExam software that allows students to use familiar word processing functions on their laptop, while blocking access to other computer files, applications and the internet. The software must be installed on your laptop and tested in advance of your final exams—at least one month in advance.

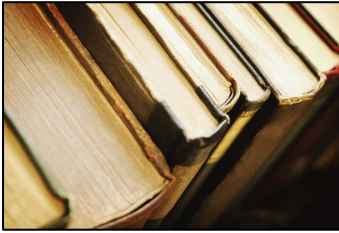
Students will have approximately one month prior to exams to complete the installation process and pass a qualification exam to get approval to use their laptop for any final exams. It is important to read all laptop exam-related emails each semester and pay close attention to the deadlines outlined in these emails.

Rules and procedures for exams are distributed prior to each exam period, and additional questions can be directed to the Office of the Registrar. In addition, several info-sessions regarding laptop exam requirements and procedures are held by LSCS prior to each exam period.

Frequently Asked Questions

The Law School Computing Center has created an FAQ to answer many of your computing services questions. Check it out at: http://luc.edu/law_library/resources/lscs/faq.html

Law Library



Julia Wentz

Director

Charles Fisher

Asst. Director for Access
Services

Patricia Scott

Asst. Director for Education
& Research Services

Carol Klink

Asst. Director for
Acquisitions, Cataloging and
Serials

Where we are located:
25 E. Pearson, 3rd–5th Floors

How to contact us:

General Email: law-library@luc.edu

Reference Help Email: LoyolaLawReference@luc.edu

Main: 312.915.7200 | **Circulation:** 312.915.6986

Reference: 312.915.7205

Acquisitions, Cataloging and Serials: 312.915.7160

InterLibrary Loans: 312.915.7202

Hours of Operation:

Regular Hours:

Sunday: 12:00 pm–12:00 am

Monday–Thursday:

8:00 am–12:00 am

Friday: 8:00 am–9:00 pm

Saturday: 9:00 am–9:00 pm

Break/Summer Hours:

For up-to-date Break/Summer
Hours, please check the calendar

<http://www.luc.edu/>

[law_library/cal.html](http://www.luc.edu/law_library/cal.html)

Website:

http://www.luc.edu/law_library/

Law Library Services for Students

A list of the Law Library's services for students can be found at: http://www.luc.edu/law_library/students.html

Pegasus, Loyola University Chicago Libraries' Catalog

Pegasus allows you to search for any book held at any of Loyola's libraries, including the Law Library, by title, author, or subject. It can be accessed at <http://pegasus.luc.edu>.

Subscription Databases

The Law Library maintains subscriptions to various legal search databases, which include legal journals, indexes for locating articles, a catalog of books in libraries around the world, and more. Access the full list of our subscription databases through the links found on the Law Library Electronic Resources A-Z list, at <http://lawlibguides.luc.edu/content.php?pid=191678>.

Legal Research Guides

The Law Library's legal research guides offer links and information for researching a variety of legal topics. Find them here: <http://lawlibguides.luc.edu>

First Year Legal Research Guide/Legal Research FAQs

Many of your questions regarding legal research will be answered by our First Year Legal Research Guide, at <http://lawlibguides.luc.edu/content.php?pid=128348>, and our Legal Research FAQ page, at <http://lawlibguides.luc.edu/content.php?pid=134513>

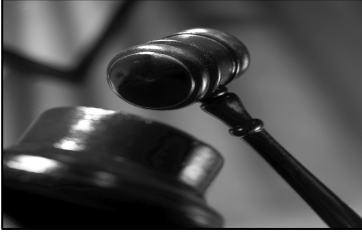
Law Library Policies

All of the Law Library's policies, including policies on access, due dates, renewals, study rooms, use of equipment, and much more, can be found at: http://www.luc.edu/law_library/about/policies.html.

Lexis & Westlaw

Each student is issued a username & password for performing legal research on Lexis & Westlaw. Questions? Lexis Help Line: 1-800-45-LEXIS | Westlaw Help Line: 1-800-REF-ATTY

Office of Career Services



Marianne Deagle
Asst. Dean for Career Services

Maureen Kieffer
Associate Director

Jayne Schreiber
Associate Director

Gregorio Veza
Associate Director

Deborah Gutman
Assistant Director

Alissa Holterman
Coordinator of Legal Recruiting

Where we are located:
25 E. Pearson,
7th Floor (Fall 2011)
13th Floor (Spring 2012)

How to contact us:
Email: law-career@luc.edu
Phone: 312-915-7160

Hours of Operation:
Monday, Tuesday, & Friday: 8:30 a.m.—5:00 p.m.
Wednesday & Thursday: 8:30 a.m.—7:00 p.m.
Saturday & Sunday: Closed

Website:
<http://www.luc.edu/law/career/>

One-on-one Student Counseling

Beginning in November of their first year, law students are able to meet with the Office of Career Services counselors to review resumes and cover letters, discuss job search strategies, and polish interviewing skills through a mock interview. Students are assigned a counselor based on their last name.

Symplicity

In November of their first year, all law students are issued a username & password to access Symplicity, the law school's job posting database. All jobs that the office receives, for both students and alumni, are posted on this website.

OCS Programs

The Office of Career Services offers a variety of programming each semester ranging from information sessions on topics such as On-Campus Interviewing or Judicial Clerkships to resume & cover letter writing workshops. A list of our upcoming events is maintained on our website at http://www.luc.edu/law/career/upcoming_events.html.

Loyola Alums in Practice

Each month, the OCS offers a panel of alums who have pursued a career in a specific practice area to discuss their job search, their career path, and insight into working in their field. Past panels have addressed working in Trusts & Estates, Corporate Law, Family Law, and working for the U.S. Attorney's office, among other topics. These events are also listed on our Upcoming Events page, as listed above.

Job Search Resources

The Office of Career Service's website offers job search resources for a variety of career paths.
Law Firms: http://www.luc.edu/law/career/law_firm_resources.html
Public Interest: http://www.luc.edu/law/career/public_interest.html
Government: <http://www.luc.edu/law/career/government.html>

Receptions

Each November, Loyola hosts a Public Interest & Government Employers Reception in conjunction with the other law schools of the Chicago Area Law School Consortium. Additionally, in the past Loyola has also coordinated "Meet the Alumni" receptions for 2Ls & 3Ls during the fall semester and for 1Ls during the spring semester.

Job Fairs

Law students are eligible to participate in a wide variety of legal job fairs across the country. A list of upcoming job fairs can be found on our website at:
http://www.luc.edu/law/career/job_fairs.html.

Handouts

The Office of Career Services has a variety of handouts on topics such as job search materials, interviewing techniques, and basic job search information. They are available in hard copy in the office as well as online at <http://www.luc.edu/law/career/handouts.html>

Career Services Library

The Career Services office maintains a library of career-related books covering topics such as job search strategies, cover letter & resume writing, practice areas, careers in public interest, networking, interviewing, career transitions, and strategies for success in law school. All books are available to be checked out for up to 2 weeks at a time. The Career Services Office also subscribes to several publications that are available in the office including Crain's Chicago Business, The National Law Journal, The Chicago Tribune, and the Wall Street Journal.

Newsletters

Each month, from September until May, the Office of Career Services produces a newsletter with articles written by the career counselors, information about upcoming events, job application deadlines, an alumni spotlight articles, and other items of interest. An archive of past newsletters can be found at <http://www.luc.edu/law/career/newsletters.html>.

On-Campus Interviewing

Each year in August & September, a group of employers come to campus to interview students for summer associate and first-year associate positions. While the majority of employers who interview on-campus are large law firms, government agencies and accounting/consulting firms often recruit this way as well. For more information on OCI, see:
http://www.luc.edu/law/career/students/oci_students.html

Career Planning for Part-time Students

As it is often difficult for part-time students to obtain legal experience during law school, the Office of Career Services has created a webpage with information on legal career planning for part-time students. <http://www.luc.edu/law/career/students/part-time.html>

Mentorship Opportunities

First year students have multiple opportunities to participate in programs which pair students with alumni who act as mentors.

Young Alumni Mentor Program

The Young Alumni Mentoring Program provides support to students to help them achieve greater academic and professional success. Alumni who have recently graduated from Loyola are paired with first year students and invited to share their insights and experiences in the legal world and enhance the quality of students' law school experience. Students interested in participating in this mentoring program may contact Giselle Santibanez-Bania, Associate Director for Student Services, at gsantibanez@luc.edu.

Circle of Advocates Mentoring Program

The Circle of Advocates has established a unique mentoring program for students who wish to pursue careers in advocacy. Many members of the Circle of Advocates — accomplished trial attorneys and judges with many years of experience — volunteer their time to act as mentors to students who are interested in the field of litigation. This program gives students the opportunity to build relationships and receive guidance from some of the top litigators and judges in the Chicago legal community. Students interested in participating in this mentoring program may contact Megan Canty, Assistant Director of Advocacy, at mcanty@luc.edu.

Study Abroad

The opportunity to study and live in the legal, social and political environments of other countries greatly enhances a student's understanding of international and comparative law.

For detailed information on the programs listed below, please visit:

<http://www.luc.edu/law/academics/special/studyabroad.html>

Summer Study Law Abroad Programs

Beijing, China:

The Beijing Center (TBC) is a study abroad program established in 1998 to provide Jesuit university students with premier comprehensive education about China. TBC has been home to Loyola's undergraduate China program since 1998. As the proud capital of modern China, Beijing is not only the modern political, cultural and educational center of China, but holds the biggest collection of ancient sites and relics in the nation.

Rome, Italy:

Loyola has operated the John Felice Rome Center of Liberal Arts since 1962. The present campus, used since 1978, is located on Monte Mario, the highest hill in present-day Rome, about twenty minutes from downtown Rome. Rome today is the seat of the Italian government and is the site of offices of the European Union and other international institutions, as well as the offices of private law firms, banks and corporations.

Optional Field Study: Strasbourg, France

The Council of Europe is seated in Strasbourg, an affiliation of 47 European countries. The European Court of Human Rights, a tribunal of the Council of Europe, is located on the same grounds, along with the magnificent new European Parliament Building of the European Union.

Comparative Law Seminars

Health Law Field Study:

This is a course which entails students conducting a research project on a health care regulatory policy topic. The research project will be based on a site visit to a domestic or foreign jurisdiction.

Legal Systems in the Americas:

This comparative law seminar focuses on legal systems in Spanish-speaking South America, with particular (but not exclusive) emphasis on Chile. The seminar concentrates primarily on 3 areas of law: business-related matters, child and family law, and criminal law and procedure. Students travel to Santiago, Chile over the spring break for on-site study and research. In Santiago, participants meet with faculty and students at the Law Faculty of Universidad Alberto Hurtado, a Jesuit law school and our local hosts, as well as with a variety of lawyers, judges and business people.

London Comparative Advocacy Program:

Each December, approximately 12 Loyola law students, accompanied by members of the Loyola faculty and distinguished guests, participate in the London Comparative Advocacy Program. Students have the opportunity to compare the English and American legal systems by meeting with the barristers, judges and court administrators to discuss the cases and the English legal profession, and are given tours of various legal institutions in London, including the Inns of Court, the Royal Courts of Justice, the Law Society and Parliament. This program is part of a two-hour, ungraded course which includes Introduction to the English Legal Profession, a one-hour course offered in the Fall Semester.

International Children's Rights Initiative
Past Venues have included:

Comparative Law Seminar - Africa:

This three credit international and comparative law seminar uses a collaborative immersion approach to learning about a particular country and its legal system, with particular emphasis on legal issues affecting children and families. The course includes a required field study component over spring break.

Comparative Law Seminar - India:

This 3 hour seminar consists of a semester-long team-based research class and a required intensive field study and service component in India over spring break. The final work product in the course is a group research project.

Comparative Law Seminar - Thailand:

This 3 hour seminar consists of a semester-long team-based research class and a required intensive field study and service component in Thailand over spring break. The final work product in the course is a group research paper of publishable quality.

Lawyer Skills Training Competitions

Willem C. Vis International Commercial Arbitration Moot :

Students selected for the Willem C. Vis International Commercial Arbitration Moot have the opportunity to study alternative dispute resolution in the context of international law, based on problems involving the interpretation of the United Nations Convention on Contracts for the International Sale of Goods. The competition takes place each spring at the International Arbitral Centre of the Austrian Federal Economic Chamber in Vienna, Austria. A comparable competition, the Willem C. Vis (East) International Commercial Arbitration Moot, was established in 2003-04. This competition takes place in Hong Kong. Only those students who enroll in International Commercial Arbitration and the CISG course in the fall semester may try out for the teams.

Student Organizations

Loyola's student organizations offer a broad range of opportunities for professional growth, from general participation in the profession of law to involvement in specialized areas of professional interest to membership in religious and ethnic-based associations.

Contact:

For general questions pertaining to Student Organizations, please contact Dean Gaspardo and Giselle Santibanez-Bania.

Student Activities Fair:

Held each Fall, this event is the threshold opportunity for all students to learn about the active student group offering at the law school for that academic year.

This year's Fair will be held on **Monday, September 12th, 4:00pm-6:30pm in Kasbeer Hall.**

Student Bar Association:

The Student Bar Association (SBA) is a student-run organization whose function is, in part, to facilitate social and charitable activities that encourage perspective and balance in a law student's otherwise busy life. The SBA also serves as a liaison between students and faculty when there are pressing issues that the student body would like to see addressed. Further information on the SBA, including typical social events and first year student representative opportunities can be found online. You can also contact SBA President Chaundre White at cwhite11@luc.edu for more information.

While the SBA, as the student governing body of the School of Law, exercises broad jurisdiction over

- American Bar Association (Law Student Division)
- American Civil Liberties Union
- American Constitution Society
- Amnesty International
- Arts and the Law Society
- Asian-American Law Student Association
- Association of Trial Lawyers of America
- Black Law Student Association (BLSA)
- Brehon Society of Loyola
- Business Law Society
- Catholic Lawyers Guild
- Chicago Bar Association (Law Student Division)
- ChildLaw Society
- Christian Legal Society
- Criminal Law Society
- Elder Law Society
- Environmental Law Society
- Evening Students Association
- Federalist Society
- Health Law Society
- Hellenic Bar Association
- Illinois State Bar Association (Law Student Division)
- Intellectual Property Society
- Jewish Law Student Association (Decalogue Society)
- Justinian Society
- Labor & Employment Law Society
- Latino-American Law Students Association (LALSA)
- Law Related Education
- Loyola Law Republicans
- Loyola Pipeline Project
- Muslim Law Students Association (MLSA)
- National Lawyers Guild
- OUTLaw
- Phi Alpha Delta
- Phi Delta Phi - Amaker Inn
- Products Liability Law Society
- Pro-Life Law Society
- Public Interest Law Society
- Reproductive Issues Society
- Securities Law Society
- Sports and Entertainment Law Society
- Women's Law Association

Find further information on each of these organizations online from the Student Organizations page (<http://www.luc.edu/law/activities/organizations.html>).

Student Competitions

Loyola University School of Law recognizes that the timeless skill of oral advocacy can be a lawyer's best tool. Loyola participates in a wide variety of regional, national, and international advocacy competitions each year. Students compete in the areas of trial advocacy, appellate advocacy, International arbitration, client counseling, negotiation, and mediation. As evidence of the strong support of faculty, administration and alumni, Loyola law students boast a winning record in local, state and national student competitions.

Loyola's advocacy programs fall under three categories:

MOOT COURT COMPETITIONS: The moot court process allows law students to develop oral and written advocacy skills, to compete with students from law schools across the nation, and to meet practitioners and jurists in their chosen field of law. Students are selected to compete by members of the Moot Court Board; admission to the program is highly competitive. Members of all teams are prepared for competition through the Honors Appellate Advocacy Program, an intensive course unique to Loyola. Currently, Loyola fields approximately 20 Moot Court Competition teams.

ALTERNATIVE DISPUTE RESOLUTION AND SKILLS COMPETITIONS: Loyola participates in several Alternative Dispute Resolution Competitions and competitions which promote and develop professional skills. For these competitions, students compete within the school for positions on teams. Students who represent Loyola receive supervision and training by members of the faculty as well as the practicing bar, and they are eligible to receive academic credit for their participation.

MOCK TRIAL COMPETITIONS: Loyola participates in several Mock Trial competitions which aid students in developing their litigation skills. Students who represent Loyola receive supervision and training by members of the faculty as well as the practicing bar, and they are eligible to receive academic credit for their participation. Positions on these teams are very competitive, as approximately 100 students try out each year for spots on the following four teams:

The Philip H. Corboy Fellowship Program, comprised of approximately 10 second-or third-year students who compete in four competitions, two in the fall and two in the spring.

The Thurgood Marshall Mock Trial Team, comprised of approximately 4 students who participate in NBLSA's Mock Trial Competition every year.

The American Bar Association Employment Law Mock Trial Team is comprised of 4 to 6 students who participate in a employment and labor law competition in the fall every year.

The Buffalo-Niagara Invitation Mock Trial Team is comprised of 4 students who compete in a combination criminal-civil competition hosted by the University at Buffalo Law School.

Visit <http://www.luc.edu/law/activities/competitions.html> for more information.

Student Publications

Law students at Loyola support scholarship and research related to legal issues by publishing several academically significant journals. The journals attract articles from thought-leaders in the law, not just from Loyola, but also from other respected schools across the United States. Serving in an editorial or business capacity with one of Loyola's law journals is an honor. In many cases, students compete for the opportunity.

Students at the School of Law publish the following publications:

Annals of Health Law

Children's Legal Rights Journal

Consumer Law Review

International Law Review

Loyola Law Journal

Public Interest Law Reporter

For more information on Loyola's Student Publications, please visit:
<http://www.luc.edu/law/activities/publications.html>

LOYOLA STUDENT PUBLICATIONS & COMPETITIONS

ORGANIZATION AND WEBSITE	WHO IS ELIGIBLE?	HOW TO APPLY	TIME COMMITMENT/ RESPONSIBILITIES	SKILLS YOU ACQUIRE & BENEFITS OF MEMBERSHIP	APPLICA-TION DEAD-LINE	SELECTION TIME FRAME
ANNALS OF HEALTH LAW http://www.luc.edu/healthlaw/research_and_pubs/annals/index.html	Students who have completed one full year of coursework. Both full-time and part-time students are eligible.	Application, resume, cite check exam, and a five-page writing sample which is usually a shortened version of a legal memo or course assignment which contains legal citations.	1. A full academic year commitment 2. Substantive & technical editing of articles selected for publication in the journal. 3. Students write a 5-7 page article on a timely health law topic of their choice which is published in the online journal: <i>Advance Directive</i> .	1. One credit per semester. 2. Extensive training in blue book editing and legal research skills. 3. There are publication opportunities in online journal of <i>Annals for all members</i> .	April	June
CHILDREN'S LEGAL RIGHTS JOURNAL http://www.luc.edu/law/activities/publications/chil-drens_journal.html	1L students may apply to be junior editors which carries through their second year. 2L students may apply for senior editor positions.	Application, resume, a short Bluebook exercise that involves correcting 15 citations, and a 3-6 page writing sample that can be from a legal writing class assignment.	Junior Editors: 1. Edit one article for grammar, structure, flow, etc. 2. A sourcebooking or citation assignment 3. One feature article to be published in the CLRJ 4. One full-length article of publishable quality in CLRJ	1. Journal experience without a large time commitment 2. Improved legal writing skills 3. Great way to show employers an interest in child law 4. Shows a commitment to important public service issues and adds diversity to one's legal experiences	Mid-May	Late May/ Early June
CONSUMER LAW REVIEW http://www.luc.edu/law/activities/publications/consumer.html	Any student with at least 2 remaining semesters and a minimum GPA of 2.75	Top 15% of the full-time division grades on; Write on competition includes a short writing assignment and a short cite check assignment	1. Article of publishable quality (at least 20 pages, double spaced with footnotes) 2. Four cite check assignments throughout the course of the year	1. Exposure to emerging issues impacting consumers 2. Gain valuable research, writing, and citation experience	Early-Mid May	Early July
INTERNATIONAL LAW REVIEW http://www.luc.edu/law/activities/publications/international.html	Students who have completed one year of law school; GPA should be above 2.75 (waived in special circumstances), but higher GPAs are given preference.	Three part write-on application: 1. A short editing exercise 2. A 5-7 page note based on closed sources 3. A personal statement and resume	1. Note of publishable quality (18-30 pages) 2. Editing articles selected for publication, locating sources (including foreign), footnoting, and cite checking 3. Must attend the annual ILR symposium in early spring	1. One ungraded credit per semester 2. Improve writing and editing skills 3. Learn how to locate research documents in both domestic and foreign sources 4. Exposure to legal topics in the area of international and comparative law	April-May	Early-Mid July

ORGANIZATION AND WEBSITE	WHO IS ELIGIBLE?	HOW TO APPLY	TIME COMMITMENT/ RESPONSIBILITIES	SKILLS YOU ACQUIRE & BENEFITS OF MEMBERSHIP	APPLICATION DEAD-LINE	SELECTION TIME FRAME
LOYOLA LAW JOURNAL http://www.luc.edu/law/activities/publications/law.html	Full-time 1Ls, Part-time 1Ls transferring to the full-time division, and Part-time 2Ls Top 5% of the full-time 1L and part-time 2L classes automatically grade on. Other members selected through write-on competition in which GPA and writing score are averaged.	Students get one chance to apply for membership. Members are selected through a write-on competition where their GPA and writing score are averaged	2L member responsibilities: 1. Write a note or comment (about 45 pages) on a topic of their choice 2. Responsible for 4-5 cite checks 3. 2-3 page proofs, which consist of editing finalized versions of articles 3L members: Leadership & editing responsibilities in publishing the current volume	1. Refine research and writing skills 2. Exposure to leading scholarship and emerging ideas in the law 3. A strong addition to a student's resume	Mid-Late May (after finals)	Late June
PUBLIC INTEREST LAW REPORTER http://www.luc.edu/law/activities/publications/public.html	Students who have completed one year of law school. Both part-time and full-time students are eligible.	Write on competition including a Bluebook citation exercise, personal statement, and resume	1. One article per issue during the first year of PILR membership 2. Proofread and cite check articles 3. Aid in the selection of topics 4. Attend all PILR meetings	1. Opportunity for students to publish articles and hone legal writing and research skills 2. Writing news articles of publishable quality on a current legal topic of your choice	March-April	Early-Mid May
CLIENT COUNSELING TEAM http://www.luc.edu/law/activities/competitions/lawyer_skills.html	2L and 3L students	Complete application & sign up for try-out time and complete problem.	1. Practices 2-4 days a week for one month prior to the competition in February	1. Identify legal issues, build client relationships. 2. 1-2 ungraded credits.	Early September	Mid September
MOCK TRIAL TEAMS http://www.luc.edu/law/activities/competitions.html	All students (Part-time evening students may try out if transferring to full-time or part-time day division.)	Complete application and perform trial skills at a try-out. Students are evaluated on opening statements, cross examinations, objections, and closing arguments.	1. Three week trial skills boot camp in August 2. Practice 4-6 days per week for one month prior to each competition; Students compete in one competition per semester	1. Mock trial: Opening and closing statements, direct and cross-examination, motions, exhibits, and other trial skills. 2. Teams compete in civil or criminal trial competitions. 3. 3 graded credits each semester.	Late April	Late April
MEDIATION COMPETITION http://www.luc.edu/law/activities/competitions/lawyer_skills.html	There are no eligibility requirements, but the team usually consists of mostly 3Ls and, if there is room, perhaps a 2L or two.	No formal application. Professor Stone emails students to ask for volunteers. Teams consist of 3 students each, 2-3 teams.	1. Prof. Stone trains each team 1 morning per week from 8 - 9:30 a.m. for 4 weeks 2. Closer to the competition, practices are also held on Saturdays and Sundays.	1. Become well-versed in mediation techniques which is the alternative to litigation and growing in acceptability in the legal community.	Early Spring Semester	Early Spring Semester

ORGANIZATION AND WEBSITE	WHO IS ELIGIBLE?	HOW TO APPLY	TIME COMMITMENT/ RESPONSIBILITIES	SKILLS YOU ACQUIRE & BENEFITS OF MEMBERSHIP	APPLICATION DEADLINE	SELECTION TIME FRAME
MOOT COURT TEAMS http://www.luc.edu/law/activities/competitions/moot_teams.html	All students who have completed a first year legal writing course	Complete application and the Moot Court Board evaluates applicants' briefs and oral argument skills.	1. Class Wednesdays 5-7pm 2. One month researching and writing a brief 3. Practice four days a week for one month prior to competition; Students compete in one competition	1. Appellate cases before the U.S. Supreme Court: research, writing, oral arguments. 2. Each team focuses on an area of law, i.e. constitutional, international, family, intellectual property, health, etc. 3. 1-2 graded credits per semester.	April-May	Late June
NEGOTIATION TEAMS http://www.luc.edu/law/activities/competitions/lawyer_skills.html	2L and 3L students	Complete application & sign up for try-out time and complete problem.	1. Practices 2-4 days a week for one month prior to the competition in November	1. Legal negotiation skills. 2. 1-2 ungraded credits.	Early September	Mid September
THURGOOD MARSHALL MOCK TRIAL TEAM http://www.luc.edu/law/activities/competitions/thurgood_marshall.html	Registered members of BLSA	Complete application & sign up for try-out time and complete problem.	1. Weekly class during fall semester 2. Practice 3-5 days a week for one month prior to the competition in January	1. Mock trial: Opening and closing statements, direct and cross-examination, motions, exhibits, other trial skills. 2. 1-2 ungraded credits.	Early May	Mid May
VIS MOOT TEAM http://www.luc.edu/law/activities/competitions/commercial.html	Students enrolled in International Commercial Arbitration and the CISG course in the fall semester	There is no formal application. Participation depends on admittance to International Commercial Arbitration and CISG course, written brief and two oral arguments before outside arbitrators.	1. Fall-semester course 2. Research and write a memorandum 3. Practice 2-5 days a week for one month prior to the competition in March or April 4. Students compete in one competition, held in Vienna or Hong Kong	1. International Commercial Arbitration: international law, research, writing, oral arguments.	April	Early May

Centers & Institutes

Loyola has several centers and institutes, each dedicated to the study of a particular field of law. Many of these centers have received national acclaim for the comprehensive education and training they offer to Loyola students. Please visit each center or institute's website for specific information about coursework and opportunities available to you.

Beazley Institute for Health Law and Policy

www.luc.edu/healthlaw/index.html

Center for Advocacy

<http://www.luc.edu/law/academics/special/center/advocacy.html>

Center for Business and Corporate Governance Law

<http://www.luc.edu/law/academics/special/center/business/index.html>

Center for Public Service Law

http://www.luc.edu/law/academics/special/center/public_service.html

Civitas ChildLaw Center

<http://www.luc.edu/law/academics/special/center/child/index.html>

Institute for Consumer Antitrust Studies

<http://www.luc.edu/law/academics/special/center/antitrust/index.html>

Intellectual Property Law Program

<http://www.luc.edu/law/academics/special/center/intellectual/index.html>

International Law and Practice

<http://www.luc.edu/law/academics/special/center/international/index.html>

Tax Law Program

http://www.luc.edu/law/academics/special/pdfs/tlp_brochure.pdf

Clinics

For students, faculty and alumni, Loyola currently has four legal clinics that represent a valuable bridge between theory and practice, classroom and career. Through the clinics, the School of Law offers service to others in a way that gives them dignity while providing students with practical legal experience.

In Spring 2009, the law school celebrated the 26th anniversary of its clinical program that began with the founding of its Community Law Center, followed in later years by the Federal Tax, Child and Family Law, Business Law Center, and Elder Law Clinics.

Acknowledging the hands-on experience and practical knowledge that students gain from the law school's clinics, the Poverty Law Section of the Association of American Law Schools places Loyola among the top 20 public interest programs at law schools in the United States; Loyola is the only law school in Illinois with this designation.

For more information, please visit each clinic's specific website:

Business and Corporate Governance Law Clinic

<http://www.luc.edu/law/academics/special/center/business/clinical.html>

Civitas ChildLaw Clinic

http://www.luc.edu/law/academics/special/clinic/child_family.html

Community Law Center Clinic

<http://www.luc.edu/law/academics/special/clinic/community.html>

Federal Tax Clinic

<http://www.luc.edu/law/academics/taxclinic/index.html>

Health Justice Project

<http://www.luc.edu/healthlaw/hjpindex.html>

The Bar Exam and The MPRE

While it may seem a little early to start thinking about the Bar Exam, there are a few things you need to know, and some paperwork you need to complete, during your first year, whether you intend to take the Bar in Illinois or elsewhere. Following is a brief overview of what you need to know now.

Bar Exam

What is it?

The Illinois Bar Exam is administered by the Illinois Board of Admissions to the Bar as part of the process of identifying and recommending to the Supreme Court qualified candidates for admission to the Illinois Bar.

When and where is it?

The Illinois bar exam is offered on the last consecutive Tuesday & Wednesday in February and July each year. Students take the exam after graduating from law school. It is given in Chicago at various sites within 4 to 8 blocks of the law school.

What do I need to do NOW?

1. Familiarize yourself with this website: www.ibaby.org. This is the website of the Illinois Board of Admission to the Bar and it is where you will go for all bar exam related information.
2. You apply for admission to the bar during your third year of law school. **However, there is one portion of the application you may complete during your first year.** All applicants are required to file a Character and Fitness Questionnaire. You may file the questionnaire during your third year of law school along with your Bar Exam Application, or you may file your questionnaire early, by filing a Law Student Registration (LSR) during your first or second year of law school.

Why should I file my Character and Fitness Questionnaire this year with the LSR?

1. **If you file an LSR during your first year of law school, your fee for filing the questionnaire is reduced from \$450 to \$100.**
2. The Board strongly recommends that any applicant with matters of character and fitness concern file a LSR application as soon as possible following commencement of law school. The failure of an applicant with significant matters of character and fitness concern to file a timely LSR application will delay character and fitness investigation and review. This delay may render the applicant ineligible to participate in the regularly scheduled Admission Ceremony following the bar exam, or it may render the applicant ineligible to sit for one or more bar exams.

Filing my Character and Fitness Questionnaire during my first year sounds like a good idea. When do I do it?

For applicants who begin law school in the fall, a timely LSR application must be properly completed and filed by the following March 1. For applicants who begin law school in January, a timely LSR application must be properly completed and filed by July 1 of that year. For LSR applications filed on or before these dates, the fee is \$100. Applications filed after these dates are subject to the full \$450 filing fee.

Just so I can plan ahead, when during my third year do I register for the exam?

The final application must be completed even if you registered as a 1L. The filing deadline for the July exam is February 1, and late filing, upon payment of sharply escalating fees, is permitted through May 31. Also for such applicants, the regular filing deadline for the February exam is September 1, and late filing, on the same basis, is permitted through December 31. Requests for late filing will not be considered by the Board.

So what is on this test?

The Illinois Bar Examination is a two day examination. One day consists of essay questions pertaining to state law, and one day consists of the Multistate Bar Examination.

What is the Multistate Bar Examination (MBE)?

The MBE is the Multistate Bar Examination, a multiple choice examination containing 200 questions, developed and marketed by the National Conference of Bar Examiners (NCBE). MBE questions are designed to be answered by applying fundamental legal principles in the areas of constitutional law, contracts, criminal law, evidence, real property, and torts. The test is divided into two periods of three hours each, one in the morning and one in the afternoon, with 100 questions in each period. Illinois and almost every admitting jurisdiction administers the MBE. You may visit the website of the National Conference of Bar Examiners at <http://www.ncbex.org> for detailed information, booklets, and study guides concerning the MBE.

Is it true that there is another test I have to take in addition to the Bar?

Yes. The MPRE is the Multistate Professional Responsibility Examination, a multiple choice examination containing 50 questions, which is administered in March, August, and November each year. The test measures your knowledge of the ethical standards of the legal profession and is two hours and five minutes in length. You may take the MPRE when you have earned either 60 credit hours or two thirds of the credits required to obtain your JD degree. Most students take the MPRE during their third year of law school, either in conjunction with or after completing Professional Responsibility, a required course. Although advisable, you need not take the MPRE before writing the bar exam. However, before he or she can be recommended for admission to the bar, the Board must receive satisfactory proof that an applicant has achieved a passing MPRE score. You may visit the website of the NCBE at <http://www.ncbex.org> for detailed information, booklets, and study guides concerning the MPRE.

Receiving Your Results

Results from the July exam are mailed and web posted during the first two weeks of October. Results from the February exam are mailed and web posted during the first two weeks of April. The swearing in ceremony is generally scheduled approximately one month after the scores are mailed.

What if I am unsure of where I want to practice?

If you expect that you might practice in a different jurisdiction following graduation, we strongly urge you to check with your preferred jurisdiction during your first year to determine what requirements that state may have. Many states offer a similar arrangement to Illinois, in which the filing fee is greatly reduced if the application is filed during your first year of study. Bar admissions requirements differ from state to state, so students should visit the web site of each specific state bar office for the most accurate information. For information on various exams and links to most state bar websites, visit the web site of the National Conference of Bar examiners at <http://www.ncbex.org>. In addition, regardless of intent, many students file their Character and Fitness Questionnaires with Illinois during their first year, in case they decide to remain in this jurisdiction.

General Information and Helpful Links

Automatic Teller Machines:

There is an automatic teller machine located in the lower level of the Loyola Law Center. ATMs are also located nearby at the ING on Wabash and Chestnut (no fees), the Potash Bros. Supermarket at State and Chestnut Streets, at the White Hen Pantry on Wabash Street and Chicago Avenue, and on the southwest corner of Pearson and State Streets.

Bookstore:

There are two bookstores near the Law School: the Loyola University Bookstore and Beck's Books. The Loyola University Bookstore is located on the first floor of the Baumhart Student Center directly across the street from the Loyola Law Center. Students may use their Loyola ID cards if they have preloaded funds to make purchases at this location. Beck's Books is Located on Chicago Avenue, one block east of Pearson Street. Loyola ID cards are not accepted for payment at Beck's.

Building Hours:

The Loyola Law Center and law school library generally opens at 7:30 a.m. and closes at 12:00 a.m. during the school year, with an open-time of noon on Sundays. Hours are typically extended during examination periods and reduced in the summer and over breaks.

Campus Security: <http://www.luc.edu/safety/>, (312) 915-6476 (first floor of 25 E. Pearson).

Students are encouraged to enter Campus Safety's phone number into their cell phones in case of emergency.

Identification Cards:

Students are responsible for obtaining a student identification card through Loyola's Campus Card office at the student services hub in the lobby of 25 E. Pearson. Your ID card, commonly called the Loyola Campus Card, serves as your library card, a meal card if you choose to add funds, and allows you entry to campus buildings.

Lockers:

Located on the 11th floor and Lower Level of the Corboy Law Center at 25 E. Pearson. These are assigned to incoming students each year during Orientation, and on the first few days of school for returning students.

Shuttle Bus:

Loyola offers free hourly shuttle bus services between the Lake Shore and Water Tower campuses. The bus boards in front of 25 E. Pearson St. and schedules are posted in the student lounge each semester. A shuttle bus also leaves the 25 E. Pearson Building and travels to Union and Northwestern train stations at 9:05 p.m. Monday - Friday when classes are in session.

Health Insurance:

<http://www.luc.edu/bursar/insurance.shtml>

Health Services:

<http://www.luc.edu/wellness/>

Lectures and Conferences:

<http://www.luc.edu/law/activities/opportunities/lecture.html>

Ministry:

<http://www.luc.edu/law/about/Ministry.html>

Parking:

<http://www.luc.edu/parking/watertower.shtml>

Public Interest:

http://www.luc.edu/law/academics/special/center/public_service.html

Tuition and Fees:

<http://www.luc.edu/bursar/>

U-Pass Transportation:

<http://www.luc.edu/upass/>