COURSE DESCRIPTION:
The primary objective of this course is to teach about the cultural differences and practices in the Italian workplace. It will provide the skills for working in the new multi-cultural environment. Specific activities, mostly online, will be devoted to investigate topics such as the differences between the job experience in the U.S. and in Italy, the current political and economic climate, unemployment rates, the national legal frameworks, the structure and workflow of local companies, the impact of immigration on the economy among others.

This course offers students at the John Felice Rome Center an opportunity to gain valuable professional experience as an intern in Italian and international organizations and companies. Students will intern in a wide variety of placements including but not limited to:

1) **non-profit organizations** such as Joel Nafuma Refugee Center, Associazione Kim, Associazione Rining Pari in genere

2) **private companies/law firms** such as Kino Produzioni, Impact Italia srl, ZTE Italy, Portolano&Cavallo Law Firm

3) **international organizations** such as SIOI, Jesuit Refugees Service, EBU Eurovision Broadcasting

4) **Museums/Educational institutions** such as Montoro 12Art Gallery, American Academy, Museo delle Arti e Tradizioni, English Theatre of Rome

5) **Hospital and Medical Institutions** such as Nuovo Regina Margherita, Salvator Mundi International Hospital

**LEARNING OUTCOMES:**

- Students will acquire a basic knowledge of the strengths and weaknesses of Italian economies.
- Students will be able to articulate and apply principles learned in and outside of the classroom.
- Students will be able to recognize and analyze cultural differences between the US and Italy.
- Students will develop their professional skills within a real-life work environment.

The academic assignments are specifically designed with the intent to enrich the
Learning experience throughout the internship completing assignments that encourage in-depth reflection of the internship experience gaining at the same time self-understanding, self-confidence, and interpersonal skills.

MEANs OF ASSESSMENT

The final grade will be determined on the basis of the following criteria, and grades will be assigned according to the following scale:

<table>
<thead>
<tr>
<th>% of final grade</th>
<th>Grading Scale</th>
</tr>
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<tbody>
<tr>
<td>Journal Blog</td>
<td>20%</td>
</tr>
<tr>
<td>Oral Presentation</td>
<td>5%</td>
</tr>
<tr>
<td>Class participation and discussion</td>
<td>10%</td>
</tr>
<tr>
<td>Midterm reflection</td>
<td>10%</td>
</tr>
<tr>
<td>Final Paper</td>
<td>15%</td>
</tr>
<tr>
<td>Engaged Learning requirements</td>
<td>5%</td>
</tr>
<tr>
<td>On site attendance/Host evaluation</td>
<td>35%</td>
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</tbody>
</table>

C- (© minus) will be the minimum acceptable grade for university undergraduate requirements, such as the University Core Curriculum and the Values Across the Curriculum requirements.

JOURNAL BLOG: Students will use their internship experiences, cultural experiences and interactions with Italians, course readings and lectures to write constructive and analytical observations in their assigned online journal blogs. The students can set up their online journal blogs on Sakai or send to link to the instructor of their own blog. (i.e. WORDPRESS)

The Reflective blog entries are the primary place for demonstrating meaningful reflection as student address the Learning Objectives; resolve problems and challenges, and document observations and feelings relating to the internship.

As students will be doing a 10-week internship 10 entries will be required.

Failing to submit the entry will constitute a penalization of 2% of the Journal Blog percentage.

PRESENTATION Student’s individual Presentations on their specific internship experience, will be due according to the alphabetical list during the mandatory class meetings.

CLASS DISCUSSION/PARTICIPATION. In class discussion provide an opportunity for fellow interns to collaboratively reflect on and explore in depth various topics relating to the professional work environment; learn about each other’s internship sites and work-related projects; provide an opportunity for interns to synthesize and connect various theories and concepts to their experiences (i.e. effective communication, leadership, ethics in business, etc.);
MIDTERM PAPER: Interns are required to submit a 3 page midterm paper describing their experience which will also constitute 10% of the final grade (additional guidelines will be forthcoming). Failure to submit the Midterm Paper in time will constitute a penalizing issue (minus 2% on the final grade calculation).

FINAL PAPER. Interns are required to submit an 8 page final paper describing their experience which will also constitute 15% of the final grade (additional guidelines will be forthcoming). Failure to submit the Final Paper in time will constitute a penalizing issue (minus 2% on the final grade calculation).

ENGAGED LEARNING REQUIREMENTS: Learning Objectives: students will express what they intend to achieve throughout the internship and how it will be accomplished. The L.O. have to effectively relate academic learning to the internship experience. They will have to abide by the writing guidelines given for Learning Objectives & timely completion. The Learning Objectives have to be upload into LOCUS. Reflection Paper at least two pages, following the prompt given (see appendix 1, page 4-5) has to be submitted into TaskStream, to complete at the end of semester.

Please notice that completing the Engaged Learning University requirements will constitute 5% of your grade.

ON-SITE ATTENDANCE together with the performance evaluation by the site supervisor at the end of the semester will constitute 35% of the final grade.

NB: If a student is fired or let go from their internship, their grade will be lowered at the instructor's discretion.

SPECIFIC GUIDELINES ON EACH ASSIGNMENT WILL BE ON SAKAI (Resources/assignments guidelines folder, with a grading rubric description).

ATTENDANCE POLICY
For the internship the only absences allowed are those that are medically excused by a doctor’s note. Remember that you will have to turn in your Presence sheet at the end of the semester along with your host evaluation.

Attendance at all class meetings is mandatory. For the purpose of grade calculation, each unexcused absence that a student accumulates will reduce her or his final grade by 2%.

CLASS ETIQUETTE
Students studying abroad are ambassadors for the Loyola University of Chicago and as such, should act with decorum and respect for others at all times. Food and drink may NOT be brought into the classroom or consumed during class. Cell phones and other electronic devices should be switched off upon entering the classroom or lecture room.

ACADEMIC INTEGRITY STATEMENT
Plagiarism or any form of academically dishonest behavior will result minimally in the instructor assigning the grade of “F” for the assignment. In addition, all instances of academic dishonesty will be reported to the Rome Center’s Associate Director for Academic Affairs, who may constitute a hearing board to consider the imposition of additional sanctions, including a recommendation of expulsion, depending on the seriousness of the misconduct. Familiarity by all students with Loyola University Chicago’s Undergraduate Studies Catalogue section on Academic Integrity http://www.luc.edu/academics/catalog/undergrad/ will be assumed by the instructors.
Calendar of Internship Course

**Third week of classes:** all internships begin. *(Exceptions will be made only in case of documented illness)*

**Last week of classes:** all internship end.
Mandatory class meetings will be held on Thursdays 1.00-1.55 pm (room TBA).

**Blog entries are due on the following dates** *(Please notice that the deadline to submit the weekly blog entry is on Saturday 2:00pm)*

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Week 2</th>
<th>Week 3</th>
<th>Week 4</th>
<th>Week 5</th>
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<tr>
<td>Week 6</td>
<td>Week 7</td>
<td>Week 8</td>
<td>Week 9</td>
<td>Week 10</td>
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**Midterm Paper** is due after week 5 of internship

**Final Paper** is due on Monday of the week exams .
Turn in onsite job evaluation forms and presence sheet to Professor Cristiani and an hard copy of your Final paper (for the Academic Dean Dr. Sander Evers). Please remember to send also an electronic version of the final paper to ncristiani@luc.edu

Dates for Learning Objectives and Reflective 2 pages paper (Engaged Learning requirements) TBA
Appendix 1:

**Engaged Learning University Requirement 2 : Reflection paper**

*Loyola University Chicago’s mission statement:*
“We are Chicago's Jesuit Catholic university- a diverse community seeking God in all things and working to expand knowledge in the service of humanity through learning, justice, and faith.”

In an effort to assess the Engaged Learning University requirement, we ask all students enrolled in an Engaged Learning course to complete this reflection.

Referencing Loyola’s mission statement above, compose a written reflection (at least 2 pages, double-spaced) that connects your in-class and out-of-class experience responding to the following:

- How did your Engaged Learning experience help you to connect to the mission?
- How did the Engaged Learning experience in this course impact your personal, intellectual, civic, and/or professional development?

Please submit your completed reflection in Taskstream.

Students may find a tutorial on how to submit the assignment [here](http://www.luc.edu/experiential/eportfolio/engagedlearningassessment/)