The Electronic Classroom (EC) consists of these basic units: 1) **Data Projector**; 2) **Computer** and **Monitor**; 3) **Document Camera**; 4) **Touch Panel**; and 5) **Equipment Rack** includes: Auxiliary Power, Auxiliary Plate, & Computer

### To Activate System:

Locate the **Touch Panel** and press the darkened screen; press the logo and then press **Source**.

*Please note* – If the system is not powered down properly you may have to shut down the system properly (Explained below; see **System Shutdown**)

### To Project an Image from the Computer Workstation:

1. Turn on the computer and monitor, if not already on.
2. Press the **PC** button on the Touch Panel.
3. If you do not see the computer image *(you may have to wait for Projector to warm up ~1 min)*: Press **PC** one more time to see if this brings it up.
To Log into a Workstation:

1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard.
2. Type your Username and Password and click the blue arrow button.

To Display from your Laptop:

1. Using VGA with audio cables, connect your laptop at the Auxiliary Plate.

   ![Laptop Cable Inputs]

3. Turn on the Elmo Document Camera, and select RGB 1 button on the Document Camera.
4. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and re-select Laptop from the Source Select page.

To Display from the Document Camera:

2. Turn on the Elmo Document Camera, and select Main button on the Document Camera.

To Display a DVD:

1. Follow the instructions from “To Display from the Computer Workstation”.
2. Load DVD into the computer.

Please Power Down the System Before You Leave the Room

System Shutdown:

Using the Touch Panel, press the SYSTEM button, and then press POWER SYSTEM OFF.