Farmers Market Management Intern Application

Description
The Institute of Environmental Sustainability is offering a Farmers Market internship for 2017.

Loyola Farmers Market, a direct result of a class project and entering its seventh season is committed to increasing access of healthy, locally grown and produced foods to the community through education, supporting the local food economy, family farms and local producers. The Farmers Market intern will collaborate with the Market Manager and other interns to assist with the management and operations of the market during the market season. The intern will begin the position in March and remain through to end of market season, end of October 2017.

Duties and Responsibilities
- Required to work on market days to promote, set-up, and assist as needed during market hours and close the market each week.
- Build and coordinate a volunteer team.
- Assist with promotion of market to local social services, places of faith, businesses, etc.
- Assist with the planning, organizing and coordinating educational activities at the market each week.
- Interact with community members in a supportive, positive manner.
- Support market vendor as needed.
- Assist with other tasks and responsibilities as needed.

Qualifications
- Able to work collaboratively and independently.
- Strong interpersonal skills.
- Social media skills such as Twitter and Facebook for communication, promotion of the market.
- Enjoy interacting with the public and peers.
- Strong interest to educate others on the importance of local foods and support the work to expand the local food economy.
- Able to work outdoors in various weather conditions (summer and fall).
- Able to lift 25 lbs.

Eligibility
- Full-time enrollment at any Loyola University Chicago Campus in 2016-2017.
- Expected full-time enrollment at any Loyola University Chicago Campus in 2017-2018.
- Open to undergraduate and graduate students.
- Women and minorities are especially encouraged to apply.

Terms and Compensation
- Duration of the internship is March 16 to October 31.
- Required to work every Monday starting June 5 to October 16, the official market days.
- Average weekly hours will range from 15 to 20 hours. Specific work schedule will be mutually agreed between interns and program manager.
- Interns will get paid $10.50 per hour for the duration of the internship.

To Apply
Complete the application and upload your resume, statement and transcript by March 3rd, 2017 at this site: http://www.luc.edu/sustainability/resources/studentresources/internshipsjobs/careers/fellows/index.shtml
Students will receive an e-mail notification of whether or not they have been awarded an internship no later than March 15th, 2017.

Have questions? Contact sustainability@luc.edu.
Name:

Year in School:

Major:

Minor:

Ethnicity (optional):

Phone Number:

E-Mail Address:

Current Overall GPA:

Please submit as part of your application:

● A current resume to include any relevant course work
● Contact information for two (2) references
● Copy of your unofficial transcript from Loyola University Chicago (can be downloaded from LOCUS)
● Please explain in brief statements (5-10 sentences):
  1. How you would contribute to the Farmers Market as an intern, why you are interested in this internship, and how it fits into your future plans?
  2. How do you meet the qualifications for the position?
  3. Do you have any potential obligations or plans that would keep you from fulfilling this commitment in its entirety?
  4. Do you have any past experiences or have you taken any courses that are relevant to this internship?