

Participate in an Internship at the United States Embassy in Rome

The John Felice Rome Center is pleased to announce this exciting opportunity for students who plan to study at The Rome Center for the Full-Year 2008-2009.

WHO?

Any student who is admitted to study in Rome for the Full-Year 2008-2009.

WHAT IS THE INTERNSHIP ABOUT?

Working at the United States Embassy in Rome entails assisting the various departments available in a range of activities. Candidates who wish to apply should know that there will be an informational meeting at the USA Embassy at the beginning of Fall Semester where all interested students will be notified in detail of the opportunities open at the Embassy. If selected, the actual internship will begin in the Spring Semester 2009. The USA Embassy normally accepts interns from different universities, thus, the internship project could entail working together with students from other nationalities. Tasks may also include working on projects previously started and in need of completion. The Embassy departments that have accepted interns in the past are as follows: The Political Section; Economics Section; Computer Center; General Services which includes Fine Arts, Acquisition, Housing; Community Liaison Office; Protocol Office; Human Resources; Financial Management Section.

WHY INTERN AT THE UNITED STATES EMBASSY IN ROME?

Students will gain skills that last a lifetime, achieve valuable experience and learn about the projects vital to U.S. foreign policy while working with Italians in various departments at the United States Embassy.

HOW MANY HOURS WOULD YOU WORK?

Students are expected to work a maximum of 20 hours per week with room for flexibility.

The internship at USA Embassy requires that students work twice the amount of hours than a normal post. Therefore students would gain credit for the equivalent of two courses. Please note; only three of the hours may count toward the student's major.

WHAT ARE THE ELIGIBILITY REQUIREMENTS?

Students need to hold a social security number and a valid passport. Students will be required to clear U.S. Embassy Security measures. This process will be explained at the September meeting held at the Embassy in Rome. Knowledge of basic Italian or other languages is preferable. Language skills are post specific.

WHAT DO YOU NEED TO DO TO APPLY AND DEADLINES?

Students will need to follow the procedure listed below:

- Email the Internship Coordinator (fabretti_lorenza@hotmail.com) at the John Felice Rome Center that you are interested in participating in the internship by September 15, 2008.
- Attend Fall Semester Informational Meeting at the USA Embassy with a copy of your Social Security Card and Copy of your Passport. Lorenza Fabretti will inform you of these dates.

The completion of the application procedure will not guarantee the internship.