

Advertising/Public Relations Internships

Organization: A la carte Entertainment
Contact/Title: Mark Schmidt/Marketing Director
Address: 6666 N. Oliphant, Chicago, IL 60631-1321
Phone: (773) 744-1919 ext. 244
Website: <http://www.aceplaces.com/index.html>

A la carte Entertainment is seeking interns to assist with public relations and promotions for this conglomerate company of nightclubs and restaurants. Interns are guided on projects by assistants and can meet weekly with a supervisor. The internship is located in the corporate office.

Organization: Aileron Communications
Contact/Title: Amber Johnson/Office Manager and Accounts Payable
Address: 55 E Washington, Suite 1000, Chicago, IL 60602
Phone: (312) 629-9400
Fax: (312) 629-3696
Email: ajohnson@aileroninc.com
Website: <http://www.aileroninc.com/>

Aileron Communications is accepting creative interns with excellent verbal and written communications, organizational skills and a mastery of MS-Word, Excel and internet research. Interns, who should be willing to work 20-30 hours per week, will be entrusted with great responsibility by assisting this strategic communications firm in drafting press releases and other content, creating and managing media lists, developing creative concepts for client campaigns and in performing internet and political research. A supervisor is available to meet weekly with the intern to offer feedback on performance.

Date : January 5, 2009
Company : All Terrain PR
Location : Chicago, Western & Grand
E-mail : public.relations@allterrain.net

Description : West Town full service event marketing firm is seeking interns for its PR Division. As our PR intern you will support the Director of PR and work directly on client projects immediately.

Requirements: Excellent writing skills, highly organized, personable and friendly on the phone and in person, creative with the ability to come up with new, unique angles on client projects, internet savvy: knowledge of social marketing websites, able to do online research, excellent computer skills in all Microsoft Office applications

If interested please e-mail resume, cover letter and 2 writing samples to public.relations@allterrain.net. << please read that sentence again- the first "cut" on replies is to eliminate those who can't read the response directions.

Date: September 9, 2008
Organization: Alligator Records & Artist Management, Inc.
Contact/Title: Marc Lipkin, Director of Publicity
Address: PO Box 60234, Chicago, IL 60660
Fax: 773.973.2088
Email: marc@allig.com

Website: www.alligator.com

Description: **Alligator Records & Artist Management, Inc.** is looking for an intern to assist the **Publicity Department** with its day to day operations. Alligator Records is the world's largest independent blues label and is headquartered on Chicago's far north side. We have approximately 19 artists/acts touring monthly and offer full support through publicity (press & television), radio, retail and advertising.

This internship would focus primarily with our Publicity Department, however, interns are welcome to spend time with the members of other departments to learn a broader aspect of the recording industry.

THIS IS AN UN-PAID INTERNSHIP AND IS AVAILABLE YEAR-ROUND

Internship Job Description: Create press releases for upcoming events; distribute physical and electronic press releases and press kits to specific metro locations; database entry of press clippings received; mail press clippings to artists/management/agencies; update database as necessary via online research; manage press kit material requests from media; work the phones to gain placement of articles; arrange media interview requests; and arrange cd/color art requests

Software

Windows based operating system; Microsoft Office (specifically Word and Publisher)
Goldmine (database program)

Perks and Incentives

*Extremely casual environment...**no suits allowed!!!***; No gofering; Music, T-shirt's; Meet artists when they perform in/around the Chicagoland area; and Great atmosphere to begin learning about the recording industry

Requirement The only requirement we have is that you earn credit for this internship through your college

To apply, please send a cover letter and a resume by fax, e-mail or USPS

Organization: ALSAC/St. Jude Children's Research Hospital
Contact/Title: Kristine Paca/Event Marketing Representative
Address: Suite 302, 4619 N. Ravenswood, Chicago, IL 60640
Phone: (773) 784-6704, x350
Fax: (773) 784-8745
E-mail: Kristine.Paca@stjude.org
Website: <http://www.stjude.org/>

Event Marketing Internship: (paid: Fall, Spring or Summer)

The intern will be responsible for providing support to ALSAC's marketing and fundraising efforts for various events. This may include, but is not limited to, organizing a part of an event from start to finish (i.e. overseeing the auction for a golf event), writing press releases, making cold calls for auction items and food donations, researching target data for various programs, assisting in mailings, packing and unpacking for events, various creative tasks/brainstorming, assisting in all aspects of office duties and day-to-day functions of the office. Interns are required to give a minimum of 15 hours per week and should be at least a sophomore pursuing a degree in Marketing, Public Relations, Communication or another liberal background. Eligible candidates should have experience in customer service and the ability to be patient, flexible and positive. Send a cover letter, resume, and short writing sample to Kristine Paca.

Organization: American Association of Advertising Agencies
Contact/Title: Angela Johnson Meadows, Manager of Diversity Programs
Address: 405 Lexington Ave., 18th Floor New York, NY 10174-1801
Phone: 800-676-9333
Fax: (212) 682-2028
Email: maip@aaaa.org
Website: <http://www.aaaa-maip.org/>

American Association of Advertising Agencies offers a 10-week summer internship at one of their member advertising agencies for juniors, seniors or graduate students who have a 3.0 GPA and are African-American, Asian-American, Hispanic-American, Native-American, multi-racial or multi-ethnic. Internship applicants must also be a permanent resident or citizen of the United States. For more information, please visit the website.

Organization: American Cancer Society
Contact/Title: Melissa Leeb/Director of Communications & Public Relations
contact, Anna Kosciukiewicz
Address: 225 N Michigan Ave, Suite 1200 Chicago, IL 60601
Phone: (312) 641-6150
Fax: (312) 641-6588
Email: Melissa.leeb@cancer.org, anna.kosciukiewicz@cancer.org
Website: <http://www.cancer.org/>

American Cancer Society is looking for public relations interns to assist with writing press releases and newsletter stories, pitching stories to the media, and developing media lists.

Date: April 28, 2008
Organization: AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION
Contact/Title: Melissa Boyster, Member Communications Manager
Address: 233 N. Michigan Avenue, 21st Floor, Chicago, IL 60601
Phone: 312.233.1164
Fax: 312.233.1464
Email: melissa.boyster@ahima.org
Website: www.ahima.org.

Description: **AHIMA** Public Relations Intern

Term:
10-week summer internship (June through August – start and end dates to be determined with candidate)
35-40 hours per week

Description:

- Public relations internship position with 51,000-member national healthcare association
- Exposure to strategic communications planning, image marketing program, and recruitment program; media list development and electronic distribution systems; media contact; writing press releases and other press materials; and issue research
- Report to the Member Communications Manager and Public Relations Manager

About the Organization: Based in Chicago, AHIMA is the national association of health information management (HIM) professionals. AHIMA's 50,000 members are dedicated to the effective management of personal health information needed to deliver quality healthcare to the public. Founded in 1928 to improve the quality of medical records, AHIMA is committed to advancing the HIM profession in an increasingly electronic and global environment through leadership in advocacy, education, certification, and lifelong learning. For information about the Association, go to www.ahima.org.

Qualifications:

- At least a junior in communications, public relations, or journalism, having completed basic communications, public relations, and journalistic writing classes;
- Familiarity with computer applications such as Windows 2000, Microsoft Word, the Internet, and e-mail, as well as common business machines (copiers, fax machines, etc.);
- Professional attitude and desire to learn solid public relations skills; and
- Ability to work 35-40 hours per week.

Compensation Paid and for credit

Application Procedure

Please submit e-mail resume to Melissa.Boyster@ahima.org

Date: December 18, 2007

Organization: American Health Information Management Association (AHIMA)

Contact/Title: Craig May, Director of Public Relations

Address: 233 N. Michigan Ave., Suite 2150

Phone: 312/233-1544

Fax: 312/233-1944

Email: craig.may@ahima.org

Website: ahima.org

Description: Position: Public Relations Intern

Term: 10-14 week spring internship

Description: Public relations internship position with 51,000-member national healthcare association; exposure to strategic communications planning, image marketing program, and recruitment program; media list development and electronic distribution systems; media contact; writing press releases and other press materials; and issue research; and report to the Public Relations Manager

About the Organization: Based in Chicago, AHIMA is the national association of health information management (HIM) professionals. AHIMA's 50,000 members are dedicated to the effective management of personal health information needed to deliver quality healthcare to the public. Founded in 1928 to improve the quality of medical records, AHIMA is committed to advancing the HIM profession in an increasingly electronic and global environment through leadership in advocacy, education, certification, and lifelong learning. For information about the Association, go to www.ahima.org.

Qualifications: At least a junior in communications, public relations, or journalism, having completed basic communications, public relations, and journalistic writing classes; familiarity with computer applications such as Windows 2000, Microsoft Word, the Internet, and e-mail, as well as common business machines (copiers, fax machines, etc.); professional attitude and desire to learn solid public relations skills; and ability to work from 30 – 40 hours per week

Compensation: Paid and for credit

Application Procedure: Please submit e-mail resume to craig.may@ahima.org

Organization: American Red Cross of Greater Chicago

Contact/Title: Intern Coordinator

Address: Rauner Center, 2200 W. Harrison St., Chicago, IL 60612

Phone: *no phone calls*

Fax: (312) 729-6306

Email: ChicagoHR@usa.redcross.org (send cover letter and resume)

Website: <http://www.chicagoredcross.org/>

Communication/Marketing: (year-round): The American Red Cross of Greater Chicago communication/marketing intern will assist the Communication staff in building awareness of the programs and services offered by American Red Cross of Greater Chicago and serving in other public relations capabilities. Responsibilities include researching and/or writing stories for Chapter newsletter(s), assisting with external communication campaigns by researching/writing news releases, updating media lists and contacting local media to place stories, and helping the department in community, media and internal relations during disaster situations. This may include going to a disaster site, answering media calls or monitoring news reports. Candidates must demonstrate strong writing, editing, research and interpersonal communication skills, and must be able to multi-task, manage time, think independently and be willing to take on challenging tasks.

Government Relations: (year-round): The intern will work directly with the Government Liaison to plan and coordinate the Summit by securing the participation of all 50 Alderpersons and/or Chiefs of Staff. Responsibilities include establishing and maintaining relationships with all Alderpersons, working directly with the Financial Development, Media and Marketing, International Social Services and Disaster Services departments within the American Red Cross to solicit donations, selecting presenters and editing topic material, researching and developing profiles of each of the 50 Wards and creating a proposal for collaboration for each Alderman, securing the space and vendors for the event, creating a Guide whereby the concept for future events could be executed. Candidates must possess excellent time management, organizational and follow-up skills and also be creative.

Hispanic Outreach: (year-round): The intern will participate as a liaison between the American Red Cross and Latino based organizations and community non-for-profit groups. Responsibilities include contacting Latino community-based organizations (CBOs), setting up site visits with potential candidates for a 'community-enabling program' (CEP), brokering Community Disaster Education and Cardiopulmonary Resuscitation (CDE/CPR) presentations and programs for our volunteers, following up phone calls for potential volunteers to offer different opportunities, and, developing and maintaining a history of community-based organizations and volunteers for the Hispanic outreach program. Internship applicants must be Spanish-English bilingual, must possess good communication, organizational and computer skills, and should have experience in marketing and communications.

Chapter Sponsored Events: (year-round): This intern works with the Chapter Sponsored Events Coordinator on health and safety events. Responsibilities include assisting with all planning aspects of events, scheduling volunteers to help on event day, working to secure sponsorships for events, coordinating supplies by placing orders and taking inventory, and assisting in other ways, if needed. Interns should be detail-oriented, capable of managing multiple tasks at one time, a self-starter, and must possess good communication skills.

Sales/Marketing: (year-round): The Sales/Marketing intern assists in generating workplace training revenue for the Community Safety Training (CST) department. Responsibilities include sales leads qualification, market research, competitive analysis, direct mail creation and distribution, administrative duties. Internship applicants should have Word and Excel skills, and an outgoing personality.

Graphic Design: (year-round): The graphic design intern for the American Red Cross of Greater Chicago will work directly with the graphic design specialist and the Marketing and Communications department on a variety of internal and external projects. Responsibilities include updating current Red Cross printed pieces to enhance our brand consistency, developing event materials and signage, redesigning of internal and external forms for the organization. Applicants should be able to initiate and oversee projects. Eligible candidates should have excellent typography skills and a sense of hierarchy, in addition to some experience with Quark, Illustrator and Photoshop, and the ability to offer creative solutions within limited budgets.

Marketing Internship: (year-round): The position will have specific project work in the areas of marketing programs, market planning and cause marketing. Responsibilities include writing copy for marketing materials, securing vendor bids for marketing projects, working with Marketing Manager and Graphic Designer to ensure timely production of marketing materials, writing articles for the corporate newsletter, updating various sections of the website, assisting in developing chapter's weekly e-newsletter, supporting cause marketing efforts through research, some proposal writing, and other duties as assigned. American Red Cross of Greater Chicago invites detail-oriented team players with the ability to juggle multiple priorities and to learn quickly to apply as potential marketing interns. Eligible candidates should also possess strong writing and organizational skills, a proficiency in Microsoft Word and a demonstrated pursuit or background in marketing and/or communication degree.

Special Events Logistics Internship: (year-round): The Logistics intern is responsible for planning and implementing the set-up, decoration, registration, event schedule, table layout, volunteer schedule, courier and wrap-up of the event. Responsibilities include identifying, recruiting, and overseeing event volunteers, representing the Logistics function at all Committee meetings, working with all committees in identifying logistical needs for the event, coordinating day-of volunteers and registration, planning and implementing the set-up, decoration, registration, event schedule, table layout, and wrap-up of the event, and assisting with other duties as assigned. All candidates with knowledge of special events along with the American Red Cross mission, programs and services are invited to apply. American Red Cross seeks detail-oriented interns with strong writing, organizational and delegation skills, and experience working with multiple tasks and volunteer coordination.

Special Events Marathon Internship: (September-December): The RUN RED intern is responsible for supporting all tasks related to the RUN RED LaSalle Bank Chicago Marathon team, including but not limited to: event logistics, runner recruitment, benefit fulfillment, event planning, marketing, publicity, in-kind donations and volunteer recruitment. The internship requires approximately 15 hours per week and responsibilities include attending and supporting the RED RUN Planning Committee at all meetings, recruitment sessions and other team functions, creating team communications, including e-newsletter and other timely documents, supporting race weekend logistics (which may include some light manual labor), soliciting in-kind donations, creating and executing race weekend volunteer plans, and assisting with other duties as assigned. Eligible candidates should have knowledge and/or experience

of not-for-profit special events, experience working with a diverse group of volunteers and developing lasting networks, and a flexible schedule for meetings and events.

Strategic Planning Communications: This is an internship with exposure to strategic communications planning, national community education campaign; student recruitment initiative; media relations, list development, and media contact; writing press releases and other press materials; issue research; database development and reporting; event promotion; research, writing and experience using new and virtual media; interaction with and support of volunteers. AHIMA is looking for a student that is at least a junior in communications, public relations, or journalism, having completed basic communications, public relations, and journalistic writing classes. Student must have familiarity with computer applications such as Windows 2000, Microsoft Word, the Internet, and e-mail, as well as common business machines (copiers, fax machines, etc.) Student must always carry a professional attitude and a desire to learn solid public relations skills and available to work 30-40 hours per week. Please e-mail resume to Kathleen Hayman at Kathleen.Hayman@ahima.org.

Organization: Arthritis Foundation
Contact, title: Sharon Tatom, VP of Communication
Address: 29 E. Madison, Suite 500, Chicago, IL 60602
Phone: 312-372-2080, ext. 30
Email: statom@arthritis.org

The Arthritis Foundation Communications Department is searching for a junior or senior in the school of Communications/Public Relations, preferably with an English minor, to begin an internship for spring and fall 2007/2008. This would begin as an unpaid internship with the opportunity for a paid internship position. The person who is best suited for this internship is looking for a resume-building professional PR and communications experience. He/she will pitch stories to local Chicago media outlets, manage community calendar press release distribution, write press releases, proof documents, and manage the media list. The intern will also manage the intranet page of the local chapter in national internal communications. For more information or to apply for this position, please contact Sharon Tatom at (312) 372-2080 x 30 or send resume and writing sample to statom@arthritis.org.

Date: March 6, 2008
Organization: Arzu Rugs Not for Profit Organization
Contact/Title: Briana Perry, Director of Office Affairs
Address:
Phone: 312-321-8663
Email: bperry@arzurugs.org
Website: www.arzurugs.org/

Description: Arzu is looking for a student who will bring new ideas and creativity to the organization. This internship will require working directly with our Event Coordinator, PR/Marketing Coordinator and our Vice President of the organization on various projects. The intern will help to organize, set up, and execute rug events and exhibitions in cities throughout the US. He/she will be responsible for assisting in media outreach to promote events, updating and maintaining press clips, write-ups for website, updating marketing materials, and other various promotional projects. He or she will also assist the Event Coordinator with creating marketing strategies, design, and budget planning. In addition, the student will help foster relationships with media contacts, political figures, and major public figures.

REQUIREMENTS: While the overall mood in the office is lighthearted, timeliness, respect for co-workers and dedication are crucial to this position. This internship requires a student who is innovative and hardworking, with good leadership, communication skills, creativity and high energy. Computer skills such as Word and Excel are needed, as well as strong writing skills. Experience with press releases advised.

This internship would be an excellent opportunity for those looking to pursue a career in marketing, communications, public relations, event planning, fundraising, small business management, and advertising.

Work completed through this internship will be used as a foundation for Arzu, which will be used in years to come as Arzu grows from a small business into a large business.

ARZU, meaning hope in Dari, is a not-for-profit organization that aims to provide sustainable income to Afghan women by sourcing and selling the carpets they weave. For poor illiterate Afghan women, mastering the centuries-old tradition of weaving is often their only hope to generate income in a culturally acceptable way. Extra income is often the tipping point in a family's ability to send their children, especially girls, to school. ARZU helps weavers and their families break the cycle of poverty through fair labor conditions, by compensating weavers at approximately 150% of the prevailing rate and providing access to education and healthcare. ARZU carpets are handmade from naturally-dyed, finely handspun wool. Each ARZU carpet is a unique work of art celebrating tribal heritage in a range of beautiful designs.

Date: August 15, 2007

Organization: Aspect Software

Contact/Title: Jen Aragones, Public Relations Specialist

Address: 829 Parkview Blvd, Lombard, IL 60148

Phone: 630 227 8191

Email: jen.aragones@aspect.com

Description: We are currently seeking students for the fall semester to work as a part-time corporate communications intern in the corporate marketing department at our office, located in Lombard, Illinois. This internship is unpaid. We would like to know if our internship program would be of interest to undergraduate students at Loyola University who may be studying communications, marketing, public relations or journalism. Would you be interested in working together to provide real-world work experience for qualified students? I have provided some background information below on our internship at Aspect Software. Please add our internship to your database for students to review, or let me know if there are any steps I need to take to have our internship included in your files. We believe our internship program provides an invaluable learning environment for students looking to gain public relations experience at a global technology company. Please let me know if you have any questions or concerns, or if there is anyone else I should contact for this. Thank you for your time and consideration. Best Regards,
<http://www.aspect.com>

Organization: Big Shoulders Digital Video

Contact/Title: Brad Fox/V.P. Operations

Address: 303 E. Wacker, Suite 2000 Chicago, IL 60601

Phone: (312) 540-5400

Fax: (312) 228-1919

Email: bfox@bigshoulders.com

Website: <http://www.bigshoulders.com/info/i-mission.htm>

Big Shoulders Digital Video is seeking (five to ten) interns to assist with their camera crew, their editing team and their office staff. Interns rotate daily between the three branches but can be matched up as often as possible with one 'team' if a specific interest is expressed. Whether the intern is shooting on the field with the camera crew, editing video, or helping with corporate work in the office, the exposure to a wide range of projects and skill development is certain.

Organization: BIG Frontier Communications Group
Contact/Title: Katy Busser/Intern Coordinator
Address: 600 West Van Buren, Suite 507A, Chicago, IL 60607
Phone: (312) 224-8546
Fax: (312) 602-2450
Email: Kbusser@bigfrontier.org
Website: <http://www.bigfrontier.org/>

Organization: Bird-X
Contact/Title: Alison James/Resources Manager
Address: 300 N. Elizabeth St., Chicago, IL. 60607
Phone: (312) 226-2473
Fax: (312) 226-2480
Email: ajames@bird-x.com
Website: <http://www.bird-x.com/>

Organization: Blanco and Peace
Contact/Title: Abby Skraus/Senior Account Executive
Address: 359 W Chicago Ave
Phone: (312) 573-2070
Fax: (312) 573-1077
Email: abbyskraus@yahoo.com

Blanco and Peace seeks public relations interns to assist the senior account executive with planning events and in other tasks.

Organization: Bloomingdale's
Contact/Title: Jennifer Oglesby/Chicago Tourism Manager; Lisa Homan, Public Relations Coordinator;
Address: 900 N. Michigan Ave, Chicago, IL 60611
Phone: Jennifer (Tourism & Marketing): (312) 440-4384; Lisa (Public Relations): 440-4848
Email: lisa.homan@bloomingdales.com
Website: <http://www1.bloomingdales.com>

Tourism Internship: Bloomingdale's Chicago is seeking an intern who is interested in pursuing customer service, special event planning and hospitality industries. Responsibilities include working with the Tourism Manager on special in-store events, greeting out-of-town visitors and providing them with foreign language assistance as required; capturing customer data and tracking sales receipt; maintaining consistent and current tourism information to advise customers on all local attractions; encouraging customers to increase store shopping by arranging for personal appointments with all store services and sales associates who speak their native language; completing weekly Visitors Sales & Attendance Reports; assisting all departments with special needs of international and out of area customers, and, conducting regular outreach to hotel concierge via telephone and mail to keep Bloomingdale's top-of-mind for recommendation to their guests/customers. Foreign language proficiency is a plus, but computer literacy is required, with added emphasis on Word, Power Point and Excel.

The intern must be available to work flexible hours, including evenings. Although this is an unpaid internship available strictly for academic credit, interns will enjoy Bloomingdale's employee discount.

Public Relations Internship: Bloomingdale's Chicago is seeking a Public Relations Intern for the fall and winter semesters (Approx. 25-30 hours per week) to provide general support for the Public Relations Department. Daily job functions include: support with special events, daily media inquiries and requests, updating media distribution lists, tracking monthly publicity, assisting in the circulation of press materials to the four Chicago Bloomingdale's locations, maintaining charity requests, and composing press releases for media pitches and in-store events.

Position requires excellent written and verbal communication skills, extreme detail orientation, high energy and enthusiasm combined with a positive attitude. Candidates should be of Junior/Senior status with major coursework towards a degree in Public Relations, Marketing, Mass Communications or Event Planning. All candidates MUST receive educational credit for the internship. Portfolios brought to the interview are a plus. This is an unpaid internship.

Date: February 26, 2008

Contact/title: Amanda Hassler, PR/Promotions Coordinator

Company: Brighton

Location: 231 South Bemiston, Suite 1000; Clayton, MO 63105

Phone: 314.505.5253

Fax: 314.721.8517 (fax)

Web site: [www.BrightonUSA.com](http://www.brightonusa.com) <<http://www.brightonusa.com/>>

Application Deadline: March 14, 2008

Description: Three internships for Summer 2008:

- **Public Relations**
- **Agriculture Advertising Art Designer**
- **Copywriter**

Company Description: Established in 1989, Brighton is a full-service independent marketing, advertising, public relations and digital marketing firm serving regional and national clients from its St. Louis headquarters. Brighton develops marketing programs that excel. Consumers respond. Business grows. Clients benefit. Our integrated structure allows us to bring a variety of solutions to any marketing challenge. Among our strongest capabilities: Strategic Planning, Marketing Strategy, Brand Development, Creative, Advertising, Promotions, Interactive Marketing, Database Marketing, Public Relations, and Media Planning and Buying. With approximately \$25 million in capitalized billings, Brighton's client list includes Scottrade, Monsanto Company, Natura Pet Products, Artec Visions Systems and the National Marine Manufacturers Association.

1) Summer 2008 Public Relations Internship Opportunity (paid internship)

Job Description: Brighton is seeking a full-time Summer 2008 Public Relations Intern. Our team offers comprehensive and integrated public relations services, including: media relations, outreach programs, promotions coordination, crisis management and media monitoring. Interns can expect to get hands on experience building and refining a variety of marketing campaigns.

As a Public Relations Intern, you become part of multi-media creative team. You will be responsible for building media relations, media monitoring promotions coordination and execution, pitching, and writing for a variety mediums – including press releases, media advisories, advertorials, by lined articles, and op-eds. You will be required to work with public relations directors and promotions coordinators to ensure client projects are cohesive and on deadline.

Necessary Skills:

- Proficient in multiple computer applications including MS Word, Excel, PowerPoint, Outlook, etc.;
- Ability to navigate current public relations software services including Cision Media Source (aka Bacon's Media Database), Lexis-Nexis, BurrellesLuce, PRNewsire, etc.;
- Must be able to juggle multiple projects simultaneously; and
- Must be self-motivated with a positive attitude and have strong communications skills

Education & Experience:

- Senior or graduate student enrolled in a public relations related major or recent graduate: communication, journalism, marketing, advertising, etc.
- Agency experience preferable
- Junior student candidates accepted with previous experience in the field

Public Relations intern candidates should include press writing samples with no exception!

2) Summer 2008 Agriculture Advertising Art Designer Internship Opportunity (paid internship)

Job Description: Brighton is seeking a full-time Summer 2008 Ag Art Designer Intern. Our team supplies magazine ads, in-store promotional pieces, packaging, and design to retail, consumer, new business, and business to business clients. Interns can expect to get hands on experience building and refining a variety of marketing campaigns; especially for the agriculture sector.

As an Art Designer Intern, you become part of multi-media creative team. You will be responsible for the conception and execution of innovative art design and advertisements for web design, online advertising, digital marketing, print advertising and/or directmail. You will be required to work with art directors, designers, copywriters, and other team members on a daily basis.

Necessary Skills:

- Proficient in multiple computer applications including Adobe CS 3 and MS Word, Excel, PowerPoint, Outlook, etc.;
- Use current multi-media software applications, including Flash, Dreamweaver, Photoshop, Illustrator, to assist in the day-to-day operations of the Creative Services Department;
- Must be able to juggle multiple projects simultaneously;
- Must be able to create a range of concepts for each project; and
- Must be self-motivated with a positive attitude and have strong communications skills.

Education & Experience:

- Senior or graduate student enrolled in a design related major or recent graduate: graphic design, interactive design, web design, visual communication design, advertising, etc;
- Agency experience preferable; and
- Junior student candidates accepted with previous experience in the field

Creative intern candidates should include creative samples with no exception!

3) Summer 2008 Copywriter Internship Opportunity (paid internship)

Job Description: The Creative Services department is seeking a full-time Summer 2008 Copywriter Intern. Our creative team supplies magazine ads, in-store promotional pieces, packaging, and web design copy to retail, consumer, new business, and business to business clients. Interns can expect to get hands on experience building and refining a variety of marketing campaigns.

As a Copywriter Intern, you become part of multi-media creative team. You will be responsible for the conception and execution of innovative copy for web design, online advertising, digital marketing, print advertising and/or directmail. You will be required to work with art directors and designers to ensure each concept supports the client messaging.

Necessary Skills:

- Proficient in multiple computer applications including Adobe CS 3 and MS Word, Excel, PowerPoint, Photoshop, Dreamweaver, Outlook, etc.;
- Must be able to manage multiple projects simultaneously;
- Must be able to create a range of concepts for each project; and
- Must be self-motivated with a positive attitude and have strong communications skills.

Education & Experience:

- Senior or graduate student enrolled in a related major or recent graduate: graphic design, interactive design, advertising, journalism, etc. ;
- Agency experience preferable; and
- Junior student candidates accepted with previous experience in the field

Creative intern candidates should include creative samples with no exception!

Please send cover letters, resumes, and portfolio samples to Amanda.Hassler@BrightonUSA.com. Candidates will be reviewed and contacted in the spring if selected for a personal interview.

Application Deadline: March 14, 2008

Organization: Brookfield Zoo

Contact/Title: Sondra Katzen/Public Relations Department;

Address: 3300 Golf Road, Brookfield, IL 60513

Phone: (708) 485-0263, x351

Fax: (708) 485-2215

Email: sokatzen@brookfieldzoo.org

Website: <http://www.brookfieldzoo.org/>

Brookfield Zoo is seeking one Public Relations intern to help write press releases, answer phones, send out mailings, fill photo requests, update mailing lists and assist with other tasks detailed by the supervisor. Any applicant must have previous experience with writing press releases.

Date: July 22nd 2008

Organization: Burn's Entertainment and Sports Marketing

Contact: Michelle Harness

Location: 820 Davis Street, Suite 222 Evanston, IL 60201

Email: michelle@burnsent.com

Website: WWW.BURSENT.COM

Description: We accept 6 interns each semester (Fall, Spring and Summer). Our interns receive hands-on training in all aspects of the sports & entertainment marketing

business. They assist Burns executives with all aspects of PR campaigns, endorsement campaigns, speaking engagements, personal appearance and other events. Interns participate in the creative side of the business by involvement in brainstorming sessions, researching celebrities and athletes for possible events and campaigns, and compiling full bios for client proposals. Also, they assist with event/campaign logistics and some customer service tasks.

Organization: Burson-Marsteller

Contact/Title: Suzy Thies/Human Resources Manager

Address: 233 North Michigan Ave. Suite 1400, Chicago, IL 60601-5519

Phone: (312) 596-3544

Fax: (312) 596-3600

Email: suzy.thies@bm.com

Website: <http://www.burson-marsteller.com/>

Burson-Marsteller is seeking summer interns for a 10-week paid internship. Eligible candidates must be pursuing a degree in Public Relations and should be adaptable, mature, motivated, organized, and should enjoy challenges and learning. Interns are divided into different office branches: Brand Marketing, Corporate Affairs, Health Care, Media, Public Affairs, and Technology. Responsibilities vary according to the different needs of each team but could include composing media lists, doing research, pitching, and helping with planned events. At the end of the 10-week internship, interns will present a final project pertaining to a real-life situation to the leadership team.

Date: September 26, 2007

Organization: The Chempetitive Group

Contact/Title: Lisa Wolaver

Phone: 312-997-2436

E-mail : lwolaver@chempetitive.com

Description: We're looking for interns that are interested in a fast-paced setting where they can apply their creativity, energy and public relation acumen. You don't need to know about science, but you do need to have a curiosity about marketing. The great thing about the company is that you will be entrusted with a lot of great projects and work directly with mentors that want to see you succeed and smart clients will look to you as their public relations guru. As part of the team, you will help research, develop and executive marketing programs. Recent interns have written bylines, managed events and developed communications plans. 20-40 hours/week for four months. Pay \$10.00+/hour depending on experience or for academic credit

Application: Follow these four items:

1. Send a cover letter on why you would be interested in working for Chempetitive.
2. Writing Test- Please write a one page, double spaced essay on the following topic: Describe a recent milestone (or milestones) in the world of science and how it has impacted you or just why you think it's neat.
3. Resume
4. References (letter of references are welcomed)

Organization: Chicago Botanic Garden

Contact/Title: Julie McCaffrey/Public Relations Coordinator

Address: 1000 Lake Cook Rd, Glencoe, IL 60022

Apply by fax or email. Please no phone calls.

Fax: (847) 835-0832

Email: jmccaffrey@chicagobotanic.org

Chicago Botanic Garden is seeking a senior-level media relations intern to work at the second-most visited botanic garden in the world. This unpaid internship offers the opportunity to learn about public relations in a non-profit organization and to understand how to target messages to local, regional, national and international audiences. Interns should be capable in multi-tasking and working in a busy-office environment and will be expected to give approximately 20 hours per week or two to three days of work. Responsibilities include: assisting the public relations team in various day-to-day and special functions; focusing on external and internal communications; monitoring and tracking media coverage; assisting in press release writing, distribution and pitching; staffing media segments and shoots; and helping to maintain the press contacts database. Internships are available year-round. Send resume, cover letter and (if possible) three writing samples to Julie McCaffrey.

Date: April 28, 2008

Organization: Chicago Children's Museum

Contact/Title: Sarah Williams, Volunteer & Intern Resources Coordinator

Address: 700 E. Grand Ave. Ste 127, Chicago, IL 60611

Phone: 312.464.7652

Fax: 312.527.9082

Email: SarahW@chicagochildrensmuseum.org

Web site : www.chicagochildrensmuseum.org

Description: The Chicago Children's Museum offers several internship opportunities that provide undergraduate students, graduate students and other individuals with excellent work experience in a variety of fields. Currently, we are recruiting for opportunities that we would like to present to your university's students for the summer 2008 term. There is one opportunity, our special events internship, that is available this fall 2008, the rest of the internships are for this summer.

At Chicago Children's Museum, interns have the chance to work on significant projects with creative professional staff members. Interns are expected to complete 200 hours of service, generally over a 3-4 month period of time. Our internships are unpaid unless a co-op arrangement has been made between the Museum and the educational institution.

I have attached our internship postings for the summer 2008 term. Please feel free to post these opportunities and present them to your students and refer interested candidates to our website at www.chicagochildrensmuseum.org were they are able to fill out an online application and find more information about our program.

I. Public and Media Relations Intern

Department: Marketing/External Affairs

Supervisor: Director of Public and Media Relations

Possible Majors: Liberal Arts (English, Communications, etc.), Business (Marketing.)

Requirements: Excellent written, verbal and electronic skills; Strong interpersonal skills, proven ability to organize groups and projects, creative, self-directed and comfortable with process and change; and Mature, extremely organized with good judgment and willingness to show initiative.

Description of Tasks:

- Develop calendar listings of museum exhibits/programs/events to send to multiple media;
- Generate issue of Handprint, the museum's members' newsletter;

- Act as a staff photographer—updating the photo archive of programs, exhibits & events;
- Assist PR Manager in media relations initiatives pitches to media such as writing press releases and media alerts, and targeted pitches; and
- Administrative support, i.e. creating press kits, faxing media alerts/releases, etc.

2. Human Resources Intern

Department: Human Resources

Supervisor: HR Manager/Volunteer & Intern Resources Coordinator

Possible Majors: Liberal Arts (English, Communications, etc.), Human Resources Administration, Business Administration, etc.

Requirements: Strong interpersonal skills, excellent written and verbal communication skills, strong organizational skills, ability to work independently, knowledge of computers (word processing); and creative, self-motivated and flexible.

Description of Tasks:

- HR Tasks;
- Help research and develop CCM's Wellness Program;
- Create and send correspondence to prospective employee, intern and volunteer candidates, schedule interviews and check references from final candidates;
- Maintain accurate Human Resources files;
- Assist with job fairs;
- Help with employee, intern and volunteer orientations and trainings;
- Track Staff professional development via Peopletrak.;
- Conduct additional research on an as needed basis.;
- Volunteer & Intern Services Tasks;
- Assist with enhancing and promoting CCM's Volunteer Program, specifically improving recruitment and retention through marketing and other various strategies; and.
- Project development and implementation as required.

3. Passport to the World Internship

Department: Community Connections

Supervisor: Director of Cultural Programs

Requirements: Experience or interest in working with diverse people; Research; Strong Communication skills (verbal and written); and Available to work some weekends and evenings.

Description of Tasks: The Passport to the World (PPTW) intern will work closely with the Director of Cultural programs to develop programs and activities that educate CCM visitors on a wide range of diverse communities and cultures.

Projects: Assist in logistics and operations of PPTW events during internship. Document impact of program participation through interviews, photos and collection of artifacts.

4. Sound Installation Intern

Department: Community Connections

Supervisor (s): CCM- Director of Cultural Programs & Favorite Chicago Sounds- Sound Artist

Possible Majors: Media Arts, Public Relations, Marketing, Visual Communication, etc.

Requirements: A background in media production, preferably sound recording, experience with photography preferred, excellent public speaking skills and confidence interacting successfully with the public, organized self-starter who can plan her/his own schedule, as much of the work will be outside of the office. Must be flexible with travel throughout the Chicago Community on a weekly basis. Please provide a media portfolio no longer than 5 minutes in length on CD or DVD upon application.

Description of Tasks: Chicago Children's Museum in collaboration with Favorite Chicago Sounds is seeking an intern for the Favorite Chicago Sounds project slated for installation in the museum this August. Duties will include conducting outreach to CCM partnership organizations, giving presentations on the FCS project, and administering/collecting surveys of participants' favorite sounds. In addition, inputting and organizing data online, assisting with the creation and curation of audio field recordings of Favorite Chicago Sounds and taking photographs to use as part of the display of the Favorite Chicago Sounds installation.

Accomplishments:

- An excellent opportunity to network and develop relationships with a large number of community organizations across the city;
- An opportunity to work with Favorite Chicago Sounds, Experimental Sound Studio, and the many sound artists involved with these institutions;
- Technical training and support for outreach and recording, plus access to recording technology;
- An opportunity to build up your portfolio as a sound recordist and photographer; and
- An opportunity to become a contributing artist to a permanent installation in the Chicago Children's Museum.

5. Special Events Intern

Department: Development

Supervisor: Fundraising Events Coordinator and Vice President, Individual Giving

Possible Majors: Liberal Arts (English, Communications, etc.), Business (Emphasis: Management, Marketing, Sales), etc.

Requirements: Strong interpersonal skills, proven ability to organize projects and events, excellent written and verbal communication skills, knowledge of computer systems essential (word processing, desktop publishing, database management), attention to detail, the ability to work independently, prioritize multiple projects and work effectively under pressure.

Description of Tasks:

- Assist with all areas of planning of annual "Be a Kid Again" Gala;
- Solicit items for silent auction;
- Work closely with Auction Committee, comprised of volunteers from the Board of Directors and Auxiliary Board;
- Maintain excel files and records of auction items received;
- Generate acknowledgement letters for contributions;

- Help create auction packages;
- Write descriptions for auction program book;
- Write descriptions for silent auction table display slides;
- Oversee Silent Auction and manage volunteers at the “Be a Kid Again” Gala; and
- Project development and implementation as required,

Hours: Flexible, minimally 15-20 Hours Per Week – 3 Month Commitment
 Must be available to work at “Be a Kid Again” Gala on Saturday,
 November 1, 2008

Site: Chicago Children’s Museum, Navy Pi

Organization: Chicago Children’s Museum
Contact/Title: LaWanda M. May, Manager of Volunteer & Intern Services
Address: 700 E. Grand Ave., Suite 127, Chicago, IL 60611
Fax: (312) 832-7812
Email: internships@ChiChildrensMuseum.org
Website: <http://www.chchildrensmuseum.org/>

Chicago Children’s Museum seeks an intern to execute media relations initiatives, support the organization and facilitation of special events, and write press releases and other communication. The intern, who should have a proven ability to organize groups and projects, will be responsible for directing the creation and execution of a dedicated media relations effort as well as attending some events as a museum representative. Interested applicants must be mature, extremely organized with good judgment and a willingness to show initiative. Additionally, this creative and self-motivated individual should possess excellent verbal, written and electronic skills, strong interpersonal skills, and a resiliency to change. Interns are unpaid, expected to work 15-20 hours a week and can apply online, by fax or email year-round.

Organization: Chicago Department of Environment
Contact/Title: Larry Merritt/Public Information Officer
Address: 30 N. LaSalle St, 25th floor, Chicago, IL 60602
Phone: (312) 744-5716
Website: <http://egov.cityofchicago.org/>

Chicago Department of Environment is seeking two interns to assist with duties related to media relations, public events, public education, and a recycling outreach program. Interns should possess strong writing skills, the ability to take initiative, the ability to synthesize and summarize information, and the facility with word processing and Internet research. Supervisors are available to meet with interns at least once a week for discussion and feedback on performance. Interns are paid and work between 15 and 20 hours per week during the school year, or 30 hours per week in the summer.

Organization: Chicago Fire – Major League Soccer
Contact/Title: John Koluder
Address: Suite 1998, 980 N. Michigan Ave., Chicago, IL 60611
Phone: (312) 705-7271
Fax: (312) 705-7393
Email: jkoluder@chicago-fire.com
Website: <http://chicago.fire.mlsnet.com/>

Organization: Chicago History Museum (CHM)
Contact/Title: Lauren R. Dolan / Public Relations & Sponsorship Manager
Address: 1601 North Clark Street Chicago, IL 60614

Phone: 312.799.2161
Email: dolan@chicagohistory.org
Website: www.chicagohistory.org

CHM is looking for an intern is who will assist the Public Relations and Marketing Managers in daily activities and communication with external audiences, not limited to the media, city-wide concierge and visitor centers, and Museum visitors. The individual will be responsible for conducting research, writing copy, assembling weekly mailings, photocopying, filing managing electronic databases, pitching stories to local media, compiling press kits, researching leads, assisting with other duties as assigned. Candidate must be a strong writer, able to multi-task, organized, and detail oriented. Student must possess excellent proof reading and research skills. In order to apply, complete an application form found at <http://www.chicagohistory.org/aboutus/jobsvolunteering/internships>. Write a one-page personal statement describing your reasons for seeking an internship at the Museum and what you hope to gain from the experience. Send a resume outlining your educational, professional, and volunteer experiences. Submit two letters of recommendation from current or former professors or employers.

Organization: Chicago Housing Authority
Contact/Title: A. Tish Mercer/Director, OR Marilyn Jefferson/Human Resources Manager
Address: 626 W. Jackson Blvd., 1st floor, Chicago, IL 60661
Phone: (312) 742-6500
Fax: (312) 454-1814
Email: hr@thecha.org
Website: <http://www.thecha.org/>

Chicago Housing Authority is seeking a public relation intern with excellent written and verbal communication skills and knowledge of Microsoft Office programs. Internships are available year-round and are unpaid.

Organization: Chicago Magazine
Contact/Title: Chris Rudnick
Address: 435 N. Michigan Ave., Suite 1100 Chicago IL 60611
Email: crudnick@chicagomag.com
Website: <http://www.chicagomag.com>

Chicago Magazine seeks an intern who is majoring in Visual Communication or Graphic Design major and has knowledge of Quark Xpress to work with the marketing design team as a Marketing Graphic Designer. Interns, who must have strong design skills, will be responsible for working on mock-ups for advertising clients, page design for print, promotional piece design, and event signage, among other tasks. Internships are offered year-round but there ARE application deadlines. Email Chris Rudnick for current deadlines.

Organization: Chicago: Mayor's Office
Contact/Title: Veronica
Email: veronicaresa@cityofchicago.org.

Advertising/Public Relations Internship: The Mayor's Office is currently accepting applications for Spring 2007 Interns. Internship positions include Program Development, Sports Development, Corporate Sponsorship, PR, Event Programming, Protocol, Hospitality, Office management, Taste of Chicago and Neighborhood Festivals. The application deadline is December 8, 2006. To apply please visit the Department of

Personnel online at: <http://www.cityofchicago.org/careerworks>; or in person at City Hall, 121 North LaSalle, Room 100. If you have any questions in relation to internship opportunities or the topics covered by Veronica, please feel free to contact her at veronicaresa@cityofchicago.org.

Date: January 11, 2008

Organization: Chicago Office of Tourism

Contact/Title: Emily Long, PR Assistant

Address: Chicago Cultural Center; 78 E. Washington Street; Chicago, IL 60602

Fax: 312.744.2359

Email: emily.long@cityofchicago.org

Description: Internship Opportunity: Chicago Office of Tourism--

The Chicago Office of Tourism, a division of the Chicago Department of Cultural Affairs, markets Chicago as a premier leisure travel destination both domestically and internationally through advertising, marketing, media relations, and public information services that reach out to the individual traveler.

In addition to assisting the media and operating visitor services, including Chicago Greeter, Chicago Neighborhood Tours and the Visitor Information Centers, the Chicago Office of Tourism produces a wide range of publications and graphics for tourism initiatives promoting the various activities that make Chicago a year-round destination.

Public Relations responsibilities include (but are not limited to):

- Maintaining current events files and updating event listings;
- Creating daily clip reports
- Assisting with the development of press materials, including news releases, email messages, Web site content, etc.;
- Helping manage day-to-day media relations activities, including coordination of responses to media inquiries, fact checking, image distribution, etc.;
- Proofreading and editing communication materials generated by PR team;
- Working with PR team to coordinate media events and/or special projects as needed; and
- Administrative duties including mailings, creating press kits, answer phones, copying, filing, etc.

Qualifications: Must have at least two years of recent college experience and be energetic, organized, and able to work well within a team setting. Knowledge of Microsoft Word, Access, Excel, and the Internet is an asset. An interest in public relations/marketing is highly recommended and applicants **must be residents of the city of Chicago** for the duration of the Spring 2008 internship period. Approximate start date is early March with flexible ending date in late spring or early summer.

This internship is paid. Maximum 28 hours per week.

If interested, please send a cover letter, resume, three writing samples, and one letter of recommendation by e-mail (Word file or PDF only) to emily.long@cityofchicago.org.

Date: January 19, 2009

Company: Chicago Parent

Contact : Nancy Schankerman

Location : Oak Park

Phone : 708-613-3347

E-mail : nschankerman@chicagoparent.com

Website : www.chicagoparent.com

Description : Interns with Chicago Parent will : investigate online partners for ChicagoParent.com, investigate bloggers for future trade partnerships, investigate and execute social media options for Chicagoparent.com, attend community events on behalf of Chicago Parent as needed, Assist Marketing director in coordinating/designing monthly and quarterly e-mails to advertisers, coordinate and stuff mailings for sales reps

Organization: Chicago Public Radio

Contact: Internships

Address: 848 E Grand Ave., Chicago, IL 60611

Email: internships@chicagopublicradio.org

****Email cover letter, resume and application (download from: www.wbez.org/services/INTERNSHIP_APP.pdf) with the subject: INTERN APPLICANT: [Your Name] to the electronic address above****

Chicago Public Radio seeks a design intern to be involved in all facets of creating and producing the marketing and development materials at Chicago Public Radio. Interns gain hands-on experience in the marketing and development areas of Chicago Public Radio, cultivating skills necessary for a job in graphic design, marketing, or development. The intern's main responsibility is to assist the marketing director and membership director in conception and design of membership and marketing materials, including the Member Update (a quarterly print newsletter), the station's e-newsletter, event invitations, postcards, flyers, and other printed materials as needed.

Organization: Chicago Rush Arena Football

Contact/Title: Mike Gordon/Vice President of Sales

Address: 8735 W. Higgins Rd., Suite 160, Chicago, IL 60631

Phone: (773) 243-3443

Fax: (773) 243-3435

Email: mgordon@chicagorush.com

Website: www.chicagorush.com, www.arenafootball.com

Chicago Rush Arena Football is looking for a corporate sales intern to help develop sales leads, expand targeted sales efforts within the Chicagoland area, create sponsorship ideas for potential partners and the Chicago Rush, prepare marketing kits for potential clients, coordinate sponsor hospitality, assist with gameday promotions, meet face-to-face with customers and prospects as appropriate, provide premium customer service to all customers and coordinate additional duties and responsibilities as assigned. Applicant should have superior organizational, writing and interpersonal skills, one-year experience dealing with the public, some computer database experience, a history of excellent customer service performance and a keen attention to detail. He or she should be able to work a minimum of 24 hours during the week for approximately three months in an unpaid position.

Organization: Chicago Sky WNBA

Contact, title: Michelle Henstock, Marketing Manager

Address: 20 W Kinzie St, Suite 1010 Chicago, IL 60610

Phone: 312-994-5981

Email: mhenstock@chicagosky.net

Chicago Sky is the WNBA team for Chicago and is involved in the community. Interns with this organization will spend time in a wide range of areas, depending upon the

internship which they receive. This range includes marketing, PR, graphic design and media relations.

Community Relations Intern - Chicago Sky (Chicago, IL): The Chicago Sky is seeking interns to assist with managing the day to day Community Relations functions. This may include the following: 1) Assist with the administration of the CR program. 2) Assist with planning and staffing CR events. 3) Manage and administer the donation/auction requests and fulfillment procedures and maintain detailed and accurate records. 4) Assist in working with non-profit and charity organizations. 5) Actively seek out auctions or groups interested in Chicago Sky Group Outing Package. The ideal candidate should be prepared to work Sky community relations events after business hours (weeknights and weekends) and be available to work 10-15 hours/week.

Candidates should have a professional phone manner and are able to deal with internal and external clients as well as strong computer (Word and Excel) and written skills. Candidates should have high energy, a positive attitude and be committed to teamwork as well as detail oriented, self starter, highly motivated, with an ability to multi task, be flexible and passionate about working in sports with an emphasis on women's basketball. Interns are required to be available from Jan 2007 to May 2007.

Finance and Ticket Operation Interns- Chicago Sky (Chicago, IL): The Chicago Sky is seeking interns to assist with managing the day to day finance and ticket administrative functions. This may include the following: 1) Generating reports on transactions and entry into Quickbooks 2) Maintaining up to date records of all bank account transactions 3) Maintaining various accounting spreadsheets 4) Assisting with processing of ticket sales 5) Other general administrative duties as directed by the Finance and Ticket Operations Manager. The ideal candidate is studying in the finance / accounting field, with Quickbooks experience a plus, as well as strong computer and software skills. You need to be a self starter, highly motivated, flexible and passionate about working in sports. This position reports to the Finance and Ticket Operations Manager.

Game Operations Intern - Chicago Sky (Chicago, IL): The Chicago Sky is seeking interns to assist with managing the day to day game operations functions. This may include the following: 1) General game operation administration duties 2) Creating and maintaining excel spreadsheets 3) Assisting mascot with appearances 4) Participating in the Street Team in conjunction with Marketing interns 5) Assist in planning and coordinating on floor execution of game timeouts, contests, game activities and events. 6) Attend Game Operations meetings 7) Perform other duties as assigned. The ideal candidate has a professional phone manner and is able to deal with internal and external clients as well as strong computer (Word and Excel) and written skills. You need to be detail oriented, self starter, highly motivated, with an ability to multi task, flexible and passionate about working in sports. This position reports to the Operations Manager. Interns are required to be available from April to end of WNBA Season (mid August). Game Day internships are available in this department between May and the end of the WNBA season (mid August). Please indicate your availability for a full time position or game day position in your application. PLEASE NOTE - ALL INTERNS ARE REQUIRED TO BE ENROLLED STUDENTS AND IT IS PREFERABLE THEY CAN EARN ACADEMIC CREDIT.

Graphic Design Intern - Chicago Sky (Chicago, IL): The Chicago Sky is seeking a Graphic Design intern to assist in the Marketing Department to design pages and content for the Chicago Sky's team website. The intern will also be involved in designing print materials as needed. Responsibilities of this position include, but are not limited to, the following: create graphics (jpg's, splash pages, flash elements, etc.) for team website, assist in planning and creative direction of team website, research and analyze

other sites and emerging web technology to ensure Sky site is cutting edge and maintaining best-in-business standards, assist in archiving web related materials, follow direction and requirements of creative briefs to design print materials incorporating and maintaining existing Sky brand look and feel, incorporate feedback from staff members and revise creative concepts accordingly.

Marketing Intern - Operations & Merchandise: The Chicago Sky is seeking a Marketing intern who will assist with operational and merchandising functions within the Marketing Department. Responsibilities of this position include, but are not limited to, the following: administer the Chicago Sky online store (maintain inventory records and fulfill orders), assist with planning, ordering and maintaining inventory of all Chicago Sky merchandise to be sold in-arena (liaise with vendors and WNBA Merchandise department), assist with ordering, distributing and maintaining inventory of all Chicago Sky promotional items, assist in planning, coordination and staffing all Chicago Sky Marketing and Sales events, actively work to promote the team by participating in the Chicago Sky Street Team, and general office administrative functions as they pertain to Marketing Operations Department.

Marketing Intern, Mascot Assistant - Chicago Sky (Chicago, IL): The Chicago Sky is seeking a Marketing intern who will actively work to promote the team by assisting the mascot with appearances and administration functions as well as coordinating the Sky Street Team. Responsibilities of this position include, but are not limited to, the following: assist with all mascot appearances and appearance bookings and related administration (invoicing, contracts, reports), assist in planning and coordination of on-floor skits, promotional contests and events involving mascot, coordinate and lead the Sky Street Team (researching events and venues, scheduling interns, maintaining records), and general office administrative functions as they pertain to Marketing Department.

Media Relations Intern - Chicago Sky (Chicago, IL): The Chicago Sky is seeking interns to assist with managing the day to day media relations functions. This may include the following: 1) Assist with the administration of the PR / Media program. 2) Assist with planning and staffing media events and player appearances (including weeknights and weekends). 3) Write stories and re-caps of events for Sky website and external communications. 4) Assist with creating and maintaining media guide and game day program content. 5) Maintain updated League, Sky athlete and staff information. The ideal candidate should be prepared to work Sky Media Relations events after business hours (weeknights and weekends) and be available to work 10-15 hours/week.

Office / Administrative Intern - Chicago Sky (Chicago, IL): The Chicago Sky is seeking an Office / Administrative intern who will assist the Office Manager with all day to day administration functions of a professional sporting organization. Responsibilities of this position include, but are not limited to, the following: support office manager, as needed, fill in for other interns and staff, as needed, keep office organized, track supplies, run outside-the-office errands, and provide support as needed on game days.

Sales Intern: The Chicago Sky is seeking a Sales Intern who will assist the Sales Department with daily administrative functions with guidance and input from Marketing Department. Responsibilities of this position include, but are not limited to, the following: 1. Assist with planning and staffing sales events and talk with fans about specific ticket packages and Sky experiences. 2. Call prospect lists generated through grass roots marketing and street team activities to help the team qualify leads. 3. Assist Sky Account Executives with game-preparation logistics pertaining to group activation under the guidance of the Marketing Department. 4. Assist in creating and maintaining accurate records on behalf of the Sales team 5. Compile live up-to-date reports on actual sales vs. planned sales. 6. Undertake research related to lead generation and event planning

as required by Director of Sales. 7. Other duties as assigned in support of the Sales Team.

Organization: Chicago Storm, Chicago's Professional Indoor Soccer Team
Contact, title: Brian Bauer Director of PR and Media Relations Chicago Storm
Address: 1945 Cornell Ave. Melrose Park, IL. 60160
Phone: (312) 226-GOAL (4625)
Email: BBauer@ChicagoStorm.net

Description: Public/Media Relations Internship. Position Description: Assist the Public/Media Relations Department in all facets of the team's public, media and community relations initiatives; writing, editing and production of team publications, press releases and newsletters; provide editorial content for the Storm's official website, ChicagoStorm.net; archive team statistics, photographs and related materials; serve as liaison between team Public/Media Relation Directors and MISL Office of Public/Media Relations; and provide support to Chicago Storm media outlets on local, regional, national and international level.

Internship is concurrent to university semester or university internship guide lines. Interns can start immediately. This is a non-compensated internship, however internships are for college credit and the opportunity for future employment could present itself for the right candidate.

Requirements: Communications background or related field helpful but not required and strong desire to pursue a career in professional sports.

Organization: Chicago Symphony Orchestra
Address: 220 S. Michigan Ave., Chicago, IL 60604
Phone: (312) 294-3333
Fax: (312) 294-3838 [*Fax cover letter and resume*]
Website: www.cso.org

Chicago Symphony Orchestra seeks an intern for the fall or spring semester to provide support to the Marketing department and who is interested in gaining experience in areas of promotion, publicity, and event planning. Intern duties include managing distribution program to advertise concerts; assisting with press clippings, invoices, flyers and data entry; attending weekly Marketing and PR meetings; and, managing Borders Raffles drawings. Internships, which consist of 15 hours per week at least, are unpaid, though interns do receive benefits such as free tickets to concerts and reimbursement for reasonable transportation costs. Interested applicants must have relevant knowledge, skills and prior experience, and should be pursuing a degree in English, Arts Management, Public Relations, Marketing, Journalism, or Communication. They should also possess strong written, verbal, organizational and Microsoft Office computer skills. Knowledge of classical music is a plus.

Date: August 8, 2007
Organization: Chicago Transit Authority—Marketing and Communications Publications Department
Contact/Title: Merresa Topps-Akindede, Publications Writer/Coordinator
Phone: 312-681-4140
Email: mtopps-akindele@transitchicago.com

Description: CTA's Communication & Marketing Division seeks a Publication's intern. Individual must have exceptional writing and organizational skills. Person must be a self starter and a team player.

Responsibilities include:

- Creating, writing and distributing customer notifications that will be posted on CTA buses and rail cars, at rail stations and on the Web site;
- Filing, indexing, photocopying and faxing customer notifications;
- Coordinating projects with various CTA bus and rail personnel; and
- Other duties as assigned.

This is an unpaid internship, but an excellent learning opportunity.

Organization: Christ Medical Center
Contact/Title: Mike Maggio/Director of Public Relations
Address: 4440 W. 95th St. Oaklawn, IL 60453
Phone: (708) 684-5063
Email: mike.maggio@advocatehealth.com
Website: <http://www.advocatehealth.com/cmcc/>

Christ Medical Center seeks a public relations intern to assist with the production of newsletters, press releases and other communication as well as support special events, media coverage and other publicity and marketing efforts. Interns should have completed successfully news-writing courses and be computer proficient. Interns are given a general hospital and department orientation upon arrival as well as day-to-day contact with their supervisor. Internships are available year-round, are paid, and consist of a minimum of 15-20 hours per week.

Organization: City Club of Chicago
Contact/Title: Sarah Badesch
Address: 360 N. Michigan Ave. Suite 903 Chicago, IL 60601
Phone: (312) 565-6500
Fax: (312) 759-8339
Email: badesch@cityclub-chicago.com
Website: <http://www.cityclub-chicago.com/>

City Club of Chicago seeks an intern to assist in tasks relating to public relations, membership recruitment and retention, marketing and advertising, event management, media relations, proofreading and editing, and not-for-profit management. Interns, who will benefit from a flexible work schedule and networking with Chicago's policy-makers and leading business professionals, are expected to work 15-20 hours per week and must have completed two years of academic coursework with at least a 3.0 grade point average. Eligible candidates should also have some experience with a fast-paced office environment and intermediate to advanced computer skills. This internship is unpaid.

Date: December 7, 2007
Organization: Clear!Blue
Website: www.clearblue.com

Description: At Clear!Blue, our mission is to deliver the "!" in everything we do. We make it fresh, make it cool, make a point and make a difference. We are looking for creative, smart, fun interns to join our team for the winter semester. Our work has been recognized across the industry and is fun, unique and rewarding. Clear!Blue interns are offered a variety of opportunities to gain valuable public relations experience, including:

- * Media research and pitching;
- * Program coordination and support;
- * Writing press materials, case studies and award entries; and
- * Media monitoring.

We are looking for individuals with ambitious personalities and positive, enthusiastic attitudes. If you're ready to work hard and have fun doing it, please visit our website at

www.clearblue.com to submit your resume (Clear!Blue interns must be proficient in Microsoft Office products).

Organization: Clear!Blue
Contact/Title: Danielle McCall
Address: 135 North Old Woodward Birmingham, MI 48009
Phone: 248.644.0800 x251
Fax: 248.644.0818
Email: dmccall@clearblue.biz
Website: www.clearblue.biz

Clear!Blue is looking for a Fall intern to work in their Chicago Office from mid-August to the end of November or December. They want a creative, smart and fun candidate to work on the team assisting with research for upcoming programs, build media lists and research past articles to create profiles, prepare briefing books and press kits for upcoming programs, create vehicle binders with relevant info so they have a handy resource, write first draft of case studies and award entries, read and monitor key media outlets, assist with mailings, and scan/copy articles.

Organization: Comadres, Inc.
Contact/Title: Enna Calderon-Burris/President
Address: 307 North Michigan Ave., Suite 1818, Chicago, IL 60601
Phone: (312) 853-8000, x103
Fax: (312) 853-8008
Email: ecalderon@comadres-inc.com
Website: <http://www.comadres-inc.com/>

Comadres, Inc., a multicultural marketing communications firm that provides promotion and advertising services to companies who target minority customers, seeks an undergraduate senior or graduate student to join a public relations and marketing team. The firm's goal is to research and identify specific market needs, to develop strategies that are appropriate for global clients, and to appeal to a diversified minority audience via integrated marketing tools that reach consumers. Intern responsibilities include research and strategy planning, design and production of campaigns, public relation efforts, direct marketing, and new media projects including website development. Intern's hourly commitment varies and is not financially compensated.

Organization: Comcast Sportsnet
Contact/Title: Kimberly Corea/Affiliate Relations Manager
Address: 350 N Orleans, Suite S1-100, Chicago, IL 60654
Phone: (312) 222-6014
Email: kcorea@comcastsportsnet.com
Website: <http://chicago.comcastsportsnet.com/>

Organization: Community Renewal Society
Contact/Title: Venita Griffin/Director of Marketing and Communications
Address: 332 S Michigan, Suite 500, Chicago, IL 60604-4306
Phone: (312) 673-3836
Fax: (312) 427-6130
Email: vgriffin@crs-ucc.org
Website: www.communityrenewalsociety.org

Community Renewal Society, a faith-based advocacy organization to combat issues of race, poverty and social justice, seeks an intern who has good writing skills, a passion for social-justice work and a good work ethic to intern for at least 10 hours a week.

Interns choose from a variety of concentrations and meet weekly with a supervisor to receive feedback on performance.

Public Relations internship: One intern promotes the work of the CRS's two magazines: *Chicago Reporter* and *Catalyst Chicago*, in addition to writing press releases and doing pitches.

Communications internship: One intern drafts text for the website and the organization's newsletter.

Circulation internship: One intern assists the Circulation manager with audience development, outreach, research and planning events.

Graphic Design internship: One intern helps design promotional material for the magazines.

Date: September 9, 2008

Organization: comScore, Inc

Contact/Title: Sarah Radwanick

Address: Sears Tower, Chicago, IL 60606

Reports To: Marketing Communications Analyst

Location: Chicago, IL

Email: sradwanick@comscore.com

Description: **Marketing Intern**

ESSENTIAL DUTIES AND RESPONSIBILITIES

The marketing intern will support the marketing communications department through a broad range of functions and responsibilities that support comScore's overall business goals. As a member of the marketing communications team, the intern will:

- Help maintain comScore's press distribution database, gaining hands-on experience with well-known industry software including Salesforce.com and Cision.
- Writing responsibilities may include drafting client newsletter articles, writing Web copy, and assisting with review of press releases.
- Support trade show marketing functions, including managing large trade show databases and pitching key comScore executives to speak at high-profile industry conferences.
- Monitor and evaluate U.S. and international media coverage citing comScore and its competitors.
- Other responsibilities may include press release distribution, company award nominations, and other project-specific functions as they arise.

QUALIFICATIONS

- Current junior or senior level university student pursuing a marketing, public relations, or advertising degree or related field of study.
- Interest in the Internet research industry and desire to gain exposure to the field of corporate communications.
- Strong writing and analytical skills.
- Fast learner that is able to manage multiple projects and work autonomously.

- Must be professional, well-organized and detail-oriented.
- Familiarity with Microsoft Office related programs
- Prior internship experience is a plus, but not required.

Part-time: 8-10 hours weekly commitment

If interested in applying for this position, please send cover letter, resume, writing samples, and contact information for two references to Sarah Radwanick at sradwanick@comscore.com.

Organization: Congo Square Theatre
Contact/Title: Aaron Todd Douglas
Address: 2936 N. Southport Ave. Suite 210, Chicago, IL 60657
Phone: (773) 296-1108
Fax: (773) 472-6634
Website: <http://www.congosquaretheatre.org/>

Organization: ConVurge
Contact/Title: Kelly Yocum
Address: 226 South Wabash Suite 1000, Chicago, IL 60604
Phone: (312) 429-6784
Fax: (312) 873-4447
Email: conVurge@conVurge.com, kellyy@converge.com

Organization: Daniel F. Roberts Public Relations
Contact/Title: Dan Roberts
Address: 1301 W. Washington Blvd, Suite 501 Chicago, IL 60609
Phone: (312) 850-0010

Daniel F. Roberts, a small public relations agency, is looking for an intern to write press releases, media advisories, PSA's, and invitation copy; to research and maintain media lists; place stories and book interviews; juggle tasks, and brainstorm client projects and new business pitches. Applicants should have superior skills in Word processing, juggling tasks and remaining flexible. Internships are available year-round and are 15 hours per week. Although this is an unpaid internship, an intern receives invaluable training because of the opportunity to become a part of every process at Daniel F. Roberts.

Organization: dg&a
Contact, title: Heather Bollinger, Operations Manager
Address: 1144 W. Fulton St, Suite 110, Chicago, IL 60607
Fax: 312-829-3255
Email: hbollinger@yourthoughtpartner.com

Recently named 2007 Boutique Agency of the Year, dg&a offers a hands-on paid internship opportunity to a sophisticated candidate looking to advance his/her knowledge of the communication/marketing industry. The position offers the opportunity to make an active contribution to the business as well as a blend of agency experience with a unique client – the agency itself! 3-month internship starting in May 2007 or earlier based on availability. Possibility to extend the internship or full-time hiring based on needs and exceptional performance. Applicants must be recent graduates or in their senior year and previous agency internship and experience in event planning and/or marketing strongly desired.

Organization: Department of Veterans Affairs (VA)
Contact/Title: Shannon Lehnbeuter / Public Affairs Specialist
Phone: 312.980.4235
Email: Shannon.lehnbeuter@va.gov

The VA is seeking a highly motivated and passionate intern at the junior or senior level to assist around the office while learning the ins and outs of strategic communications in the government's largest organization. This is an opportunity to work with an office performing at a regional level, covering five states including Illinois, Wisconsin, Ohio, Michigan and Indiana. While serving in this position, the intern will be exposed to a wide range of areas of communications: Public Affairs, Public Relations, Journalism, Education and Training.

Organization: DeStefano/Hrones, Inc.
Contact/Title: Joe DeStefano/owner
Address: 1330 Sherman Ave., Evanston, IL 60201
Phone: (847) 492-1056
Website: <http://www.destefanohrones.com/>

DeStefano/Hrones, Inc. seeks an intern to assist with project management for this corporate communication consulting agency. Responsibilities include project scheduling and timelines, budgeting and tracking, production tracking, on-site event management and tour logistics, media production coordination, client-team communication distribution, team management, goal definition and communication, project communication action plans, developing and encouraging strong project leaders, maintaining ongoing project communication, and, assessing progress. Internship applicants should have desire and motivation, good business ethics, computer literacy, knowledge of media production and a minimum of 20 hours per week to work. This internship is paid and is available year round.

Organization: Dome Communications
Contact/Title: Kenneth Lee & Jamie Toll/Internship Coordinators
Address: 61 W Hubbard, Chicago IL 60610
Phone: (312) 836-2900

Dome Communications, a small Public Relations firm in downtown Chicago, is seeking interns year-round to work a minimum of 20 hours for part-time or 35-40 for full-time. Internships are paid.

Organization: Senator Richard Durbin's Chicago Office
Contacts: Camille Smith / John Normoyle
Address: 230 South Dearborn St., Chicago, IL 60604
Phone: (312) 353-1871 / (312) 353-4952
Fax: (312) 353-0150
Camille's E-mail: CAMILLE_SMITH@DURBIN.SENATE.G
John's E-mail: JOHN_NORMOYLE@DURBIN.SENATE.G
Website: <http://durbin.senate.gov/>

Senator Durbin's staff seeks interns to assist with press office duties.

Organization: Edelman Public Relations
Address: 200 E. Randolph Dr, 63rd Fl., Chicago, IL 60601
Phone: (312) 240-3000
Fax: (312) 240-2900
Website: <http://www.edelman.com/offices/us/chicago/>

Ranked the #1 PR firm in Chicago, Edelman's Chicago office sits at the heart of the agency's international network, and with the New York office, serves as the company's co-headquarters. Having served such high-profile clients as Abbott Laboratories, ConAgra's Butterball Turkey, and Boeing, Edelman's offers interns an exciting opportunity to witness and to contribute to Public Relations work at the height of the field. Interns are unpaid and positions are available year-round. Edelman is looking for Trainees that are able to work effectively with a variety of account service staff within a specific set of accounts. Candidates must have good organizational skills and the ability to adapt to new conditions, assignments and deadlines. In addition, candidates must have good verbal and written communication skills and ability to become a strong writer, using AP style. Responsibilities include, but are not limited to client servicing, media relations, writing/editing, research, and overall application of industry knowledge.

To apply, visit Edelman.com, select "Trainees and Interns" from the Careers, Job Opportunities link, and complete the online application for Chicago.

Organization: Edwardsville Intelligencer
Contact: Linda Grysiewicz
Address: PO Box 70 Edwardsville, IL 62025
Phone: (618) 656-4700
Website: <http://www.goedwardsville.com>

The Edwardsville Intelligencer newspaper seeks interns to assist the Sales department. Internships last for six weeks and are available year-round.

Organization: Employee Services Management (ESM) Association
Contact, title: Renee Mula, Director of Communications and editor, ESM Magazine
Address: 568 Spring Road, Suite DEImhurst, IL 60126
Phone: 630-559-0020
Email: esmhq@esmassn.org

We are a national nonprofit professional association for employee services managers. Our members typically work in the human resource departments of corporations and are responsible for intangible benefits, such as, employee stores, community services, convenience services, dependent care (childcare or eldercare), recreation programs, special events, travel services, and voluntary benefits.

Organization: Enterprise Rent-A-Car
Contact/Title: Amy Maxwell/Recruiting Manager
Address: Chicago, IL
Phone: (708) 649-2924
Website: <http://www.enterprise.com>

Enterprise Rent-A-Car seeks a customer-service-oriented undergraduate junior who has leadership skills, an enthusiastic attitude, fast-paced retail or restaurant experience and sales ability. The intern will join the Sales Management Internship Program, which is designed to provide students with practical, hands-on experience in every aspect of business. Student interns are key members of this team, making decisions for the branch and maintaining direct contact with customers. Simultaneously, interns also receive training and experience in sales and introductory outside marketing activities. Students may use their internship at Enterprise as a stepping-stone into the Management Trainee Program for college graduates, or to win one of three educational scholarships. Interested candidates should apply for the paid summer internship as soon

as possible since admission is rolling and all spots are usually filled by mid-April. Interns are expected to work 40-45 hours per week.

Organization: ESPN 1000

Address: 190 N State 7th Floor, Chicago, IL 60601

Website: <http://www.espnradio1000.com/>

To apply, send resume, cover letter, availability and internship preference to the following address:

ESPN 1000 Sales OR Programming OR Special Events Intern,

ESPN 1000 Internship Program

190 N. State 7th Floor

Chicago, IL 60601

1. Sales Position (available year-round/unpaid)

Contact: Steve Lieberman

Email: Stephen.h.lieberman@abc.com

Interns assist in the daily activities of the ESPN 1000 Sales Department by researching strategic projects, assisting with sales promotional events, identifying prospects, monitoring stations, using internet-based sales tools, preparing basic presentations, and learning how to write a promotional announcement. Candidates should be undergraduate college students earning academic credit for the internship and able to work 15 hours per week. Familiarity with ESPN 1000, sports and the Chicago market is preferred, as is previous media experience through school, internships or professional opportunities. Successful interns possess responsibility, organization, dependability, promptness, initiative, creativity, and efficiency, along with the ability to handle deadlines and writing.

2. Programming Position

Contact: Adam Delevitt

Email: adam.e.delevitt@abc.com

Programming Position (available year-round/unpaid): Centered around the morning show (Silvy & Carmen) and the afternoon show (Mac, Jurko & Harry), this internship includes training with technical equipment to produce commercials, promos and other materials for broadcast. Applications must be received at least one month prior to the beginning of each session to assure full consideration. Candidates should be undergraduate college students earning academic credit for the internship and able to work 15 hours per week. Familiarity with ESPN 1000, sports and the Chicago market is preferred, as is previous media experience through school, internships or professional opportunities. Successful interns possess responsibility, good judgment, organization, dependability, promptness, initiative, creativity, and efficiency, along with the ability to handle deadlines, writing and audio production.

3. Special Events (available year-round/unpaid)

Contact: Hannah Filip

Email: Hannah.e.filip@abc.com

Interns assist in the daily activities of the ESPN 1000 Events Department by preparing weekly press releases, writing promotional announcements, working special events, researching concepts, performing internet research, contacting vendors, proofreading documents, compiling and carrying out special projects. Candidates should be undergraduate college students earning academic credit for the internship and able to work 15 hours per week. Familiarity with ESPN 1000, sports and the Chicago market is

preferred, as is previous media experience through school, internships or professional opportunities. Successful interns possess responsibility, good judgment, organization, dependability, promptness, initiative, creativity, and efficiency, along with the ability to handle deadlines and writing.

Organization: Euro RSCG Tatham
Contact/Title: Theresa Mogush/Director
Address: 36 E. Grand, 3rd Floor, Chicago, IL 60611
Phone: (312) 337-4400
Fax: (312) 337-2316
Email: teresa.mogush@eurorscg.com
Website: www.eurorscgchicago.com/

Euro RSCG Tatham, an international image consulting and advertising firm, invites two interns with HTML or any web authoring and word processing skills in addition to business research skills to apply for their paid spring semester internship (January to May). Interns complete a first-day agency tour, have daily supervision, meet weekly with colleagues to discuss projects' list and status reports, and work on average 12 hours per week.

Organization: Facets Multi-Media, Inc.
Contact: Kathleen Beckman
Address: 1517 West Fullerton Ave. Chicago, IL 60614
Phone: (773) 281-9075
Fax: (773) 929-0266
Email: internships@facets.org
Website: <http://www.facets.org>

Facets Multi-Media is a non-profit organization dedicated to the exhibition, distribution & education of foreign, independent & classic films through their Cinematheque Theater, Videotheque (titles for rent) and Facets Film School. Facets internships can be an intense work experience. Applicants should demonstrate the following traits: good organizational skills, attention to detail, quick learning, reliability, responsibility, accountability, independence, able of multi-tasking, and familiarity with Microsoft Office Suite. Please note that these internships are unpaid.

- 1. Marketing/Advertising Coordinator (year-round):** The organization seeks an intern to assist the Facets Marketing Director and Cinematheque Programmer with Cinematheque, Facets CineChat Series and Facets Film School publicity. Applicants should have knowledge or interest in film studies or film production, be detail-oriented and have experience in writing business letters and cold calling. Working three full days a week (including Friday), interns contact businesses, institutions, libraries, journalists, community groups, and professors to publicize and promote Cinematheque films and Facets Film School. Additionally, interns practice niche/target marketing, organize information, create visuals, conduct research, and update information.
- 2. Chicago Children's International Film Festival Public Relations & Hospitality Coordinator:** Facets Multi-Media seeks an intern to act as festival liaison to the general public. Eligible candidates would work four days a week plus weekend and evening availability right before and during the Festival and report to the Operations Manager. Responsibilities include general hospitality and organizational duties, and assisting with the Festival's Opening Night Gala and Closing Night Awards Ceremony. Please note this internship is usually only offered during the Fall semester.

3. Facets Assistance Benefit Coordinator (available in Summer & Fall): Facets Multi-Media, Inc. is seeking an intern to assist with Facets' large-scale fundraising benefit. Applicants are expected to be available 2-3 days a week with extra time during the event week. Responsibilities include sending mailings, acting as liaison with designers/production contacts, as well as the press, coordinating the press effort (writing press releases, placing follow-up calls and writing emails), assisting with auction inventory and correspondence, checking-in guests the night of the event, assisting with the solicitation of celebrities, special honorees, etc., directing publicity video compilations and managing promotional materials for the event.
4. Chicago Children's International Film Festival Film Entry Registration (available in Summer): Facets Multi-Media, Inc. seeks an intern to process and manage festival entries including fees, contact/technical information, publicity materials, videotapes and DVDs. Candidates should have background in film production or criticism and have strong writing skills, as well as experience with Microsoft Excel and/or Microsoft Access. This intern, supervised by the Program Director, serves as the primary contact between the festival and the international filmmakers, and will be expected to work some evenings and weekends. Duties include creating and maintaining detailed files on each submission, organizing information for all entries, acting as primary liaison between all filmmakers and the festival, following up on pending film solicitations, organizing, managing and leading the Selection Committee meetings and assisting with Selection Committee processes (some weekend and weekday evening availability will be necessary), assisting with preparation of film details and descriptions.
5. Chicago Children's International Film Festival Development & Fundraising Assistant (year-round): *Several internships in Development are offered. Projects are based on the season and on strengths of the candidate.* Development focuses on fundraising, project development, and/or publicity for the CICFF and its programs. Interns regularly work three full-time days a week and may be required to work some additional weekdays, evenings or weekends. Strong writing skills are required.
6. Chicago Children's International Film Festival Marketing/Publicity Coordinator (Fall semester): Facets Multi-Media, Inc. is seeking an intern who will work three full-time days a week in addition to extra weekdays, evenings, or weekends leading up to and during the Festival to coordinate publicity efforts. Applicants should be self-motivated with an outgoing, sales-oriented personality. This intern will be in charge of poster and schedule distribution, coordinating promotional relationships and items for the Festival and its special events, and advertising the Festival in ethnic or niche markets.
7. Chicago Children's International Film Festival Press Coordinator (Fall semester) : Facets Multi-Media, Inc. is seeking an intern who has self-motivation, excellent writing skills, access to a car, the ability to work some evenings and weekends, and previous journalism or photography experience. Interns will work three full-time days a week and will be required to work additional weekdays, evening or weekends leading up to and during the Festival. Duties *could* include preparing and sending press kits, press releases, film information and film theme information sheets, researching, contacting and following up with the press and publicity contacts (national and local press, niche and ethnic press, consulates, etc.) with Festival information, managing celebrity and filmmaker publicity while accompanying said persons to all Festival related press, promotional and sponsored events, bringing to fruition Festival events and receptions.

8. Chicago Children's International Film Festival Guest/VIP Coordinator (Fall semester): Facets Multi-Media, Inc seeks candidates available three full-time days a week, as well as most evenings and weekends during the Festival, to coordinate the activities and direct the VIP attendees. Interns are responsible for booking flight and hotel arrangements, processing filmmaker and VIP accreditation, updating and organizing documents for guest packets, coordinating goodie bags and passes, serving as primary Festival liaison to filmmakers and general public, and planning guest activities and scheduled events.

Date: September 9, 2008

Contact: Gloria Lissner

Organization: Famous Fido

Email: fido@famousfidowholesale.com

Description:

Famous Fido is the original dog bakery and produces bakery items for dogs, which are available on a national level. The company is located in Chicago's Andersonville neighborhood and can be reached at 773.506.9063. Famous Fido is working to build its current share within the marketplace and expand into the mass market with product extensions and licensing opportunities.

Famous Fido requires interns to help communicate and build in-house sales from key accounts, work on communication efforts with rep groups and work on the branding needs for the company. Assistance with various office needs is also required and this includes product and market research and data entry.

Candidates should be Juniors majoring in Advertising, Communication, Marketing or related fields. They should possess a strong work ethic, great communication skills and be well organized. All interested candidates can email their resumes and letter of interest to fido@famousfidowholesale.com

Organization: The Field Museum

Contact/Title: Sam Burns/Employment Manager

Address: 1400 S. Lake Shore Drive, Chicago, IL 60605

Phone: (312) 657-7279

Website: www.fieldmuseum.org

The Field Museum is seeking internship candidates who are serious about communication, are excellent writers and have basic knowledge in public relations, marketing, or journalism. While working 15 hours (two days) per week, interns learn the day-to-day operations of a busy public relations office and partake of a broad-based experience in writing, using multimedia and participating in the planning and execution of promotions events. Internships are available year-round.

Organization: Financial Dynamics Business Communications

Contact: Jim Sloan

Address: 180 N. Stetson Ave., Suite 3050, Chicago, IL 60601

Phone: (312) 861-4704

Fax: (312) 861-4701

Email: jsloan@fd-us.com

Website: <http://www.fd.com>

One of the most highly regarded consultancies in the communications industry, Financial Dynamics seeks a self-starting, entry-level public relations person who has strong organizational skills, is conversant with technology and proficient in PowerPoint, and is looking to work directly with senior-level communications professionals in helping to establish the local office of a highly regarded corporate communications consultancy. Intern responsibilities include developing and creating PowerPoint presentations for client delivery, assembling promotional information, researching various client issues, working at the direction of senior staff, searching media on behalf of clients, interfacing with clients on behalf of the three local agency principals, and writing ad hoc assignments at the direction of the three local agency principals. Financial Dynamics internships are offered year-round, consist of six months of full-time work and are paid.

Date: December 19, 2007

Organization: GasPedal and The Blog Council.

Contact/Title: Preston Firestone

Email: preston@gaspedal.com

Website: <http://www.gaspedal.com>

The Blog Council is a new leg of GasPedal.com that brings together bloggers from some of the most successful fortune 500 companies to discuss various blogging tactics and best practices that are unique to large, successful companies. You can visit The Blog Council website at www.blogcouncil.org.

Description: Gain hands-on experience working with top companies in blogging, social media, viral, and word of mouth marketing. Work directly with senior executives at companies like Dell, Coke, GM, and many others. We have opportunities for you to get involved with key business development, Internet strategy, marketing, PR, editorial writing, event planning, and other projects.

This is a rare opportunity to make new contacts, become highly connected, and gain real experience in managing projects for important companies in the Internet economy. You will work closely with the GasPedal team and our clients' top executives to develop and implement programs that will shape numerous businesses. This incredible experience in entrepreneurship and marketing will assist you in the years to come.

Bring your skills and enthusiasm and we will teach you more than you ever thought possible. The right candidate is:

- Smart, dedicated, innovative, creative, organized, and Web-literate
- A go-getter who can think on their feet and out of the box
- A doer who isn't scared of the scutwork that comes with the cool stuff
- Strong writing and communications skills, fluent in MS Office

Requirements; THIS IS AN UNPAID, PART-TIME INTERNSHIP. We can't pay you, but we'd be delighted to help you get school credit. Current students or recent graduates only; we do not need any web designers or IT people.

How to Apply: Send a cover letter, resume, and writing sample to Preston Firestone at preston@gaspedal.com. The subject of your email should read: "GasPedal Internship, Your Name." You can learn more about GasPedal by visiting our web site at <http://www.gaspedal.com>

Date: December 14, 2007

Organization: Georgia State Games Commission & Georgia Sports Foundation

Contact/Title: Eric Pfeifer, Executive Director

Email: epfeifer@kennesaw.edu

Description: Public Relations Internships

- 1.** The last two intern positions for May-Aug (heavy emphasis on press release development, distribution, website, newsletter development, results coordination & promotions). Other 15 positions are already filled!
- 2.** Four Sports marketing positions for August-December, 2008. (These positions will be dealing with Corporate Sponsorship Development, Solicitation, Grant Writing, and other Fund Raising Development Issues) Two Positions are already filled!
- 3.** Two Public Relations positions for August-December, 2008. (These positions will be dealing with developing PR campaign for following year, newsletter development, graphics development for various projects, website, proposal developments, and more!)

To Apply: Go to www.georgiagames.org under internships and complete an application & sport questionnaire and submit along with a resume.

The Georgia State Games is one of the largest Amateur Olympic-Style Sports Festivals in the country. We rely heavily on top quality interns to operate the many of our Public Relations Projects and Programs. It is a tremendous experience and we had a ton of interns from across the country last year. The interns get a great, hands-on experience. No fetching coffee. Real life planning and implementation of activities and programs in what they will experience.

We are seeking top level, talented, aggressive, outgoing and innovative interns to assist in the preparation for this year's events. Internship opportunities are offered in both paid and unpaid positions depending on intern's experience & skills, time commitment availability, academic credit ability and semester sought. Housing is available for the summer semester.

All applicants must have strong writing skills and knowledge of Microsoft Word and Excel. Experience with certain graphics program is required in order to develop newsletters layouts, website, etc.

Our scheduled 2008 May Intern Class has students coming from the following areas: CT, IL, TN, NY, NC, WV, IN, FL, and GA including far distances like California, Alaska and Canada.

Potential Benefits of a Georgia Games Internship:

- Paid Stipends OR Housing & Meals-(high-speed Internet access, free TV cable, full kitchen, Washer/dryer access);
- Earn academic credit;
- Real life on-the-job experience with BIG time responsibilities that other internships do not provide;
- Free access to a large fitness center;
- Free parking;
- Individual office workstations and computers; and
- Internships include semester-long positions.

To Apply: Go to www.georgiagames.org under internships and complete an application and submit along with a resume.

Date: January 3, 2008

Organization: Gibbs & Soell Chicago

Contact/Title: Jill Carey-Hargrave, Client Service Manager; Michelle Vinnes, Office Manager

Phone: 847-519-9150

Email: jchargrave@gibbs-soell.com

Website: www.gibbs-soell.com

Description: The Chicago (Hoffman Estates) office of Gibbs & Soell Public Relations is accepting resumes for a summer intern position. Gibbs & Soell's internship program is designed to provide motivated young professionals relevant and significant experience that will be useful in their future careers as public relations practitioners.

About Gibbs & Soell: Gibbs & Soell is among the top 10 largest independent PR agencies in the United States. We are an agency with the right size and culture to deliver unmatched client counsel, service and results, as well as employee opportunity. Our agency has 35 years of experience helping grow brands and business for emerging leaders and Blue Chip companies.

To learn more about Gibbs & Soell, visit www.gibbs-soell.com

Responsibilities: Although internship duties vary depending on accounts and agency needs, we strive to create experiences that are both beneficial to the agency and educational for the student. In general, an intern's responsibilities could include:

- Assisting in researching, interviewing and writing of news releases, fact sheets, articles, brochures, web pages and other materials.
- Assisting in planning and coordinating meetings, seminars or press events.
- Some travel may be necessary.
- Tracking results and creating PR measurement reports for clients using various metrics, content analysis and published results.
- Participating in development of PR campaign plans - researching, brainstorming, etc.
- Working on internal communications including case studies and newsletters.
- Assisting with new business development - information-gathering, surveys, presentation materials, etc.

Requirements

- Major in PR, Communications or Journalism, with a strong desire to write and pursue a career in public relations;
- Status as a full-time college student who will be returning to college after interning with us, or a recent college graduate;
- Class standing of at least a junior level;
- Minimum cumulative GPA of 3.00/4.00 or B average, transcripts may be requested;
- Must work between 24-40 hours a week for a minimum of 10 weeks on a set schedule; and
- Housing in the Chicago area.

Application Procedure: Cover letter, including expected graduation date and summer availability; Resume, including GPA and references; Submit by Feb. 8, to:

Michelle Vinnes, mvinnes@gibbs-soell.com
Gibbs & Soell

2800 W. Higgins Road, Suite 730
Hoffman Estates, IL 60169
Compensation
\$15/hour

Organization: Global Alliance for Africa
Contact/Title: Thomas Derdak/Executive Director
Address: 703 W Monroe Street Chicago, IL 60661
Phone: (312) 382-0607
Fax: (312) 382-8850
E-mail: director@globalallianceafrica.org
Website: <http://www.globalallianceafrica.org/>

Global Alliance for Africa develops and implements self-sustaining health care programs for impoverished people in both remote rural areas and urban slums throughout Africa. This not-for-profit agency is seeking intelligent and very responsible interns who are interested in Africa and/or charitable work. Candidates should possess excellent writing and computer skills. Interns, who will work 10-20 hours per week, may pick between three branches of unpaid internships: Public Relations, Administration, and Marketing. Public relations interns assist with coordinating a campaign; Administrative interns establish guidelines and implement procedures for the agency; Marketing interns focus on retaining and expanding membership. Internships are available year-round.

Organization: Grant Park Music Festival
Address: 425 E. McFetridge Dr. Chicago, IL 60605
Phone: (312) 742-7638, x29
Fax: (312) 742-7662
Website: <http://www.grantparkmusicfestival.com/index.shtml>

Grant Park Music Festival seeks an intern with excellent written and verbal communication skills, knowledge of marketing practices, superior organizational skills, and the ability to follow through with a project under tight deadline. Eligible candidates must also be able to work independently, possess basic photography skills in addition to an understanding of print and broadcast media. Interns will be paid to assist with event planning, edit press releases and biographies, write Web site copy, maintain media and consumer databases, coordinate the Festival's program books, vendor relation and all other duties assigned.

Organization: Greater North Michigan Avenue Association (GNMAA)
Contact/Title: Ellen Farrar/VP of Marketing & Communications
Address: 625 N Michigan Ave, Suite 401 Chicago, IL 60611
Phone: (312) 642-3570, x28
Fax: (312) 642-3826
Email: efarrar@gnmaa.com
Website: <http://www.gnmaa.com/>

Greater North Michigan Avenue Association represents the retailers, hotels, restaurants, businesses, and residents in the North Michigan Ave. area, and is the single voice in matters that affects its growth, development and quality of life. The association seeks an intern who possesses excellent verbal and written communication skills, and a mature attitude about dealing with some of the city's top business leaders. Eligible candidates should also be eager to learn all phases of the public relations business and to participate in a wide range of duties, including stuffing envelopes, writing press releases, coordinating member events (i.e. board luncheons, boat cruises, breakfast meetings,

etc.), and working closely with the GNMAA committee. Internships are available year-round.

Date: November 29, 2007

Organization: The Hancock Observatory / Golub Realty—Department: Marketing

Contact/Title: Katherine Brunet

Address: John Hancock Center, 94th floor, 875 N Michigan Ave Suite 1330, Chicago IL 60611

Phone: 312.751.3680

Fax: 312.751.3675

Email: kbrunet@goco.com

Description:

Position Description

- Assist marketing team with public relations, special events, group sales, and miscellaneous tasks;
- Edit, draft, and distribute press releases for observatory events and promotions;
- Help develop and execute events and promotions;
- Coordinate direct mailers to schools, companies, and organizations;
- Promote observatory to local hotel concierges;
- Conduct industry and competitive research;
- Manage visitor database; and
- Fulfill information requests regarding the observatory.

Required Skills: Effective oral and written communication skills; basic computer skills including, Word, Excel, Act, and Access; upbeat attitude; ability to work independently and as part of a team; and desire to complete tasks in a timely manner.

Other: Flexible 20 hours per week; up to \$10 per hour;
Position available January 2008

Date: 11/3/08

Organization: GYMR Public Relations

Contact/Title: Tamara Parr

Address: 1825 Connecticut Avenue, Suite 300; Washington, DC 20009

Phone: 202-745-5100

Fax: 202-234-6159

Email: Email: interns@gymr.com

Description: GYMR is an award-winning communications firm specializing in healthcare and social issues. Our clients include many of the nation's most respected associations, government agencies, pharmaceutical companies, philanthropic organizations and health initiatives. We create award-winning campaigns to educate key audiences on important health issues. Visit www.gymr.com to learn more.

Winter/Spring '09 Internship Description

GYMR Public Relations in Washington, DC is looking for paid, full-time interns for Winter/Spring 2009. Interns work closely with account teams and participate in a variety of client-related activities. Responsibilities may include preparing targeted media lists, conducting research, assisting in partnership development, monitoring issues in the national media, participating in brainstorming and providing administrative support, as needed. GYMR interns gain valuable media relations; partnership building and health policy experience and often contribute to and provide support for national campaign

launch events, and press conferences. Applications will be accepted until November 21, 2008.

Prerequisites

- Exceptional organizational and time management skills, attention to detail;
- Ability to juggle multiple assignments;
- Proficiency in Lexis-Nexis, Factiva, and other online searchable databases;
- Proficiency in Microsoft Excel, Word and PowerPoint;
- Excellent verbal and writing skills – a writing test will be administered at the time of the interview;
- Strong interpersonal skills; and
- College degree (or near completion) in communications or related field preferred.

Compensation: The position is full time – 40 hours a week at \$12/hour; \$480 a week. Unpaid leave for vacations, appointments, etc. can be arranged.

Internship is from December 29, 2008 through May 29, 2009. Start and end dates are somewhat flexible.

Business hours are 8:30 a.m. to 5:00 p.m. Monday through Friday.

Send resume to:

Tamara Parr

GYMR Public Relations

1825 Connecticut Avenue, Suite 300

Washington, DC 20009

P: 202-745-5100

F: 202-234-6159

E-Mail: interns@gymr.com

Date: February 21, 2008

Organization: Healy & Schulte Inc.

Contact/Title: Lauren Bridgewater

Address: 727 S. Dearborn St. #512

Phone: P: 312.765.8770

Fax: (312) 765-8780.

Email: lbridgewater@healyandschulte.com

Website: lbridgewater@healyandschulte.com

Description: Healy & Schulte, a Chicago-based public relations and marketing firm, is looking for a qualified intern to join our team. This is a paid position. Daily duties include media pitching, building media lists, research and press release writing, as well as general administrative work. We seek a skilled writer with excellent verbal communication skills and a strong work ethic. The candidate must be a quick learner and a team player willing to take on any task.

Journalism, Communications, English or Public Relations majors who have recently graduated are preferred. Applicants with prior intern experience in public relations or a related field are preferred. Proficiency in Microsoft Word and Excel is a must. Applicants must be able to work a minimum of 40 hours per week, and a three-month commitment is required. Successful interns are considered for permanent, full-time positions.

To apply send a cover letter and resume to lbridgewater@healyandschulte.com or via fax at (312) 765-8780.

Organization: Heavy Hitter, Inc.
Contact/Title: Jason Rudolph
Address: 6219 N. Sheridan Rd. Chicago, IL 60660
Phone: (773) 281-6393
Website: www.heavyhitterinc.com

Heavy Hitter, Inc., a full service artist-development company focusing on rock music, is offering a year-round unpaid internship in radio marketing, in which the intern will work directly with creative artists and will gain radio work experience. Internship candidates must be interested in hard rock/metal music, in learning about music and must be a fast learner. Hours are flexible.

Date: December 14, 2007

Organization: Hester Painting & Decorating
Address: 7340 N. Monticello Avenue in Skokie, IL
Fax: 847-677-5139

Description: Paid Marketing Internship Opportunity in Skokie

A marketing intern position is available at Hester Painting & Decorating. We are a high-end residential painting company with 70 employees. Our office is located at 7340 N. Monticello Ave. in Skokie. The position will include the following tasks:

- Developing and organizing mailing lists;
- Organizing existing marketing materials;
- Database software management;
- Marketing mailings;
- Website continuous improvements;
- Involvement with development of direct mail postcards and flyers; and
- Involvement with development of press releases

The intern will gain firsthand experience with the marketing efforts of an established service-industry company.

Requirements:

- Currently enrolled in a two-year or four-year college;
- Reliable transportation to our office in Skokie;
- Availability for 2-3 days per week - hours are flexible with class schedules, if necessary; and
- Punctual and Dependable

This position will receive an hourly wage.

Fax resume to: 847-677-5139

Date: February 26, 2008
Organization: Hill & Knowlton
Contact/Title: Internship coordinator
Address: Chicago
Email: Chicago_Internship.coordinator@hillandknowlton.com
Deadline March 14, 2008

Description:

Company: At Hill & Knowlton, we believe the success of our clients is tied to the success of our associates. This includes our interns who are a valuable part of our client service team. An internship with our agency will take you beyond the classroom and expose you to daily hands-on client work that will not only shape your understanding of public relations, but will also provide you with the practical experience you need to succeed in this business.

In addition to daily client work, our interns are also given the opportunity to explore every

aspect of program development in the form of a final project. Projects vary each year and often address specific client needs. Whether you're developing an innovative communications program to support a new product launch or putting together a strategic response to address an impending crisis, you will be exposed to the key drivers and fundamental values that make Hill & Knowlton a leader in the communications industry.

Hill & Knowlton has been at the cutting edge of communications since it was founded in 1927. Today, the company continues to lead the way as a global strategic communications firm, with a successful track record of providing high quality public relations support to companies, agencies, government organizations and representatives across the globe. As a multi-disciplinary firm, Hill & Knowlton offers in-depth expertise in a variety of practice areas, including Corporate Communications, Public Affairs, Healthcare & Pharmaceuticals, Technology, Marketing (consumer and sports) Communications, and Digital Communications. The agency is part of the WPP Group plc, the world's most comprehensive communications services group.

Chicago Summer/Fall 2008 Internship Application Requirements

- Rising juniors, rising seniors, and recent graduates must send the three application requirements by email to
- Chicago_Internship.coordinator@hillandknowlton.com by Friday, March 14, 2008. Any applications received after this deadline date will not be considered.
- Cover letter – Introducing yourself and explaining why your academic, extracurricular and work experiences led you to apply to Hill and Knowlton.
- Your current resume, which must include your major, expected date of graduation and GPA.
- A 500-word essay on one of the following topics:
 - Why you are passionate about public relations, and how your academic/personal/professional experiences have led you to pursue PR as a career.
 - The role public relations played, or the role public relations could have played, in a recent national/international event.

Please note, if any one piece of the three application requirements is missing, your application will not be considered. Email your application, cover letter and resume (all in one email) to Chicago_Internship.coordinator@hillandknowlton.com

If you are a foreign student applying to Hill & Knowlton's U.S.-based internship program, would be responsible for securing a visa that would permit you to work in the U.S. -- usually, it is a J1. Organizations such as BUNAC can assist you in this effort. The only participation Hill & Knowlton has in this process is to complete the paperwork as the host company. We do not pay for any application or processing fees, nor travel to, or housing in, the U.S.

This is a 6-7 month, paid internship. Program start and end dates are June 2, 2008 through December 17, 2008, but may be subject to change.

Organization: Holy Family Parish

Contact, title: Richard A. Barry, Senior Consultant, Public Communications Inc.

Address: 35 E Wacker Drive Chicago, IL 60601

Phone: (312)558-1770

Email: rbarry@pcipr.com

Holy Family Parish, home of Chicago's second oldest (1857) church, the nationally recognized Holy Family Church, is seeking volunteer (unpaid) interns to assist on a broad range of media relations, publishing and urban affairs projects and activities

during the parish's 150th anniversary. Holy Family is seeking a team of unpaid interns who would work closely with Dick Barry and other volunteer members of the Sesquicentennial Committee as they plan and execute a series of special events during the period October 2006 through December 2007.

Organization: House of Blues
Contact: Dana DeLorenzo
Address: 329 N. Dearborn, Chicago, IL 60610
Phone: (312) 923-7065
Fax: (312) 923-3072
Email: Dana.DeLorenzo@hob.com
Website: www.hob.com

House of Blues seeks creative and outgoing interns who are interested in learning about local and corporate marketing, advertising, and promotions within the music industry. Interns must be able to take direction as well as generate marketing ideas and will assist the marketing team with various projects, such as new programs, seasonal promotions, ad campaigns, distribution market research, and other House of Blues operations. Applicants must possess the ability to work well in a team-oriented environment, to see projects through from start to finish, and to multi-task. Send a cover letter and resume via standard mail or e-mail to the contact listed above. Internships are offered year-round, require a minimum of 12-14 hours and are unpaid.

Organization: House of Blues
Contact, title: Jessica Yee, Marketing Coordinator
Address: 329 N. Dearborn Chicago, IL 60610
Phone: 312-923-2005
Email: Jessica.yee@hob.com

The House of Blues Chicago is offering an internship for eligible students who are interested in learning about local and corporate marketing, as well as exposure to advertising and promotions. Interns will assist the marketing team with various projects, such as new programs, seasonal promotions, ad campaigns, distribution, market research, and learn more about the dynamic non-show operations of the House of Blues. This is an ongoing internship opportunity. Interns are needed during the fall, winter, spring, and summer. We are looking for someone who is outgoing, creative, able to take direction, and has the initiative to go beyond everyday tasks and help generate ideas with the marketing team. Some experience in marketing is a plus, but not necessary. A minimum of 12-14 hours per week is required.

Date: January 15, 2009
Company: Imerman Angels
Contact : Rynell Cook
Location : Chicago, Erie Street
Phone : 312-274-5529 x10
Fax : 312-274-5530
E-mail : rynell@imermanangels.org
Website : www.imermanangels.org

Description : Imerman Angels is a 1-on-1 cancer support organization that matches a cancer fighter with a survivor. Intern must be able to work well with others with an upbeat and enthusiastic personality, must have strong clerical skills including typing, filing, organizing, answering phone while providing direct support to I.A. executives specifically the Business Manager and Events and PR Director
Requirements: 13-18 hours/week, availability on MWF, unpaid

If interested, please e-mail resume and cover letter to Rynell Cook.

Date: February 14, 2008
Organization: Indo-American Center
Contact/Title: Jay Luthra
Address: 6328 N. California Ave.; Chicago, IL 60659
Email: jluthra@indoamerican.org

Description: **Public Relations Intern Position**

The Indo-American Center is looking for a Public Relations intern. The PR intern will work with the Executive Director and other staff to communicate to the public and media about the Indo-American Center and its programs. Research on local writers, journalists and reporters is necessary to build relationships between the Center and the media. The PR volunteer will be responsible for writing press releases, contacting the press for larger events, assisting in event planning and tracking activities at the Center in order to promote them to the public, potential clients, donors, and existing funders. The PR volunteer will also be involved with communicating with past donors to maintain the Center's relationship with those individuals, as well as reach out to possible new donors.

There will be some compensation for the position and/or school credit. The beginning weeks of the position will need to be spent at the Center in order for the PR volunteer to become familiar with programs offered. Afterwards, much of the PR duties can be done off site. The Indo-American Center is looking for someone that can work between 5 and 15 hours per week.

Qualifications:

- Excellent writing skills.
- Highly organized.
- Personable and friendly, able to build and maintain relationships.
- Creative, able to think of new PR plans or build on existing plans.
- Excellent computer skills.
- Comfortable working with a diverse group of people.
- Some experience working in or education background in PR or marketing is preferable.
- Knowledge of a South Asian language is helpful, but not necessary.

Please e-mail cover letter and resume to jluthra@indoamerican.org

Or mail to: Jay Luthra
Indo-American Center
6328 N. California Ave.
Chicago, IL 60659

Organization: International Visitors Center of Chicago
Contact/Title: Lexy Sobel/Communications Manager
Address: 78 E. Washington St., Chicago, IL 60602
Phone: (312) 254-1800, x102
Fax: (312) 254-1805
Email: lsobel@ivcc.org
Website: <http://www.ivcc.org>

The International Visitors Center of Chicago seeks undergraduate or graduate interns from various fields of study who have an interest in international affairs to fill a variety of

part-time internship positions lasting three to four months and available year-round. Applicants must possess excellent written and oral communication skills. Though IVCC internships are unpaid, interns may attend several special events and seminars at a reduced cost or at no charge. Mail or e-mail resume and application to Lexy Sobel.

Community Connections Interns coordinate the program itinerary and calendar, professional appointments, roundtable discussions, field visits, and tours; assist in contacting and establishing homestay hosts; develop and ensure the preparation of welcome packets, including cultural orientation programs for visitors from former Soviet states; and assist in all aspects of professional and cultural orientation.

International Visitor Leadership Program Interns research local resources and issues for programs, assemble visitor itineraries, write proposals for upcoming programs, prepare local programs and welcome packets, produce marketing materials, and maintain database.

Community Programs Interns assist in developing outreach strategies, booking venues, event registration, and speaker correspondence for programs, research and propose new ideas for programs, support event planning of major fundraisers, assist with marketing and publicizing of events, research and follow up on new ways to market the IVCC's programs.

Fulbright Visiting Scholar Enrichment Program Interns assist in the coordination of monthly culturally enriching events in Chicago area, arrange hotel accommodations, tours, and transportation information, plan and attend receptions/events, follow-up correspondence with scholars and advisory board, inform consulates of scholar arrivals and departures, and maintain scholar database.

Organization: Ivan R Dee, Publisher
Contact/Title: Johanna Russ/Internship Coordinator
Address: 1332 North Halsted St, Chicago, IL 60622
Phone: (312) 787-6262
Email: elephant@ivanrdee.com

Ivan R. Dee publishes serious nonfiction trade books in history, politics, biography, literature, philosophy, and theater. Similar to Basic Books and The Free Press in their heyday, Ivan R. Dee produces books that are provocative, controversial, and aimed at the intelligent layperson.

Publicity Internship: We are seeking responsible and energetic juniors, seniors, and grad students interested in publicity within the publishing industry. Publicity duties include, but are not limited to, research, correspondence, assisting with event coordination, and special projects/promotions. Schedules are flexible within the 9 a.m. to 5 p.m. (Monday-Friday) regular office hours; at least 15-25 hours per week are required. We are willing to work with universities to arrange for course credit. Transportation and lunch costs can be accommodated. Interested candidates please fax or e-mail cover letter and resume to Attn: Internship at (312) 787-6269 or intern@ivanrdee.com.

Web Designer: Duties include, but are not limited to, enhancing and updating web content—including articles and interviews, proofing, and adding excerpts—and special projects. Experience with HTML a plus. Schedules are flexible within the 9 a.m. to 5 p.m. (Monday–Friday) regular office hours; at least 15–25 hours per week are required. Transportation and lunch costs can be accommodated. Interested candidates please fax or e-mail cover letter and resume to Attn: Internship at (312) 787-6269 or intern@ivanrdee.com.

Date: September 5, 2008
Organization: Jacobs Agency
Email: careers@jacobsagency.com
Website: www.jacobsagency.com

Organization Profile:

We enjoy our work when we help our clients enjoy theirs. What we love about this work is that it's strategic and creative. Challenging and rewarding. And it's fun...often. Jacobs Agency is a nice, efficient boutique agency where relevance rules. We maintain a finely honed balance between experience and fresh ideas. We create full service solutions that make sense. We range from BtoB and BtoC with a wide range of clients from the Federal Reserve Bank and Forsythe Technologies to Whole Foods Market and Pabst Brewery, and we help them all enjoy their jobs. When you're having a good time, chances are you're doing a good job – and vice-versa. And that leads us to you. We like to hire people we like. People we like tend to be nice, smart people who work hard. Our (obsession? no... fixation? no... preoccupation? no....) emphasis on creating an enjoyable work life for our clients and ourselves probably sounds pretty attractive.

Jacobs Agency is a nice, efficient boutique agency where relevance rules. We range from BtoB and BtoC with a wide range of clients from the Federal Reserve Bank and Microsoft to Whole Foods Market and Pabst Brewery, and we help them all enjoy their jobs. When you're having a good time, chances are you're doing a good job – and vice-versa. The internship at the Jacobs Agency will provide exposure to current agency environment in terms of account services, account planning and project management. The intern will develop a better understanding of marketing, advertising, research and other communication vehicles.

Job Description:

The internship at the Jacobs Agency will provide exposure to current agency environment in terms of account services, account planning and project management. The intern will develop a better understanding of marketing, advertising, research and other communication vehicles.

Job Qualifications Intern will assist the Account Services team with the following:

- Researching industry and marketing trends
- Identifying potential prospects for new business development
- Assisting in project coordination
- General office administration

Requirements: • Strong research skills; • Strong verbal (phone) and written communication skills; • Basic computational math skills; • Computer literate in Microsoft Office, Outlook, Internet Explorer; • Willingness to help in all tasks; • Detailed-oriented and deadline conscious; • Able to work independently; and • Interested in learning about marketing/business in an agency environment

Compensation & Benefits Hourly based on experience.

How To Apply E-mail resumes to, with a subject line "Internship - BSN." No phone calls please.

Organization: Jasculca/Terman and Associates
Contact/Title: Stacy Bennett/Intern Coordinator
Address: 730 N Franklin, Suite 510, Chicago, IL 60610
Phone: *please contact via e-mail*
Email: stacy_bennett@jtpr.com

Website: <http://www.jtpr.com/>

Jasculca/Terman and Associates (JT) is one of the nation's leading independent public affairs and strategic communications firms, providing high-impact public affairs and strategic communications services to clients across the United States. Jasculca/Terman and Associates seeks interns for their paid Public Affairs internship in which selected students would assist teams with public affairs, public relations, issues management, grassroots outreach, event management and monitoring local media. Invited to apply are students who have strong writing and organizational skills, computer proficiency and a schedule that would allow for 40 hours of work per week, including some evening/weekend work and limited travel engagements.

Organization: Joint Commission on Accreditation of Healthcare Organizations
Contact/Title: Joyce Faulkner/Senior Human Resources Consultant
Address: One Renaissance Blvd., Oakbrook Terrace, IL 60181
Phone: (630) 792-5628
Fax: (630) 792-5005
Email: jfaulkner@jcaho.org
Website: <http://www.jointcommission.org/>

Joint Commission on Accreditation of Healthcare Organizations (JCAHO) works to improve the safety and quality of care provided to the public through the provision of health care accreditation and related services that support the performance improvement in health care organizations. Although JCAHO does not have a formal internship program, interns can find opportunities to work in the Publications, Marketing, Education and Research departments, as long as their field of study is relevant to that department for which they apply. Internships are available in the summer and fall and vary in schedule and compensation according to the department and students' schedule.

Organization: J Walter Thompson
Contact/Title: Diane Catoma/Human Resources Manager
Address: 222 Merchandise Mart Plaza, Chicago, IL 60654-1022
Phone: (312) 951-4011
Email: dcatoma@jwt.com
Website: <http://www.jwt.com/>

J Walter Thompson (JWT), the advertising agency founded and named after the advertising giant that some call the 'father of modern magazine advertising,' seeks summer interns for the Corporate Communications internship. Applicants must have earned a 3.5 GPA while pursuing a degree in journalism, communications, or advertising, and are paid to work a minimum of 25 hours per week.

Date: January 30, 2009
Company: Kaplan Higher Education
Location : Chicago
Website : www.khecollegerelations.com

Description : Looking for Summer 2009 Public Relations Interns responsible for assisting the PR department in executing various projects that support and enhance communication within the organization.

Responsibilities: writing and compiling media materials, building and maintaining press lists for media announcements, assisting the PR team with planning and publicizing campus events, supporting Operation Grad, Assisting the Kaplan Higher Education re-branding initiative, supporting general PR projects and researching various media opportunities, maintaining PR database

Requirements: pursuing a Bach. Degree in a related field, cum of 3.0, strong writing and communication skills, previous PR-related and writing experience, able to communicate effectively at all levels, able to handle multiple tasks, able to thrive in a fast-paced environment, proven leadership skills, strong attention to detail, must be a fast-learner and self-starter, able to meet deadlines, MS office and computer skills, US work authorization

Internship candidates will be expected to provide writing samples during the interview process.

Organization: Ketchum
Contact: Charlene Venegas
Address: 200 E. Randolph, Chicago, IL 60601
Phone: (312) 228-6888
Fax: (312) 228-6888
Website: www.ketchum.com

Ketchum is one of the world's leading public relations agencies, delivering innovations that help clients across all industries quickly realize their communication goals. Internships, offered year-round and salaried in the summer, include orienting students to public relations work in the following areas:

Research: Intern will learn the various agency tools and resources that are used to conduct research, such as Lexis-Nexis, DJ Interactive, MyKGN, KGN, Northern Light, and Google.com.

Media Relations: Intern will learn the various tools and techniques that are used for media relations, such as Media Map, developing and maintaining media lists, pitching, monitoring and tracking media, and clipping paste-ups.

Writing: Intern will learn how to write pitch letters, media alerts or advisories, press releases, fact sheets, backgrounders, client and/or team memos, and media updates.

Account Assignments: Intern will learn how to perform and maintain account assignments, such as gaining an understanding about client business, attending client meetings/calls if possible, attending team meetings, assisting with event coordination, understanding and begin to build vendor relationships (PIMS, PRNewswire, Big Shoulders Video), and overall project support.

Agency Acumen: Intern will learn the functions of agency acumen, such as billing time daily on time entry system (7.5 hours billable each day), how time entry effects the budget, and the way vice presidents manage the budget, billing and revenue, completing weekly time sheets to be signed by a supervisor each Friday (for paycheck), and participating in at least one brainstorming session, attending agency meetings, etc.

Administrative: Although teams have administrative assistants, interns still may be needed to assist in the following areas: faxing, copying, press kit mailings, organizing and maintaining team/client files, and general project support. While team leaders and supervisors will ensure interns gain experience in the above skills, Ketchum invites students to take initiative in order to get the most out of their internship.

Organization: Kohl Children's Museum of Greater Chicago
Contact: Marc Perry
Address: 165 Green Bay Road, Wilmette, IL 60091

Phone: (847) 512-1308
Email: mperry@kohlchildrensmuseum.org
Website: http://www.kohlchildrensmuseum.org

Kohl Children's Museum of Greater Chicago seeks interns to assist them in their Development and Public Relations departments to continue the museum's mission of integrating play and learning through an environment that encourages curiosity, creativity and self-discovery. The museum's fun and interactive exhibits reflect the learning style of children ages birth through eight and provides an atmosphere that was designed with them in mind.

Development: Supervisor: Christy Guyer, Annual Fund Manager: Interns will work directly with all areas of Development. Also interns will have the opportunity to work on grant proposals, special events, board relations, media and public relations, membership, and fundraising. Applicants should be detail-oriented, have excellent writing skills and phone manner, and a schedule that permits 15-35 hours of work per week. Computer literacy and a relevant major are required. Internships are available year-round and are unpaid.

Public Relations/Media: Supervisor: Dave Judy: Interns will prepare press releases, develop and maintain press kits, and research media outlets. Interns will also have the opportunity to work with various organizations in coordinating a variety of events. Applicants should have strong interpersonal, written and verbal skills, along with creativity, energy, and the availability to work 10-15 hours per week. Computer literacy and a relevant major are required. Internships are available year-round and are unpaid.

Date: May 15, 2008

Organization: Margie Korshak, Inc.

Contact/Title: ddugo@korshak.com.

Address: Hancock Building, N. Michigan Ave., Chicago

Email: ddugo@korshak.com.

Description: **Margie Korshak, Inc.** a public relations agency in downtown Chicago, is looking for an intern for their Hospitality/Retail division. The candidate should be hard-working, possesses outstanding oral and written communication skills and has the ability to multi-task. The intern will participate in a 3 month internship program within the agency. The candidate must be available beginning June 2, 2008 for an 18-20 hour per week commitment. College credit for the internship is available.

The intern can expect hands-on work for well-known companies in the hospitality/retail area. The intern will also gain valuable experience in writing press releases, pitching media, research, media list development, event management, press kit assembly and other office administration tasks.

The successful candidate will possess:

- Outstanding oral and written communication skills;
- Outgoing personality;
- Impeccable organization skills;
- Creativity;
- Integrity;
- Ability to work hard with a dedication to success; and
- Ability to tackle challenges and be relentless in achieving the desired results

Qualifications:

Junior or Senior in College

Previous experience preferred

Interested candidates should send a cover letter and resume to ddugo@korshak.com.

Date: 9/18/08

Organization: Margie Korshak, Inc.

Contact/Title: Michelle Molise, Account Director, Entertainment & Hospitality

Address: 875 N. Michigan Ave, Ste. 1535; Chicago, IL 60611

Phone: 312-751-5526

Email: mmolise@korshak.com

Website: www.korshak.com.

Description:

Our public relations firm located in downtown Chicago is looking to immediately fill an intern position in the entertainment and hospitality division. If any of your students in the School of Communication are interested, please send resumes my way. The position is a flexible schedule, about 15 hours per week, unpaid but public transit expenses are reimbursed. We are looking for someone with solid writing skills, organization and professional polish. For more info about our firm visit www.korshak.com.

Thanks for your consideration.

Michelle Molise
Account Director
Entertainment & Hospitality
Margie Korshak, Inc.
875 N. Michigan Ave, Ste. 1535
Chicago, IL 60611
P: 312-751-5526
E: mmolise@korshak.com

Date: 9-16-2008

Organization: Margie Korshak, Inc

Contact/Title: Tera Denten, Account Executive

Address: Chicago, IL

Phone: 312.751.5518

Fax: 312.751.9234

Email: tdenten@korshak.com

Website: www.korshak.com

Description:

MKI INTERNSHIP DESCRIPTION: A Public Relations agency in downtown Chicago is looking for an intern for their Corporate Department. The candidate should be hard-working, possess outstanding oral and written communication skills and has the ability to multi-task. The intern will participate in a 3 month internship program within the agency. The candidate must be available beginning in early January 2009 for a minimum of 16 hours per week. College credit for the internship is available.

The intern can expect hands-on work for well-known companies in the Chicagoland area. The intern will gain valuable experience in writing press releases, pitching media, research; media list development, event management, press kit assembly and other office administration tasks.

The successful candidate will possess:

- Outstanding oral and written communication skills
- Outgoing personality
- Impeccable organization skills
- Creativity
- Integrity
- Ability to work hard with a dedication to success
- Ability to tackle challenges and be relentless in achieving the desired results

Qualifications:

- Junior or Senior in College
- Minimum 3.0 GPA
- Previous experience preferred

Interested candidates should send a cover letter and resume to tdenten@korshak.com.

Celebrating 38 Years of Results!

Organization: Kurman Communications
Contact/Title: Cindy Kurman/President & CEO
Address: 345 N Canal, Suite 1404 Chicago, IL 60606
Phone: (312) 651-9000
Fax: (312) 651-9006
Email: kurman@kurman.com
Website: www.kurman.com

Kurman Communications, Inc. is a Chicago-based full-service marketing and public relations firm. Established in 1983 by president and CEO Cindy Kurman Barrie, the agency has served a wide variety of local, regional, national and international clients representing a wide cross-section of business and industry. Kurman Communications invites interested marketing and public relations students to apply for internship opportunities.

Date: April 29, 2008
Organization: KW Advertising
Address: Brookfield, WI
Email: natalieo@kwadvertising.com
Website: www.kwadvertising.com

Description: Account Administrator

Organization Profile KW Advertising is a full-service agency that has been attracting attention for nearly 30 years. First of all, everything we do at KW is designed to attract a target audience's attention. Then, above all, our work directs and turns that attention into a measurable response, into action. Producing creative advertising that delivers results is how we keep our client's attention, and their business. To see some of the proof behind our promise, just look through our website.

Job Overview Brookfield advertising agency has immediate opening for a highly motivated person for the position of Account Administrator. Position involves a variety of administrative

duties, as well as account service and media support. Position requires good phone etiquette, proficiency in Office programs (Word, Excel, Power Point) and strict attention to details.

Job Description	Support Account Service, Media, Creative and Accounting as needed; Conduct research on new business opportunities as directed; Client & vendor contact; Coordination of projects; Proofreading; Monitor office supplies, maintain front office and conference room; Answer phones; greet visitors.
Job Qualifications	Bachelor's Degree. Entry-level. Must have a strong understanding of advertising and marketing communication. Knowledge of Advantage and ACT a plus.
Compensation & Benefits	Agency offers excellent compensation package including competitive pay, health and dental benefits.
How To Apply	e-mail cover letter and resume to: natalieo@kwadvertising.com

Date: May 09, 2008
Organization: Laughlin/Constable
Email: lfoley@laughlin.com.
Website: www.laughlin.com

Description:

Job Title: Digital Intern in Chicago

Job Overview Laughlin/Constable is an idea-generating agency that helps brands challenge bigger brands. We are built on award-winning creative and a family-friendly reputation. We are currently looking for developers with a keen interest in creating websites. You'll gather some great experience working on projects with our wildly talented staff while assisting in the creation of web pages. You may also be responsible for building databases, page maintenance, e-mail campaigns, blog contributions and more, depending upon your background and our clients' needs. This is a paid position. \$10.00/hour.

Job Description We are currently looking for developers with a keen interest in creating Web sites. You'll gather some great experience working on projects with our wildly talented staff while assisting in the creation of Web pages. You may also be responsible for building databases, page maintenance, e-mail campaigns, blog contributions and more, depending upon your background and our clients' needs. This is a paid position. \$10.00/hour..

Job Qualifications Seeking candidates with the following qualifications:

- o Great working knowledge of Flash, Illustrator, Photoshop;
- o Strong knowledge of design, especially within the confinements of a Web page;
- o Undying thirst to learn new technology and techniques;
- o Ability to work independently and meet a deadline; and
- o Ability to work closely with a mentor and receive constructive feedback, in order to produce stellar work.

Compensation & Benefits: This is a paid position. \$10.00/hour.

How To Apply Immediate need! Send your resume ASAP to lfoley@laughlin.com.

Organization: League of Chicago Theatres

Contact: Amelia Dellos

Address: 228 S. Wabash Ave, Suite 900 Chicago, IL 60604

Phone: (312) 554-9800

Email: Amelia@chicagoplays.com

Website: <http://www.chicagoplays.com/>

The League of Chicago Theatres is a non-profit organization made up of over 170 theater companies driven by the mission to advocate, promote and support live theater in Chicago, ranging from multimillion-dollar productions to neighborhood storefront theaters. The League seeks interns who are interested in a non-profit fine arts marketing experience and who can work 8 hour per week plus any additional time for events after work hours. Below are the League's different Marketing Programs.

Hot Tix: The League was founded to create this program nearly 25 years ago. Today, it's repositioned from a "dumping ground" for unsold tickets to a strong marketing tool that sells nearly 100,000 tickets per year for a full range of local theaters. Hot Tix offers an opt-in daily email of Hot Tix listings, sells full-price Ticketmaster event tickets and *advance* half-priced tickets. The seven Hot Tix facilities are rent-free and both the Michigan Ave. and new Randolph Street locations are in partnership with the Chicago Tourism Office.

Chicagoplays: Original, *local* content and cover photography marks this true Chicago theater magazine (average circulation: 150,000 per month for more than one hundred theaters, which grew from a launch of just 45,000 copies in 14 theaters). Theaters pay about fifty percent of printing costs – far less than the cost of producing individually— while the League builds advertisement sales that will cover all costs within the next year, and eventually generate revenue to support other services.

Chicago Theater Guide: This comprehensive, bimonthly Chicago area theater listing (60,000 circulations) is distributed through hotels, corporate and theater lobbies, airports, Hot Tix, travel agents and tourist centers. Advertisement sales now tied to *Chicagoplays* generate revenue to offset production costs.

Cooperative Advertising: To encourage small to mid-size theaters to advertise, this program pools their resources for discounted rates from area print and radio media. The League places more than \$1.8 million in advertising per year in the *Chicago Sun-Times*, *Chicago Reader*, *Time Out*, and the *Chicago Tribune*, in which the League secured an additional fifteen percent discount for small theaters that significantly increased their exposure. Using remnant space, the League promotes special events and programs.

www.chicagoplays.com: Praised by the *Toronto Star* as a "model of centralized theatre information," the League's searchable show database has links to theaters' home pages, show openings/closings, a free *Guide* offer and details on League promotions. The Hot Tix page lists available shows and is updated twice per day.

Theater Thursday: This promotion has added value experiences to make Thursday evening "the" night for new audiences to enjoy Chicago's live theater scene. Mayor Daley and the City Council honored this program, officially naming Thursdays "Theater Thursday" for all of Chicago.

Date: July 24, 2008
Organization: The Lite, 93.9 WLIT, Smooth Jazz, 95.5 WNUA
Contact/Title: Angie Zdanowski, Promotions Coordinator
Address: 233 N. Michigan Ave. | Suite 2800 | Chicago, IL, 60601
Phone: (312) 540.2236
Fax: (312) 938.2082
Email: AngelaZdanowski@clearchannel.com
Website: www.wlit.com / www.wnu.com

Description: Interns would be working for both stations (a great experience for them!)
The internship will be unpaid, and the student MUST receive academic credit. They will be working from August-December.

Organization: Little Brothers – Friends of the Elderly
Contact/Title: Christine Bertrand/Intergenerational Program Coordinator
Address: 355 N Ashland Chicago, IL 60607-1019
Phone: (312) 455-1000
Fax: (312) 455-9674
Email: cbertrand.chi@littlebrothers.org
Website: <http://www.littlebrothers.org/chicago/>

Little Brothers, a national and international non-profit organization committed to relieving elderly isolation and loneliness is offering year-round unpaid internships to public relations and marketing majors who can give five to ten hours of work per week.

Organization: Local 881 United Food and Commercial Workers Union
Contact/Title: Elizabeth Drea/Public Relations Coordinator
Address: 10400 W Higgins Street Rosemont, IL 60018
Phone: (847) 294-5064
Website: <http://www.local881ufcw.org>

This Local labor union serving 37,000 members (primarily supermarket and drug store employees) in Illinois and Northwest Indiana is offering year-round paid internships for communication majors who are interested in writing, public relations, event planning and organizing.

Organization: Loyola University Health System
Contact, title: Timm McIntyre, Associate Director
Address: 2160 S. First Ave Maywood, IL 60153
Phone: 708-216-6140
Email: timcintyre@lumc.edu

Loyola University Health System (LUHS) is a private, academic health-care institution that is nationally recognized for its specialty care and research in such areas as cancer, cardiology and cardiovascular surgery, pediatrics, neonatology, neurosciences, burn and trauma care and organ transplantation.

We are looking for a project management intern to work 15 hours per week (for 13 weeks) in the Web marketing division of its marketing department. The project manager would be responsible for delivering division projects on-time, on-budget and to specification. S/he will interact with senior administrators, vendors, internal clients and other health system staff. Qualifications include integrity and confidence in conducting work activities, excellent collaborative, analytical and project management skills,

creativity, flexibility and strong attention to detail, ability to work as a self-starter and team player. A stipend, upon conclusion of the internship, of \$2,000 will be provided.

Organization: Loyola University Health System

Contact, title: Jan Ciccarelli, Director of Marketing Communications

Address: 2160 S. First Ave Mulcahy Center, Room 1509, Maywood, IL 60153

Email: jciccar@lumc.edu

Loyola University Health System (LUHS) is a private, academic health-care institution that is nationally recognized for its specialty care and research in such areas as cancer, cardiology and cardiovascular surgery, pediatrics, neonatology, neurosciences, burn and trauma care and organ transplantation.

The intern will have the opportunity to utilize journalistic, marketing and public relations skills, hone interviewing and research skills for the purpose of article development and will be involved in publication production from concept through distribution. The intern will have the opportunity to collaborate with a variety of marketing and public relations professionals including but not limited to creative designers, project managers, media relations, Web developers and content managers as well as service line marketers. The intern also will gain valuable exposure to working with vendors and will have the opportunity to learn more about the print production process as well as distribution methods.

Organization: Magnet Communications

Contact/Title: Katie McSorley

Address: 36 E. Grand Ave 3rd Floor Chicago, IL 60611

Phone: (412) 456-4300

Fax: (412) 456-4310

Email: Katie.mcsorley@eurorscg.com

Website: <http://www.magnet.com/>

Magnet Communications seeks public relations interns who are interested in learning from a company that executes everything from one-time projects to integrated, multi-year campaigns. Magnet offers a portfolio of services including public relations, media training, and media relations and provides unpaid internship opportunities year-round.

Organization: Make-A-Wish Foundation of Illinois

Contact: Jessica Miller

Address: 640 N. LaSalle Street, Suite 280 Chicago, IL 60610

Phone: (312) 943-8956, x412

Fax: (312) 943-9813

Email: Miller@wishes.org

Website: <http://www.wishes.org>

Make-A-Wish Foundation of Illinois works to “grant the wishes of children with life-threatening medical conditions to enrich the human experience with hope, strength and joy.” Internship opportunities include working as Development, Marketing, Fundraising/Outreach, Medical Outreach, Travel Services and Wish Granting interns and internships may be compensated as work study, for credit or unpaid/no class credit, as long as pre-existing agreements exist between the Make-A-Wish Foundation and the participating university. Please click on The Make-A-Wish website for more information about the three internship types. To apply for an internship, send a cover letter and resume to interninfo@wishes.org or mail to the address listed above.

Date: August 8, 2007

Company: Lisa P Maxwell a Boutique Advertising and Brand Marketing Agency
Contact: Ashley Boss, Client Partnership Coordinator
Location: Chicago, IL
Phone: 312.376.0217
Email: ashley.boss@lisapmaxwell.com

Description: Account Intern

We are Lisa P Maxwell a Boutique Advertising and Brand Marketing Agency. We are looking for students who wish to gain valuable account management experience as well as academic credit. Our agency prides itself in its casual, fun work environment while still working hard to produce great results for our clients. As an intern, you will be assisting Account Managers in day to day tasks for the office and for clients. Since our office is small, the intern may be asked to cross-train on the creative side, including research, concept contribution and deck formatting.

We are offering flexible hours M-F between 9-5, and prefer individuals who can give 15 or more hours a week. Level of Experience Desired: 0-2 yrs

Desired Attributes: Excel, Microsoft Office; InDesign a plus!

Desired Student Status: Junior-Senior

Organization: McCormick Place/Navy Pier
Contact: Jennifer Schotland
Address: 2301 South Lake Shore Drive Chicago, IL 60616
Phone: (312) 791-6472
Fax: (312) 791-6543
Website: <http://www.mccormickplace.com/>

McCormick Place is Chicago's multi-purpose convention and meeting facility that hosts approximately four million national and international visitors each year. Interns are invited to assist with event planning, the legal department, Chicago's convention and tourism bureau, Navy Pier public relations and marketing, and McCormick Place training and development. McCormick Place seeks interns that have some basic knowledge of the convention and tourism industry, as well as an interest in event planning and management. Internships are paid, available year-round and require 30-40 work hours per week.

Organization: McPhilimy Associates
Contact/Title: Livvy Welsch/Communication Consultant
Address: 213 W Institute Place, Suite 410 Chicago, IL 60610
Phone: (312) 988-1270
Fax: (312) 988-1271
Website: <http://www.mcphilimy.com/>

McPhilimy Associates, a public relations firm that is committed to customer satisfaction and strong writing, seeks a public relations intern with superior organizational and writing skills, logical thinking, knowledge of APA style, and previous office experience (answering phones professionally, etc) to assist with all aspects of account work. Internships are paid, available year-round and require 20-40 hours per week.

Organization: McPhilimy Associates
Contact, title: Janet Goeking
Address: 213 West Institute Place, Suite 410 Chicago, IL 60610
Phone: 312-988-1270

Email: jobs@mcphilimy.com

McPhilimy Associates, a boutique, River North-based PR firm specializing in media training and executive spokesperson communication, is offering a Public Relations/Marketing Internship. We are a small, friendly office that does very intense work. Our clients have come to expect a high degree of professionalism in all interactions with us. We are sticklers about grammar and accuracy and are looking for an intern who is smart, pleasant and committed to AP Style.

Date: September 18, 2008

Organization: McPhilimy Associates

Contact/Title: Cheryl McPhilimy

Address: 213 W. Institute Place, Suite 410, Chicago, IL 60610

Phone: (312) 988-1270

Fax: (312) 988-1271

Email: cheryl@mcphilimy.com

Website: www.mcphilimy.com

Description: McPhilimy Associates, a boutique, River North-based PR firm specializing in media training and executive spokesperson communication, is offering a part-time **Public Relations/Marketing Internship**. We are a small, friendly office that does very intense work. Our clients have come to expect a high degree of professionalism in all interactions with us. We are sticklers about grammar and accuracy and are looking for an intern who is smart, pleasant and committed to AP Style. The ideal candidate has taken CMUN 265 Intro to PR.

Position:

Part-Time Intern, \$10/hour

10-15 hours/week

Starting: Fall 2008. This is a fall semester internship.

Convenient Location: Near Chicago Avenue, one-half block from brown line stop or three blocks from red line el stop.

Description of Responsibilities:

- General PR and office support – small setting, opportunity to learn firsthand
- Research – competitor information, networking events, marketing opportunities, various special projects;
- Office administration – confirming appointments, filing, maintaining supply of marketing materials, organizing reference materials and adapting handouts to use with clients and various special projects;
- Proofreading ;
- Media calls and other phone projects; and
- Assisting firm principal with various tasks, including but not limited to the following: writing, researching, proofing, corresponding with clients and updating Web site.

The agency was founded in 1995 and enjoys a reputation for its strong copywriting and messaging work and its high-value, results-focused consulting. Firm principal Cheryl McPhilimy serves as adjunct faculty at Loyola teaching public relations.

To apply, please email a cover note and resume

Organization: M.D. Anderson Cancer Center

Contact: Stephanie Felner

Address: Unit 229, 1515 Holcombe Blvd. Houston, TX 77030-4009

Phone: (713) 794-1729

Fax: (713) 794-4418
Email: sfelner@mdanderson.org
Website: <http://www.mdanderson.org/>

M.D. Anderson Cancer Center's "mission is simple – to eliminate cancer. Achieving that goal begins with integrated programs in cancer treatment, clinical trials, education programs and cancer prevention. To us, people are more than just their cancer symptoms. Compassion – along with innovative cancer treatment, cutting-edge cancer research, comprehensive education and research-based prevention of both common and rare cancers – has earned the gratitude of countless adult and pediatric cancer patients and their families. M. D. Anderson: life-saving, life-changing care, since 1941."

Date: April 26, 2008

Organization: Media Research Club of Chicago

Contact/Title: Brent Lightfoot at SRDS

Address: 1700 Higgins Road, Des Plaines , IL 60018-5605

Email: bligh@srds.com

Website: www.mrcc-online.com

Description: Paid Summer Advertising Internships

The Media Research Club of Chicago is funding two (2) summer internships at Starcom Worldwide and at Comcast Spotlight Sales in Chicago. These internships will last a minimum of 4 to 6 weeks and the recipients will receive a \$1,000 honorarium from the MRCC. Qualified candidates must be enrolled in a four-year college or university towards an undergraduate or master's degree in advertising, research, marketing or other related major. Course credit should be arranged prior to accepting the internship.

1. Starcom Internship

Starcom seeks a candidate who is detail-oriented and who has taken at least one or two research or stats classes. Qualified candidates should be able to work on their own with little supervision. Excel and word proficiency is a must. The intern will be working on a variety of projects.

Starcom, a division of Leo Burnett, is a media specialist company providing proprietary research, media planning and buying services. Comcast Spotlight is a full service advertising sales company catering exclusively to cable television.

2. Comcast Spotlight Internship

Comcast seeks a candidate who will work with the SRC mapping product and develop recommendations for various sales offices. This intern will also pull overnight ratings and update marketing one sheets for the sales staff. Excel, word and Power Point proficiency is a must. Intern will work a maximum of 25 hours per week.

Send all resumes plus two (2) letters of recommendation and three (3) references by May 13, 2005 to: Brent Lightfoot

SRDS
1700 Higgins Road
Des Plaines , IL 60018-5605
bligh@srds.com

The MRCC is a non-profit professional organization for men and women who work in the field of media research. The mission of the organization is to educate and act as a resource for our members and the industry. The MRCC was founded in 1953.
www.mrcc-online.com.

Organization: Merchandise Mart Properties, Inc.
Contact/Title: Sophia Banakis
Address: Suite 470 The Merchandise Mart Chicago, IL 60654
Phone: (312) 527-7984
Fax: (312) 527-7980
Email: MM_internships@mmart.com
Website: <http://www.merchandisemart.com/>

Merchandise Mart Properties, Inc. (MMPI) seeks enthusiastic and resourceful interns to work on a project in their related field of study including advertising, graphic design, direct marketing or print production. Responsibilities in this demanding environment include assisting all Marketing Communications management, designers, assistants, and account executives with the following: coordinating traffic advertising materials between publications and media buyers; assisting in estimating marketing communications campaigns and selecting print vendors; distributing direct mail pieces; using graphic design programs including Adobe PhotoShop, Illustrator and Quark Xpress; organizing industry mailings; helping designers with creative presentations; attending a press check; and providing general administrative support as necessary. Although these internships – available year-round – are unpaid, MMPI offers academic credit, a stipend for local travel, and the opportunity for professional development as compensation to its interns. Eligible candidates, who should be capable of managing several projects at one time, should mail or fax a current resume, cover letter and availability for consideration.

Community Affairs Interns: College students are encouraged to apply for positions as the community affairs intern, whose responsibilities include assisting in planning, set-up, recruitment and organization of charitable events; organizing and tracking donations and charity ads in a log; managing the office budget; promoting team and foundation endeavors; working with various not-for-profit organizations to help them raise and reach their fundraising goals; and, shadowing executives in other departments. Internships are available year-round and are unpaid.

Public Relations Interns: Enthusiastic and resourceful students are encouraged to apply for positions as the public relations intern, whose responsibilities include assisting in writing and sending press releases, action plans, media plans and press kits to journalists; working in press rooms as a liaison between press members and exhibitors, taking an active role in public relations community affairs at The Mart, clipping and routing press stories, updating industry media lists and other various duties assigned, participating in media interviews with various high-profile publications, and shadowing executives in other departments. Internships are available year-round and are unpaid.

Date: February 7, 2008
Organization: Mess Marketing
Contact/Title: Kevin DeLury
Email: kdelury@messmarketing.net
Website: www.airraid.net

Entering the New Year, Mess Marketing is once again looking for interns to help staff our burgeoning Air Raid program. Since bringing on William, we've grown by leaps and bounds...our station and website are nearing completion and getting ready to launch in the beginning of February! Furthermore, we will be debuting Air Raid on a national scale this March at the South By Southwest Music Conference.

That being said, we're on the search for new talent to help contribute web content and participate in on-air programming. We currently have four positions available

immediately. If you have any students who you think would be a fit with us, I'd like very much to meet them.

Date: August 9, 2007

Organization: Metropolitan Chicago Healthcare Council

Contact/Title: Elizabeth Leonard

Address: 222 South Riverside Plaza, Chicago, IL 60606

Email: eleonard@mchc.com

Description: MCHC is a membership and service association comprising more than 140 hospitals and health care organizations working together, since 1935, to improve the delivery of health care services in the Chicago area.

MCHC's board of directors acts as the policy-making body for the organization and assesses MCHC's progress in addressing health care-related issues. Much of the Council's work is accomplished through various member committees that make recommendations to the board.

Internship description: Primary Function: Responsible for researching health care topics for possible articles for department publications using desktop publishing skills; writing articles for MCHC publications and outside audiences and assisting with the department's annual membership event. Principal Accountabilities: Assist Public Affairs Specialist and Manager with media monitoring and updating Web site information, promotional efforts for MCHC and achievement of other objectives. Duties and Responsibilities: Researches and writes articles and press releases for distribution to the media and other special audiences (i.e., health care trade publications).

Knowledge and Skills: Working toward a bachelor's degree in the field of public relations, Journalism and/or health communications/marketing; excellent writing, verbal and interpersonal skills necessary; knowledge of PCs necessary; and beginner knowledge and experience with computerized desktop publishing (PageMaker 6.0, Quark, Microsoft Office Suite).

Reports to: Manager/Director, Public Affairs Department

Organization: MidwestBusiness.com

Contact/Title: Lou Calamaras / Director of Sales

Phone: 773.321.1015

Email: Lou@MidwestBusiness.com

Website: www.MidwestBusiness.com

MidwestBusiness.com is looking for interns that are interested in advertising or marketing. On a daily basis the intern would assist in planning, coordinating creative and scheduling online advertising campaigns. The intern would also act as the account executive dealing directly with the clients and assisting their needs, assist with attracting advertisers through client prospect techniques over email and phone, and assist in marketing endeavors and head out to networking events and local expos/conferences on MB.com behalf. The time requirements would be Monday-Thursday, 1pm to 5pm. Please e-mail resumes to Lou Calamaras, Lou@MidwestBusiness.com.

Organization: Million Dollar Roundtable

Contact/Title: MaryKay Ams/Editor

Address: 325 W Touhy Ave Park Ridge, IL

Phone: 847-692-6378

Website: www.mdrt.org

Million Dollar Roundtable, an international association of the top life insurance salespeople, seeks public relations students with basic journalism-writing and reporting skills. Public Relations internships are paid, available year-round, and require 15 hours of work per week.

Date: December 14, 2007
Organization: Midwest Business Inc.
Contact/Title: Lou Calamaras, Director of Sales
Phone: 773-321-1015/847-828-8028
Fax: 708-749-5299
Email: Lou@MidwestBusiness.com

Description: Advertising Sales Internship
Time requirements would be Monday - Thursday, 1pm - 4 or 5pm.

The intern would report directly to the director of sales. On a daily basis the intern would assist in planning, coordinating creative and scheduling of online advertising campaigns. The person would also act as the account executive dealing directly with the clients and assisting their needs. The person would also assist the director of sales in attracting advertisers through client prospect techniques over email and phone, assist in marketing endeavors and head out to networking events and local expos/conferences on MB.com behalf. There also are projects along the way that would add to their resume, like helping to design MB.com's marketing materials.

Requirements would be someone who is interested in advertising or marketing. We do offer content internships but they would work for our editorial team and would work under the same conditions, non paid but for course credit. We require those individuals to work in the morning assisting our writers. Those would be better suited for students perusing a journalism or PR concentration.

A laptop is not required but recommended. Worst-case, the intern can work from one of our desktops.

Organization: Moveo
Contact, title: Sharon Yandel, Engagement Coordinator
Address: 1 Parkview Plaza, Suite 150, Oakbrook, IL 60181
Phone: 630-570-4800
Email: syandel@moveo.com

Movéo is a full-service advertising agency and brand consultant, specializing in business-to-business and healthcare, located in Oakbrook, IL. The internship program will give interns the opportunity to work with our various departments, including Account Services, Creative, Interactive, Research & Brand Strategy and Operations. In order for interns to get the most out of our program, we feel it is important to tailor it specifically to them. Depending of the area of focus, interns may work on one major project or on several smaller ones.

Movéo is looking for students who are highly motivated, eager to learn, have excellent verbal and written communication skills and have strong proofreading skills.

Deadline has past.

Organization: Morningstar, Inc
Contact: Kathy Habiger
Address: 225 W Wacker Drive, Chicago, IL 60606

Phone: (312) 696-6241
Website: <http://www.morningstar.com/>

Morningstar, Inc., a leading, independent provider of investment information and analytical tools, seeks juniors or seniors who are working toward a degree in journalism or communications, to work twenty to forty hours per week for preferably six to twelve months. Intern applicants must be articulate and professional when speaking to media or colleagues, efficient and capable of managing and completing projects, enthusiastic about the job, self-directed, and able to work well with others. Eligible candidates must also possess clear and concise writing skills for this paid position, which allows for interns who have proven their competency to earn greater trust and responsibility with more complex projects. Morningstar, Inc. accepts applications year-round.

Organization: The Muscular Dystrophy Association
Contact, title: Laura Nagore
Address: 430 N Michigan Ave, #603, Chicago, IL 60611
Email: mdainternship@mda.org
Phone: 520-529-2000 ext. 6146

The Muscular Dystrophy Association is seeking graduate students, graduating seniors or mature undergraduates studying public relations, communications, journalism, advertising or marketing to coordinate regional public relations efforts for special events, fund-raisers, public service campaigns and the 2007 Jerry Lewis MDA Labor Day Telethon. Qualified candidates will possess strong writing and communication skills, be self-motivated and be able to work in a fast-paced, deadline-oriented environment. Experience in writing press releases, media advisories and pitching material to the news media is a plus. This is a rich opportunity to build a professional portfolio. Successful candidates will write press releases and media alerts, pitch stories and build relationships with local and national news media. The regional public affairs coordinator will also be responsible for local fund-raising event promotions and will gain experience in copywriting and placing stories with print and broadcast media. Promotional activities conducted by each coordinator will make an immediate difference in the lives of more than a million Americans living with neuromuscular diseases, while fostering skills that will transfer to any corporate work environment. Applications must include a cover letter, resume and one writing sample to mdainternship@mdausa.org. **APPLICATIONS DUE: May 1st, 2007**

Organization: Museum of Contemporary Art
Contact/Title: Shannon Cleary/Internship Coordinator
Address: 220 E Chicago Ave, Chicago, IL 60611
Phone: (312) 397-3822
Website: <http://www.mcachicago.org/>

Marketing: Interns assist in creating visibility for the museum, exhibitions, and programs, and in attracting new audiences. Duties include conducting research on prospective audience markets and participating in the analysis of demographic, clipping MCA ads, admissions, and other data. Interns work with members of the marketing department and the visitor services department on specific, smaller projects, including direct mailings, database maintenance, special events, internal marketing, and management of marketing files.

Media Relations: Interns help plan and implement publicity for exhibitions, performances, educational programs, special events, and the MCA Store. Interns maintain the news-clip system, compile summations of exhibition coverage, draft media releases, and handle inquiries and visits from the media. Special projects include working at media

previews, exhibition openings, and events. Candidates must have excellent writing, organizational, and computer skills. Applicants must be willing to work independently in a fast-paced, deadline-oriented environment.

Special Events: Interns are exposed to many aspects of event planning and production. MCA special events incorporate the efforts of numerous departments, including Development, Membership, Curatorial, and Education, and provide a major part of the MCA's operating funds. Responsibilities include basic administrative tasks, maintenance of databases, mailings, assisting with special events, and problem solving. Candidates should have computer and word processing skills. Internships are unpaid, available year-round and require a minimum of sixteen work hours per week.

Organization: MusicToday, LLC: Live Music Promotions Management Team – Loyola University Chicago Chapter

Contact: Scott Santos

Address: 6525 N Sheridan Rd Chicago, IL 60626

Email: scott.santos@musictoday.com

MusicToday is one of the largest providers of online marketing solutions and business opportunities in the music industry, and seeks passionate, driven, self-motivated students interested in pursuing careers in the Music/Entertainment, Journalism, Marketing, Publicity, and Communication fields. Eligible candidates are invited to apply for the independent study program in the music industry for the Live Music Promotions Management Team: LUC chapter. Interns will be directly responsible for the drafting and submission of marketing plans pre-approved by MusicToday client representatives, as well as development of unique campus-based concert promotions that target and engage the college/university audience. Also included in this fall and spring internship is potential participation in on-site, day-of-show concert promotions at clients' concert events. Resume submissions should include the following subject heading: "Musictoday LMPMT – Loyola University Chicago Chapter."

Organization: National Academy of Television, Arts and Sciences

Contact/Title: Rebekah Cowing/Executive Director

Address: 33 E Congress, Suite 505, Chicago, IL 60605

Phone: (312) 435-1825

The NATAS, a membership-based organization for television professionals, seeks an intern to assist the Executive Director and help coordinate the NATAS membership and activities. The internship, though unpaid, will be tailored to match intern's skills and presents an excellent opportunity to make long-lasting contacts with NATAS members who are leaders in the broadcasting field in Chicago. Applicants should have basic knowledge of computer and internet services, should be willing to learn, creative and available to work a minimum of twenty hours per week.

Date: December 5, 2007

Organization: National Collegiate Scouting Association

Contact/Title: Mary Pat Chmiel, Human Resources

Address: 1415 N Dayton St, 4th Floor | Chicago, IL 60622

Phone: 888.333.6846 ext. 7434

Fax: 312.624.7401

Email: 312.624.7401

Description: About NCSA

NCSA is the premier source for matching high school scholar – athletes with colleges and universities across the country. NCSA is the "Eyes & Ears" of more than 35,000

college coaches, who rely on NCSA's experienced scouting team and instant response capabilities to provide them with quality prospective recruits. NCSA prides itself in educating high school student-athletes and their families about the college recruiting process. Please visit www.ncsasports.org for more information about NCSA.

Description: NCSA is currently accepting applications for Public Relations intern. Please note this is an UNPAID internship, but can be used towards class credit for college students and overall experience for recent grads. Ideal for young professionals with an interest in the communications and/or sports marketing field.

The PR Intern will work a flexible schedule of approximately 35-40 hours per week. Responsibilities include, but are not limited to:

- Assisting in writing press releases, newsletter and other publications ;
- Update senior commitment booklet;
- Interviewing student-athletes for Web content, other collateral ;
- Continually posting, updating Internet content ;
- Monitor news for relevant industry stories; report news to staff;
- Help in planning and executing special events;
- Working with Director of PR to pitch local media as needed;
- Media tracking, clipping and tracking placements;
- Building media lists, maintaining media data-base; and
- Assisting executive team in misc. functions, including mailings and updating database of college coaches, students.

Candidates must possess strong writing skills, be detail-oriented, highly organized, ambitious/outgoing, good at working in a team atmosphere and eager to gain valuable work experience in the Public Relations and Sports field.

To be considered for this internship you must email your resume and availability.

Date: November 20, 2007

Organization: National Headache Foundation

Contact/Title: Kellie Fagan

Phone: 215-238-8500 x1142

Email: kfagan@voxmedica.com

Description: The National Headache Foundation exists to enhance the healthcare of headache sufferers and is a source to help sufferers' families, physicians who treat headache sufferers, allied healthcare professionals and to the public. The Public Relations intern will assist the Executive Director with writing monthly survey questions and press releases, pitching local and national media, researching media using the latest search engines utilized by the industry and creating media results reports and presentations. This internship is offered for the Spring, Summer and Fall 2008 and will require an estimated 30 hours per month. This is an unpaid internship, but class credit may be available.

Organization: NBC/Telemundo

Contact/Title: Human Resources Department

Address: NBC Tower 454 N Columbus Drive Chicago, IL 60611

Phone: (312) 836-5785

TDD (312) 836-5788

Website: www.nbc5.com

Sales Research and Marketing: (available year-round): NBC/Telemundo seeks an intern to assist the Research/Marketing team in compiling ratings information, competitive analysis and station performance data, answering phones, faxing and filing. Internship applicants should be available to work 30-40 unpaid hours per week, should have previous exposure to courses in media planning (advertising research or broadcast marketing preferred), must have strong knowledge of MS office applications and email, along with basic math/statistical and organizational skills, orientation to detail, the ability to work independently, and a curiosity about Chicago's television market. Applicants must be registered as a junior, senior or graduate student in good standing at an accredited college or university and must earn academic credit for their internship.

Cable Ad Sales: (available year-round); NBC/Telemundo seeks an intern with an interest in the television business and/or TV news to assist in day-to-day office operations, organizing and working on sales pitches, research and administrative tasks. Eligible candidates must be registered as a junior, senior or graduate student in good standing at an accredited college or university, must earn academic credit for the 24-40 unpaid hours per week as an intern, and should have excellent phone skills, a positive attitude and computer/typing skills.

Advertising and Promotion: (available year-round): NBC/Telemundo seeks an intern to assist in writing announcer copy, scheduling daily promos and station IDs, collecting and researching programming and promotional tape elements for on-going project development, and monitoring daily network promos. Applicants must be registered as a junior, senior or graduate student in good standing at an accredited college or university, must earn academic credit for the 30-40 unpaid hours per week as an intern, and should have some experience in writing, and computer/typing & basic TV production skills.

Station/Community Relations: (available year-round): NBC/Telemundo seeks an intern to assist in helping coordinate parades, festivals and other station community projects and special events; assisting with writing community calendar, business correspondences, and press releases; helping coordinate talent appearances; and, assisting with review and selection of PSAs. Applicants must be registered as a junior, senior or graduate student in good standing at an accredited college or university, must earn academic credit for the 21-40 unpaid hours per week as an intern, and must have strong writing, verbal and interpersonal skills, telephone etiquette, familiarity with Word, Excel and PowerPoint, and an independent work spirit.

Organization: The News-Gazette
Contact: Dan Arnold
Address: P.O. Box 677 Champaign, IL 61824
Phone: (217) 351-5252

The News-Gazette seeks a sales intern.

Organization: Notre Dame High School for Boys
Contact: Joe Villinski
Address: 7655 W Dempster St, Niles, IL 60714
Phone: (847) 779-8618

Notre Dame High School for Boys, a Catholic high school aimed at quality education, seeks public relations interns for school areas such as academics, athletics and recruitment. Duties will consist of writing and distributing press releases; overseeing, assisting and approving all school publications, including work with the Recruitment and Advancement Offices; making a concerted effort to locate news stories from faculty, staff, administration and students; overseeing material posted on the website and

working closely with Director of Technology to constantly enhance the quality of the site; assisting in the writing of talks, presentations and letters from the President or the Advancement Office; and, developing short and long-term plans to convey desired messages to the school's alumni, parents, friends, prospective students and benefactors.

Intern, who should have public relations experience, is expected to work a minimum of 20 paid hours per week, be supportive of the Congregation of Holy Cross mission of education, possess excellent organizational, verbal and written communication skills, have attention to detail and ability to follow through. Internship is available in the fall and spring semesters.

Organization: Paramount Public Relations, Inc.
Contact/Title: Amy Hauser / Senior Publicist
Address: 920 N. Franklin St., Suite 205 Chicago, IL 60610
Phone: 312.643.2461
Email: ahauser@paramountpr.com
Website: www.paramountpr.com

Paramount Public Relations Inc. is looking for interns that can work 12-16 hours per week. Candidates must be detail-oriented, organized, and resourceful, possess strong writing and communication skills, and have a positive "can do" attitude. Duties include creating and updating media lists, writing press releases, calendar listings, media alerts, PSAs for various clients, performing client research, creating placement reports, packing press kits, following-up with media, some light pitching to media, and attending client events.

Organization: Pioneer Press
Contact/Title: Michael Shalin / Manager, Retail Advertising
Address: 3701 W. Lake Ave.
Phone: 847-486-7326
Fax: 847-486-7453
Email: mshalin@pioneerlocal.com- note intern in subject line
Website: www.pioneerlocal.com

Advertising Sales Interns will have the opportunity to develop business and sales related skills, work with top media account executives and learn about the changing media industry. The intern's primary function will be to assist the sales team to develop business and service accounts. Duties would include booking business, maintaining a client database, accessing market conditions and analyzing competition, managing correspondence and other administrative aspects of the sales cycle. Interns may also participate on a team project. The ideal candidate for this position will be self-motivated, creative, and flexible. S/he must possess strong interpersonal and communication skills, the desire to learn business and sales skills, demonstrate high ethical standards, commitment to fulfill in obligations, knowledge of the sales cycle, and proficiency in Microsoft Office.

Organization: Olson Communications, Inc.
Contact: Fred Fleischbein
Address: 445 W Erie Street, Suite 109 Chicago, IL 60610
Phone: (312) 280-4573

Olson Communications, Inc, a marketing communications program for the food industry, seeks interns to help with Account Service, including assisting the account director in all aspects of client service. Applicants who possess an attention to detail, a positive attitude and a willingness to learn, along with a familiarity with the office environment

and Word Perfect/PowerPoint are encouraged to apply. Interns are paid, and are expected to work a minimum of 35 hours per week for these year-round opportunities.

Organization: The Onion
Contact: Dave Sika
Address: 47 W Division #385 Chicago, IL 60610
Fax: (312) 751-4137
Email: dsika@theonion.com
Website: <http://www.theonion.com>

This weekly newspaper of satire content seeks a marketing intern to work in the advertising sales and promotions department to assist with client research and development and client relations and promotional events in the Chicago land area. Interns are expected to work 10-15 hours per week, must have strong written & verbal skills, and access to a car.

Organization: Paramount Public Relations
Contact, title: Jessica Prah, principal
Address: 929 N Willard Ct Chicago, IL 60622
Phone: 312-432-9355
Email: jprah@paramountpr.com

Paramount Public Relations is small boutique PR firm with big agency expertise that serves clients in the hospitality, design, not-for-profit, media, retail, health, technology, corporate and consumer marketing industries. Paramount is a full service public relations office offering analyst relations, corporate sponsorship, custom publishing, editorial services, event marketing, media relations, media training, news and issues monitoring, strategy, messaging and positioning, and trade show support.

Responsibilities include creating and updating media lists, writing press releases, calendar listings, media alerts, PSAs for various clients, performing client research, creating placement reports, packing press kits, following-up with media, some light pitching to media, attending client events. Hours: Must be able to work 12-16 hours a week. Days and times are flexible.

Date: November 20, 2007
Organization: Paramount Public Relations Inc.
Email: intern@paramountpr.com

Description: Paramount PR is a boutique public relations firm with large agency experience. This position requires an organized, outgoing, punctual college student that is at the junior or senior level. This job entails updating media lists, following up on media pitches and calendar listings, researching for clients, writing of press materials and minimal administrative duties. Interns would be expected to work 10-15 hours a week for a college course credit. We have clients from a variety of industries including fashion, health care, luxury goods, technology, consumer, and non-profit to name a few. This is a great opportunity to get hands on experience in the public relations world.

Organization: Paramount Public Relations
Address: 929 N. Willard Ct Chicago, IL 60622
Email: Faith.Hinz@gmail.com

Winter/Spring Internship '07 –Paramount Public Relations is small boutique PR firm with big agency expertise that serves clients in the hospitality, design, not-for-profit, media, retail, health, technology, corporate and consumer marketing industries. Paramount is a

full service public relations office offering analyst relations, corporate sponsorship, custom publishing, editorial services, event marketing, media relations, media training, news and issues monitoring, strategy, messaging and positioning, and trade show support.

Duties/Responsibilities to assist in all general duties including: creating and updating; media lists; writing press releases, calendar listings, media alerts, PSAs for various clients; performing client research: internet, print etc; creating placement reports; packing press kits; following-up with media; some light pitching to media; and attending client events. Skills: Research, communication, writing and organizational skills are all necessary. Hours: Must be able to work 12-16 hours a week. Days and times and flexible.

Please tell any interested students to reach me at Faith.Hinz@gmail.com and I will pass on the info to Jess.

Date: August 1, 2007

Organization: Pioneer Press

Contact/Title: Michael A. Shalin, Manager, Retail Advertising

Address: 3701 W. Lake Ave. Glenview, IL 60026

Phone: 847.486.7326

Fax: 847.486.7453

Email: mshalin@pioneerlocal.com – note intern in subject line

Web site: www.pioneerlocal.com; www.suntimes.com

Description: Internship opportunity at Pioneer Press

This is Mike Shalin, manager retail advertising at Pioneer Press. I am letting you know we are looking for Fall Interns to assist our Marketing Department as well as our Sales Staff. We are looking for full-time or part-time. We feel this is a fantastic opportunity for someone looking to learn how a sales organization operates. We not only offer our customers traditional newspaper advertising but internet media, special section advertising, community guides and sponsorship programs.

ADVERTISING SALES INTERN

The Sun-Times News Group and Pioneer Press is seeking current college students looking to make a start in the exciting world of advertising sales. If you have a passion for media and an interest in pursuing a sales career, we would like to hear from you.

Advertising Sales Interns will have the opportunity to develop business and sales related skills, work with top media account executives and learn about the changing media industry. Working in a fast-paced environment, the Intern's primary function will be to assist the sales team to develop business and service accounts. Duties would include booking business, maintaining a client database, accessing market conditions and analyzing competition, managing correspondence and other administrative aspects of the sales cycle. Interns may also participate on a team project.

The ideal candidate for this position will be self-motivated, creative, flexible and able to operate successfully in a team and customer service oriented environment. He/she must possess:

- Strong interpersonal and communication skills;
- The desire to learn business and sales skills;
- Demonstrated high ethical standards;
- Commitment to fulfill in obligations;
- Knowledge of the sales cycle; and
- Proficiency in Microsoft Office.

Candidates must have a minimum of one year of college and be enrolled in an accredited institution pursuing a bachelor's or master's degree in communications, sales or marketing.

About us: The Sun-Times News Group is one of the 10 largest newspapers in the United States and is the largest newspaper network in the Chicago area with eight Daily and 80 weekly paid newspapers. It's media properties include the Chicago Sun-Times and suntimes.com, as well as newspapers and web sites serving 120 communities across the Chicago area.

Organization: Pitchfork Media
Contact/Title: Chris Kaskie/Advertising Director
Address: 3147 West Logan Blvd #53, Chicago, IL 60647
Phone: (773) 395-5937
Fax: (773) 395-5937
Email: ChristK@pitchforkmedia.com
Website: <http://www.pitchforkmedia.com/>

Pitchfork Media, home of the gratuitously in-depth record review, continues to be a respected and reliable part of the independent music community, after nearly ten years in publishing. Daily music reviews, news and features, as well as a vast database of archived content, has become an integral part of the lives of tens of thousands of music enthusiasts. Pitchfork offers a variety of affordable, effective advertising options that are attractive to big and small companies. Advertising interns are encouraged to apply.

Date: December 16, 2007
Organization: Red Chicago Recruitment
Contact/Title: Kassy Reiff or Kristen Shorkey
Phone: 312.782.7922
Email: kreiff@redchicago.com; kshorkey@redchicago.com

Description: Red Chicago is a fast-growing boutique publicity firm with a range of core, premiere partners in a wide variety of industries ranging from restaurants, non-profits, advertising, hospitality, beauty, retail, technology and healthcare.

We work with our clients on a day-to-day basis, providing sound results through media relations, events promotions, marketing council and strategic planning, always working with the utmost of professionalism and creativity.

Red Chicago Position: We're seeking a communications professional to join the team.

- Current Level: Six Month Internship;
- To Work: Several high-profile accounts; and
- Skill Set: Media relations, writing, event promotions, strategic research, brainstorming, detail-oriented and the ability to multi-task

Requirements:

- Full time availability;
- Must have previous public relations firm experience, ideally from a large agency;
- Strong, positive, proactive team member able to work quickly, efficiently and with a strong results focus;
- Creative;
- Ambitious;
- Team- and client-oriented;
- Has an entrepreneurial swing in his/her step and desire to work hands on with teams and clients; and
- Thrives on learning from those around him/her.

Date: August 1, 2007
Organization: Red Chicago Marketing Solutions
Contact/Title: Kassy Reiff or Kristen Shorkey
Address: 134 N. LaSalle Street ♦ Suite 1100 ♦ Chicago ♦ Illinois ♦ 60602
Phone: 312.782.7922
Fax: 312-782-7918
Email: kreiff@redchicago.com; kshorkey@redchicago.com

Description: Red Chicago is a fast-growing boutique publicity firm with a range of core, premiere partners in a wide variety of industries ranging from restaurants, non-profits, advertising, hospitality, beauty, retail, technology and healthcare.

We work with our clients on a day-to-day basis, providing sound results through media relations, events promotions, marketing council and strategic planning, always working with the utmost of professionalism and creativity.

Red Chicago Intern position: We're seeking a communications professional to join the team. Current level: six-month internship to Work with several high-profile accounts.

Skill Set: Media relations, writing, event promotions, strategic research, brainstorming, detail-oriented and the ability to multi-task

Requirements:

- Full time availability;
- Must have previous public relations firm experience, ideally from a large agency;
- Strong, positive, proactive team member able to work quickly, efficiently and with a strong results focus;
- Creative;
- Ambitious;
- Team- and client-oriented;
- Has an entrepreneurial swing in his/her step and desire to work hands on with teams and clients; and
- Thrives on learning from those around him/her.

QUESTIONS? Contact: Kassy Reiff or Kristen Shorkey
kreiff@redchicago.com
kshorkey@redchicago.com

Organization: The Regional/The Reporter
Contact: Amy Richards
Address: 12243 S Harlem Ave. Palos Heights, IL 60463
Phone: (708) 448-4000
Website: <http://www.chicagoreporter.com/>

The Regional/The Reporter seeks an advertising/sales intern for a three-month paid internship opportunity.

Organization: Reynolds Communications Group
Address: 230 W. Monroe St., Suite 650 Chicago, IL 60606
Phone: 312-541-9300 (ex. 105) Fax: 312-541-9333
Email: <http://www.reynoldsgroup.com>.

Paid PR Agency Internship : The Reynolds Communications Group is looking for a really good, strong-writing intern for the fall semester. Should be a junior, at least. Pay

is \$11/hour; minimum 12 hours/week. The Reynolds Communications Group is a business-to business public relations firm located in the Loop. (Mr. Reynolds has guest lectured at Loyola)

Visit: <http://www.reynoldsgroup.com>.

Mack Reynolds, President

The Reynolds Communications Group

230 W. Monroe St., Suite 650

Chicago, IL 60606

Telephone: 312-541-9300 (ex. 105)

Fax: 312-541-9333

Organization: River North Association

Contact/Title: Heather Imhoff/Executive Director

Address: 400 N Wells, Suite 200 Chicago, IL 60610

Phone: (312) 645-1047

Website: <http://rivernorthassociation.com/>

The River North Association, a chamber of commerce for the area defined by the Chicago River to the south and west, Division to the north and Wabash to the east, seeks an intern with general office and event-planning experience, good writing skills, a willingness to do menial work and the initiative to offer ideas for this unpaid internship requiring a minimum of 20 hours per week.

Organization: Robinson and Maites

Contact/Title: Allen Maites/Intern Director

Address: 35 E Wacker Drive, Suite 200 Chicago, IL 60601

Phone: (312) 372-9333

Website: <http://www.robinsonmaites.com/>

Robinson and Maites is a promotional marketing communications agency servicing Fortune 500 companies throughout the United States. The agency's primary business is serving clients' promotion, merchandising, direct marketing, database and strategic planning needs. Some of our core clients include: Phillip Morris USA, Citibank, Sony Music Entertainment, GTE and SC Johnson. The organization is structured with account management/sales, creative, production and administrative functions. Robinson and Maites seeks interns who possess basic writing skills and knowledge of Microsoft Word and Excel to assist the Accounting, Sales, Art and Production departments for 20-40 work hours per week.

Organization: Rockford Register Star

Contact: Lani Renneau

Address: 99 E State St Rockford, IL 61104

Phone: (815) 987-1200

Website: <http://www.rrstar.com>

The Rockford Register Star newspaper seeks a summer advertising intern to assist with various departmental needs for a small stipend in return.

Organization: Rokit Ranch Productions

Contact, title: Read below for more information

Description:—Ad/PR and Graphic Design Internships

Rokit Ranch Productions is looking for fall interns with a concentration in marketing, public relations, advertising or graphic design. Rokit Ranch Productions is an Entertainment Development Company that provides expertise in Marketing, Promotions,

Public Relations, Event Production, Concept Development, Brand Awareness and Restaurant / Nightclub Operations. Founded in 2002, by nightclub impresarios and long time partners, Billy Dec and Brad Young, Rokit Ranch Productions has established itself as a leader in the entertainment and restaurant industry by striving to create the perfect experience for the consumer, the client, and anyone looking for the next trend in entertainment.

There are two types of internships open with the company: the first is an advertising, public relations and marketing internship. These interns will be learning grass roots marketing tactics, event production, event promotion, the coordination of celebrity and VIP client parties, writing press releases, attending/networking events, and understanding the steps for opening a new venue. The second internship that is available is a graphic design internship. This intern would be working with the creative director on 2D and 4D media projects. Their skills must include Photoshop, Illustrator, QuarkExpress, Final Cut Pro, and the use of video camera. A laptop would be a bonus but is not required for this intern.

For marketing, public relations, and advertising internship please contact: kristen@rockitbarandgrill.com. For graphic design internship please contact: meghan@rockitranch.com

Organization: RR Donnelley and Sons – Employee Relations Department
Contact: Compliance Manager
Address: 77 W Wacker Drive – 77-18
Phone: (312) 326-8050
Website: <http://www.rrdonnelley.com>

RR Donnelley and Sons is the largest printing company in North America. RR Donnelly and Sons seeks an intern to manage Employee Relations, develop media relationships, produce new releases, maintain the organization's Internet web page with updates and make use of communication vehicles to reach their membership and other related organizations. An eligible internship candidate should be a 'team player' who has senior standing, some business exposure, good writing and verbal skills, and some knowledge of developing a communications plan. This internship is available in the spring and summer, is paid and demands a minimum of 20 hours per week.

Date: 10/20/08
Organization: Ruder Finn Inc.
Website: www.ruderfinn.com

Description:

Ruder Finn is one of the world's largest independent public relations firms. Our paid Executive Training Program is well known throughout our industry. This 30-year-old educational effort is offered three times a year in our New York City headquarters. It provides an opportunity for recent college graduates to become integral members of their account teams, and gain exposure to various facets of the business and learn about the fundamentals of PR.

We would like to remind eligible students and recent graduates of your school that the application deadline for our spring session, which runs from February 9, 2009 to June 5, 2009, is November 7, 2008. For information on how to apply, please refer to our Web site at www.ruderfinn.com. We appreciate your help.

Organization: Rush Hour Concerts

Address: 65 East Huron Street Chicago, IL 60611
Phone: 312-787-7360
Email: jobs@rushhourconcerts.org

Known as "Great Music for Busy Lives," Rush Hour Concerts at St. James Cathedral ("RH") was created to help listeners with active lifestyles access great classical music in a format that fits their demanding schedules. Founded in 2000 by concert pianist Deborah Sobol, RH presents free, innovative, one-hour concert events performed by Chicago's finest musicians each Tuesday evening throughout the summer.

You should be hard working and a team player, be detail oriented, have a positive attitude, and have an interest in music (doesn't have to be classical). Foreign language skills are a plus. Strong interpersonal communication, writing, editing, research, and organizational skills are required. You should have computer proficiency in Microsoft Word, Excel, and Internet research, as well as the ability to meet deadlines and effectively manage time while accomplishing multiple tasks.

Date: September 17, 2008
Company: The San Jose Group
Contact: Nancye F. Rivera, Director of Special Services
Address: 233 North Michigan Avenue, 24th Floor, Chicago, IL 60601
Phone: 312-565-6445
FAX: 312-565-0500
Email: nrivera@sjadv.com
Web site: www.thesanjosegroup.com.

Gain real-world experience in the fastest growing segment of the marketing industry today!

The San Jose Group is a National, Award-Winning Hispanic Advertising / PR Agency and The Only Hispanic Agency to Win a 2006 EFFIE® for Advertising Effectiveness.

1: Description: Hispanic Advertising Internship

The San Jose Group is seeking interns for its Advertising Division.

Duties may include: conducting competitive analyses; investigating and coordinating promotional programs / events; assisting in the execution of informal research / focus groups; conducting desk/Internet research on Hispanic market trends; maintaining client timelines / correspondence; other miscellaneous junior account executive and miscellaneous administrative duties.

2. Description: Research / Strategic Planning / Consulting

Learn about Hispanic marketing in a whole new way – from the beginning! Enjoy the unique opportunity to actually help shape the origins and development of the Agency's Client marketing programs and attract new clients to the Agency. Report directly to the Agency's highest-ranking officers and have a direct impact on SJG's bottom-line growth. (How's that for a resume-builder?)

Duties will include: desk/Internet research on Fortune 500 Companies, their brands/products and Hispanic market trends; collecting and interpreting secondary consumer research data; database management; PowerPoint presentation development; new client meeting coordination; agency collateral design; written correspondence and miscellaneous administrative duties.

3. Description: Hispanic Copywriting Internship

The San Jose Group is seeking interns for its Creative Division. Duties may include: participating in brainstorming sessions; developing copy for print ads, out-of-home billboards, POP, TV, Radio, etc.; translating press releases, etc., and other creative administrative duties.

4. Description: Media Ministry Marketing Internship

The San Jose Group is seeking interns for its Special Services Division. The SS division oversees the ministry, pro bono accounts and not-for-profit accounts. Duties may include: assisting with the production of a Christian television and radio program, maintaining guest/host timelines / correspondence; updating media lists; making media pitches for award winning Christian PSA multimedia campaign; assist with membership outreach program; other miscellaneous junior account executive and administrative duties.

5. Description: Information Technology Internship

The San Jose Group is seeking interns for its Information Technology Division. Duties may include: troubleshoot and configure PCs; install software and other miscellaneous duties.

6. Description: Hispanic Media Internship

The San Jose Group is seeking interns for its Media Department. Duties may include: compiling / preparing media added-value reports and recaps; preparing competitive media analyses; conducting desk/Internet research on Hispanic media news; collecting and interpreting secondary consumer research data; and other junior buyer duties, i.e. requesting rankers, assisting with post buys, billing, filing, etc.

7. Description: Hispanic Public Relations Internship

The San Jose Group is seeking interns for its Public Relations Department. Duties may include: assisting with the development of pitch letters, press releases and newsletters; updating media lists; preparing and submitting press materials to media; assisting with pitching; compiling and preparing reports on PR results including copies of articles, web site hits, radio/TV interviews, etc.; maintaining client timelines and correspondence; other miscellaneous junior account executive and miscellaneous administrative duties.

8. Description: International Business - Focus on Latin-American Markets

The San Jose Network, an organization of 27 marketing communication firms spread over 19 countries in the American continent, has helped innumerable fortune 1000 U.S. companies to benefit from opportunities in Latin America. SJN recommends best-of-breed marketing solutions which include market assessment, customer profiling and segmentation, competitive and organizational analysis, and marketing program development.

Duties may include: research company contact information; elaborate in-depth company studies; perform extensive analysis of emerging markets; assist in emerging markets comparison studies; be informed about industry events; conduct Latin-American ad agencies' assessments; written correspondence and administrative duties.

For all San Jose Group Internships:

Related course work or job experience is preferred. MBA candidates are encouraged to apply. Must be positive, outgoing, articulate, detail-oriented and have an interest in Public Relations, PR pitches, writing and research! Bilingual skills (Spanish/English) are a plus. Non-paid position. Minimum 24 hours/week commitment. Tremendous opportunity for the right individual!

Send resume and cover letter to:

Nancye F. Rivera
Director of Special Services
The San Jose Group
233 North Michigan Avenue, 24th Floor
Chicago, IL 60601
DIR: 312/565-6445
FAX: 312/565-0500
Email: nrivera@sjadv.com

For more information on The San Jose Group, visit www.thesanjosegroup.com.

Date: September 9, 2008
Organization: The Scofield Company
Contact: Alyse Chadwick
Location: 730 N. Franklin, Ste. 310; Chicago, IL 60610
Phone: 312-280-7702
Fax: 312-280-7756
Email: alyse@scofieldcompany.com

Description: As an intern with The Scofield Company, qualified candidates will have the opportunity to participate in a variety of projects including public relations, public affairs, and fundraising. Standard daily duties will include:

- ✚ Assisting in the research, writing, editing and proofreading of press releases and other communications materials.
- ✚ Providing administrative support including faxing, mailing, making follow-up calls, and other tasks as needed.
- ✚ Assisting in the creation and maintenance of media databases using Cision (training provided) and other mailing lists.

In addition to these, The Scofield Company offers all interns the opportunity to participate in the planning and development of projects from start to finish. Input and suggestions are welcome and encouraged. Depending on the ability of the intern, duties will expand as seen fit.

Intern candidates must have excellent writing, editing, and proofreading skills. They must be familiar with writing for Public Relations. Familiarity with AP Style is not required, but strongly encouraged. A general understanding and interest in public policy is also recommended.

Interns must also have the ability to work in small business environment with many supervisors. Professional demeanor and excellent interpersonal skills are also required.

Organization: John G. Shedd Aquarium
Contact/Title: Linda Wilson/Curator, Audience Research and Evaluation
Address: 1200 S Lake Shore Drive, Chicago, IL 60605
Phone: (312) 986-2276
Email: lwilson@sheddaquarium.org
Website: <http://www.sheddaquarium.org/>

John G. Shedd Aquarium's audience research department seeks interns with superior oral and written skills to work either 15 hours per week when assisting exclusively the audience evaluation department, or 30 hours per week if interested in assisting the Media/Government Affairs department in addition to performing evaluation and research. Applicants should be able to work independently but also to demonstrate good judgment when working with the public, in knowing when to refer back to supervisors. Internships are available year-round and are unpaid.

Date: January 16, 2008

Organization: SHERMAN communications and marketing inc.

Contact/Title: Jason Sherman

Address: Oak Park

Email: jason@shermancm.com.

Website: www.shermancm.com

Description: Public Relations and Marketing Internship – Part time, paid. Available January 2008 For Sherman communications and marketing inc.

This internship would provide the ideal candidate a front-row seat to experience a career in agency public relations and marketing with a highly experienced professional.

The intern will likely be actively involved in:

- Writing press releases, website copy, client biographies, print collateral materials, etc.;
- Pitching media stories via email and on the phone;
- Conducting research projects;
- Compiling media contacts; and
- Potentially meeting clients.

Schedule: While the candidate would have a flexible schedule based on school and work commitments, the intern is required to be available **15-25 hours a week**. Some work can be performed from home.

Compensation: \$10/hour.

Requirements: The ideal candidate must:

- Be a senior or graduate student; have already completed another, relevant internship; be writing for a school publication; and/or have volunteer experience in the field.
- Have strong drive and ambition, great writing skills, be verbally articulate, approach every task with vigor, be quick thinking and have a strong dose of curiosity.
- Be seeking a career in the public relations and marketing fields, and wants to gain direct, hands-on experience.

Benefit to Student/Intern: The selected student will leave this internship with a much greater understanding of the public relations and marketing fields, and have a strong physical and mental portfolio to showcase to future employers.

Most large firms don't give their interns many valuable opportunities to really grow. At SHERMAN communications and marketing, the intern works more like a co-worker alongside Jason Sherman. Also, there is only one intern working with Jason at a time.

Company Information: Learn more at: www.shermancm.com

Jason Sherman, president of SHERMAN communications and marketing, has been actively involved in the public relations and marketing field for nearly 20 years. He has worked for Weber-Shandwick, StudioNorth (a 70-person graphic and web design studio), i-Give.com, RE/MAX and Ross Roy. Since 2001, Jason has run SHERMAN communications and marketing. He helps his clients: develop a better understanding of their constituents, develop effective communications and marketing strategies, gain significant media coverage, increase sales many-fold, secure investment funding, boost attendance at events, increase employee morale, forge strategic partnerships, launch new products, attract talented employees and establish solid brands. Providing excellent client service remains at the forefront of every task.

SHERMAN communications and marketing is a smaller firm and sometimes utilizes freelancers from around the country (each with a specific expertise and deep experience in a particular niche).

Contact Information: Interested students should send their resume and a cover letter explaining why they want an internship and what they have to offer to Jason Sherman at: jason@shermancm.com.

The firm is located in central Oak Park. The office is a 10-minute walk from the Green Line.

Date: May 16, 2008

Organization: Society of Professional Journalists

Contact/Title: Joe Skeel, Associate Executive Director

Address: 3909 N. Meridian St., Indianapolis, IN 46208

Email: jskeel@spj.org

Description:

The Society of Professional Journalists, the largest and most diverse membership association for journalists in the nation, is seeking a candidate to fill its yearlong **Communications Post-Graduate Internship** for media, marketing and public relations efforts. The ideal candidate should be a recent college graduate with prior internship experience in communications. We're looking for someone to help put SPJ in the media spotlight and assist in growing the organization and serving Society members.

Primary duties will include:

- Working with SPJ's board and staff to create and distribute internal and external messages;
- Assisting in marketing all of SPJ's products and services;
- Organizing media inquiries, interviews and helping to prepare board members for media opportunities; and
- Providing editorial content for all of SPJ's communications vehicles, including its Web site, member magazine and weekly e-newsletter.

Paid internship includes competitive salary, excellent benefits and paid leave. Paid internship includes competitive salary, excellent benefits and paid leave.

Interested candidates should send a cover letter, résumé, 3-5 writing samples relevant to this job description and three professional references via E-mail to Associate Executive Director Joe Skeel at jskeel@spj.org. **No telephone calls.**

The search will begin immediately and continue until the position is filled. Anticipated start date is Aug. 1, 2008.

The Society of Professional Journalists works to improve and protect journalism. SPJ is dedicated to encouraging the free practice of journalism and stimulating high standards of ethical behavior. Founded in 1909 as Sigma Delta Chi, and based in Indianapolis, SPJ promotes the free flow of information vital to a well-informed public, works to inspire and educate the next generation of journalists, and protects First Amendment guarantees of freedom of speech and press.

Requirements:

- Ability to multi-task and prioritize projects;
- Must be self-starter who brings ideas to the table and is able to assist other staffers when needed;
- Demonstrative effective writing skills, often translating legal, ethical, freedom of information and diversity issues into meaningful messages for the public to understand;
- Assist volunteer leaders in organizing public statements and securing speaker opportunities as needed;
- Ability to post content to our Web site;
- An understanding of the issues facing journalism is desirable; and
- Experience in public policy and/or political campaigns is desirable.

Organization: Sony Music Entertainment, Inc.

Contact: Minority Internship Attn: Department 13-5

Address: 550 Madison Ave., 13th Floor New York, NY 10022-3211

Website: <http://www.sonymusic.com>

****Mail cover letter and resume to "ATTN: Department 13-5, Minority Internship"*****

Sony seeks talented, ambitious and dedicated minority undergraduate and graduate students who are interested in music and have earned at least a 3.0 GPA at an accredited college or university. The Summer Minority Internship Program consists of a number of seminars and professional training sessions run by senior-level executives to provide a valuable developmental experience in departments including Promotions, Publicity, Retail Marketing, Artists and Repertoire (A&R), A&R Administration, Business Affairs and Finance. Interns also receive the opportunity to visit the state-of-the-art recording studios and CD manufacturing facilities. This is a paid summer internship that lasts 10 weeks.

Organization: Sony Music Entertainment, Inc

Contact: Credited Internship Program

Address: 550 Madison Ave., 2nd Floor, New York, NY 10022-3211

Phone: (212) 833-7980

Website: <http://www.sonymusic.com>

Mail cover letter and resume to address listed above

The Credited Internship is open to undergraduate and graduate students who are able to secure academic credit for their work. A Sony Music internship is a valuable developmental experience, offering a wealth of professional training programs led by senior-level executives and access into the Promotions, Publicity, Retail Marketing, Artists and Repertoire (A&R), A&R Administration, Business Affairs and Finance departments. Sony seeks talented, dedicated and ambitious candidates with prior work experience and the ability to secure academic credit for their work in the program. Students must be registered to return to their academic institutions after their internship,

which lasts 10 weeks and is available in the fall, spring and summer semesters. This internship program is not salaried, although some positions do pay.

Organization: Step Up Women's Network
Contact/Title: to Alisa Roadcup, Program Manager
Email: alisa@suwn.org
Website: www.suwn.org

Description: Dynamic, Professional Non-Profit Seeks Intern for six month term and beyond in Downtown Chicago

Great Experience for Students or Others Interested in Exploring Careers in Marketing, Business, Non-Profit Management, Journalism, and More

Step Up Women's Network is a national nonprofit membership organization dedicated to strengthening community resources for women and girl through four areas: direct service programs for underserved teen girls, professional mentorship and development for women, women's health education and advocacy, and social networking.

Position Summary:

Step Up Women's Network seeks volunteers/student interns to assist the Program Manager with the overall growth and strategic direction of the organization in Chicago as well as to assist with the day-to-day administration, operations, and logistics.

Specific duties include:

- Drafting and producing communication/promotional/press materials for Step Up programs and events
- Support Program Manager in conducting membership and community outreach initiatives; Step Up Brown Bag lunches, Step Up Member Welcome Meeting, Potential Members and other related trainings
- Design compelling and creative PowerPoint presentations that capture the mission and work of Step Up
- Basic administrative duties - making phone calls and writing letters/emails relating to membership, events, and programs with members, donors, potential sponsors, and other program partners
- Research membership growth initiatives, targeted marketing, cause marketing and other communication initiatives
- Conduct demographic research related to urban professional women b/t the ages of 21 and 45
- Prepare materials for volunteer, fundraising, professional development, or other Step Up events
- Assist with event production
- Assist with meeting preparation for the Step Up PR/Membership and Women's Health Committees
- Researching fundraising and sponsorship opportunities
- Manage prospect, membership, and business information and materials in the Step Up database and by other means
- Handling out-of-office errands, as necessary

Fill Date and Commitment

The intern positions are open to be filled immediately for a minimum 6 month period and are extendable. A minimum of two days or 20 hours per week is required. Some evening hours may be necessary for events. The position is unpaid.

Benefits of Volunteering with Step Up

- Opportunity to work for a national women's non-profit organization on the cutting edge of women's philanthropy
- Training in non-profit management, strategic communications and all around best non-profit business practices
- Opportunity to work with Women's Health and PR/Membership Committees
- Resume building experience tailored to your interests and skills
- Attendance at high level events with the opportunity to network with dynamic women

Qualifications

Step Up will consider candidates studying for their bachelor's degree or with 2+ years of office experience. The selected candidates will have the following additional qualities:

- Passionate about our mission and women's issues
- Excellent verbal and written communication skills
- Team player with a positive, professional, can-do attitude
- Strong attention to detail and care to deliver quality, professional work
- A flexible self-starter that does not require heavy supervision
- High level of organization and the ability to multi-task
- Proficient in Microsoft Word, Excel and Outlook

To apply

Please email your resume and a cover letter to Alisa Roadcup, Program Manager at alisa@swn.org. No phone calls please. Step Up will contact all those we wish to interview.

Organization: Terra Nova Films, Inc

Contact: Ginny Priestman

Address: 9848 S Winchester, Chicago, IL 60643

Phone: (773) 881-8491

Email: tnf@terranova.org

Website: <http://www.terranova.org/>

The power of film and video to inform, inspire, and reshape possibilities is undeniable. In 1980, a young filmmaker began using film to look at aging in a "new" way—in a way that challenged stereotypes, that valued elderhood as much as any other stage of life and that respected the life experience and contributions of older adults. Out of this new way of portraying elderhood, a not-for-profit company, called Terra Nova Films, was born. Interns work directly with the director and help with the daily operations, including outreach, promotions, marketing, media relations, fundraising, advertising, and contacting filmmakers and older adult celebrities in order to encourage them to submit films and attend the festival. Interns work part-time, are unpaid and must have an interest in film.

Organization: Thresholds

Contact/Title: Nancy Little/Student Coordinator

Address: 5000 W Roosevelt Rd Chicago, IL 60644

Phone: (773) 287-1503

Website: <http://www.thresholds.org>

Thresholds, a psychiatric rehabilitation center serving individuals with mental illness, seeks interns with clear, effective communication skills and basic computer literacy to assist with coordinating fundraiser & media events, and to assist with the *Open Door* newsletter. Internships require a minimum of eight hours per week for one semester, are available year-round and are unpaid.

Date: January 4, 2008
Organization: Titan Worldwide
Contact/Title: Tina Chenault
Email: tina.chenault@titanoutdoor.com.

Description: **Titan Worldwide** is the world's largest privately owned, full service out-of-home advertising company providing sales, marketing & maintenance of transit, billboard, wallscape, telephone kiosk & street banner advertising. Titan Worldwide's team of market specialists furnish global, national & local clients with creative media solutions in the world's top markets. Titan covers Orange County, Los Angeles, New York, New Jersey, Chicago, San Francisco, Philadelphia, Boston, Seattle, Minneapolis, Canada, the Republic of Ireland & the United Kingdom.

We are looking for an intern that is well-rounded and will be able to assist the company in the areas of Marketing, Sales, Charting, and Graphic Designing. Being familiar with CTA transit system is a plus!

***Job Description:**

Duties: Supporting Account Executives with sales support including: research, binding media kits, competitive reports, completion reports, and preparing proposals. Assisting the charting and marketing department with research and administrative tasks as needed.

***Qualifications:**

- Comfortable with PC
- Adobe 8 Professional
- MS Office: Word, PowerPoint, Excel
- Organized
- Quick Learner
- Reliable
- Self-Sufficient
- **MUST BE IN SCHOOL AND RECEIVE CREDIT**

*Application Instructions: Email resume and cover letter to tina.chenault@titanoutdoor.com.

Organization: *Today's Chicago Woman*
Address: 150 E Huron, Suite 1225 Chicago, IL 60611
Website: <http://www.todayschicagowoman.com>,
<http://www.todayschicagowoman.com>
****Apply online at the second web address above****

Today's Chicago Woman (TCW) is Chicago's premier publication for and about professional women. TCW seeks an ambitious and energetic marketing intern to assist the Publisher with the following projects: developing and executing promotions for TCW, managing e-newsletter and aspects of the website, planning and executing events for the magazine, developing and strengthening relationships with vendors and clients, and managing partnerships and sponsorship, as well as seeking out new ones for the coming year. This is an unpaid, part-time internship that takes place in the spring and has the possibility of turning into a full-time job. Applicants must have great people and writing skills, and creative ideas that will help TCW grow in the marketplace. Send resume and cover letter ASAP!

Organization: U.S. Department of Education

Contact: Ann Nawez

Address: 400 Maryland Ave., S.W. Room 7E230 Washington, D.C. 20202-0100

Website: <http://www.ed.gov>

Mail application to Washington office

The Department distributes financial aid to eligible applicants throughout the nation for elementary, secondary, and college education; for the education of individuals with disabilities and of those who are illiterate, disadvantaged, or gifted; and for the education of immigrants, American Indians, and people with limited English proficiency. Federal funds for education are distributed using three methods: a set formula, competition, and financial need. The Department of Education seeks a public relation intern with excellent written and oral skills to work unpaid in the fall, spring or summer semester. Intern must submit availability hours for approval.

Organization: USOC Student Intern Program

Address: 1 Olympic Plaza Colorado Springs, CO 80909-5760

Website: <http://www.usoc.org>

The United States Olympic Committee is dedicated to preparing America's athletes to represent the United States in the ongoing pursuit and achievement of excellence in the Olympic Games and in life. Our Olympians inspire Americans, particularly our youth, to embrace Olympic ideals and to pursue excellence in sport and in their lives. The USOC seeks Marketing interns with excellent written and verbal communications skills and knowledge of Microsoft Office programs to work 40 hours per week in the fall, spring or summer semester. Interns live at Olympic Training Centers, eat their meals at the Athlete's Dining Hall and earn a small stipend.

Organization: Victory Records

Contact/Title: Abby Valentine/Internship Coordinator

Address: 346 N Justine Suite 504, Chicago, IL 60607

Phone: (312) 666-8661, x106

Fax: (312) 666-8665

Website: <http://www.victoryrecords.com/> , detailed internship information available at: <http://www.victoryrecords.com>

Victory Records promotes musical artists on the label's roster and sells their albums. College students who are interested in learning more about any aspect of the record business and have the time to volunteer 15 hours per week are encouraged to submit a resume by fax.

Organization: Wagstaff Worldwide

Contact/Title: Annie Peoples/Office Manager

Address: 615 W. Randolph St, 2nd Floor, Chicago, IL 60661

Phone: (312) 902-6900

Fax: (312) 902-6982

Website: <http://www.wagstaffworldwide.com>

Wagstaff Worldwide is a travel and hospitality public relations company whose goal is to provide public relations strategies for hotels, travel destinations, chefs, restaurants and wineries that create long-term awareness in the media and the public at large. Interns will acquire hands-on public relations experience by drafting, editing, assembling and distributing press releases, media alerts and event listings, assisting with requests from local and national media, preparing media clippings, updating mailing lists, conducting

research, participating in brainstorming sessions and weekly meetings, attending client meetings and events, providing general support to office manager and account staff.

Organization: Walgreen Co.

Contact/Title: Iris Iglarsh/Manager of Internal Communications

Address: 200 Wilmot Rd. Deerfield, IL 60015

Phone: (847) 914-2930

Walgreen Co. seeks full-time summer interns who have excellent writing and people skills and are capable of multitasking for this paid internship that focuses on employee communications and media relations.

Organization: WNUA Radio

Contact/Title: Debbie Serano/Internship & Promotions Coordinator

Address: 233 N Michigan Ave, Suite 2800, Chicago, IL

Phone: (312) 540-2010

Website: <http://www.wnua.com>

WNUA seeks a promotions and marketing intern with a professional attitude, good writing skills, a marketing/broadcast background and 20-25 hours of availability per week.

Organization: WBBM-FM/B96

Contact: Greg Murray

Address: 630 North McClurg Court Chicago, IL 60611

Phone: (312) 202-3527

Fax: (312) 202-3493

Email: GMURRAY@WBBM-FM.COM

WBBM-FM/B96 seeks a programming and production intern.

Date: February 13, 2008

Organization: Weber Shandwick Worldwide

Contact/Title: Katherine Williams

Address: 676 N. St. Clair St., Suite 1000, Chicago, IL, 60611

Email: kwilliams@webershandwick.com

Description: Weber Shandwick Worldwide, one of the world's leading public relations firms, has an exciting four-month summer healthcare internship opportunity in our downtown Chicago office. As an intern, you will provide support to team members on multiple accounts and will have responsibilities that include: contacting media to pitch stories on a regular basis; maintaining editorial calendar databases; developing strategic media lists; conducting research utilizing various resources, including Medline; and tracking media coverage. Applicants must be able to meet deadlines and handle multiple tasks; have excellent writing and editing skills; and be proficient in Word, Excel and PowerPoint programs. The internship will require 40 hours per week. Candidates should have or be pursuing a Bachelor's or Master's degree in public relations, communications, journalism or a related field, with prior experience or a strong interest in science or healthcare.

To apply, please send a resume to:
Katherine Williams
Weber Shandwick, Healthcare
676 N. St. Clair St., Suite 1000
Chicago, IL, 60611

Organization: WGN Radio
Contacts: Catie Stiehl (Programming)
Maureen McDonald (Promotions)
Address: 435 N Michigan Ave Chicago, IL 60611
Phone: (312) 222-4973
Emails: CatieStiehl@wgnradio.com, MaureenMcDonald@wgnradio.com

WGN Radio seeks programming and promotions interns with audio production skills, previous work experience at their school's radio station or newspaper and 40 hours available to work.

Date: February 6, 2009
Company: WGN-TV
Contact : Diana Dionisio
Location : Chicago
Phone : 773-883-3412
Fax : 773-477-4542
E-mail : ddionisio@tribune.com

Description : Learn about the internal and external communications process of Chicago's CW Station. Get experience in promotions, PR and special event marketing. Candidate must be organized and possess good interpersonal and typing skills. Proficiency in Word is required.
Responsible to assist in the following areas: promotions and special events marketing, public relations—internal and external communications, community events, and social media outreach

Internships last for approx. 13 weeks and can be evaluated for class credit, hours: 20-24 hours per week preferred, weekly transportation stipend of \$30, must be a junior or senior majoring in communications, Public Relations, business or related field
Send Resumes to Diana Dionisio.

Date: May 12, 2008
Organization: Wheatley & Timmons
Contact/Title: Catherine Monahan
Address: 737 N. Michigan Avenue
Phone: 312 755-6215
Email: cmonahan@wheatleytimmons.com

Description: Wheatley & Timmons, a mid-sized public relations firm in Chicago specializing in the food industry, is looking for student interns for fall and spring. Students in these non-paid positions would receive credit for working on public relations campaigns for clients such as Sargento, Thermos and Barton Brands. Wheatley & Timmons is located near Water Tower Campus at 737 N. Michigan Avenue. Contact Catherine Monahan at 312 755-6215 or cmonahan@wheatleytimmons.com

Organization: Wheaton Community Television (WCTV)
Contact/Title: Kristy Fifelski/PR Coordinator
Address: 1103 E Roosevelt Rd Wheaton, IL 60187
Phone: (630) 260 2191
Website: <http://www.wctvonline.org/>

Wheaton's public access cable station seeks public relations interns with excellent writing and communication experience to work 15-20 hours per week. This is an unpaid position and is available year-round.

Date: 10/15/08
Organization: Wheatly & Timmons
Contact/Title: Rory Swikle
Email: rswikle@wheatleytimmons.com

Description: Local PR agency Wheatly & Timmons is looking for an intern (unpaid). Any interested students can pass their letter and resume to Rory Swikle (rswikle@wheatleytimmons.com), as he the internship coordinator.

Organization: 560 AM WIND
Contact: Dan Nelson
Address: 25 Northwest Point, Suite 400, Elk Grove Village, IL 60007
Phone: (847) 871-1502
Email: nelson@salemradiochicago.com
Website: <http://www.560wind.com/>

560 AM WIND seeks public relations, communications or journalism interns to represent the stations at promotional events and generate materials for sales, promotions, websites and newsletters.

Date: December 14, 2007
Organization: With You in Mind Inc.
Contact/Title: Lisa Gehrke
Email: lisa@withyouinmindinc.com

Description: INTERNSHIP in Elk Grove Village
Candidate will be working on marketing, public relations and special events coordination for With You in Mind, inc., a wedding-related business in Elk Grove Village. Intern will write press releases and implement public relations/ marketing strategies and perform various office tasks. Ideal candidate will possess a creative mind, attention to detail, write effectively, have strong communications skills and be highly-motivated about getting the word out about this company. Flexible hours. Occasional weekend events. A portion of the work can be done off-site. Must have own computer, internet and email access.

Organization: Q101/WKQX-FM
Contact: Jeannine Moose
Address: 222 Merchandise Mart Plaza Suite 230 Chicago, IL 60654
Phone: (312) 245-1228
Fax: (312) 464-1017
Website: <http://www.q101.com/>

Q101 seeks an assistant to the Promotion Department who can execute and perform promotions and public relations duties for the station. These include organizing and distributing promo materials, mass mailings and other correspondence, in addition to representing the station at Q101 events.

Date: October 30, 2007
Organization: 93.9 WLIT Promotions Internship
Contact/Title: Angie Zdanowski

Email: angelazdanowski@clearchannel.com

Description: Seeking enthusiastic interns to assist in the promotions department. Interns will assist the promotions coordinator with the execution of the following duties:

- Maintaining a listener database of station contest winners
- Writing copy, distributing and compiling daily prize sheets
- Contacting daily winners to follow-up with prizing
- Assisting to compile documents to meet FCC regulations
- Actively pulling content to maintain the station website with content, graphics, pictures, web contests and other interactive media
- Acting as a liaison between station and radio listeners
- Ensuring that station vehicles are packed to successfully execute station events
- Executing station events including client events as well as station promotional opportunities to enhance our brand, increase revenue and rating
- Representing station in a positive manner at station events
- Assisting with filing, mailing and other office duties as assigned

20-28 hours per week. Flexible hours based on availability.

Candidate qualifications: Student must received college credit for the internship and must possess good work ethics such as punctuality, self-motivation, a willingness to learn and be people oriented and serious about moving their career forward.

Organization: WLIT-FM 93.9

Contact: Lorraine Lynn

Address: 233 N Michigan, #2800, Chicago, IL 60601

Email: lorrainelynn@clearchannel.com

WLIT-FM 93.9, a radio station that plays 'today's hits and yesterday's favorites,' seeks an intern to work a minimum of 20 hours a week assisting the promotions department with events, and daily organizational tasks. Applicants must possess a good work ethic and be people oriented. Opportunities are also available in the programming department.

Organization: 97.9 The Loop/WLUP-FM

Contact: Jeannine Moose

Address: 222 Merchandise Mart Plaza Suite 230 Chicago, IL 60654

Website: <http://www.wlup.com/>

97.9 The Loop seeks an assistant to the Promotion Department who can execute and perform promotions and public relations duties for the station. These include organizing and distributing promo materials, mass mailings and other correspondence, in addition to representing the station at 97.9 The Loop events and corresponding with vendors for planned events.

Organization: Women Employed

Contact: Marketing Dept.

Address: 111 N Wabash, Suite 1300, Chicago, IL 60602

Website: <http://www.womenemployed.org/>

Women Employed is a leading national advocate for women's economic advancement that analyzes workplace issues, educates policy makers and builds support to improve opportunities and incomes. Motivated individuals who are interested in marketing and possess excellent written and verbal communication skills, attention to detail and graphic

design skills are encouraged to apply for an internship that consists of 10-20 hours per week.

Organization: Women Employed
Address: 111 N Wabash, Suite 1300 Chicago, IL 60602
Phone: (312)782-5249
Email: rwellisch@womenemployed.org

A leading national advocate for women's economic advancement, Women Employed promotes fair employment practices, helps increase access to training and education, and provides women with information and tools to plan their careers. Since 1973, Women Employed has fought to outlaw pay discrimination, pregnancy discrimination and sexual harassment and to strengthen federal equal opportunity policies and work/family benefits.

Organization: WRDZ Radio Disney AM 1300
Contact: Mary Cooke-Hall
Address: 190 N State Street, Chicago, IL 60601
Phone: (312) 357-1378
Website: <http://radio.disney.go.com>

Radio Disney seeks interns to assist in the daily duties of Promotions & Traffic Departments of this children's radio station. Interns are required to work 15-20 hours per week and are unpaid.

Organization: WSCR-AM The Score
Contact: Andrea Salvidar
Address: 455 N Cityfront Plaza – 6th Floor Chicago, IL 60611
Fax: (312) 245-6015
Website: <http://www.670thescore.com/>

Marketing/Promotions: Juniors or seniors with reliable transportation, a willingness to work 20 hours per week including weekends, and the capability to lift heavy items are encouraged to apply to The Score for an internship with the sales department promoting the station's special projects. Applicant must enjoy sports, be self-motivated and task-oriented. Fax resume and cover letter with specified area of interest to number above.

Sales: Students will experience all aspects of sales department including prospecting and qualifying leads, researching using industry-based programs, writing and proofing sales orders for accuracy, accompanying AE's on clients' presentations, running errands and assisting with any other assigned duties. Applicant must be a junior or senior who is interested in sports.

Organization: WTMX 101.9 The Mix FM
Contact: Bridget Paul
Fax: (312) 946-4747 (*Attn: Bridget Paul c/o WTMX)
Email: bpaul@wtmx.com
Website: <http://www.wtmx.com/>

Intern will learn the general function of a radio station's Promotions Department. Applicant should be a student of communication, journalism, marketing or other broadcast-related field and must be able to lift and transport a variety of equipment. The internship requires 15-25 hours per week, including evenings and weekends for a total of 12-15 weeks.

Date: January 23, 2008
Organization: WTTW
Contact: Clare Deady
Telephone: 773-509-5442
Email: cdeady@wttw.com

Description: Television/News Production Internship--
Chicago Tonight - WTTW's live nightly news and public affairs program is looking for interns for the winter and spring of 2008. Great opportunity for students interested in single camera and multi-camera production. Also, great opportunity to work alongside industry veterans like Carol Marin, Phil Ponce, and Joel Weisman. Interns are required to come in 2-3 days per week, and perform a wide variety of production assistant duties, as well as research and writing for the show. All interested candidates should contact: Clare Deady, 773-509-5442; cdeady@wttw.com. Credit is not required but a plus!

Organization: WUSN-FM Radio
Contact/Title: Preetha A Aloor/Programming Promotions Coordinator
Address: Two Prudential Plaza, Suite 1000 Chicago, IL 60601
Phone: (312) 423-1216
Website: <http://www.us99country.com/>

WUSN-FM Radio seeks friendly, outgoing self-starters who are interested in gaining valuable experiences in radio and promotions by participating at station events, performing clerical tasks, and interacting with station listeners. This internship must be for academic credit, requires 15-20 hours per week and is unpaid.

Organization: 93.1 WXRT-FM
Contact: Tom Lisack
Address: 4949 W Belmont Ave. Chicago, IL 60641
Fax [cover letter and resume]: (773) 777-5031
Website: <http://www.wxrt.com/>

Marketing and Promotions: WXRT-FM seeks interns to assist with promotions, marketing, public relations, special event management, programming and sales-related activities. Responsibilities include, but are not limited to: representing the station at public events, including street festivals, concerts, etc.; organizing, preparing, coordinating and executing promotional events; maintaining the XRT VIP listener program; interacting with listeners on a daily basis, and brainstorming new ideas for the station. Interns will need transportation to get to and from events and are expected to work 25-30 hours per week for a minimum of 12 weeks.

Sales: Sales interns train with the Local Sales Manager and work on market research, and assisting the sales staff with projects, promotions and marketing programs for vendors seeking retail partners. Interns work with sales leads, sales mailing, contest entries, printing of promotional materials, general filing and special events. This internship is unpaid and requires 10-15 hours per week for a minimum of twelve weeks.

Date: October 16, 2007
Organization: WZZN 94.7 "MacKay in the Morning"
Contact/Title: Matthew McNutt, Promotions/Internship Coordinator
Address: 190 N. State Chicago, 60601
Phone: 312-984-5289
E-mail : matthew.mcnutt@citcomm.com

Description: Interns will assist with our high energy and exciting Morning Show “MacKay in the Morning” Duties will include helping our Producer with production items, screening calls, show logos, booking guests and sending out promotional items. Attention to detail, a positive attitude, and willingness to hard are a must. Students must be available to work 10-15 hours per week, morning show hours: 5am-9 am. Must be taken for credit! Please e-mail a resume and cover letter when applying.

Date: August 15, 2007

Organization: 94.7 Chicago's True Oldies Channel

Contact/Title: Matthew McNutt/ Promotions\Internship Coordinator

Address: 190 N State St, 8th Floor Chicago, Illinois 60601

Phone: 312-984-5289

Email: Matthew.McNutt@citcomm.com

Description: WZZN 94.7 FM Chicago's True Oldies Channel and I are in the process of hiring for our fall promotions internship class.

Promotions Internship: Oldies are back in Chicago! 94.7 Chicago's True Oldies Channel debuted in September of 2005 and we're looking for top-notch Promotions Interns to help us kick off our exciting third year as Chicago's one and only Oldies station! Also have amazing opportunities to work with legendary on-air talent such as John Records Landecker and Dick Biondi!

Objective: Assist in daily activities of the 94.7 Chicago's True Oldies Channel Promotions Dept., which include coordinating and working on-site events, interacting with other interns and promotions staff, managing the prize closet, mailing out prizes and assisting staff with other miscellaneous duties. You may also have the opportunity to work for our sister station, WLS-AM. Attention to detail, a positive attitude and a willingness to work hard are a must.

Requirements: Ability to work both during the week during office hours, but mostly nights and weekends at events; current undergraduate college student; internship must be taken for credit; and must be available to work a variable 15 hours a week (including nights and weekends).

Selection Process: Provide a resume and cover letter when applying

How to Apply: Please e-mail your cover letter and resume to:

Matthew McNutt, Promotions Coordinator Or mail to above address

Interns are selected on the basis of professional potential. 94.7 Chicago's True Oldies Channel is an equal opportunity employer. Interns are considered trainees and not employees under the Fair Labor Standards Act of 1973. A staff member will supervise interns on a day-to-day basis. A department head will complete an evaluation or other necessary information for the student to receive credit for the internship and/or grades. Please note: loss of credit hours will occur if internship is terminated due to unreliability, incomplete semester hours, etc.

94.7 Chicago's True Oldies Channel is an equal opportunity employer.

Date: October 16, 2007

Organization: WZZN 94.7 Promotions

Contact/Title: Matthew McNutt, Promotions/Internship Coordinator

Address: 190 N. State Chicago, 60601

Phone: 312-984-5289

E-mail : matthew.mcnutt@citcomm.com

Description: Interns will assist in the daily activities of the 94.7 promotions dept. which include coordinating and working on-site events, interacting with other interns and promotions staff, managing the prize closet, mailing our prizes and assisting staff with other miscellaneous duties. 15-20 hours per week. Must be taken for credit. Please e-mail a resume and cover letter when applying.

Organization: WZZN-FM 94.7

Contact/Title: Matthew McNutt/Promotions Assistant

Address: 190 N State St, Chicago, IL 60601

Phone: (312) 984-5289

Email: Matthew.P.McNutt@abc.com

Website: <http://www.947zone.com/>

Chicago's one and only oldies station is seeking an intern to assist with the activities of 94.7 FM's Promotions Department, which include coordinating and working events with other interns and promotions staff, managing the prize closet, mailing out prizes and assisting staff with other miscellaneous duties. Interns may also have the opportunity to work for our sister stations, including ESPN AM 1000, Radio Disney and WLS-AM. Attention to detail, a positive attitude, a willingness to work hard and the ability to work 15-20 hours per week, including nights and weekends, are a must. Email cover letter and resume to Matthew McNutt.

Date: August 28, 2008

Organization: YWCA Metropolitan Chicago

Address: Metro Office (360 N. Michigan)

Website: info@ywcachicago.org.

For more information or to apply for any of these internships, please send your resume to info@ywcachicago.org.

1. Description: Fundraising Internship

Availability:

Spring, Summer, Fall

15-20 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office. Interns are expected to complete 250 hours of service to be eligible for a \$250 travel stipend.

Position Purpose:

The intern will work directly with the YWCA Development Operations Manager to assist the YWCA Metropolitan Chicago's fundraising efforts. Duties may include: letter writing, donor relations activities, research, and managing the donor database.

Essential duties and responsibilities:

1. Enter and correct all data in online donor database.
2. Assist with creating new fundraising opportunities.
3. Manage and distribute gift acknowledgement letters.
4. Assist in researching grant opportunities.

Knowledge, skills and abilities

1. Effective verbal and written communication skills.
2. Ability to organize, prioritize and work independently.
3. Experience working with computerized databases and word processing.

Education and Experience

College student or recent graduate preferred. Coursework in communications, journalism, marketing or preferred.

2. Description: Talent, Performance, and Leadership Intern

Availability:

Spring, Summer, Fall

10 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office.

Position Purpose:

The intern will work directly with the YWCA Talent, Performance, and Leadership staff to assist in employee relations activities. Duties may include: assisting with orientation, coordinating interviews, and organizing employee appreciation events.

Essential duties and responsibilities:

- Work closely with Talent, Performance, and Leadership staff to manage appointments, meetings, correspondence, and materials.
- Assist in creating opportunities for employee education, training and leadership development.
- Assist in recruiting talent.
- Contribute ideas to enhance employee retention programs and orientation
- Assist with establishing the organizational culture and climate of the agency
- Develop opportunities to expand communication outlets
- Other duties as assigned.

Knowledge, skills and abilities

- Effective verbal and written communication skills.
- Confidentiality and discretion
- Ability to organize, prioritize and work independently.
- Excellent people skills.
- Must be highly organized.

Education and Experience

College student or recent graduate preferred. Coursework in human resources, management, or business preferred.

3. Description: Latino Market Research Internship

Availability: Spring or Summer

15-20 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office. Interns are expected to complete 250 hours of service to be eligible for a \$250 travel stipend.

Position Purpose:

The intern will work directly with the YWCA Marketing Manager and Advocacy Manager to develop a competitive analysis report to help locate Latina service providers and populations in Chicago's Western Suburbs. Duties will include: project planning, letter writing, mapping, outreach efforts, and bi-lingual translating.

Essential duties and responsibilities

2. Develop map of Latina service providers throughout Western suburbs
3. Research Latino/Hispanic demographics and economic indicators within the Western Suburbs.

4. Assist in locating Latino/Hispanic advocates and community organizations in the Western suburbs.
5. Coordinate cultivation efforts with service providers including: meeting planning, background descriptions, and fact sheets.
6. Create a YWCA standard competitive analysis service provider map for the Western Suburbs.
7. Translate marketing materials, letters, etc to Spanish.

Knowledge, skills and abilities

- Effective verbal and written communication skills.
- Ability to speak and write fluently in both Spanish and English is required.
- Must be able to organize, prioritize, delegate and work independently.
- Experience working with computerized databases and word processing.
- Strong attention to detail as well as excellent follow up and follow through skills.

Education and Experience

College student or recent graduate preferred.

4. Description: Economic Empowerment Intern

Availability:

Spring, Summer, Fall

10 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office. Interns are expected to complete 250 hours of service to be eligible for a \$250 travel stipend.

Position Purpose:

The intern will work directly with the YWCA Economic Empowerment Director to assist in program management activities of the YWCA's TechGYRLS program and Community Technology Center. Duties may include: writing, drafting correspondence, message development, conducting research and other miscellaneous administrative work.

Essential duties and responsibilities:

1. Work closely with Economic Empowerment Director to manage appointments, meetings, correspondence, and materials.
2. Contribute ideas to enhance economic empowerment programs
3. Revise drafts and work with marketing and development staff to ensure all branding standards are met
4. Research potential service areas in the metropolitan Chicago area to determine best location for services, types of services, etc.
5. Assist with volunteer management of economic empowerment programs
6. Other duties as assigned.

Knowledge, skills and abilities

1. Effective verbal and written communication skills.
2. Ability to organize, prioritize and work independently.
3. Excellent editing skills.
4. Must be highly organized.

Education and Experience

College student or recent graduate preferred. Coursework in social service, communications, business, public relations, communications, journalism, marketing or preferred.

5. Description: Child Care Resource & Referral Intern

Availability:

Spring, Summer, Fall

10-15 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's West Suburban Office in Glen Ellyn.

Position Purpose:

The intern will work directly with the Manager of Child Care Resource and Referral to research trends and current statistics in early childhood education. Duties may include; research and writing, administrative duties and development of marketing materials.

Essential Duties and Responsibilities:

- Research trends and current statistics in Early Childhood Education in preparation for the Early Reading First grant.
- Write portions of grant that use the trends and statistics.
- Assist in development and writing of CCRR newsletter and flyers.
- Work with the development department on branding standards.
- Assist with client application files in the Child Care Assistance program.
- Other duties as desired and as assigned.

Knowledge, Skills, and Abilities:

- Effective verbal and written communication skills
- Ability to organize, prioritize, and work independently
- Some understanding of the social services landscape

Education:

College student or recent graduate preferred. Coursework in social work, women's studies, communications, marketing, child care preferred.

6. Description: Graphic Design Intern

Availability:

Spring, Summer, Fall

10 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office. Interns are expected to complete 250 hours of service to be eligible for a \$250 travel stipend.

Position Purpose:

The intern will work directly with the YWCA Marketing Manager to assist in graphic design of all marketing material for YWCA events, mailings and e-flyers. Duties may include: writing, design drafting, message development and conducting research.

Essential duties and responsibilities:

1. Design a wide array of print materials, including brochures, posters, flyers and other various materials as needed.
2. Contribute ideas to enhance and improve existing print materials

3. Revising drafts and working with staff to ensure all branding standards are met
4. Other duties as assigned.

Knowledge, skills and abilities

5. Effective verbal and written communication skills.
6. Ability to organize, prioritize and work independently.
7. Experience working creatively with computerized databases and word processing.
8. Knowledge of desktop publishing required. Includes working with Photoshop, Illustrator and QuarkXpress, as well as PowerPoint and Publisher.
9. Excellent editing skills.
10. Experience preparing documents for press printing.

Education and Experience

College student or recent graduate preferred. Coursework in graphic design, public relations, communications, journalism, marketing or preferred.

7. Description: **Special Events/Public Relations Internship**

Availability:

Spring, Summer and Fall

15-20 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office. Interns are expected to complete 250 hours of service to be eligible for a \$250 travel stipend.

Position Purpose:

The intern will work directly with the YWCA Marketing and Development Officer to assist planning and coordinating the YWCA Metropolitan Chicago's events. Duties will include: project planning, letter writing, working with vendors, day-of event logistics, coordinating volunteers, drafting releases, contacting media, message development and community relations outreach.

Essential duties and responsibilities

1. Coordinate volunteers to help the day of the event.
2. Coordinate vendors – signs, awards, florist, etc.
3. Maintain communication with staff and volunteers.
4. Work with event planner to keep on project schedule and budget.
5. Organize event mailings and other material.
1. Work with staff to develop ideas for media stories and placement of stories.
2. Write and distribute media communications, including media releases, calendar listings, media fact sheets, and press kits as needed.
3. Maintain records and files related specifically to the media.
4. Assist with community relations events including planning, media and spokesperson training.
10. Assist with monthly e-newsletter production including copy writing and research.

Knowledge, skills and abilities

1. Effective verbal and written communication skills.
2. Ability to organize, prioritize, delegate and work independently.
3. Experience working with computerized databases and word processing.
4. Strong attention to detail.

Education and Experience

College student or recent graduate preferred.

8. Description: Government Relations Internship

Availability:

Spring, Summer, Fall

10 hours per week. Hours can be completed between 9:00 am and 5:00 pm, Monday through Friday at the YWCA Metropolitan Chicago's Metro Office. Interns are expected to complete 250 hours of service to be eligible for a \$250 travel stipend.

Position Purpose:

The intern will work directly with the YWCA Board Relations & Advocacy Programs Manager to support YWCA Metropolitan Chicago's efforts. Duties may include: back office administrative support, letter and newsletter drafting, issue monitoring and research as well as some project coordination.

Essential duties and responsibilities:

1. Work directly with Board Relations & Advocacy Program Manager and Marketing Officers to enroll new advocates, secure petition signers, solicit donations, promote events, and gather and organize support materials. Will also be needed to maintain contact databases.
2. Edit topic material for content and time based upon advocacy agenda for YWCA events.
3. Assist in recruiting other interns.
4. Other duties as assigned.

Knowledge, skills and abilities

1. Effective verbal and written communication skills.
2. Ability to organize, prioritize and work independently.
3. Demonstrated ability to conduct research.
4. High attention to detail and organizational abilities.
5. Experience working with computerized databases and word processing.
6. Knowledge of desktop publishing strongly preferred.

Education and Experience

College student or recent graduate preferred. Coursework in public relations, communications, journalism, marketing or political science preferred.

For more information or to apply for this internship, please send your resume to info@ywcachicago.org.

Organization: Zeno Group

Contact: Amy Lindstorm

Address: 444 N. Michigan Ave, Suite 600 Chicago, IL 60611

Phone: (312) 396-9774

Website: <http://www.zenogroup.com/>

Zeno Group, a multi-disciplinary agency delivering marketing and corporate communications services designed to move minds and markets, seeks interns to assist the account team through coordinating interviews with spokespersons, answering general media inquiries, preparing media lists, researching topics, writing/editing press releases and other materials, directing external mailings, monitoring publications, supporting senior staff with projects and activities and collaborating with the account

team on concepts, strategies and tactics. Interns are expected to work 20-40 hours per week and are paid.

Organization: Zweig White

Contact: Elizabeth Collins

Address: 1 IBM Plaza Suite 3201 330 N Wabash Chicago, IL 60611

Phone: (312) 628-5870, x233

Fax: (312) 628-5878

Email: ecollins@zweigwhite.com

Website: www.zweigwhite.com

Zweig White, a management consulting firm, seeks interns to help with strategic planning, organization and operations, business valuation, ownership transition, mergers and acquisitions, human resources and recruitment, marketing, finance and accounting, information and technology and project delivery methods.