There will be **no early exams and no make-up exams**. If you miss one exam, your final exam will be used to determine a larger percentage of your final grade. If you miss a second exam, you have missed a significant portion of the course and should consider dropping or applying for an ‘incomplete’. If you remain in the course after missing more than one exam, a zero will be recorded for any additional missed work, regardless of the reason.

**NOTE:** If you are unable to take the regularly-scheduled final exam, you must contact the instructor within 24 hours of the final exam. The Chemistry Department administers make-up final exams (different from the regular final exam) to those students who have a legitimate excuse (e.g., death in the immediate family, serious illness that requires hospitalization, etc.). Oversleeping, forgetting what day it is, not being “ready to take the final exam yet,” etc. are not valid excuses for missing the final exam. If you cannot provide a verifiable and valid reason for missing the final exam, your course grade will be calculated with a score of “0” recorded for the final exam.

<table>
<thead>
<tr>
<th>Important Dates</th>
<th>Exam 1</th>
<th>Exam 2</th>
<th>Cumulative Final Exam: 2 hours</th>
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</thead>
<tbody>
<tr>
<td>30 MAY 08</td>
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<tr>
<td>13 JUN 08</td>
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<tr>
<td>27 JUN 08</td>
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**Probable Grade Breakdown Based on Previous Years:** These are the highest percentages necessary for each letter grade. Based on class performance, the percentage needed for each letter grade may go down but it will not go up.

A>92%, A->90%, B+>88%, B>82%, B->80%, C+>78%, C>72%, C->70, D+>68%, D≥60%, F<60%

**Course Homepage:** A variety of materials will be available online on Blackboard (blackboard.luc.edu)—including course announcements and the current grade book. You will be held responsible for the material on Blackboard; therefore, you should check this page frequently.
**Academic Dishonesty:** Consult the Undergraduate Studies Catalog for additional information. For this course, all in-class exams are closed book and closed note. During the in-class exams and the final, academic dishonesty includes using notes or books, looking at another student's test, talking, etc. Punishment for academic dishonesty is failure of the course. All information surrounding the incident will also be forwarded to the Chair of the chemistry department and the Dean of the College. One 8½”x11” sheet of notes, both sides, is allowed for the final exam. However, no other books or notes are allowed.

**Cell Phones/ Pagers/ PDA’s/ Etc.:** All of these devices must be turned off during class and during exams. If any of these devices goes off during class, you will be required to leave the room immediately. If you are working on an exam, your exam will be collected and you will not be allowed to continue.

**Exams:** There will be two ninety-minute midterm exams (150 points each) and one two-hour cumulative final (200 points). Each exam will consist of questions and problems representative of course material. You must bring a form of photo identification, such as your Loyola Student ID or your Driver’s License, with you to the exams. During in-class exams and the final, you will be required to leave your books, backpacks, notebooks, purses, etc. at the front of the room. During exams, you are not allowed to leave the room for any reason. If you must leave the room, you will be required to turn in your exam to the proctor. You will not be allowed to return. Please leave the room quietly without disturbing the other students. You are also not allowed to leave the exam room during the last ten minutes of the exam. All exams will be graded and returned as soon as possible—usually the following class period. All grading questions, points of clarification, and grading errors must be brought to the instructor’s attention in writing no later than one week after return of the exam.

**Topics:** The following topics will be covered this semester:

I. Introduction to Organic Chemistry; Bonding in Organic Molecules (Chapters 1, 2)
II. Alkanes and Cycloalkanes (Chapter 3)
III. Study of Chemical Reactions (Chapter 4)
IV. Stereochemistry (Chapter 5)
V. Alkyl Halides (Chapter 6)
VI. Structure and Synthesis of Alkenes (Chapter 7)
VII. Reactions of Alkenes (Chapter 8)
VIII. Alkynes (Chapter 9)
IX. Conjugated Systems (Chapter 15)
X. Aromatic Compounds (Chapter 16)
XI. Structure and Synthesis of Alcohols (Chapter 10)
XII. Reactions of Alcohols (Chapter 11)
XIII. Ethers, Epoxides and Sulfides (Chapter 14)
XIV. Introduction to Spectroscopy (Chapters 12 and 13)