A student may need to complete preparatory coursework before applying for full admission into a degree or certificate program. A student requesting financial aid from the Financial Aid Office (FAO) must submit a list of the preparatory courses he/she needs to complete. The student may be eligible for Federal Stafford Loans for up to **12 consecutive months** while completing these preparatory courses.

**Directions:** The student’s academic advisor or authorized person from the student’s department must submit a list of the student’s required preparatory courses. The department or student should return this completed form to the FAO.

---

**2016–2017 Preparatory Coursework**

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Course Number</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Student Certification Statement:**

I understand I will be awarded Federal Stafford Loans for **12 consecutive months only**.

**Certification Statement:**

All of the information provided by me or any other person on this form is accurate and complete to the best of my knowledge. If requested, we agree to give proof of the information we have provided on this form. Failure to provide the requested information will result in the loss of financial aid eligibility.

---

**Student Name:**

(Please print)

**Loyola ID:**

(Your 11-digit Loyola ID number begins 0000.)

---

---

**Student Signature**

(Date)

**Departmental Signature** and Title

(Date) Phone Number

Departmental Printed Name

Title Department

---

Institution (if not Loyola)

*Typed and digital signatures are not acceptable*

---

PC 2017