**Incoming Student Veteran Checklist**

**Using Benefits?**
Turn in a copy of your DD-214 and Certificate of Eligibility to Norma Cazarez, our VA Certifying Official, to have your benefits processed. Send forms via email to vetfinaid@luc.edu or drop off in person at MVSS.

**Buying Your Books**
You can charge your books to your student account by completing a Charge Authorization Form. You can authorize up to $800 to be charged to your student account, in increments of $100. You will need to repay any authorized amount back to the University. You can complete the Charge Authorization Form online at luc.edu/ramblerbucks.

**If you are using Vocational Rehabilitation (Chapter 31), you will need to turn in copies of your book receipts to MVSS to be processed by the VA. Failure to turn in your receipts will make you financially responsible for your books.**

**Update your Shot Record!**
Update your immunization record on LOCUS and send a hard copy of your record to the Wellness Center. Failure to update your records will result in your registration being blocked for the next semester.

**Commuting to Campus?**
Parking passes are available through the Transportation Office, PH: (773)-508-7036. You can also add a commuter student meal plan. Keep in mind that your educational benefit may not pay for these costs. Contact the MVSS Office with questions or clarifications.

**Need Health Insurance?**
You can choose to opt in or out of the student health plan online through LOCUS. If you opt out of the plan, you must provide proof of coverage. Keep in mind that your educational benefit may not pay for the insurance. Contact the MVSS Office with questions or clarifications.

**Office of Military Veteran Student Services**
**Sullivan Center Suite 245 (LSC)**
**www.luc.edu/veterans** | **veterans@luc.edu** | **773.508.7765**