

# SAMPLE

The attached Form gives sample answers to the questions asked.  
Please be sure, though, to read these numbered instructions  
prior to or while completing your actual form: *Application for Schengen Visa*

# 1 Surname

Your last name or family name as it is shown on your passport

# 2 Surname at birth

- a) If your last name has not changed, then repeat it again here.
- b) If your name is different due to marriage or a formal name change, write your former name(s).

# 3. First names

Write your first and middle name(s) as it or they show on your passport

# 4. Date of birth

Write your year of birth in full, followed by the month and day. **Example: 1989/12/15**

# 5. ID- number [optional]

If you wish, write your social security number; otherwise, leave this field blank.

# 6. Place and country of birth

Indicate the city, state, and country where you were born.

# 7. Current nationality/ies.

Please state your current **citizenship**. If you hold **dual citizenship**, state both.

# 8. Original nationality

Please state your **citizenship** at birth whether different or the same as your current citizenship.

# 9. Sex

Circle your gender

#10. Marital status

Circle your marital status

#11. Father's name

Please write your father's full legal name (even if deceased or alive but not living with you)

#12. Mother's name

Please write your mother's full name, **including her maiden name**. (even if deceased or alive but not living with you)

#13 Type of passport.

If you hold a typical U.S. passport, circle **national passport**

#14. Number of passport.

On USA passports, this is located in the upper right corner on the data page.

#15. Issued by

This information can generally be found in the lower right area on the data page

#16. Date of Issue

This date can be found on the data page of your passport

#17 Valid until

This date can be found either underneath date of issue or to its right

#18. Usually you may write "n/a" if this question doesn't apply; if it does apply, please answer fully

#19. Current Occupation

"Full-time undergraduate student"

#20. Write the name and full street address of your current home institution.

[continued on reverse]

#21 **Rome, ITALY**  
#22 **Long stay**  
#23 **Individual**

#24 Choose "multiple" if you will be traveling outside of Italy to other countries of Europe and later returning to Italy; if you will only be staying in Italy for the term, choose "single"  
#25 106 days if you are only going for one semester or 239 if staying for full-year

#26 Answer "n/a" if you have not held any visas in the last three years;  
if you have, write in the country and the duration of the visa.

#27 Can be left blank or answered "n/a" [not applicable]

#28 If you have visited or resided in any of these countries since you were 16, please indicate the country and the year(s) you were there: *Austria, Belgium, Denmark, Finland, France, Germany, Greece, Iceland, Italy, Luxemburg, Netherlands, Norway, Portugal, Spain, Sweden.*]

#29 Please circle "Other" and write in "**study**"

#30 Date of arrival  
Indicate the date you intend to arrive in Italy.

#31 Date of departure  
Indicate the date you plan to leave Italy (not the date your program ends)

#32 Border of first entry or transit route  
Indicate the city where you initially arrive if you have a connection in Europe. Then indicate the city in Italy through which you are first entering that country; this is generally indicated on your flight itinerary

#33 Indicate how you are entering Italy; e.g., airplane, train, automobile, etc.

#34 **Emilio Iodice, Direttore** (06) 355-881 / (06) 355-88-352  
**Loyola University Chicago Rome Center**  
**Via Massimi 114-A, 00136 Rome, ITALY** [rome@luc.edu](mailto:rome@luc.edu)

#35 This answer is generally "myself," and then additional supporters, such as "parents" and/or "financial aid from institution" can be written in if applicable. If you are using financial aid, you need to present a copy of your financial aid award letter with your affidavit if you are applying to a consulate other than Chicago

#36 Circle all that apply

#37 through #43 can be skipped.

#45 Provide your complete home or permanent address

#46 List the telephone number at which the consulate can contact you if the visa officer has questions

#47 Write in the city where and the date on which you are signing the application.

#48 Leave blank if you are applying in person at the Rome Center office so that you can sign your application form in front of the Rome Center-Chicago director. If you are presenting yourself at a consulate or vice-consulate, sign in front of the visa officer.

**IMPORTANT NOTE:**

All students will need to provide, within the first few days of arrival at the Rome Center,

- a) five (5) passport sized photos (can be taken at photo booths .....Osco's, Walgreen's, CVS, Wal-Mart, Target, etc.)  
*photos must be taken without eyeglasses; close head shot, frontal view only.*
- b) a photocopy of the first page of your passport containing your personal information
- c) a photocopy of the page of your passport showing the Italian date of entrance stamp
- d) a photocopy of the page of your passport containing the visa stamp issued by the Italian consulate
- e) a photocopy of your insurance card or letter of proof of insurance
- f) an original **lettera d'iscrizione** from Loyola University Chicago  
(this is the letter notarized by the Italian consulate that is stapled to your passport when it is returned to you)
- g) a completed **permesso di soggiorno per stranieri** application form.

Obviously you cannot complete items "(c)" and "(g)" until you actually arrive in Rome but you should bring the photos, the photocopies of the other items, and the original **lettera d'iscrizione**.