The meeting was facilitated by Jim Sibenaller and Erik Decker. The meeting opened with introductions and welcoming of the newest member, Francesca Pirovano from Academic Affairs.

**Old Business**

**Approval of Minutes**
The May 24, 2010 minutes were approved.

**Pending Policies**
The pending PIP policies were approved by the committee, no additional comments were received. The policies will now be sent to the ITS Directors and CIO per the governance process.

**Copier Security**
There has been some discussion with Ricoh regarding copier security. The plan is to ensure all information is retrieved and/or removed from the machine before the machine is removed from its location. Jim/Leilani will create a recommendation and route for management approval.

**Out of Scope Systems**
The Out of Scope list was shared. The Out of Scope list informs the reporting board that reports will not cover the out of scope systems.

Erik mentioned that the team is currently looking at how to manage the non-standard systems from a risk perspective. Out of Scope systems will continue to be an item for future meetings.

**New Business**

**Risk Assessment Prioritization Results**
Jim shared the summary of the prioritization results and explained the ranking process. He mentioned that it is the same process used by ITESC for ranking projects which should help with the vetting process at that level. The list defines the strategic efforts relating to information security. This work will be completed in an iterative fashion and executed over several years.

The committee reviewed the rankings. It was mentioned that ranking is not necessarily an order for a "To Do" list but a list that identifies what needs to be done.

It was suggested that the rankings be reviewed/ranked one final time by the ISAC. Jim will email the ranking worksheet.

**Other New Business**
There was some discussion about systems and the process for terminating access when a person leaves the university. It was noted that this is a process that needs further discussion.
ITESC Presentation Format
Jim reviewed the suggested format. The summary will be presented to the ITESC on August 26, 2010. ITESC will review the final ranking, description and impact. Jim believes that based on the due diligence performed the ITESC will approve information security program.

Next Meeting
The next meeting will be scheduled for late September or sometime after. It will possibly be a breakfast meeting. Leilani is scheduled to return in September and will coordinate specifics.

The meeting adjourned at 11:30am.

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<th>Goal Date</th>
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<td>1</td>
<td>Finalize risk assessment rankings to present to the ITESC committee on August 26, 2010.</td>
<td>Jim</td>
<td>10/5</td>
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