Loyola University Chicago
English Language Learning Program (ELLP)
ESL Student Orientation Packet
Spring A/8W1 2017
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Welcome to Loyola’s E LLP! Loyola University Chicago’s English as a Second Language (ESL) Program is designed for people who are serious about learning English. We thank you for coming to study with us. We hope you have a positive experience during your time with us.
### Overview of Program

#### Entrance to the Program

Students admitted to Loyola's ELLP are required to take the ESL Compass Placement exam (four parts – listening, reading, writing, and grammar). Upon completion of the exam students will be appropriately placed into core level courses – beginner, intermediate, advanced, and bridge according to the cut off scores.

<table>
<thead>
<tr>
<th>Low-Intermediate Level*</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESL 60</strong> Low Intermediate Reading and Vocabulary (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 61</strong> Low Intermediate Listening and Speaking (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 62</strong> Low Intermediate Writing and Grammar (6 hours)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Intermediate Level</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESL 70</strong> Intermediate Reading and Vocabulary (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 71</strong> Intermediate Listening and Speaking (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 72</strong> Intermediate Writing and Grammar (6 hours)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>High-Intermediate Level</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESL 80</strong> High Intermediate Reading and Vocabulary (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 81</strong> High Intermediate Listening and Speaking (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 82</strong> High Intermediate Writing and Grammar (6 hours)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Advanced Level</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESL 90</strong> Advanced Reading and Vocabulary (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 91</strong> Advanced Listening and Speaking (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 92</strong> Advanced Writing and Grammar (6 hours)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bridge Level**</th>
<th>CORE CLASSES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ESL 101</strong> Graduate Reading and Vocabulary (6 hours)</td>
<td></td>
</tr>
<tr>
<td><strong>ESL 102</strong> Graduate Writing and Grammar (6 hours)</td>
<td></td>
</tr>
</tbody>
</table>

*The lower levels may not run due to low enrollment (less than 4 students in the class).

**The Bridge Level is designed for students hoping to go on to study in advanced degrees.

*All students must earn a B- (80%) or higher in order to advance to the next level. Grades are based upon successful completion of major course work, attendance, and participation. Students with a 79% or lower will be required to repeat the level course before being allowed to advance. Students who fail an ESL class two times will be expelled from the program and Loyola University.

**Conditionally Admitted (ICAP) students** – In addition to a minimum grade of B-(80%), ICAP students must also have teacher recommendations and a passing score on the ELLP Exit Exam in order to begin full-time university coursework. Graduate ICAP students must meet the same requirements, but earn a minimum of B+/87% in their classes. If students fail to meet any of these requirements, they MUST repeat their ESL course. If students fail to meet these requirements for a second time, they will be expelled from the ESL program and Loyola University.
All core ESL classes are Monday-Thursday from 9:00-11:50 and 1:00-3:50.

Sample Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00-11:50</td>
<td>ESL 70 Intermediate Writing and Grammar</td>
<td>ESL 70 Intermediate Reading and Vocabulary</td>
<td>ESL 70 Intermediate Writing and Grammar</td>
<td>ESL 70 Intermediate Reading and Vocabulary</td>
</tr>
<tr>
<td>11:50-1:00</td>
<td>Break</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1:00-3:50</td>
<td>ESL 71 Intermediate Listening and Speaking</td>
<td>ESL 71 Intermediate Listening and Speaking</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Elective Courses

The ELLP offers the following elective classes this semester. These classes are OPTIONAL and are in addition to your core classes. You may sign up for one or more of the classes below.

- **ESL 050-02 IELTS Preparation** (Tuesday/Thursday 4:00pm-5:15pm)
- **ESL 095-01 TOEFL Preparation** (Friday 9:00-12:50pm)

*Elective classes only run if there are at least 3 enrolled students
Attendance Policy

Regular attendance is very important in order to improve your language skills and to be successful in your studies. All students are expected to attend all class sessions, arrive on time, and be prepared and attentive. 100% attendance is highly encouraged and students must attend a minimum of 85% of class, per Loyola University and ELLP policy. Attendance is also very important in order to maintain good immigration status.

All students are expected to be enrolled and attending class from the first scheduled class meeting. Continuing students who are not in class will be marked absent and this will factor into their overall attendance percentage. For students with scholarships, this attendance percentage is also reported to their government sponsor. For late-admitted students, their attendance will be counted from the first day that they arrive and take the ESL placement test.

85% attendance of an ESL course means that **ELLP students are allowed to miss 3 classes** in an 8-week session. Written excuses, such as from a doctor, are not necessary. All students are allowed the same number of absences and an absence can be used for any reason: family visit, illness, appointment, court date, etc. Additionally, when a student is **late four times to class, that counts as one absence.**

When a student is absent, it is still his or her responsibility to make up missed work. “I was absent” is not an excuse to not do the homework. When a student is absent on the day of a quiz or major assignment, he or she is not allowed to make-up that assignment unless he or she notified the instructor at least one hour before the start of class. Each student is only allowed one make-up with an hour notification per class and per semester.

In order to emphasize the importance of good attendance and to help students follow this attendance policy, these steps will be followed:

1) **When a student reaches his/her 2nd absence** or accumulation of lates, in any one ESL class, the instructor will issue a warning to the student.

2) **When a student reaches his/her 3rd absence**, or accumulation of lates, in any one ESL course, the student will meet with the ESL Director. The student may fail the class. **Note: If a student has failed the same class twice, because of attendance or lack of academic progress, he or she will not be allowed to take that class a third time and could be dismissed from the program.**

3) **When a student has more than 3 absences** or stops attending class, he or she will be reported to the International Students and Scholars office. The student may be in violation of immigration laws and this could result in the termination of the student’s visa.
**ELLIP Academic Policies**

**Placement**  
All new students are required to take Loyola’s ELLP placement test. Based upon those scores students will be appropriately placed into skill level courses. **All placement decisions are final; however, students may request a lower level within the first week of the semester. Only a teacher may recommend that a student move to an advanced level.**

**Respect: Other Students, Teachers, Yourself**  
Students are asked to respect themselves, their classmates, and their teachers. Students who display inappropriate behavior will **not** be invited back to study in our program. The American definitions of ‘rude’ or ‘inappropriate’ will be discussed at the ESL orientation at the beginning of the semester.

**Participation**  
Participation is expected of all students. It means coming to class on time and fully prepared, asking questions, engaging in discussion regarding the course topics, listening actively to fellow classmates and the teacher, completing all assignments, and keeping/reviewing all handouts and assignments as needed.

**Repeating a Level**  
Students who have not successfully passed a course with an 80% (B-) or higher will be asked to repeat the course. Students may take a course **two** times until successful completion. If a student fails the same course two times, he or she is unable to continue in the program.

**Dropping a Course**  
All F-1 visa holders must maintain 18 hours of classroom time per week. Students who fall below 18 hours will be in violation of their visa status. Other visa holders may drop, but are encouraged to meet with the coordinator first.

**Homework**  
Students should be prepared to complete 7 hours’ worth of homework outside of class per week. This averages just over 1 hour per night. Homework is essential in order to advance in one’s study of English.

**Communication**  
Students are expected to communicate with their teachers, classmates, and the program coordinator. In case of any absences students are expected to email or call their teachers immediately. In case of any problems or concerns, students are expected to contact the coordinator. Loyola email must be used at all times.

**Advancing to the Next Level**  
Students who regularly participate, do all of their major course work, and earn a minimum of an 80% (B-) will be invited to participate in our ELLP’s next skill level.

**Academic Honesty**  
Students are expected to do their own work. Students must not copy from another student or source (book, magazine, etc.). This is considering stealing and is called plagiarism. Students who plagiarize will receive a warning for the first instance of plagiarism. For the second instance, he or she will fail that assignment. For the third instance, he or she will fail the course and possibly be dismissed from the program and the university.

**Exiting the ELLP**  
Students who have earned an 80% or higher in all advanced courses and have passed the exit exam will be awarded a certificate of program completion and exit the program.

**Photo Release Policy**  
Students may have their pictures taken in the classroom or at ELLP events and these pictures may be used on our website, ELLP newsletter or marketing materials. All students must complete the **Photo Release Form** and let us know whether they will allow or not allow their pictures to be used.
Problems with a Class

This semester, if you have a problem with one of your classes, please do the following:

1. First, talk to your teacher. Explain the problem and see if he or she can help.

2. If you still need assistance, visit the Office of International Programs (Sullivan 206) and complete a Grievance Procedure Card (ask them for this).

3. The director will contact you to arrange for a meeting.

IMMUNIZATIONS

The State of Illinois Public Act 85-1315 requires that any student entering a college or university must provide proof of immunity to certain diseases. Proof of immunity relative to Measles, Mumps, Rubella, Diphtheria and Tetanus are required, as is a Tuberculosis screening. If information is known about protection against Polio, that information should also be provided. (Please fill out the Immunization form as part of application packet, you can find the form at http://www.luc.edu/regrec/pdfs/immunization.pdf

In order to comply with this law, you should either submit the immunization records, which you have from home or go to the Student Health Center for the required immunizations. If these records are not in English, they must be accompanied by a certified translation.

All Loyola University Chicago students are required to have the following immunizations:

TETANUS
MEASLES, MUMPS, and RUBELLA (MMR)

If you need assistance with this, please speak to the ELLP Director or ELLP Coordinator.

Grading System

Your grades will be based on the following scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>94-100%</td>
</tr>
<tr>
<td>A-</td>
<td>90-93%</td>
</tr>
<tr>
<td>B</td>
<td>84-86%</td>
</tr>
<tr>
<td>B-</td>
<td>80-83%</td>
</tr>
<tr>
<td>C</td>
<td>74-76%</td>
</tr>
<tr>
<td>C-</td>
<td>70-73%</td>
</tr>
<tr>
<td>D</td>
<td>64-66%</td>
</tr>
<tr>
<td>D-</td>
<td>60-63%</td>
</tr>
<tr>
<td>D+</td>
<td>67-69%</td>
</tr>
<tr>
<td>F</td>
<td>59% or lower</td>
</tr>
</tbody>
</table>

*To ensure that you are successful in your upcoming courses, it is necessary to receive a grade of a B- (80%) or higher in your courses!!
Immigration / My Visa

It is critical the international students in F-1 or J-1 visa classification maintain their legal status in the United States. Now that you have entered the United States as a nonimmigrant student, you must be aware of and comply fully with the following in order to maintain your legal status:

1. Attend the mandatory orientation for new international students. Bring your Passport, I-94 card and I-20, to the orientation, or to the Office for International Programs (OIP) within the first week of classes to have your documents copied. Please report your local address so that you can be registered in SEVIS and remain in legal F-1 status. In addition, please report any change of local address in the Mailing address field in LOCUS within 10 days of the move. We will monitor the Mailing address field in LOCUS and report any changes to SEVIS.

2. Maintain a valid passport at all times, unless exempt from passport requirements.

3. Attend the college/university that USCIS or DOS has authorized you to attend as recorded on your I-20.

4. If you wish to transfer, complete an official immigration transfer request form, notify your current institution of your intent to transfer and obtain a new I-20 from your new institution. The U.S. immigration service has set specific time frames necessary for completing "transfer out" procedures as well as "transfer in" procedures.

5. You must be enrolled in a full course of study during normal enrollment periods. A full course of study means at least:

For full-time ESL students = 18 credits for Fall and Spring Semesters

If you have any questions regarding your I-20, VISA or any other immigration questions please contact your international student advisor:

Ryan Radebaugh: rradebaugh@luc.edu
Introduction to Loyola

At Loyola University Chicago, we continue to advance the 450 year-old Jesuit tradition of academic study, firmly grounded in the liberal arts. Loyola helps students prepare for meaningful careers with top academic programs in business, the sciences, and numerous other disciplines, along with opportunities for internships throughout the city of Chicago and beyond. We also help students develop as a whole person-intellectually, socially, physically and spiritually. Recognizing Loyola’s excellence in education, U.S. News and World Report has ranked Loyola consistently among the “top national universities,” and named the University a “best value” in its 2008 rankings.

Academics

- 71 undergraduate majors, 71 undergraduate minors, 85 master's degrees, and 31 doctoral degrees.
- Undergraduate degrees: B.A., B.B.A., B.S., B.S.Ed, B.A., B.S.N
- Distinguished teaching faculty, 97% with Ph.D
- Student faculty ratio of 13:1

Majors and Academic Programs

- College of Arts and Sciences- For a full list of academic majors visit the web site http://www.luc.edu/schools/cas/
- School of Business Administration- For a full list of academic majors visit the web site http://www.sba.luc.edu/undergrad/
- For the School of Education http://www.luc.edu/education/

Campuses

Lake Shore Campus: A lakefront residential campus on Chicago’s far North Side, home to the College of Arts and Sciences, The Graduate School and Marcella Niehoff School of Nursing; the School of Education offers academic courses, programs and student advising. More than 3,000 live in residence halls. The Lake Shore Campus also includes the Joseph J. Gentile Center, Madonna della Strada Chapel, the university's main Cudahy Library and the Halas Sports Center. For more information, visit http://www.luc.edu/values/campus/vt_lakeshore.html.

Water Tower Campus: Located off North Michigan Avenue, Chicago's "Magnificent Mile," home to the Schools of Business Administration, Education, Law, Professional Studies and Social Work, and to selected programs of the College of Arts and Sciences. Major buildings include Lewis Towers, Maguire Hall and the 25 E. Pearson Building. Here, undergraduates can complete one of many degree programs, as well as take advantage of internships at many of Chicago’s business and cultural institutions. Students can opt to live in the Baumhart residence hall on this campus. For more information please visit http://www.luc.edu/values/campus/vt_watertower.html.
Campus Life/ Recreation / Student Organizations

Lake Shore Campus location is on Chicago’s Northside in the Rogers Park neighborhood. Student Activities Office at Centennial Forum Student Union, Room LL39, tel. (773) 508-8850

For information about such organizations as the International Club, Indian Student Association, Korean Student Association, Taiwanese Student Association, Turkish International Club, Thai Cultural Organization, Polish Student Alliance plus a variety of other rich and diverse clubs and organizations are offered, please visit http://www.luc.edu/saga/

NOTE: Many of the student organizations are open to Graduate students as well as Undergraduate students.

The Department of Campus Recreation provides a variety of fitness, wellness, and recreation experiences to encourage maximum participation of students and other members of the university community in the pursuit of an active and healthy lifestyle.

For information about various fitness related classes and intramural/club sports teams visit:
http://www.luc.edu/depts/campusrec/.

Loyola offers more than 100 student organizations, and they include the following:

- Academic/Honorary
- Club Sports/Athletics (Baseball, Cycling, Equestrian, Lacrosse, Rugby, Tennis, Soccer, Volleyball)
- Cultural/Ethnic
- Government/Programming Boards
- Greek Affairs (Fraternities and Sororities)
- Hobby/Special Interest
- Media
- Political/Social Issues
- Service/Spiritual

For a full listing of organizations and events visit this web site:
http://www.luc.edu/activities/

For a full list of Loyola Facts, please visit the web site:
http://www.luc.edu/keyfacts/index.shtml

For information about upcoming events, please visit:
http://www.luc.edu/campus_community.shtml

For information about academic upcoming schedules visit this web site:
http://www.luc.edu/academics/schedules/keydates.shtml
Loyola is committed to the safety and security of students, faculty, staff, administrators, alumni and visitors. The Department of Campus Safety contributes to the Loyola University mission through non-intrusive safety procedures that promote the intellectual, social, spiritual, physical and recreational aspects of students’ lives. For more information about Loyola Campus Safety, visit http://www.luc.edu/safety/about.shtml

**Street Tips**
- Walk or jog with a friend whenever possible.
- Stay alert and tuned-in to your surroundings.
- Walk or jog in well-lighted areas, stay away from alleys.
- Tell someone where you are going and when you will return.
- Do not listen to earphones while out alone. This minimizes your ability to hear an approaching threat, and it also advertises to a would-be thief that you may have a desirable item to attempt to steal.
- Carry a whistle or a body alarm. This can serve as a reminder to exercise caution, and can alert someone in the area that you need help.

**Home Tips**
- Always keep your dorm or apartment room doors locked, even when you are inside.
- Keep an inventory of valuable possessions and record serial numbers.
- Don’t loan your keys to anyone. Don’t mark your key chain with your name or address. Lost keys can lead to theft.
- Don’t let unfamiliar people into your room.
- Don’t prop open residence hall doors that are supposed to be locked.
- Call Campus Safety IMMEDIATELY if you see strangers loitering in or around the dorms.

**Emergency phones**

There are over 400 emergency phones located inside buildings and throughout the grounds of our Lakeside campuses.

Many of the Blue light emergency phones on campus have the ability to act as public address systems in the event of an emergency. These can be used to relay important life-saving information during emergencies on campus. The phone picture above is one of these kinds of phones.

In an emergency, simply push the red "EMERGENCY" button to notify Campus Safety of your emergency and need for assistance.

**Contacting Campus police**

See “Where to Go for Help” section.
Bank Accounts, Cell Phones, and Credit Cards

**Opening a Bank Account:**
To open a bank account you do not need a Social Security Number. Many local banks are aware of International Student needs. Local Banks in Area are Chase Bank, Harris Bank, and MB Financial.

**Cellular Phone:**
Radio Shack at the Granada Center, Lake Shore Campus:
They have pre-paid cell phones, and cellular phones with month to month plans. For month to month plans a deposit is required for students who do not have Social Security Numbers.

**Pre-paid Credit Card:**
A pre-paid credit card called a “Green Dot: Master Card is also available at Radio Shack. You may also visit any local Currency Exchange for other options pertaining to a pre-paid credit card.

Note: For assistance, please come to Sullivan 206 and talk to Tami Renner.

**Post Office and Mailing**

**United States Postal Services U.S.P.S**
1723 W. Devon Ave.
Chicago, IL
800.275.8777

**The UPS Store**
1333 W. Devon
Chicago, IL
773.381.1400

**Stamps**
You can purchase stamps at Centennial Forum’s information desk (see campus map), the post office, any currency exchange, Walgreen’s, Osco Drug, and at the Customer Service Counter at Dominick’s Grocery Store
Transportation

Mass Transit in Chicago
CTA (Chicago Transit Authority partnered with the new Ventra system) is the 2nd largest public transit system in the United States.
CTA operates buses and a rail system throughout the Chicago area and suburbs; you can find more detailed information at http://www.transitchicago.com/
Metra is the commuter train system that serves northeast Illinois and fares can vary.
Fares on buses and the “L” are $2.25.
In the fall/spring semesters, every Loyola student receives a University pass (U-pass) for $137.00 a semester, which is for unlimited rides on CTA buses/trains. This U-pass is unavailable during the summer and to midterm-entry students, and we recommend that students purchase a monthly unlimited CTA pass. It can be purchased at the following locations near Loyola:

<table>
<thead>
<tr>
<th>Loyola Food Mart</th>
<th>CVS Store 8980</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address: 1200 W. Loyola Avenue, Chicago IL 60626</td>
<td>Address: 6510 North Sheridan Rd., Chicago IL 60626</td>
</tr>
</tbody>
</table>

For information about public transportation in Chicago go to https://www.ventrachicago.com/ or http://www.transitchicago.com/

Chicago / Things to Do

Chicago is the third largest city in the United States after New York and Los Angeles. Despite its large size, you will find it very manageable: Chicago is a city of many diverse neighborhoods that have been built and developed according to their unique histories and ethnic backgrounds. To the east, Chicago is 29 miles of lakefront, as it sits along Lake Michigan, one of the five Great Lakes. In the summer, the beaches are filled and the boats set sail. The heart of Chicago is called the "Loop", due to the looped formation of the elevated metro system. This part of the city contains its financial district and some of the world’s largest buildings, including the Sears Tower (tallest building in the United States), and famous cultural institutions such as the Chicago Art Institute. You will have many opportunities to explore Chicago’s diversity in people, architecture, cuisine, and more.* For more information, visit http://www.allabout-chicago.com.

For events around the city check out the Chicago Reader www.chicagoreader.com
For the latest on what's going on around the city go to Metro Mix http://metromix.chicagotribune.com/
To find out about architectural and neighborhood tours visit www.architecture.org
For general information about Chicago visit http://www.luc.edu/about/chicago.shtml

Chicago Sightseeing:
The Chicago Theater
Chicago History Museum
Magnificent Mile
The Chicago Cultural Center
Frank Lloyd Wright Homes
Navy Pier
Willis Tower
### Restaurants, Coffee Shops, and Local Shopping

<table>
<thead>
<tr>
<th>Arya Bhavan</th>
<th>Heartland Café</th>
<th>Thai Grill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vegetarian/Indian</td>
<td>American, vegetarian</td>
<td></td>
</tr>
<tr>
<td>2508 W. Devon</td>
<td>friendly</td>
<td>1040 W. Granville</td>
</tr>
<tr>
<td>Chicago, IL</td>
<td>7000 N. Glenwood Ave.</td>
<td>Chicago, IL</td>
</tr>
<tr>
<td>773.274.5800</td>
<td>773.465.8005</td>
<td>773.274.7510</td>
</tr>
<tr>
<td><strong>Blue Elephant</strong></td>
<td><strong>Taste of Peru</strong></td>
<td><strong>Chipotle Mexican Grill</strong></td>
</tr>
<tr>
<td>Asian Inspired Cuisine</td>
<td>6545 N Clark St</td>
<td>6600 N. Sheridan Rd.</td>
</tr>
<tr>
<td>1235 W. Devon Ave.</td>
<td>Chicago, IL</td>
<td>Chicago, IL</td>
</tr>
<tr>
<td>Chicago, IL</td>
<td>773.381.4540</td>
<td>773.465.9281</td>
</tr>
<tr>
<td>773.262.5216</td>
<td><strong>J.B. Alberto’s Pizza</strong></td>
<td><strong>Metropolis Coffee Company</strong></td>
</tr>
<tr>
<td><strong>El Famous Burrito-Mexican</strong></td>
<td>1326 W. Morse</td>
<td>1039 W. Granville</td>
</tr>
<tr>
<td>7047 N. Clark St.</td>
<td>Chicago, IL</td>
<td>Chicago, IL</td>
</tr>
<tr>
<td>Chicago, IL</td>
<td>773.973.1700</td>
<td>773.764.0400</td>
</tr>
<tr>
<td>773.465.0377</td>
<td><strong>Masouleh</strong></td>
<td><strong>Giordano’s Pizza</strong></td>
</tr>
<tr>
<td><strong>La Unica Food Mart</strong></td>
<td>Persian BYOB with</td>
<td>6836 N. Sheridan Rd.</td>
</tr>
<tr>
<td>Small local grocery store</td>
<td>vegetarian options</td>
<td>Chicago, IL</td>
</tr>
<tr>
<td>with cafe in back</td>
<td>6653 N Clark St</td>
<td>773.262.1313</td>
</tr>
<tr>
<td>1515 W Devon Ave</td>
<td>773.764.8900</td>
<td><strong>Thai Spice</strong></td>
</tr>
<tr>
<td>Chicago, IL</td>
<td><strong>Indian Garden</strong></td>
<td>1320 W Devon Ave</td>
</tr>
<tr>
<td>773.973.cafe</td>
<td>2546 W. Devon Ave.</td>
<td>Chicago, IL</td>
</tr>
<tr>
<td></td>
<td>Chicago, IL</td>
<td>773.973.0504</td>
</tr>
<tr>
<td></td>
<td>773.338.2929</td>
<td><strong>Tel-Aviv Kosher Bakery</strong></td>
</tr>
<tr>
<td><strong>Grande Noodles &amp; Sushi Bar</strong></td>
<td><strong>Walgreen’s Pharmacy</strong></td>
<td>2944 W Devon Ave</td>
</tr>
<tr>
<td>Thai/Sushi</td>
<td>6121 N. Broadway</td>
<td>Chicago, IL</td>
</tr>
<tr>
<td>6632 N. Clark St.</td>
<td>773.764.8961</td>
<td>773.973.8877</td>
</tr>
<tr>
<td>773.761.6666</td>
<td><strong>Starbucks-Coffee Shop</strong></td>
<td><strong>Golden Pacific Market</strong></td>
</tr>
<tr>
<td><strong>Chicago Zabiha Halal Meat Market</strong></td>
<td>6738 N. Sheridan Rd.</td>
<td>Asian Grocery</td>
</tr>
<tr>
<td>2243 West Devon Avenue</td>
<td>773.743.0417</td>
<td>5353 N. Broadway St.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>773.334.6688</td>
</tr>
</tbody>
</table>

| **Shopping**         |                          |                         |
| Devon Market Grocery |                          |                         |
| 1440 W. Devon Ave    |                          |                         |
| 773.338.2572         |                          |                         |

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On Devon Ave., via bus #155 you will find many Middle Eastern, Indian, and Pakistani stores and restaurants. Off of the Argyle Red Line stop is an Asian neighborhood; there are many grocery stores and restaurants. For a diversity of restaurants ranging from Chinese, Thai, Mexican, or South American, you can visit Clark Ave. North of Devon Ave.
In the first few weeks:

**Where do I buy my books?**
Once you receive your schedule, you can visit Loyola’s Bookstore (see campus map). Bring your schedule and locate your books by the call numbers, for example, ESL 72.

**I’m having a problem logging into a Loyola computer; what do I do? / Where can I go for computer assistance?**
Please visit Loyola’s Information Commons (see campus map) and ask for help at the main desk.

**When and where do I pay my tuition?**
Tuition is due in full the second or third week of classes. You may pay in person with a check, money order, electronic wire, or credit card. Using a credit card will result in an additional 2.75% charge to the overall bill. Loyola accepts MasterCard, Discover, and American Express. The university does not accept Visa. Please visit the BURSAR’s Office on the first floor of the Sullivan Center.

**If I have a problem with one of my classes what do I do?**
Please see the section “Problems with a Class” in this packet, page 7.

**How do I change my meal plan if I wish to do so?**
Please visit Campus Card in Sullivan Room 197; they can assist you.

**I’m having a health problem, what can I do?**
Please visit Loyola’s Wellness Center for assistance -- http://www.luc.edu/wellness
Where to Go For Help

Office of International Programs, 206 Sullivan Center (#42 on campus map)
- Visa or Immigration Questions, walk-in hours M-F 1 p.m. – 3 p.m.
- 773- 508-3899
- INTLCNTR@luc.edu

HUB, 1st Floor Sullivan Center (#42 on campus map)
- General Information Questions, LOCUS, Health Insurance, Billing, etc.
- 773-508-7700
- Hub@luc.edu

ESL Program, Loyola Hall (#4 on campus map)
- ESL Program Information, walk-in hours M-F 1 p.m. – 3 p.m.
- 773-508-3990
- esl@luc.edu

The Wellness Center – Granada Center (#22 on campus map)
- Medical or Health Questions
- 773-508-2530
- WellnessCenter@luc.edu

Residence Life, 107 Simpson Living Center (#32 on campus map)
- Housing Questions
- 773-508-3300
- Res-life@luc.edu

Bursar’s Office, 190 Sullivan Center (#42 on campus map)
- Tuition and Billing Questions
- 773-87705
- BURSAR@luc.edu

Information Commons / Library, 1st Floor Information Commons (#16 on campus map)
- Computer Questions
- 773-508-8000
- IC@luc.edu

Campus Police, Granada Center (# 22 on campus map)
- Safety Questions or Reporting a Crime
- 773-508-6039
- AskSafety@luc.edu

University Bookstore, Granada Center (#22 on campus map)
- Questions about Books
- 773-508-7350
- Luc-lsc@bkstr.com

Campus Card, 197 Sullivan Center (#42 on campus map)
- Questions about your student ID or meal plans
- 73- 508-2273
- CampusCard@luc.edu
ELLPI Booklist - Spring 2017

All students must have their textbooks on the second day of classes. For example, if your Writing class meets on Mondays/Wednesdays, you must have your textbook on Wednesday of Week 1 of the term. Students will sign up for electives in Week 1 and then elective classes will start in Week 2; students will be expected to have their textbooks on the first day of their elective class.

Textbooks must be NEW or USED – LIKE NEW. Any answers MUST be erased or whited out of any used textbooks. Students who do NOT have their textbook by the second week of class or who have a USED textbook with answers NOT erased or whited out will lose participation points/may be marked absent.

Students may purchase their textbooks at the university bookstore or online, for example, at Amazon.com. It is recommended that students use the ISBN number to order their books. The International Standard Book Number (ISBN) is a 10-digit or 13-digit number that uniquely identifies books. This is to ensure that students don’t buy an incorrect book or edition.

The textbooks for this term are listed below for your information and so you can purchase them today.

<table>
<thead>
<tr>
<th>Level</th>
<th>Code</th>
<th>Title</th>
<th>ISBN</th>
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<tbody>
<tr>
<td><strong>Intermediate</strong></td>
<td>070</td>
<td>070 Reading and Vocabulary</td>
<td>070 Reading and Vocabulary</td>
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<tr>
<td></td>
<td></td>
<td>Interactions 2</td>
<td>ISBN: 9780077595104</td>
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<tr>
<td></td>
<td>080</td>
<td>080 Reading and Vocabulary</td>
<td>080 Reading and Vocabulary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Interactions 2</td>
<td>ISBN: 9780077595104</td>
</tr>
<tr>
<td><strong>High-Intermediate</strong></td>
<td>090</td>
<td>090 Reading and Vocabulary</td>
<td>090 Reading and Vocabulary</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*purchasing the eBook or renting from Amazon is also acceptable</td>
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</tr>
<tr>
<td><strong>Advanced</strong></td>
<td>081</td>
<td>081 Listening and Speaking</td>
<td>081 Listening and Speaking</td>
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<td>Lecture Ready 2</td>
<td>ISBN: 9780194417280</td>
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<td>092</td>
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<td><strong>Bridge</strong></td>
<td>082</td>
<td>082 Writing and Vocabulary</td>
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<tr>
<td></td>
<td></td>
<td>ESL Intermediate</td>
<td>ISBN: 9781337317047</td>
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<tr>
<td></td>
<td>101</td>
<td>ESL 101 Graduate Reading</td>
<td>ESL 101 Graduate Reading</td>
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<td></td>
<td></td>
<td>Writing from Sources - 8th ed.</td>
<td>ISBN: 9780312602901</td>
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<td>102</td>
<td>ESL 102 Graduate Writing</td>
<td>ESL 102 Graduate Writing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Writing from Sources - 8th ed.</td>
<td>ISBN: 9780312602901</td>
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