May/June Checklist

Congratulations on your acceptance to Loyola University Chicago School of Law! What are your next steps? To find out, please review this 1\textsuperscript{st} checklist of tasks to be completed prior to your enrollment below. Some of the tasks listed are required and others and optional. Please contact our office with any questions.

☐ Pay Your Deposit
Submit final seat deposit in the amount of $500 by June 15, 2015, unless you have already paid the full seat deposit. This deposit must be paid online and confirms your enrollment in the law school and acceptance of any Loyola scholarships or fellowships.

☐ LOCUS
Read carefully through the email sent from the Law Admission Office with information about accessing your LOCUS account. You will need to set up your LOCUS account and reset your initial password. If you experience any problems, please contact the University Call Center at 773.508.7190.

☐ Loyola Exchange Email
Read carefully through the email sent from the Law Admission Office with information about accessing your Loyola Exchange email account. Please begin checking your Loyola email for updates from the University on a regular basis. The Law Admission Office will continue to utilize the email provided when you applied for admission.

☐ Review Financial Aid Process at Loyola University Chicago School of Law
We will notify you when your financial aid award has been posted in LOCUS. Once this information is available, you can begin applying for loans.

☐ Complete MPN for Federal Direct Unsubsidized Stafford Loan
Once your financial aid award has been posted in LOCUS, you will need to complete a Master Promissory Note (MPN) and entrance loan counseling to receive the $20,500 available through the Federal Direct Loan Program. Please complete this process by July 6, 2015 to ensure that funds are available by the start of fall semester classes.

☐ Complete MPN for Federal Direct Federal Direct GradPlus Loan
Once your financial aid award has been posted in LOCUS, you will need to complete a Master Promissory Note (MPN) and entrance loan counseling only if you wish to apply for additional funding for law school. Please refer to the financial aid information you received in the mail for details of amounts available. Please complete this process by July 6, 2015 to ensure that funds are available by the start of fall semester classes.
☐ Official Transcripts
Final transcript(s) from your degree-granting institution(s) showing degree conferral date must be on file with LSAC for the law school’s retrieval by August 31. Transcripts should be sent directly from your degree-granting institution to LSAC’s Credential Assembly Service (CAS).

☐ Update Contact Information
Please keep your contact information current. If your information has changed, please notify the Law Admission Office by submitting this form.

☐ Review Specialized Legal Writing Options
Submit an application, if interested, by June 19, 2015.

☐ Review Introduction to the Case Study Method Course Information
Submit registration form for one credit hour summer course, if interested, by June 26, 2015. Students will be billed in LOCUS for course tuition.

☐ Continue to read the Law Admissions Blog

☐ Join the Class of 2018 Facebook Group
We invite you to join the group and begin talking with your future classmates. In the future, the Law Admission and Financial Aid office will be posting about different activities and opportunities on this page, so we strongly recommend joining as a way to stay up-to-date.

☐ Review Baumhart Residence Hall Information
If you are interested in living in Baumhart Hall, the residence hall located across the street from the Corboy Law Center, please review the email sent from the Law Admission Office. We encourage you to submit the housing contract and pre-payment in LOCUS as soon as possible, particularly if you have a room preference. Assignments are made on a rolling first come, first serve basis until spaces are filled.

☐ Sign up for the Roommate Network
If you are interested in finding a roommate who will also be starting law school at Loyola in the fall, complete this form.

☐ Read the Off-Campus Housing Information
If you are planning to live off-campus, there are resources available on our website, including a Housing Guide, information about Chicago Neighborhoods, a Living in Chicago Guide.

☐ Review and Apply for Outside Scholarship Opportunities
Check this webpage regularly for updated postings.