

**Loyola University Chicago**  
**Judicial Affairs/Residence Life Recommendation Form**

**School of Business Administration**  
**Summer Study Abroad**

Applicant's name: \_\_\_\_\_ Loyola ID#: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name & Location of Study Abroad Program: \_\_\_\_\_

\_\_\_\_\_ *A recommendation writer should be aware that Public Law 93-380 permits the student to inspect recommendations unless he/she has signed the waiver below. The undersigned student hereby waives his/her right to inspect this form under the Family Educational Rights and Privacy Act of 1974 (Buckley Amendment).*

\_\_\_\_\_ ***Applicant's Signature***

\_\_\_\_\_ *Date*

*I understand that the recommendation writer will be communicating information contained in education records maintained by the university concerning me in order to answer the questions stated below. I hereby authorize the communication of this information.*

\_\_\_\_\_ ***Applicant's signature***

\_\_\_\_\_ *Date*

1) Has the applicant ever been under disciplinary censure? \_\_\_ Yes \_\_\_ No

2) Is the student presently in good disciplinary standing? \_\_\_ Yes \_\_\_ No

3) Do you know of any reason not to recommend this student to Loyola's study abroad programs? \_\_\_ Yes \_\_\_ No

4) If the answer to either question #1 or #3 is yes, and the details are not confidential under Public Lay 93-380, could you be specific about the circumstances? If the details are confidential, would you so indicate? Please put your response in the other side of this form.

5) Applicant is: \_\_\_ Recommended \_\_\_ Recommended with Reservation \_\_\_ Not Recommended

On the basis of: \_\_\_ Records \_\_\_ Personal Acquaintance

Additional Comment:

Evaluator's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Position: \_\_\_\_\_ Division: \_\_\_\_\_ Date: \_\_\_\_\_

**Return to:**  
**School of Business Administration**  
**1 E. Pearson, Room 204**  
**Chicago, IL 60611**