The Electronic Classroom (EC) consists of four basic units: 1) **Data Projector** 2) **Computer and Monitor** 3) **Touch Panel**; and 4) **Podium/Equipment Rack** includes: Auxiliary Power, Auxiliary Plate, Computer, Bluray

**To Activate System:**

Locate the **Touch Panel**; press the darkened screen; then press the logo and select a **Source**.

**For Audio Only Sources**

1. Select the **Audio** hard button on the bottom of the right hand side, and then select the audio source you wish to use from the popup.

*Please note* – If the system is not powered down properly you may have to shutdown the system properly (Explained below; see **System Shutdown**)

**To Display from the Computer Workstation:**

1. Turn on the computer and monitor, if not already on.
2. Press the **COMP** button on the Touch Panel.
3. If you do not see the computer image (you may have to wait for Projector to warm up ~ 1 min): After waiting a minute, press **COMP** once more.
To Log in to a Workstation:
1. At the prompt, hit the Ctrl+Alt+Del keys on the keyboard.
2. Type your Username and Password and hit enter.

To Display a Bluray / DVD:
2. Insert Bluray/DVD and press play via the touch panel.
3. If you do not see the image of the disc, you may need to reselect Bluray on the Touch Panel.

To Display from your Laptop:
1. Using the HDMI cable or VGA cable provided to you, connect your laptop.
2. On the Touch Panel, press the Laptop button.
3. If you don’t see the laptop’s image on the screen, toggle the laptop’s Function LCD/CRT (Display) button and re-select Laptop from the Source Select page.

Please Power Down the System Before You Leave the Room
System Shutdown:
Using the Touch Panel, press the Power hard button, and then press Yes.