

Journalism Internships Updated

Organization: ABC 7

Contact, Title: Elsa Ruiz Claveria, Internship Coordinator

Address: 190 North State Street, Chicago, Illinois 60601

PURPOSE: Through its internship program, ABC 7 aims to enrich and supplement the educational offerings of select accredited colleges and universities which award degrees in Mass Communications/TV or a related field.

This will be accomplished by cooperating directly with the schools to provide practical internship experience for the student pursuing a career in the business of broadcasting. During the internship, students will have the opportunity to observe and participate on a limited basis in the operation of a major market television station. As interns, student will learn the function, operation, and staffing of various departments within the station. These include, but are not limited to News, Programming (production, publicity), Sales (marketing, sales research), Creative Services (promotions, graphics), Sports.

Upon satisfactory completion of the program, students will earn a specified number of academic credits, to be determined by the school. This is a non-paid internship program.

MANAGEMENT OF THE PROGRAM

The ABC 7 Student Internship Program is managed by the station's Community Services Department. The Internship Coordinator will supervise the program and will serve as liaison between the station and participating schools, and will assume the following primary responsibilities:

- Establish and maintain contact with the individual identified by the School to coordinate its internship program.
- Assist the school coordinator, when necessary, in the development of an effective student screening program.
- Manage the station's internal program by obtaining necessary student credentials and coordinating interviews with station department personnel responsible for supervising and selecting interns.
- Serve as advisor and resource for all students participating in the program.
- Coordinate final evaluation of the interns and forward to the participating schools.

PARTICIPATING SCHOOLS

Any accredited four-year college/university or graduate schools that offers degreed programs in mass communications/TV broadcasting, or a related field.

Each school must verify in writing on official letterhead the following:

- Student meets the requirements of the internship program as outlined below.
- Student will be registered for academic credit.

Journalism Internship List

The student internship program is exactly that. Students who participate must be given maximum exposure to the operation of the department to which he/she is assigned, but by no means is to be considered a “paid intern or employee.” Therefore, the experience must not be conducted in such a way that the intern performs the functions of a paid ABC 7 employee.

Students are required to work no more and no less than three days per week at the station. An internship cannot exceed 15 weeks. A minimum of 12 weeks is required.

Students will be required to sign in on their first day at the station and will receive their ID security card. We ask that they return their ID security card upon completion of their internship. Please note student’s school final evaluation will not be completed if their ID security card is not returned. Students will be responsible for all personal expenses incurred during the internship.

Ms. Elsa Ruiz Claveria will coordinate all internships.

No departments will be permitted, under any circumstances, to “bring their own interns’ into the station.

STUDENT ELIGIBILITY REQUIREMENTS

In order to be eligible for an ABC 7 internship, each student must:

- Be currently enrolled in a bona fide undergraduate or graduate program leading to a degree in Mass Communications/TV or a related field.
- Must have completed all prerequisite courses.
- Have attained at least junior year (2nd semester) standing.
- Have at least a grade point average of “B”.

Understand that job placement is not a part of the internship program. Internships are part of a course of study offered by an accredited college, for which participants will receive academic credit.

APPLICATION PROCESS

1. All interested students should complete the application at:
http://dig.abclocal.go.com/wls/documents/internship_app.doc

2. Applicants will submit a resume, an outline of their personal interests and professional goals, and a statement of why they would like to be chosen for an internship. The internship coordinator will review the materials, route them to the appropriate individuals and help to coordinate personal interviews with department directors and/or the persons directly responsible for the intern’s supervision. Following a review of the materials, the student will be notified of acceptance or rejection and, if accepted, will begin on a date that is appropriate for all parties concerned.

School administrators will post notices apprising students of the ABC 7 Student Internship Program.

Journalism Internship List

The application forms will be supplied to the participating colleges and universities. The schools will be responsible for copying them and distributing them to the student body.

SEND APPLICATION TO: **Elsa Ruiz Claveria**
 Internship Coordinator
 ABC 7
 190 North State Street
 Chicago, Illinois 60601

INTERN SELECTION

Each of the participating departments will have written criteria with which interns must comply. Interns should be open-minded and receptive to learning, capable of easily assimilating and applying learned knowledge, energetic, self-starters, and willing to appreciate and take full advantage of the opportunities available through an internship with ABC 7.

Affirmative efforts will be made to include a representative number of protected class members in the internship program.

RELEASE OF LIABILITY

Prior to serving an internship, students must sign a release absolving Disney/ABC, Inc./ABC 7, its divisions, subsidiaries and all personnel from liabilities relating to any loss, damage, or injury sustained during the course of his/her activities as an intern at ABC 7.

ABC 7's COMMITMENT TO INTERNS

In an effort to maximize the effectiveness of the internship program, the station will offer internships that provide consistent, step-by-step exposure to some of the most important aspects of the television industry. Experience in these vital areas will help the intern to broaden their horizons and crystallize career goals while gaining a basic understanding of the station's operations.

It should be understood that student interns can participate in any **non-union** task, under the supervision of a **non-union** employee who regularly performs that job.

Organization: American Student Dental Association
Contact, Title: Jennifer Swanson, Director of Communications & Operations
Address: 211 E. Chicago Ave. Suite 1160, Chicago IL 60611
Phone: 312.440.2847
Email: Jen@ASDAnet.org

Description: "Mouth," Journal of the American Student Dental Association, is a quarterly journal dedicated to keeping dental students informed of current topics of interest to its readers.

Assigned articles: Students interested in writing articles for ASDA News or Mouth should send a request to Jen@ASDAnet.org. An editor will contact you with information about

Journalism Internship List

article opportunities, content, and deadline. If you have an idea for an article you'd like to write, please let us know.

Unsolicited articles: We accept unsolicited articles; however, we cannot guarantee they will be published. In general, ASDA publishes articles that are about 600 words (or about one page, single-spaced). Subject matter should be relevant to the interests of dental students.

Organization: AMERICAN HEALTH INFORMATION MANAGEMENT ASSOCIATION (AHIMA)

Contact Yyilr: Melissa Boyster, Member Communications Manager

Address: 233 N. Michigan Ave., 21st Floor, Chicago, IL 60601

Phone: 312/233-1164

E-mail: melissa.boyster@ahima.org

Position: Public Relations and Communications Intern

Term: 12-16 week Fall/Winter 2009/2010 internship

Description: Public relations internship position in the PR and Communications Department of a 53,000 plus member national healthcare association located at 233 North Michigan Avenue in downtown Chicago.

- Exposure to strategic communications planning, image marketing programs, Web site development, membership growth initiative, and recruitment program; media list development and electronic distribution systems; issue research; media contact; writing articles, press releases and other press materials; and event planning at a national level.
- Report to the Member Communications Manager and the Media Relations Manager

About the Organization: Based in Chicago, AHIMA is the national association of health information management (HIM) professionals. AHIMA's 53,000+ members are dedicated to the effective management of personal health information needed to deliver quality healthcare to the public. Founded in 1928 to improve the quality of medical records, AHIMA is committed to advancing the HIM profession in an increasingly electronic and global environment through leadership in advocacy, education, certification, and lifelong learning. For information about the Association, go to www.ahima.org.

Qualifications:

1. At least a junior, preferably a senior, in communications, public relations, or journalism, having completed courses in communications, public relations, and/or journalism;
2. Familiarity with computer applications such as Windows, Microsoft Word, PowerPoint, Outlook, Web, and e-mail, as well as common business machines (copiers, scanners, fax machines, etc.);

Journalism Internship List

3. Experience in Web content management and social media tools (Facebook, Twitter, Blogs, etc.);
4. Proactive, team player with a professional attitude and desire to practice solid public relations skills; and
5. Ability to work at least 30 – 40 hours per week

Compensation: Paid and for credit

Application Procedure

Please e-mail your cover letter and resume to Melissa.Boyster@ahima.org

Organization: American Marketing Association

Contact, Title: Becky Youngberg, Human Resources Director

Address: 311 S Wacker Dr Ste 5800, Chicago, IL 60606

E-mail: byoungberg@ama.org

Web site: <http://www.marketingpower.com>

Marketing News Intern

Description:

PRIMARY PURPOSE AND JOB FUNCTION

Assist writers of Marketing News with creation of high-quality editorial copy for AMA's flagship publication, Marketing News. Intern will learn the process of generating coverage and story ideas, writing news and feature stories, and learning how to best illustrate stories.

ESSENTIAL JOB FUNCTIONS

Research stories/features such as: Research executive education programs available to marketers at various stages of their careers. Build a list of such programs, compiling details on content, location, cost, etc., and would have the opportunity to earn a byline or editorial credit by writing short summary pieces.

Populate Marketing News blog with interesting news from the marketing industry.

Please send cover letter and resume to AMA's HR Director. No phone calls, please.

Organization: Bayser Consulting

Contact: Joanne Kim

Address: 4709 Golf Rd.Suite 803, Skokie, IL 60076

E-mail: careers@bayser.com

Web site: <http://www.bayser.com>

Description:

Journalism/Business Writing Internships are available at Bayser Consulting, a management consulting firm dedicated to sales & marketing analysis for pharmaceutical companies.

Journalism Internship List

Responsibilities include: business writing, editing, summarization, information collection, help on client projects, conduct research and give presentations, and Web page text editing

Qualifications: proficient in business writing, editing and editorial skills, experience working with legal documents, proofreading, excellent English writing skills, superb critical reading and communication skills, ability to give presentations, talk to people, Web-based research, experience with major search engines, and good knowledge of Excel, Word, and PowerPoint.

Please send your resume to careers@bayser.com

Company Information: Bayser is a Chicago-based management consulting firm that specializes in sales and marketing for pharmaceutical, medical devices, and diagnostics manufacturers. Bayser uses techniques from Artificial Intelligence, Operations Research, Statistics, Physics, Mathematics, Economics, Finance, and Marketing to analyze clients' needs, build models, and develop recommendations. Bayser is bilingual in the sense that their consultants are fluent both in the technical and business areas. The ability to bridge the gap between those two worlds is actually one of Bayser's core assets. Bayser pursues two inter-related goals. First, offer impeccable service. Second, build a sales and marketing optimization science that helps better serve clients. Bayser counts top pharmaceutical companies as clients and enjoys excellent reputation. In addition, Bayser publishes extensively in leading trade magazines.

Bayser provides equal employment opportunity regardless of race, age, religion, color, gender, national origin, disability, marital status, weight, height, veteran status, or other classifications as required by applicable federal, state, or local law.

Organization: BUILDERS ASSOCIATION INTERNSHIP

Contact, Title: Andy Cole Communications Manager Builders Association

Address: 9550 W. Higgins Rd., Suite 380 Rosemont, IL 60018

Phone: (847)318-8585

Email: acole@bldrs.org or info@bldrs.org

Description: Builders Association Spring Internship

English, Journalism or Communications student needed to help with communications of trade association. The internship is a part-time (10-20 hours/week) paid position that runs through the end of the first semester.

Basic news writing skills and knowledge of AP style required. Knowledge of InDesign and DreamWeaver are advantages. Responsibilities will include researching, writing and editing articles for newsletters and other duties as assigned.

Send cover letter, resume and writing samples to acole@bldrs.org or mail to above address.

*The Builder's Association will be hiring interns for spring 2010 beginning this winter

About us: The Builders Association has been serving the commercial construction industry since 1906 with services regarding labor, safety, government relations and other areas. Builders Association members include the leading general contractors and

Journalism Internship List

suppliers in the Chicagoland construction industry. The association is part of the Construction Career Opportunity Program – a collective effort to increase minority presence in construction. The affiliated Builders Foundation raises money for college scholarships for students with an eye on a career in the construction field.

Send cover letter, resume and writing samples to

<mailto:acole@bldrs.org>

acole@bldrs.org

Or mail to:

Builders Association

Attn: Andy Cole

9550 W. Higgins Rd., Suite 380

Rosemont, IL 60018

If you have any questions, feel free to contact Andy Cole at (847)318-8585.

Organization: Cabrini Green Legal Aid

Contact: Mrs. Laura

Phone: 312.738.2452

Address: 740 N. Milwaukee, Chicago, IL 60642

E-mail: laurazumdahl@cqla.net

Web site: www.cqla.net

Design/Communications Intern

Description: This is a unique opportunity for an intern with design and communication skills to join a dynamic nonprofit organization in working for social food while also gaining real experience for your resume. Cabrini Green Legal Aid (CGLA), a non-profit organization located in the West Town neighborhood that provides free legal services to low-income Chicagoans, is seeking part-time intern assistance from students who are interested in careers in graphic design or communications. Working independently and as part of a team, this internship provides an opportunity for the right person to demonstrate their design and communications skills in a learning-centered environment while taking ownership of projects that have an impact on people's lives.

The intern is responsible for, in conjunction with the development staff, designing and creating effective marketing and communications pieces including a quarterly newsletter, annual report, brochures, event invitations, and Web site updates. This Intern will work directly with staff to ensure that messaging and branding of the organization are conveyed in all communications pieces. Candidates should have excellent time management and organization skills. Experience using Adobe Creative Suite (InDesign, Illustrator, and Photoshop) and Microsoft Office (Word, PowerPoint) required. Experience working with Drupal and Windows Movie Maker, as well as interest in nonprofit work is a plus.

Responsibilities: -Design organizational print resources including newsletters, brochures, marketing materials, and annual report; create effective communication pieces for email and social networking sites; oversee content-updates of CGLA's Web site; and engage in the life of the office and shared tasks.

Qualifications:

Journalism Internship List

- Bachelor's or graduate degree in progress;
- Commitment to the CGLA mission (see <http://www.cgla.net/about>);
- Demonstrated commitment to servicing low-income and impoverished individuals;
- Strong computer skills;
- Ability to work independently as well as with supervision;
- Ability to juggle many projects at one time and manage deadlines;
- Excellent organization skills, attention to detail, strong interpersonal skills, and capacity to be energized by the opportunity to work in a fast-paced team-centered environment

This internship is for the fall, spring, and/or summer sessions.

10 hrs/week

Flexible hours

Organization: Cambridge Educational Services

Contact: Kathy Waldherr

Address: 2720 River Road Des Plaines, IL 60018

Fax: (847) 299-2933

E-mail: waldherrk@CambridgeEd.com

Website: <http://www.cambridgeed.com>

Description: We are seeking young candidates for a paid Communications Internship. The ideal candidate will be positive and outgoing and enjoy interpersonal interaction; highly intuitive with the ability to think abstractly and arrive at concrete solutions; and will possess self-confidence, imagination, and individual initiative. The company's goals for the successful candidate are:

Quickly master the ins-and-outs of the company's content management system.
Gain valuable office experience and a detailed understanding of our products, markets, customers, technologies, policies and procedures.
Become an invaluable employee whose contributions are considered essential to the company's success.
Assume greater responsibilities as the individual's abilities are realized and the company's needs and plans unfold.
Required responsibilities and skills:

Provide genuine customer service to accounts on an as-needed basis.
Assist department heads with administrative tasks such as scheduling, written reports, and communications.
Regularly update a growing database with hard information and insights
Coordinate individual efforts with team efforts of account representatives and customer service as well as publishing, accounting, and other groups within the company.
Prepare effective written communications including e-mail, letters, marketing materials, proposals, etc. using MS Word and PDF format.

Education and experience:

This position requires a minimum of two years of high school education.

A worker's permit is required if candidate is under 16 years of age.

Compensation: Interns will be awarded a stipend of \$500 per month.

Internship benefits include: Class credit (when offered by the school), Great business experience, Invaluable office skills, Flexible work schedule, Flexible time-off.

Journalism Internship List

Please e-mail or fax a resume to apply.

Employer: CBS News

Contact, Title: Katie Curcio, Internship Coordinator

Address: 524 West 57th Street, New York, NY, 10019

E-mail: cc5@cbsnews.com

Web site: <http://www.cbcorporation.com/internship/>

Network News Intern

Description: The CBS News Internship Program in Chicago is accepting applications. The Chicago Bureau provides content for the network news division and CBS News programs including Evening News, Early Show, Weekend News, Sunday Morning and more. Assignments vary day-to-day. Interns can expect to log tapes, coordinate script, research stories, conduct preliminary interviews, assist during shoots, select footage, perform light clerical duties, assist staff members and do other various tasks.

Job Function: Broadcasting, Reporting/Journalism, TV/Radio/Film Production

Qualifications: Students who have achieved junior or senior status are eligible. Students majoring in journalism, broadcasting or communications are preferred; other majors will be considered. Interns can expect to log tapes, coordinate script, research stories, conduct preliminary interviews, assist during shoots, select footage, perform light clerical duties, assist staff members and do other various tasks. A 3.0 GPA or above is recommended. Students must get credit.

Class Level: Junior, Senior

Organization: CelebTV.com

Contact: Ms. Katy Wert

Address: 20 W. Kinzie Suite 1600, Chicago, Illinois 60654

Phone: (312) 467- 8130

E-mail: kwert@celebtv.com

Description: CelebTV.com is real-time entertainment video news distributed exclusively on broadband and mobile channels. Each weekday, CelebTV.com delivers the biggest entertainment stories of the day as they break, providing consumers with the hottest and most up-to-date news and gossip on the Hollywood scene – online and on mobile video devices. CelebTV.com is a division of Intersport, the leader in entertainment media and marketing. Intersport provides Fortune 500 companies with total custom sports marketing solutions through Emmy-award winning media productions, nationally recognized event marketing, and unique corporate hospitality solutions.

The CelebTV.com team is looking for eager, reliable, and hard working production interns to join their team. The internship program is designed to give junior, senior, or post graduate level students an opportunity to get hands-on experience in daily news production.

Job Function: Editing/Writing, Reporting/Journalism, TV/Radio/Film Production

Journalism Internship List

Job Duration: The number of hours per week are flexible, but we ask that interns work at least 2 – 3 shifts per week. We have three shifts each day: the morning shift is from 6:30am – 11am, the mid morning shift is from 9:30am-2:00, the afternoon shift is from 12:

Qualifications: Below are job responsibilities and requirements for the program:

Duties/Responsibilities: Monitoring and logging video; pulling stills and video from our online database; gathering information related to developing stories; and assisting the production team with various activities

Requirements: - Excellent organizational skills and attention to detail; strong time management skills and the ability to work under pressure; desire to work in a fast-paced atmosphere; self-motivated with a “can-do” mentality; willing to work with a small, creative team; majoring in journalism, production, or related field; and interest in the entertainment industry

Organization: Chicago Agent Magazine

Web site: <http://www.chicagoagentmagazine.com>

Contact: Ms. Zipporah Porton

Title: Senior Editor

Address: 2000 N. Racine #3400, Chicago, IL, 60614

E-mail: zipporah@chicagoagentmagazine.com

Description: We are looking for editorial interns to work in our Lincoln Park office during the fall semester. We are a small real estate trade publication, and our interns will have the opportunity to get involved in the entire process of putting together a biweekly publication. Tasks include writing, editing and some light office work. AP knowledge preferred.

Hrs per week: 20

Must send cover letter with resume

Applications Accepted Until: Nov 03, 2009

Organization: Chicago Citizen Newspaper Group

Contact, Title: Lisette Livingston, Managing Editor

Address: 806 East 78th Street Chicago, IL, 60619

E-mail: lisetlivingston@aol.com

Description: The Chicago Citizen Newspaper Group is seeking news writers/reporters; graphic designers; photographers; news assignment desk interns; researchers and sales/marketing interns for its summer and fall internship programs.

Writers/Reporters- Candidates MUST be of at least Junior standing in college or university. Print Journalism majors preferred. Weekend availability is also a must. Candidates should have excellent written and verbal communication skills with a talent for using contacts and various research tools to generate and write stories on deadline. Must have a good driving record & valid driver's license with laptop and be able to

Journalism Internship List

access the Internet. Mature and professional conduct expected.

Graphic Designer - Candidates MUST be of at least Junior standing in college or university. Weekend availability is also a must. Web, multimedia and print experience highly desirable. Individual must be detail-oriented with strong project management skills and able to multi-task in a fast-paced environment. Exceptional design skills are required along with the ability to work collaboratively in a team setting. The ideal candidate should have experience designing, developing and programming Web sites and interactive pieces. Individual's portfolio should also include any of the following: brochures, logos, print advertising and other print work. Knowledge in Dreamweaver, Flash, Photoshop, Illustrator and InDesign highly desirable. Should be able to work in a PC environment. Mature and professional conduct expected.

News Assignment Desk Interns- Candidates MUST be of at least Junior standing in college or university. Print Journalism majors preferred. Weekend availability is also a must. Responsibilities range from determining what stories to cover for five publications and assigning stories to writers/reporters. Other responsibilities include making contacts and setting up interviews as needed. Interns may be asked to help cover press conferences or may be assigned to accompany reporters and/or news photographers on assignment. With the wide variety of duties, the internship will provide a full overview of newsroom operations all the way from the news meeting to publication of newspapers. Mature and professional conduct expected.

Photographers- Must have a good driving record & valid driver's license. Candidate must be a visual storyteller with a knack for getting great pictures. Must have own equipment and be able to work under pressure. Must be able to suggest ideas and have, strong journalistic standards and ethics. Must be able to arrange photo shoots on short notice. Ability to work nights and weekends required. Mature and professional conduct expected.

Researchers- Candidates MUST be of at least Junior standing in college or university. Weekend availability is also a must with the ability to submit potential news topics. Must be able to use traditional and online sources in researching potential story ideas in major newspapers, magazines and other publications. Strong organizational skills with the ability to develop and maintain information sources; Must be able to coordinate all logistics of newsroom operations. Detailed-oriented with excellent proofreading skills. (Library Science Majors desirable). Prior experience with finding and searching scientific and technical information resources preferred. Experience in Microsoft Office tools (Word, Excel, PowerPoint). Experience in searching one or more major online commercial vendors (Dialog, STN, Questel, Lexis/Nexis) and experience in searching the Internet preferred. Mature and professional conduct expected.

Sales/Marketing Interns-Candidates MUST be of at least Junior standing in college or university. Intern will be in all aspects of the sales process including but not limited to: attending select client/agency meetings, duties related to account management; marketing efforts to launch new sales programs or products; reporting and sales analytics; develop sales proposals, marketing materials, assist in execution on campaigns and use media research to develop sales arguments. Business Marketing majors with a Concentration in Media, Advertising, Communications or Media Studies Majors highly preferred. Mature and professional conduct expected.

Journalism Internship List

Job Duration: Summer/Fall

Note on requested documents:

Writers/Reporters including Graphic Designers and Photographers applying to the internship program, should be prepared to submit samples of their work.

Organization: Chicago Headline Club Internship

Contact: Beth Konrad, President

Phone: 312-915-6534 (office), 312-520-9876 (cell)

E-mail: bkonrad@luc.edu

Web site: <http://www.headlineclub.org>

CHC & AAJA Summer Internship

Description: The Chicago Headline Club and the Asian American Journalists Association award a joint summer scholarship. The goal of the scholarship is to provide financial support to a college student seeking professional journalism training in a local online newsroom. Candidates are assessed by a panel of representatives from AAJA, chicagotribune.com and Headline Club. Candidates are evaluated on their previous experience, clips, cover letter and an interest in pursuing a career in journalism.

Summer online internship

The Chicago chapter of the Asian American Journalists Association and the Chicago Headline Club, a chapter of the Society of Professional Journalists, is pleased to offer a paid online internship at chicagotribune.com for summer 2009.

This scholarship will provide \$2,500 to defray the living expenses of the intern during the summer. The intern will get hands-on experience working at chicagotribune.com, the online department of the Chicago Tribune. If your goal is to enhance and further your online career, this is an opportunity to work in a large market.

Who's eligible: College students and 2010 graduates.

Requirements:• Intern must complete 10-12 weeks at chicagotribune.com• Internship is full time (40 hours a week), and candidate must be willing to work evenings and weekends if needed, though day hours will be the norm.• Applicant must be a current member of AAJA. Membership is open to everyone. Apply at www.ajja.org.• Applicant must be a current college student or a 2009 graduate

To apply for this internship: Please submit one copy of each:- Resume- Cover letter- 3 - 5 clips- 350-word essay on why you want to be a journalist

Send application materials to:

Lorene Yue

Crain's Chicago Business

360 N. Michigan Ave., Third Floor

Chicago, IL 60601

Application must be postmarked by Feb. 1

Journalism Internship List

For more details about the AAJA chapter and internship, go to <http://chapters.aja.org/Chicago/intern.html> For information on the Chicago Headline Club, including how to join this professional network of journalists, go to <http://www.headlineclub.org>

Organization: Chicago Headline Club Internship
Contact: Beth Konrad, President
Phone: 312-915-6534 (office), 312-520-9876 (cell)
E-mail: bkonrad@luc.edu

I'm the President of the organization this year and in need of an intern who will help me conduct research on the state of Chicago journalism in terms of financial viability, hiring, layoffs for print, broadcast and Web.

We will also be conducting research in the area of "localism" for Chicago radio and TV stations. I need a journalism intern will help assist me in such research and other Chicago Headline Club functions and events.

The intern would work with me here at Loyola's school of Communication and accompany me at CHC board meetings which are schedule the third Monday of every month - 9am at the Bloomberg Chicago news bureau. Schedule permitting, the intern would assist with other programming events and communications to members.

The intern must have competent writing, interviewing and verbal skills.

The intern must be a junior or senior.

This is an unpaid internship. Compensation is college credit.

Organization: Chicago Magazine
Contact, Title: Nora O'Donnell
Address: 435 N. Michigan Ave., Suite 1100, Chicago, IL 60611
Email: nodonnell@chicagomag.com

EDITORIAL INTERNSHIPS

Chicago magazine's editorial department seeks motivated, enthusiastic journalism students to help with fact checking and story research. Interns are also encouraged to pitch ideas and write for various sections of the magazine. *Our minimum-wage positions are four days a week, so please state your availability in your application.*

Chicago magazine also features a research internship for our dining section. An interest in restaurants is useful but not necessary.

Applications are taken well in advance. Deadlines are as follows:

- * Summer, April 1
- * Fall, August 1
- * Winter, Nov. 1
- * Spring, March 1

To apply, candidates should mail a resume, writing samples, and a cover letter stating their qualifications to:

Nora O'Donnell
Chicago magazine

Journalism Internship List

435 N. Michigan Ave., Suite 1100
Chicago, IL 60611

A select number of candidates will be contacted for interviews within two weeks of the deadline. **No phone calls or emailed applications, please.**

CHICAGO HOME + GARDEN INTERNSHIP

Chicago Home + Garden is looking for great intern candidates. These minimum-wage positions are for journalism students who can work in our offices at least two days a week. We give strong preference to candidates who are magazine majors and who have some publication experience, either with student publications or at another internship. Duties include lots of fact checking (experience in this preferred), some clerical duties, photo research, story research, sidebar writing, headline writing, and participation in story planning. Internships typically last three months but are flexible.

We have hired an intern for summer, 2009. If our needs change for summer, we will contact you. Otherwise, we are accepting applications for fall, 2009.

To apply, send a hard copy of your resume and writing/editing samples or email your application to:

Jan Parr, Editor
Chicago Home + Garden
435 N. Michigan, #1100
Chicago IL 60611
jparr@chicagomag.com

Please state your availability. **No phone calls, please.** We are sorry, but we cannot respond to every application we receive.

Organization: Chicago News Bench
Contact: Tom Mannis
E-mail: rogersparkbench@yahoo.com
Web site: rogersparkbench.blogspot.com

Description:

Chicago News Bench offers internships for students who are politically conservative. Enrollment in a journalism curriculum is *not* a requirement, but we do want interns who are able to both write objectively and to write a good op/ed piece. The thrust of CNB is, as our banner states, "conservative commentary."

Organization: ChicagoNow
Contact, Title: Tracy Samantha Schmidt, Editorial Director
Phone Number: 312-404-1092
E-mail: tsschmidt@tribune.com
Website: www.chicagonow.com

Description: We do offer editorial internships at ChicagoNow—they are paid, 12-week internships that focus on a mix of social media, blogging and web producing. We have a

Journalism Internship List

position available starting Nov. 20 and then will be looking for more interns in the spring and summer.

If you have any interested students, please have them email me their resume. No need to send a formal cover letter or clips.

Organization: Chicago Parent Magazine

Contact, Title: Tamara L. O'Shaughnessy, Editor

Phone: (708) 613-3350

Address: 141 S. Oak Park Ave, Oak Park, Illinois 60302

E-mail: tamara@chicagoparent.com

Description: We offer unpaid internships to qualified students in the fall, winter and spring. This year, our focus is very much on the Web. The summer internship is also unpaid, but we are happy to complete paperwork for college credits. You may use the information below as your contact information. Resumes, cover letters and clips are appreciated.

Article Submission Overview:

Chicago Parent is a parenting news magazine. We offer a lively editorial mix with a distinctly local focus and a "we're all in this together" spirit. We seek to include new voices, but we use only local writers. Articles submitted by writers who have not previously written for Chicago Parent are on speculation.

Short Stuff is the port of entry for new writers. If you haven't written for Chicago Parent, chances are we'll ask you to start here. It is a section in the front of the magazine that looks at local people, places, groups and things of interest to families. We are always looking for breaking news and relevant issues as well. We ask first-time writers to pitch us an idea. They may be asked to submit a full article on speculation, with no guarantee of publication.

Reader Essays are another way to get published. These parent essays, written on speculation, are told in first-person in 400 to 600 words, with a provided photograph. We receive about 15-20 essays a week so the essays selected usually have a lingering message, humor or other traits that set them apart.

Our larger feature articles tackle a wide range of timely topics for local families, including issues relating to childcare and education, balancing work and family and handling the everyday joys and challenges of parenting. We ask writers to use the best experts on a subject—national and local, but almost every story should use local parent voices and children when possible. And we want a news peg—a reason for doing the story.

Our regular columns are written by freelancers who have a long-standing relationship with Chicago Parent. They are Healthy Finances, a look at teaching children about money; Parenting isn't for sissies, down-to-earth advice by a licensed family therapist that touches on everyday issues; Fab Mama, a page for the modern mom on the go who wants the latest trends and crazes; Good Sense Eating, smart eating advice for families, including easy recipes; the Calendar, our comprehensive guide of family events; and Kid Culture, where we review books, videos, music and the arts.

Journalism Internship List

Basics

Queries and Pitches : We do not reprint stories. E-mail queries or pitches to Assistant Editor Kate Pancero at kpancero@chicagoparent.com. Please include your phone number, address and e-mail.

Payment: Short Stuff articles are 300-400 words in length, payment is \$25-\$50, depending on the reporting. Reader essays pay \$100. The average feature story is 800 to 1,500 words in length. Payment varies depending on the writer's experience and the relationship with Chicago Parent, but begins at \$100 for a one-page story of 800 words. We pay on publication. Checks are disbursed on the first day of the month of the publication. Invoices are necessary.

Illustrations: Chicago Parent also buys illustrations to accompany articles. Payment depends upon the quality.

Rights: We buy one-time print publication rights for Chicago Parent with exclusive first North American publishing rights as well as electronic rights allowing us to place the material on our Web site. If we reprint an article in our semi-annual Chicago Baby or quarterly Going Places, we will pay extra.

Submissions: Articles should be submitted electronically. Text files may be sent to us at kpancero@chicagoparent.com. Please include your name, address, phone number, e-mail. If we publish it, an invoice with a social security number is needed.

Kill Fee: For commissioned material; typically we pay 10 percent of the manuscript fee. There is no kill fee for first-time submissions, even when commissioned.

Organization: Chicago Reader
Contact, Title: Julia Thiel, Assistant Editor
Phone: 312-828-0350
Address: 11 East Illinois St, Chicago, IL 60611
E-mail: interns@chicagoreader.com

Those interested should send a resume, cover letter, and writing samples to Julia Thiel at interns@chicagoreader.com

Organization: The Chicago Reporter
Contact, Title: Rui Kaneya, Managing Editor
Address: 332 S. Michigan Ave., Suite 500, Chicago, IL, 60604
Phone: 312-427-4830, ext. 3864
Web site: <http://www.chicagoreporter.com/index.php/c/Internships>

Description: The best start here...
...and end up at *The Washington Post*, *The New York Times*, the *Chicago Tribune*, the *Chicago Sun-Times*, CBS-TV, ABC News and *Ebony magazine*, to name a few.

The Chicago Reporter is seeking dedicated students and graduates looking for researching, reporting and Web experience.

Journalism Internship List

Interns at the Reporter learn about investigative reporting the right way—by doing it. Their time is not wasted running errands, stuffing envelopes or doing busy work. Instead, they perform a variety of research duties: They do clip checks and search court and property records. They also learn how to get information through Freedom of Information Requests.

In addition, interns gain experience compiling and analyzing information using database and spreadsheet programs. They also help fact check and copy edit stories.

The Reporter also accepts interns to work on our Web site, learning to post pages and developing features that do not appear in the print publication.

Generally, interns start at three different periods: summer (May/June), fall (August/September), winter/spring (January). Applications are due at the end of March (summer), June (fall), November (winter/spring).

Interns work between 10-5 Monday-Friday, and the Reporter requires that each intern put in at least THREE FULL DAYS a week. It's not required to receive credits for internships from your school. The Reporter provides a small stipend to cover the cost of public transportation.

To apply for an internship, send your resume, along with a cover letter, and at least three PUBLISHED clips by MAIL to Rui Kaneya, Managing Editor, 332 S. Michigan Ave., Suite 500, Chicago, IL, 60604. For more information, call Rui Kaneya at 312-427-4830, ext. 3864.

Organization: Chicago Sun-Times
Contact/Title: John Slania, Journalism Program Director and Internship Coordinator
Contact: jslania@luc.edu

Each semester several journalism majors will have a chance to work in the Chicago Sun-Times city desk. To be considered for one of these slots you must apply. As with all internships you must be a Junior or Senior; have taken at least 18 credit hours in your major and have attended an internship orientation. Sharpen up your resume and cover letter and forward you application and two clips to John Slania (jslania@luc.edu). This summer several students had the opportunity to get real news room experience (check out the news and events).

Organization: Clear Channel Chicago
Contact, Title: Emily Ruffner, Human Resources Assistant
Address: 233 N. Michigan Ave., Ste. 2800, Chicago, IL, 60601 United States
E-mail: emilyruffner@clearchannel.com

At **Clear Channel**, we are committed to recruiting and retaining diverse talent by creating an environment that integrates diversity and inclusion in all aspects of our business. Our company is enriched and made more effective through representation of diverse experience, backgrounds, ethnicity, education, sexual orientation and regional and cultural orientation. Clear Channel is an Equal Opportunity Employer where women and minorities are encouraged to apply.

Journalism Internship List

Clear Channel is an equal opportunity employer. We believe our creativity and productivity are best when we bring together people of all backgrounds and ethnicities. Therefore, Clear Channel strongly encourages men and women of all races and backgrounds to apply for positions for which they are qualified.

Clear Channel hires employees based on their experience, talent, and qualifications for the job. Discrimination or harassment based on race, sex, religion, creed, color, national origin, age, disability, or any other legally protected classification is **STRICTLY PROHIBITED**.

For updated internship listings visit <http://www.clearcareers.com/jobs/>

1. **Promotions Internship Description:** Clear Channel Radio is offering a one semester, non-paid internship opportunity to students seeking insight and hands-on training within the workings of a major-market radio station. In addition to day-to-day working knowledge and experience obtained, participating students gain valuable "hands-on" work experience which will be applied and used during their post-collegiate employment positions.

Requirements: Prospective candidates must currently be enrolled in an accredited university, college, or trade school with the opportunity to receive school credit for an internship. Interns must be in good academic standing and able to make a minimum 16 hour per week commitment and comply with institution's requirements. Weekend availability is required.

Bilingual in Spanish and English preferred, since many events are attended by non-English speaking listeners.

Attention to detail is imperative with this position. Prospective candidate must be able to accommodate a varied and flexible schedule, which may include nights and weekend hours. Internships are available all year round.

Student must also possess good work ethics such as punctuality, self-motivation, a willingness to learn and be people oriented and serious about moving their career forward.

Intern will be the departmental liaison for all promotions events. The prospective intern will be the point person for organizing promotional campaigns. Duties will include but not be limited to:

- Maintaining a listener database of station contest winners
- Writing copy, distributing and compiling daily prize sheets
- Contacting daily winners to follow-up with prize
- Assisting to compile documents to meet FCC regulations
- Actively pulling content to maintain the station Web site with content, graphics, pictures, web contests and other interactive media
- Acting as liaison between station and radio listeners
- Ensuring that station vehicles are packed to successfully execute station events
- Executing station events including client events as well as station promotional opportunities to enhance our brand, increase revenue and ratings
- Representing station in a positive manner at station events
- Assisting with filing, mailing and other office duties as assigned

Journalism Internship List

If you are interested please send us your resume and cover letter.

Mega 95.5 FM – Marcela Saldaña – MarcelaSaldana@clearchannel.com

2. **Web Internship Description:** The DreX Morning Show is looking for a self motivated intern who is proficient in web design and video editing. Intern will collaborate with DreX and the morning show's producer to support the morning show's web initiatives and help develop innovative web content. Intern will also be responsible for podcasting the DreX Morning Show. Average 20 hours per week. Must be available Monday through Friday from 10 a.m. to 2 p.m. This is **not** an on-air internship.

Compensation: Academic Credit – this is a NON-PAID position

Candidate Qualifications: Excellent web development skills a must. Student must also be enrolled in an accredited college program during the internship and receive college credit for the internship. Student must also possess a task-oriented work ethic, a positive attitude and serious about moving their web career forward.

Please send resumes and samples of work to:
Jennifer Barry-Terrones at jenbt@clearchannel.com

Clear Channel is an Equal Opportunity Employer. We appreciate and welcome diversity in the workplace.

Web Department Intern: The Web Intern will assist Online Content Managers with a number of projects to support Web site properties including:

- Coordination and uploading of new text, image and media content to all six radio station's Web sites. Projects will include updating sites with new and relevant content such as creating/updating photo galleries, answering listener emails, maintenance of online contests, "Videos On Demand" library updates, daily homepage content updates, learning about social networks, video and audio conversion, updating station event guides and more.
- Individual station projects will also be supported on an as needed basis.
- The Intern will also have the opportunity to design and post a creative piece on one of the Web sites. They will leave with several graphic design pieces for their individual portfolios.

Skills needed: Familiarity of Photoshop, Illustrator, Dreamweaver and basic HTML; ability to work quickly and accurately on deadline; and flash skills are a plus.

Ideal candidates are familiar with different and constantly evolving technologies, and have some experience and/or education related to web technologies. General enthusiasm and interest in adding to your skill set are critical. This is a very fast paced, interesting, and fun work environment. If you have true interest in learning, we are willing to teach. This is a great opportunity to gain valuable hands-on experience.

Journalism Internship List

This position is an **academic-only internship and is non-paid**. We are looking to have someone in the office at a minimum of two days (15-20 hours) per week but can also be flexible to work with your class schedule. Please send your resume and any portfolio work to Christina at ChicagoWebSupport@clearchannel.com.

- 3. Video Intern Description:** 103.5 KISS FM is seeking an intern to assist WKSC FM Online Program Director and Online Content Coordinators to develop and execute tactical video and editing plans for all WKSC FM onsite/on air promotions. Intern will assist online/promotions department in organizing on-site promotional campaigns for key station/sales events. Intern will also have to establish and maintain relationships with local and national press outlets. Intern will have to make use of creativity, while understanding the big picture and believing that we can make an absolute difference with the listeners and our clients.

Candidate Qualifications: Student must be enrolled in an accredited college program during the internship and receive college credit for the internship. Student must also possess good work ethics such as punctuality, self-motivation, a willingness to learn and be people oriented and serious about moving their career forward. Student must have previous experience with video shooting and editing. Weekend and night availability is required.

Compensation: Academic Credit – this is a NON-PAID position

Send resume (NO PHONE CALLS) to: Paul Frede

E-mail: paulfrede@clearchannel.com

- 4. WKSC Programming Internship Description:** Do you want to be an on-air personality or show producer? Are you curious about what goes on behind the scenes in radio? If so, this is the internship for you! 103.5 Kiss-Fm is looking for self-motivated and outgoing students to assist the programming department. You will also be working closely with on-air personality, Ty Bentli!

Job Description: Contributing to Ty Bentli's afternoon drive show at least three days a week (Monday through Friday) from 4 p.m. to 8 p.m. Researching show preparation, contacting/finding potential show guests and answering the studio's request lines for on-air content, promotional winners and song request data. Student will also be required to attend some promotional events with Ty Bentli. Minimum 15 hours per week. Flexible hours based on availability (school schedule and/or work schedule). Weekend and evening hours may be required based on broadcast shifts and promotional events.

Candidate Qualifications: Student must be enrolled in an accredited college program during the internship and receive college credit for the internship. Student must also possess good work ethics such as punctuality, self-motivation, a willingness to learn and be people oriented and serious about moving their career forward.

Compensation: Academic Credit – this is a NON-PAID position

Journalism Internship List

Please e-mail your cover letter and resume to Jen Barry-Terrones at JenBT@clearchannel.com

Clear Channel is an Equal Opportunity Employer. We appreciate and welcome diversity in the workplace.

5. **Social Networking Intern Description:** The Social Networking Intern will assist the Program Director and Online Program Director with a number of projects to support the stations' social networking Web sites including posting widgets, finding and sharing content, etc.

Skills needed:

- Solid base knowledge of social networking sites

Ideal candidates are familiar with different and constantly evolving technologies, and have some experience and/or education related to web technologies. General enthusiasm and interest in adding to your skill set are critical. This is a very fast paced, interesting, and fun work environment. If you have true interest in learning, we are willing to teach. This is a great opportunity to gain valuable hands-on experience.

This position is an **academic-only internship and is non-paid**. We are looking to have someone in the office at a minimum of two days (15-20 hours) per week but can also be flexible to work with your class schedule. Please send your resume and any portfolio work to Christina at ChicagoWebSupport@clearchannel.com.

Organization: Daily Herald

Contact, Title: Heather Ritter, Human Resources

Fax: (847) 427-1270

Address: PO Box 280, Arlington Heights, IL 60006

Email: hritter@dailyherald.com

E-mail: internships@dailyherald.com

Applications can be downloaded or printed from our Web site.

Many positions available. Schedules to be determined by intern and editor of section. Please check Web site for application form and deadlines. The Daily Herald offers internships for Graphic Design, Reporting, Photojournalism, Copy Editing, Interactive Content Producing, Human Resources, and Advertising Sales. Responsibilities will vary with particular internship, please check Web site for details at www.dailyherald.com/hr . Valuable hands on experience is offered.

When internships are offered

Internships are made available to coincide with the general academic periods of spring, summer, and fall. Since all schools do not begin and end their terms on the same dates, the Daily Herald does not set ending and starting dates for its internships. The internship application allows the applicant to state what his/her preferred starting and ending dates are, and the Daily Herald will work with those dates. Generally, internships are unpaid.

Journalism Internship List

Who is eligible to apply

The internship program is designed for current college students. It is likely that upper-class students will more likely meet the requirements necessary to apply, i.e. have taken certain classes or worked on the school newspaper.

Qualifications not met at the time of application, but by start of internship

Students can apply prior to meeting the requirements of any internship if they will be met by the start of the internship. Situations in which a decision deadline prohibits the consideration of a student's future work will put the student at a disadvantage in terms of consideration. If at any time a student better fulfills requirements after an application has been submitted but before a decision has been made, he/she is encouraged to submit additional information.

Hosting / living arrangements

Interns seeking living arrangements are encouraged to consult apartment services and newspaper listings, as well as local colleges with housing programs. Living arrangements with Daily Herald staff may also be pursued upon request. Especially for our summer program, preference may be given to applicants who live in the Daily Herald footprint, as it eliminates housing issues.

If interested, please read appropriate internship description and complete the on-line application.

Deadlines

Internship Period	Application Deadline	Notification Deadline
Spring	December 15	January 15
Summer	February 15	April 1
Fall	May 30	July 15

1) Interactive Content Producer Internship

*Objective:*The goal of Paddock Publications' Interactive internship program is to provide challenging and enriching experience for journalism students dedicated to digital media. Interns will develop a working knowledge of content and placement editors, graphic design, basic HTML, multimedia production and Web analytics programs, as well as excellent news and editing judgment.

Qualifications necessary to apply: Candidates should have knowledge of reporting, PhotoShop, HTML and online content management systems. Experience with social media, web analytics, graphic design, multimedia production or CSS are pluses. Candidates should have at least one year of experience (college-level is fine).

Description: Interns will work closely with our award-winning staff to update all of Paddock Publications digital media, primarily DailyHerald.com, including helping to manage content for the home page and main index pages (sports, business, entertainment, lifestyle). This will involve monitoring our competition and quickly navigating multiple content sources, identifying the right stories for our audience, writing engaging headlines to our standards, packaging links, photos or multimedia, and

Journalism Internship List

designing promo images that fit with the atmosphere of the site. Along with Web duties, interns will be expected to spend one week on the early morning (6 a.m. to 11 a.m.) reporting shift writing mostly (but not limited to) crime-related items.

This position will be most likely based out of our Arlington Heights corporate office. Work hours may consist of second shift and/or weekend hours. Length of internship and starting and ending dates are flexible based on the needs of the intern. Offer of internship is contingent upon candidate passing a drug test.

Interested: Please complete and return an application. Also be sure to include two copies each of a cover letter and resume.

2) **Graphic Arts Internship**

Objective: This internship is intended to give an intern practical, hands-on experience in the areas of deadline news, graphics, and maps. This person will work with editors, reporters, and artists to produce color or black-and-white informational graphics and maps related to the topics of the day. Opportunities for wider-reaching projects, such as non-deadline-related news or sports features, will be available. We are an award-winning daily that provides coverage of state, national, and international events, but puts a premium on local news. Interns will have the opportunity to work with a driven staff of professionals in one of the most competitive newspaper markets in the country.

Qualifications necessary to apply:

Knowledge of Macromedia Freehand or Adobe Illustrator required; knowledge of Quark Xpress or Adobe Photoshop a plus. Candidates should have at least one year of publication experience (college-level newspaper or magazines is fine). Applicants should have the skill and creativity to create visual elements and use text and photos to produce effective graphics and maps.

Materials necessary to apply: Cover letter - 2 copies, Resume - 2 copies, Application - 2 copies and Portfolio of work - include self-addressed stamped envelope if return of portfolio is desired.

Description: Intern will work closely with our award-winning staff of artists on a daily basis to provide informational graphics and maps to compliment locally produced and sometimes, national or international stories. The Daily Herald is committed to the use of graphics and maps to enhance our coverage.

Our workday can run the gamut from small maps of real estate developments to sports-related statistics to examining how much local communities spend on travel budgets. Our newspaper also dedicates resources to examining issues of the day such as the explosive growth and influence the suburbs have on Chicago. In all these cases, the art staff must be prepared to take and quickly understand information from the news staff and find or advise on the best visual presentation of the data. Innovation within the overall Daily Herald style is encouraged.

We use Macromedia Freehand and Adobe Photoshop extensively. All art is fully paginated in a Quark Xpress-based system and printed directly to negative for the best possible quality.

This position will be most likely based out of our Arlington Heights corporate office. Work hours may consist of second shift and/or weekend hours. Length of internship and

Journalism Internship List

starting and ending dates are flexible based on the needs of the intern. Offer of internship is contingent upon candidate passing a drug test.

Interested: Please complete and return an application. Also be sure to include two copies each of a cover letter and resume.

3) **Photojournalism Internship**

Objective: To provide the opportunity to photograph a wide range of assignments, including, but not limited to: News, Features, Prep Sports, Pro Sports, Advertising, and Studio Work

- To instruct the intern in the use of Adobe Photoshop and related processes in regard to daily newspaper needs.
- To provide an environment that will challenge creativity, initiative, and photographic excellence.

Qualifications necessary to apply: Second year or later photojournalism student. Basic working photographic equipment (submit a list of personal equipment with application).

Materials necessary to apply:

Cover letter - 2 copies

Resume - 2 copies

Clippings or prints of student's work

20 slide or CD portfolio - include self-addressed stamped envelope if return of portfolio is desired.

Equipment list as described above

Application - 2 copies

Description: This intern position offers the availability for the student to cover a wide range of newspaper related assignments. The environment requires a high level of interest coupled with an equally high desire to succeed. Feedback and editing will be provided by supervisors and staff.

Some night work will be required. The ratio of night to day work and days worked are subject to change. The schedule will be determined by the supervisor.

The intern will provide reliable transportation and will be reimbursed our standard rate for business travel. Travel to and from work is not reimbursable.

Paddock Publications will cover the cost for repair of intern supplied photographic equipment in use while on the job. The intern will have access to department equipment as needed during the term of the internship.

We require our photographers to present an appearance that conforms to a standard of neatness of dress and demeanor. This requires the intern to dress appropriately for the needs of the business and the needs of the assignment.

An intern can expect a workload between 3 and 5 assignments per shift. He or she is expected to adhere to deadlines set for each assignment photographed.

We require that an intern initiate a minimum of one self-generated photographic essay or story exhibiting the quality required for use in the pages of the Daily Herald.

Journalism Internship List

The intern will be informed of risks involved in handling photographic chemistry and sign our standard forms related to safe usage training and waivers.

This position may be based out of any of our suburban offices, as determined according to operational needs. Work hours may consist of second shift and/or weekend hours. Interns are not eligible for company benefits. Length of internship and starting and ending dates are flexible based on the needs of the intern. Offer of internship is contingent upon candidate passing a drug test.

Interested: Please complete and return two copies each of an application, cover letter and resume.

4) **Copy Editing Internship**

Objective: The internship is designed to give an intern hands-on experience of copy editing at a daily newspaper. He/she will edit copy, write headlines, and design and paginate pages under deadline conditions for various news sections of the Daily Herald.

Qualifications necessary to apply: Applicant must have worked at least one semester on a college newspaper staff or in another newspaper internship. He/she must have also taken courses in journalism basics, copy editing, headline writing, page design (or pagination), journalism law, and libel. Must have knowledge of Associated Press style. Experience in Quark Xpress (PC) and Windows-based word processing software preferred.

Materials necessary to apply: In addition to a resume and cover letter, applicant should supply samples of published page layouts and headlines, as well as samples of edited copy. Applicant may submit classroom laboratory work, but published material is preferred. Finalists will be required to take the Daily Herald copy editing test.

Description: The intern will become an integral part of the Daily Herald copy desk operation. He/she will edit copy for grammar, syntax, punctuation, libel, and fact. Intern will work with reporters and copy editors to rewrite stories for clarity and conciseness. He/she will write headlines and photo captions under deadline conditions. Intern will also become involved in the design and pagination of news and feature pages. Intern will work with a senior copy editor to learn the concept of zoning for community news.

This position may be based out of any of our suburban offices, as determined according to operational needs. Work hours may consist of second shift and/or weekend hours. If location and/or work schedule is an important consideration to applying, please explain on application. Length of internship and starting and ending dates are flexible based on the needs of the intern. Offer of internship is contingent upon candidate passing a drug test.

Interested: Please complete and return 2 copies each of an application, cover letter and resume.

5) **Advertising Sales Internship**

Objective: Interns will gain hands-on experience in working at a major newspaper, will work with experienced advertising sales professionals, and will have the opportunity to see and learn the business realities of sustaining a daily newspaper in a competitive and major marketplace.

Journalism Internship List

Responsibilities:

This person will work closely with sales executives to generate new business. Duties will include phone contact, outside sales calls, and project work.

Requirements: The ideal internship applicant will be a current college student majoring in marketing or other business field, or work in a similar capacity for college newspaper. The hired intern must be able to express him/herself well on the phone and in person, and be able to apply marketing principles to assist potential advertisers in maximizing advertising dollars and exposure to targeted readership demographics. Interns must dress in a manner appropriate for business.

Description: This position may be based out of any of our suburban offices, as determined according to operational needs. The intern must have reliable transportation as travel between offices or to client locations may be necessary for assigned project work. Such travel will be reimbursed at our standard rate for mileage for business travel. Travel to and from work is not reimbursable. Work hours may consist of second shift and/or weekend hours. If location or work schedule is an important consideration to applying, please explain on application. Offer of internship is contingent upon candidate passing a drug test.

Materials necessary to apply: Cover letter - 2 copies; Resume - 2 copies; Application - 2 copies

6) **Reporter Internship**

Objective: These internships are designed to give interns hands-on experience in reporting and writing at a daily newspaper in a competitive and major market. Interns will be assigned to a specific coverage area and will be responsible for developing and writing timely stories that report the news from the beat and reflect the coverage area they serve.

Qualifications necessary to apply: Applicants should be pursuing a four-year liberal arts degree with a major in journalism, English, or a related field. Priority will be given to applicants who have worked at least one semester on a college newspaper and/or completed a previous internship at a daily newspaper. Applicants also must have taken courses in journalism basics, reporting techniques, journalism law, and libel. Basic knowledge of government and/or public affairs a plus. Must have knowledge of Associated Press style. Experience with Microsoft-based software is a plus.

Materials necessary to apply: Along with a resume and cover letter, applicants should submit no less than 3 and no more than 5 writing samples for review. Applicants may submit classroom laboratory work, but published material is preferred. Finalists will be required to take the Daily Herald reporting test.

Description: Interns will become an integral part of the Daily Herald reporting staff. They will work with editors to determine types of stories to be covered and establish deadlines. Interns will be held to the standards of accuracy, fairness, and deadlines maintained by the newspaper. Interns will be responsible for making contacts and establishing sources during their term, and will be expected to develop enterprise stories that are of interest to the community. Interns will also be held responsible for providing news from their beat before other media. Work schedule will involve covering events at night and on weekends.

Journalism Internship List

The intern will provide reliable transportation as travel to various locations may be necessary for assigned project work. Such travel will be reimbursed at our standard rate for mileage for business travel. Travel to and from work is not reimbursable.

The positions may be based at our main office in Arlington Heights or in our bureau offices as determined according to operational needs. If location and/or work schedule is an important consideration to applying, please explain in application. Length of internship and starting and ending dates are flexible based on the needs of the intern. Offer of internship is contingent upon the candidate passing a drug test.

Interested: Please complete and return 2 copies each of an application, cover letter and resume.

Applications can be downloaded or printed from our web site in **PDF** and **Word [Doc]**.

Applications can be printed from our web site at
<http://www.dailyherald.com/hr/application031109.pdf>

Organization: Demand Studios
Web site: <http://www.demandstudios.com>

Freelance Writers Wanted

Demand Studios publishes thousands of articles a day to a large network of premium media brands. As we continue to grow, we are seeking experienced freelance writers to create insightful articles for more than 30 million readers to view. We are looking for writers who are able to quickly research specific assignments and write concise and informative articles around those topics.

The Job: As a Demand Studios freelance writer, you have the flexibility to claim and work on multiple assignments at a time, allowing you to work at your own pace, from any location, and earn money around your schedule.

Our article assignments vary in length and format, and cover a wide array of categories so you can focus on writing about the topics that interest you most. All writers receive a byline on each piece written to help build exposure and credibility for you and your writing.

Writers are paid per article, with rates depending on the length and format of the assignment - usually in the \$15 per 400 word article range. Payments are made weekly and are deposited directly into your PayPal account.

Qualifications: Educational background in Journalism or related degree, some writing experience, and/or expertise in a specific topic

Apply Today: To apply, use our online application to upload your resume and a writing sample and our editorial team will contact you once weve reviewed your application.

http://www.demandstudios.com/freelance-work/writers.html?utm_source=simplicity&utm_medium=jobpost

Copy and paste the link to access our Web site. Your resume should be around 300 words and represent your ability to write concisely on a specific topic

Journalism Internship List

Salary Range: \$15 per hour

Organization: ESPN

Web site: ESPNCHICAGO.COM

Whether you are cutting highlights as a production assistant or making the next big sales pitch as a marketing executive, everyone in the organization is critical to our success—this includes our interns.

PLAY BY PLAY

- Internships are offered in the fall and spring semesters and during the summer
- Opportunities primarily located in Bristol, CT and New York, NY.
- Limited opportunities available at other locations
- 10 weeks – 30/40 hours a week
- Competitive pay
- Students may qualify for subsidized housing in Bristol, CT and New York, NY
- Course credit offered based on college requirements

ELIGIBILITY

- Currently enrolled college student (within 12 months of graduation)
- Interest and passion for sports
- Authorized to work in the United States for any company

SPECIAL TEAMS

- Accounting
- Creative Services
- Communications
- Digital Media
- Editorial
- Finance
- International
- Marketing
- Production
- Programming
- Research
- Sales
- Statistics & Information
- Technology

DRAFT PROCESS

- Visit www.espn.com/joinourteam
- Select JOBS tab
- Select PROFILE to add personal information including resume
- Select AGENTS/SEARCH

Journalism Internship List

- In the JOB POSTING section select 'ASSOCIATES/INTERNSHIPS' to search for current internship opportunities

Organization: Fox News Chicago (WFLD-TV)
Phone: 312-565-3015
Address: 205 North Michigan Ave., Chicago, IL 60601
Web site: <http://www.myfoxchicago.com>

WFLD & WPWR offers an academic credit internship program for college juniors, seniors and graduate students. For additional information, please contact the Human Resources Department at 312-565-3015.

Internship Application Deadline Dates:

Spring- February 13

Summer- April 19

Fall- August 28,

Winter- October 30

Internship Application:

<http://myfoxwfld.com/intern1.pdf>, <http://myfoxwfld.com/intern2.pdf>

Organization: FOX News Chicago Special Projects Unit
Contact, Title: Mark Saxenmeyer, Special Projects Reporter
Address: 205 North Michigan Ave., Chicago, IL 60601
Phone: 312-565-5521
Email: mark.saxenmeyer@foxchicago.com

Internship with Mark Saxenmeyer in the FOX Chicago Special Projects Department
As FOX News Chicago's special projects reporter I work on several long-term stories at a time, requiring a great deal of preparation and assistance. Interns can expect to help me search for background information, conduct research, help with telephone pre-interviews of story subjects, accompany me on interviews, log interview tapes, search for file video, and sit in on final video edits, among many other tasks. Interns are often able to practice stand-ups and anchoring and put together their own versions of my reports for a demo/audition reel.

I'm ideally looking for someone who is majoring in broadcast journalism or aiming their future in that direction but that isn't a must. Some of my best interns have simply been bright students interested in a worthy real-world, real-life learning experience. Bottom line: my interns essentially take on the role of "associate producers" on any given assignment. I need confident self-starters--extroverts who are versed in current events, are able to write well, are internet savvy, and are naturally curious and inquisitive.

FOX requires the interns to be currently-enrolled juniors, seniors or grad students at an accredited college or university. They must receive school credit and work a minimum of 16 hours a week (though they are not paid). I'm quite flexible as to when those 16 hours

Journalism Internship List

can be worked, though my own personal schedule is usually 2-10 p.m. Monday through Friday. Interns need to commit to at least three full months. Generally speaking, these three-months run from January through March, April-June, July-September and October-December although start/end dates can vary depending on a student's schedule. Those students interested in the internship should send me a cover letter, a resume, references, and if possible, examples of print (published articles) or broadcast work--mini-dv, VHS, DVD, Beta, as well as links to YouTube posted videos and/or digital files are all fine.

Qualified intern applicants will then be interviewed by me in person. I also require prospective interns to pass a general knowledge/current events quiz. They should come prepared to the interview with knowledge about both FOX Chicago and my own work. I cannot stress this last part enough! For example, applicants should watch several FOX Chicago 9pm newscasts, as well as several of our competitors evening newscasts and be able to discuss the differences.

You can watch my most recent reports at:

http://www.myfoxchicago.com//subindex/wildcard_13/specialreports

My bio can be found at:

http://www.myfoxchicago.com/dpp/about_us/personalities/Mark_Saxenmeyer

And you can read testimonials from students who've previously taken the internship at:http://www.myfoxchicago.com/dpp/wildcard_9/wildcard_97/LettersFromFormerInterns.

The direct link to Loyola is:

http://www.myfoxchicago.com/dpp/wildcard_13/wildcard_136/TestimonialsLoyolaStudents

Please send applications to: Mark Saxenmeyer/FOX News Chicago (WFLD-TV)/205 North Michigan Avenue/Chicago, Illinois/60601. Questions can be directed to me at 312-565-5521 or mark.saxenmeyer@foxchicago.com.

Company: Gibbs & Soell

Contact: Jill Carey-Hargrave

Address: Hoffman Estates, IL

Phone: 847-519-9150

E-mail: jchargrave@gibbs-soell.com

Web site : www.gibbs-soell.com

Description: The Chicago (Hoffman Estates) office of Gibbs & Soell Public Relations is accepting resumes for a summer internship position. Gibbs & Soell's internship program is designed to provide motivated young professionals relevant and significant hands-on experience that will be useful in their future careers as public relations practitioners. Responsibilities: assisting in researching, interviewing and writing of news releases, blogs, web pages, fact sheets, articles, brochures and other materials; assisting in coordinating events; content analysis, developing PR campaigns, working on internal communications, assisting with new business development.

Requirements: major in PR, Communication or Journalism with a strong desire to write and pursue PR; status as a full time college student who will be returning to college after us or a recent college grad (must be at least junior standing), minimum cum of 3.0; must work between 24-40 hours a week for a minimum of ten weeks on a set schedule; house in the Chicago area

Compensation: \$15/hour

Journalism Internship List

Deadline: February 2010

*The exact deadline date will be determined in January

Organization: Hispanic Alliance for Career Enhancement - HACE

Contact: Rocio

Address: 100 S. Wacker Drive #700; Chicago, IL

E-mail: rocio@hace-usa.org

Web site: <http://www.hace-usa.org/>

Description: The Hispanic Alliance for Career Enhancement (HACE) is a 27 year-old Chicago-based national nonprofit organization. HACE's mission is to inspire and guide Latinos in achieving their educational and professional aspirations and positively contributing to our communities.

Internship Responsibilities:

- Contribute to research, writing, editing, creation of graphic elements for HACE's Web site and other online communications initiatives
- Support the Executive Director in developing communication materials, including writing, editing and graphic design for monthly newsletter
- Support event organization and outreach for HACE events
- Provide administrative support as needed

Benefits:

- Opportunities to contribute to improvement of HACE's Web site
- College credit, if appropriate
- Letters of recommendation provided upon successful completion of the internship

Qualifications:

- Superior written communications skills
- Experience developing and delivering online communications tools and strategies
- Well developed organization skills with a solid orientation to detail
- A self-starter with a strong desire to learn

Stipend: Paid Internship, \$10/ hour average of 10-15 hours a week.

Time Commitment: 10-15 hr/week; 4 months minimum – 10 months maximum

Send resume and cover letter

Organization: Ivan R. Dee, Publisher

Contact, Title: Stephanie Frerich, Managing Editor

Address: 1332 North Halsted St, Chicago, Illinois 60642

Phone: (312) 787-6262

Fax: 312-787-6269

Email: intern@ivanrdee.com

PUBLICITY INTERNSHIP

Ivan R. Dee, Publisher, a publisher of serious nonfiction books, has a publicity internship position available. We are seeking responsible and energetic juniors, seniors, and grad students interested in publicity within the publishing industry. Publicity duties include,

Journalism Internship List

but are not limited to, research, correspondence, assisting with event coordination, and special projects/promotions. Schedules are flexible within the 9 a.m. to 5 p.m. (Monday-Friday) regular office hours; at least 15-25 hours per week are required. We are willing to work with universities to arrange for course credit. Transportation and lunch costs can be accommodated.

Interested candidates please fax or e-mail cover letter and resume to Attn: Internship at (312) 787-6269 or intern@ivanrdee.com.

Organization: Greentarget Global Group
Contact: Kristen Griffin
Address: 1 N. LaSalle, Suite 27, Chicago, IL 60602
Phone: 312.252.4107
Email: kgriffin@greentarget.net

Description: The Chicago office of Greentarget Global Group is currently accepting applications for their internship program. The program is designed specifically for students and recent graduates who have an interest in public relations and strategic marketing.

Greentarget Global Group is a public relations, marketing communications, and consulting firm focused on financial, professional services, B2B, and corporate organizations. Interns will learn about branding, crisis/litigation communications, direct mail, E-marketing, media relations and publicity, opinion research, positioning, and targeted advertising. College students and graduates with strong writing, communication and multi-tasking skills are encouraged to apply.

For more information, or to submit your resume, please contact: kgriffin@greentarget.net

Organization: HighGear Media
Contact: Mr. Yechezkel
Address: 385 Forest Ave, Palo Alto, CA 94301
E-mail: hesky@highgearmedia.com
Web site: <http://www.highgearmedia.com/>

Description:

- Get published with bylines on a series of Web sites for a fast growing new media company that is getting attention and can get you exposure on the web.
- Get training and editorial feedback on your work from our industry leading editorial staff. Our Executive Editor Marty Padgett is a 20-year veteran of automotive journalism and was recently named as one of 50 jury members for the prestigious National Car of the Year Award.
- Work with cutting edge, easy to use web editorial tools plus have access to auto photos in our massive database.
- You get to see how an Internet media company operates from the inside with access to product, marketing and business staff in addition to editorial.
- Work from anywhere and with a flexible schedule

Qualifications:

Journalism Internship List

- Passion for automotive and/or online media
- Excellent writing and/or editing skills
- Familiarity with writing online (creating links, dealing with photos, etc)
- Your own Internet access and computer

Compensation: This is an unpaid internship, but excellent work gets you job or graduate school recommendations from our staff. We also are happy to work with you on getting course credit. Lastly some interns can receive small stipends at the end of their work or move into paid writing positions.

About the Company: High Gear Media, the Web's Automotive Authority, is an online publisher of over 30 (and growing) automotive sites. Example titles include: TheCarConnection.com, MotorAuthority.com GreenCarReports.com, MustangBlog.com, and more. High Gear Medias content is syndicated across the Web to partners including Yahoo! Autos, Glam Media, FoxNews.com, Huffington Post, BusinessInsider.com, Oodle and The San Francisco Chronicle. Independent automotive writers and people who are passionate about cars can contribute content alongside the companys editorial experts by visiting HighGearMedia.com

Organization: Huffington Post
Email: huffpost@gmail.com

For updated internship listings at the Huffington Post visit
<http://www.huffingtonpost.com/p/jobs-at-huffingtonpostcom.html>

Organization: Lake Effect News
Phone: 773-454-3172
Email: lswanson@lakeeffectnews.com
Web site: <http://www.lakeeffectnews.com/freelanceinternships/>

Freelance/Internships: Lake Effect News is always looking for good content. Send us your stories and pictures about news and events in your neighborhood.

We offer paid freelance opportunities on a limited basis. We want to help unemployed journalists as we try to re-figure out "this thing of ours." If you want to keep your hand in the game and your name out there, please contact us.

As we grow, we hope to expand paid freelance opportunities. We don't expect professionals to write for free. For the near term, our rates of compensation are low, but they'll help you buy groceries.

News Tips: If you have a hot news tip, witness a fire or other major news event, call or e-mail us right away at lswanson@lakeeffectnews.com or call 773-454-3172.

Your Commentary: We strive to include all opinions, even if it differs from our own. You don't have to be a professional writer. While we encourage a diversity of opinion, we reserve the right to not publish commentary that is libelous, attacks persons or institutions based solely on hate for any religion or ethnic group, or rambles without a discernable point.

Journalism Internship List

Internships: Lake Effect News offers a wide variety of unpaid student internship opportunities, from reporting and editing, to business, Web design and digital technology. By helping us, we offer you hands-on, real world experience and class credits.

Organization: Lexington Herald-Leader

Contact, Title: Delano Massey, Regional Editor/Intern Coordinator

Address: 100 Midland Ave. Lexington, KY 40508

Phone: (859) 231-1455

Email: dmassey@herald-leader.com

Web site: Kentucky.com/internships

Philosophy: We give interns A1 opportunities and expect them to rise to the challenge. We believe anyone who is eager and hard-working can succeed.

When will I work?

We typically offer 10 week internships, which stretch from late May to early August. We also offer academic internships in the fall and spring.

How many?

Size of intern class varies each year. We have spots for news reporters, business reporters, features/lifestyle reporters, sports copy editors/reporters, news copy editors, news designers, photographers, and online/multi-media.

Does it pay?

We offer academic credit. You must apply for credit through your university.

What do I need?

Some experience on your student newspaper is necessary and a previous internship is a bonus. Enthusiasm and drive are the most important. A car and a driver's license are a big plus.

How do I apply?

Mail (1) a cover letter explaining how a Herald-Leader internship can benefit you; (2) a resume and the names of three references we can contact; (3) eight clips for writers, designers and artists.

Send applications to Lexington Herald-Leader, 100 Midland Avenue, Lexington, Ky., 40508.

For copy editing, address to: [Brian Throckmorton](#), copy desk chief; for news/features reporting, address to: [Delano Massey](#), regional editor/intern coordinator; for online/multi-media, send clips as CD-ROM or DVD to: [Deedra Lawhead](#), online editor; for photography/design/graphics, send portfolio as CD or prints to [Ron Garrison](#), visuals editor; for sports copy editing/reporting, address to: [Gene Abell](#), sports editor.

Deadline to apply for summer 2010:
Nov. 30, 2009

Journalism Internship List

Organization: Lisa P. Maxwell
Contact, Title: Adam Ponce, Internship Coordinator
Address: 600 W. Chicago Ave Suite 615, Chicago, IL, 60610
E-mail: adam.ponce@lisapmaxwell.com
Web site : <http://www.lisapmaxwell.com>

Copywriting Intern

Description: We're looking for a copy writing intern. As a writing intern for Lisa P. Maxwell, you will gain a working knowledge of marketing, public relations and advertising by writing, proofreading and editing documents to formulate media advertisements for radio, television and the Internet. Although writing interns primarily work with the creative side of marketing, you will collaborate with the account team as well. Expect to investigate the client's business and its competitors with thorough research and analysis, media outlets and data entry. Working with both the account and creative team will allow you to develop and organize marketing ideas and strategies, all of which will help strengthen your writing.

Job Duration: 90-calendar days.

Qualifications: We'd love to hear from you if you can contribute roughly 15 hours per week. Preference is given to students with junior or senior status or graduates with a major in a relevant field. Previous internship experience is a plus.

Additional Information: Lisa P. Maxwell is a brand marketing and advertising agency with a growing presence in Chicago. We recently turned five years old but we still think we're a start-up. We always will. We foster a casual, fun work environment while still working hard to produce killer work for our clients.

Organization: Loyola Marketing and Communications
Contact, Title: Maeve Kiley, Director of Communications
Address: Water Tower Campus
Phone: 312-915-7712
Email: mkiley2@luc.edu

Description: University Marketing and Communications will be conducting a search for a student worker to assist the internal and external communications team with the management of the University's digital signage project. This student worker will be responsible for creating/designing the slides that appear on the digital screens throughout campus and also posting the slides via a Web-based application. The student will also assist the University's Art Director with special projects. This student is expected to be technology proficient and have experience with MAC computers, Adobe InDesign, Illustrator, and Photoshop. The student should also possess excellent verbal/written communication skills, editing skills, and also have the ability to work within the University's brand standards.

*Fall and spring internships are filled but as of right now they will need a summer intern

Journalism Internship List

Organization: MorseAve

Contact, Title: Eric T Sauer, Managing Principal

Address: 5050 South Lake Shore Dr #1012, Chicago, IL 60615

E-mail: esauer@morseave.com

Web site: <http://www.morseave.com>

Description:

We are looking for several students interested in sports journalism to write for an online publication about professional soccer -- more specifically about trades and transfers. The position will involve using internet and media sources to do research and posting articles that discuss your findings. You will be free to add your own style to your writing.

This position is a 6-month, unpaid position, though there are opportunities for paid positions after the 6-months depending on the success of the project.

Job Function:

Editing/Writing, Reporting/Journalism

Hrs per week/ Days/times:

15 hours per week

Qualifications:

* Good writing communication skills

* Self-motivated

* Learns quickly

* Attention to detail

* Interest in professional soccer

* Fluency in Spanish, Italian, German, French, or other languages is a big plus, but definitely not required.

Must send in a resume AND cover letter

Organization: National Journalism Center

Contact: Lauren Smith

Address: 529 14th Street NW Suite 937, Washington, DC, 20045

E-mail: lsmith@yaf.org

Web site: <http://www.njc.yaf.org>

Description: Press/Media Internship Opportunities

Job Function: Communications, Media, Reporting, etc.

Desired Start Date: 12 week Fall, and Spring sessions.

Industry: Journalism, Media, Broadcasting, etc.

Position Type: Full-time, Internship

The National Journalism Center is a non-partisan, non-profit internships program in Washington, D.C. that places applicants in media internships, focusing on government and policy reporting. NJC offers 12-week paid internships (Spring, Summer and Fall) in Washington, DC. Internships are available in newspaper, magazine, television, radio and online.

Journalism Internship List

In addition to real-world experience, interns are exposed to prominent DC journalists and public policy experts, as well as provided journalism training and participate in current event and public policy discussions. Students are exposed to new ideas and real newsroom environments, and interns are challenged to take advantage of the numerous opportunities available in Washington outside of their internship placements.

Paid \$1000/Month stipend for duration of 12-week program (partial months will receive pro-rated stipends). The internship is a full-time position; program participants will spend between 30 to 35 hours a week on the job, then will attend a training seminar one day per week.

Students can take their internships for credit, as well as take the training seminar as an Independent Study course, therefore students can still earn academic credit while participating in a unique experience in Washington, D.C.

Please visit <http://njc.yaf.org> for session dates, application deadlines and more information about opportunities with The National Journalism Center.

How to Apply: An online application

(http://www.yaf.org/njc/forms/njc_internapplication.php) or a paper application must be completed; in addition, we request applicants to send a cover letter, 2-3 writing samples (published news clips are preferred), 3 references (or letters of recommendation on official letterhead and with contact information), and a current resume. A transcript may be requested at a later date.

Requested Document Notes: An online application

(http://www.yaf.org/njc/forms/njc_internapplication.php) or a paper application must be completed; in addition, we request applicants to send a cover letter, 2-3 writing samples (published news clips are preferred), 3 references (or letters of recommendation on official letterhead and with contact information), and a current resume. A transcript may be requested at a later date.

All materials can be e-mailed to lsmith@yaf.org, faxed to (202) 628-1491 or mailed to: National Journalism Center, attn: Lauren Smith, 529 14th Street NW, Suite 937, Washington, DC, 20045.

Class Year: Sophomore, Juniors, Seniors, Alumni, Grad Students

Salary: \$1000/month

Location: Washington, DC

Organization: National Student News Service

Phone: 312-291-0349 x204

Address: 407 Dearborn, Suite 701, Chicago, IL 60605

Email: info@nsns.org

Submit an Article

Student journalists, we salute you.

Journalism Internship List

Here at the National Student News Service we are working to bring students the news that matters to them. Student-centered news, that is.

As a national news outlet, we have the unique ability to report on student issues from a broad perspective. We don't just serve a single campus or college community - we serve them all. We report on student issues with national significance on topics ranging from the environment to free speech.

If you are a student journalist interested in contributing to the National Student News Service, email info@nsns.org to find out more information, or call us at 312-291-0349 x204.

Do you have a campus publication we should know about? Do you write a blog from campus? Wondering why nothing from your campus paper has appeared on our Web site? Let us know!

Write to info@nsns.org with questions, comments, or concerns.

Or, mail us paper at:
National Student News Service
407 Dearborn, Suite 701
Chicago, IL 60605.

Organization: North Central Illinois' Radio Stations

Phone: 815-875-8014

Address: Broadcast Center, P.O. Box 69, 2209 S. Main Street, Princeton, IL 61356

Email: careers@wzoeradio.com

For information about Career/internship opportunities visit
<http://wzoeradio.com/carops.html>

Organization: Pioneer Press

Contact, Title: Carol Goddard, Senior Editor

Phone: 847 486-7372

Fax: 847 486-7451

E-mail address: cgoddard@pioneerlocal.com

Description:

We do offer a limited number of unpaid internships throughout the year. We cannot pay the students, but we do offer hands-on, real world experience. We limit these internships to students who will receive school credit for their work here.

Anyone interested in applying should send a resume and some writing samples to Carol Goddard at cgoddard@pioneerlocal.com.

Organization: RedEye

Contact, Title: Tran Ha, Editor

Address: 435 N. Michigan Ave., 4th floor, Chicago, IL 60611

Web site: <http://www.chicagonow.com/blogs/redeye/>

Journalism Internship List

Our non-paid internship program seeks college students with a strong desire to contribute to RedEye's unique mission of creating a daily newspaper-reading habit among young, urban Chicagoans. Reporting, copy editing, design, photo and online internships are available--please specify for which you are applying

As this is a practical internship, experience at a school newspaper or a previous newspaper or magazine internship is preferred and some journalism training in a class or otherwise is required. RedEye interns are expected to have flexible skills, including basic knowledge of InDesign, AP style and news writing. The majority of RedEye interns work a 40-hour week, but we will work with students who have minor class and work conflicts.

This 10-week internship is an unpaid program and must be academically sanctioned by the student's college or university. Indemnification or general liability coverage on a primary basis from the school is required.

A cover letter, resume, 5-6 clips and the names of at least three references should be sent to Editor Tran Ha, c/o RedEye, 435 N. Michigan Ave., 4th floor, Chicago, IL 60611.

MATERIAL SHOULD BE RECEIVED BY *

Aug. 1 for fall
Nov. 30 for winter
Jan. 1 for spring
March 1 for summer

* Please note that positions are occasionally filled before the final deadlines listed above--especially for the highly-competitive summer internships.

Organization: Shakespeare Squared
Contact: Beth Carroll
Address: 1827 Elmdale Ave, Glenview, IL 60026
E-mail: BCarroll@shakespearesquared.com
Web site: <http://www.shakespearesquared.com>

Description: Editorial interns get a firsthand look at the educational publishing and development industry. Interns will learn from and interact with editors who create, manage, coordinate, and run projects. Unique to Shakespeare Squared, not only will the interns work often with the different aspects of editing, but they may also have the opportunity to contribute their own writing to our projects. Summer 2008 interns had the opportunity to develop test passages for more than one project.

Key responsibilities include:

- Editorial tasks – e.g. copyediting, content editing, leveling, proofreading, writing, fact-checking, and correlating
- Research for fact-checking, standards, and future projects
- Working and communicating with freelance team members

Journalism Internship List

- Understanding and working with national and state curriculum standards
- Administrative support and related office responsibilities

Job Duration: Minimum of 10 weeks

Qualifications: Required skills, education, and experience:

- Strong background in English (writing, grammar, editing, proofreading)
- Dedication to detail, quality, and professionalism, as well as a desire to learn from experience
- Ability to meet deadlines and multitask; responsible and dependable
- Computer proficiency in Microsoft Office: Word, Excel, and Power Point
- Experience in teaching or writing educational curriculum is a plus, but not necessary
- Currently enrolled undergraduates or recent graduates with majors in Education, English/Writing, Publishing, Communication, or Foreign Language are preferred but not required. Candidates with math, social studies, or science majors are also invited to apply.

Compensation and benefits: We offer both paid and unpaid internships, as well as internships for academic credit. If the intern would like academic credit for the internship, internship requirements must be provided at the time of interview. Applicant
Additional Information:

To apply: Please email your resume and cover letter. In your email, please indicate the position title you are applying for and the amount of time you have available this fall. For further information, please visit our Web page at www.shakespearesquared.com.

Organization: Schofield Media

Contact, Title: Staci Davidson, Managing Editor

Address: 200 E Randolph, 70th Floor, Chicago, IL, 60601

E-mail: sdavidson@schofield-media.com

Editorial Internship Description: Bulk up your clip book by interning in the editorial department at Schofield Media, an award-winning B2B publishing company. This is not an internship where you will be loaded with busy work others don't want to do. At Schofield Media, interns work closely with the editors and will have the chance to write articles and take an active part in the editorial process, gaining a professional byline in a number of our nearly 20 trade publications. On average, editorial interns gain about 15 clips during the course of their internship.

Comments from recent interns: "As the summer officially winds down, I wanted to thank you for giving me the opportunity to intern at Schofield Media this summer. I feel that I learned a lot; it was an enjoyable and educational experience." –Miriam, a senior at the University of Southern California

"You are all great and I am so thankful for the opportunity you have given me. I have learned a lot during my short time there and it was really enjoyable for me." –Gina, a graduate of Purdue University

We will have you working on a variety of projects because we want your experience with us to be valuable. Also, a number of our current editors have been former interns.

Journalism Internship List

The ideal candidate will be at least a Junior in college, have writing experience in print journalism and be familiar with AP style. The internship is unpaid, but we will help you earn course credits if you wish. Hours are flexible.

Schofield Media is a leading, international business-to-business media company delivering value-rich content throughout North America and Europe. Our award-winning publications are focused on key business sectors reaching corporate-level executives worldwide. We are dedicated to delivering the highest-quality products and services to an extremely targeted readership with the purpose of further enhancing the business communities we serve.

<http://www.schofieldmediagroup.com/>

Hrs per week/ Days/times: 10-20 hours per week/Mon-Fri

Please submit 1-2 writing samples with Resume

Organization: Society of Professional Journalists

Contact, Title: Joe Skeel, Associate Executive Director

Address: 3909 N. Meridian St., Indianapolis, IN 46208

Email: jskeel@spj.org

Spring 2010 Internship

Description:

The Society of Professional Journalists, the largest and most diverse membership association for journalists in the nation, is seeking a candidate to fill its yearlong **Communications Post-Graduate Internship** for media, marketing and public relations efforts. The ideal candidate should be a recent college graduate with prior internship experience in communications. We're looking for someone to help put SPJ in the media spotlight and assist in growing the organization and serving Society members.

Primary duties will include:

- Working with SPJ's board and staff to create and distribute internal and external messages;
- Assisting in marketing all of SPJ's products and services;
- Organizing media inquiries, interviews and helping to prepare board members for media opportunities; and
- Providing editorial content for all of SPJ's communications vehicles, including its Web site, member magazine and weekly e-newsletter.

Paid internship includes competitive salary, excellent benefits and paid leave. Paid internship includes competitive salary, excellent benefits and paid leave.

Interested candidates should send a cover letter, résumé, 3-5 writing samples relevant to this job description and three professional references via E-mail to Associate Executive Director Joe Skeel at jskeel@spj.org. **No telephone calls.**

The Society of Professional Journalists works to improve and protect journalism. SPJ is dedicated to encouraging the free practice of journalism and stimulating high standards of ethical behavior. Founded in 1909 as Sigma Delta Chi, and based in Indianapolis,

Journalism Internship List

SPJ promotes the free flow of information vital to a well-informed public, works to inspire and educate the next generation of journalists, and protects First Amendment guarantees of freedom of speech and press.

Requirements:

- Ability to multi-task and prioritize projects;
- Must be self-starter who brings ideas to the table and is able to assist other staffers when needed;
- Demonstrative effective writing skills, often translating legal, ethical, freedom of information and diversity issues into meaningful messages for the public to understand;
- Assist volunteer leaders in organizing public statements and securing speaker opportunities as needed;
- Ability to post content to our Web site;
- An understanding of the issues facing journalism is desirable; and
- Experience in public policy and/or political campaigns is desirable.

Organization: South Bend Tribune Internships

Contact, Title: Margaret Fosmoe, Intern Coordinator

Address: 225 W. Colfax Ave.

Phone: 574-235-6329

Email: mfosmoe@sbtinfo.com

Description: The South Bend (Ind.) Tribune offers part-time internships for academic credit in reporting, photography, design or multi-media (video) for college students from northern Indiana/southwestern Michigan. The Tribune also can arrange full-time internships for students who have access to funding from their college or a journalism organization. Tribune internships are designed for students who are considering newspaper or web journalism as a career. Some prior media reporting, photography, design or multi-media experience is necessary. For more information, contact Margaret Fosmoe at mfosmoe@sbtinfo.com.

We plan to hire five reporters (news, features, business), one photographer, and one page designer or a graphics assistant. Interns work 40 hours a week and the salary is \$400 per week. The selection process is highly competitive. The students we hire usually have some experience with a college or community newspaper as well as classroom experience in journalism. Prior multi-media experience is helpful. Tribune interns are treated as professionals. They cover the same types of assignments with the same deadline pressures as full-time staff members. Our interns learn exactly what it is like to work in a professional newsroom.

To apply for a summer internship, please send a cover letter, resume and copies of your work by **Dec. 1, 2009**.

Organization: Step Up Women's Network

Contact, Title: Gina Marotta, Managing Director

Email: gina@suwn.org

Step Up Women's Network is a national nonprofit membership organization dedicated to strengthening community resources for women and girl through four areas: direct service

Journalism Internship List

programs for underserved teen girls, professional mentorship and development for women, women's health education and advocacy, and social networking.

Position Summary: Step Up Women's Network seeks volunteers/student interns to assist the Managing Director with the overall growth and strategic direction of the organization in Chicago as well as to assist with the day-to-day administration, operations, and logistics.

Specific duties include: Drafting and producing marketing/promotional/press materials for Step Up programs and events; preparing materials for volunteer, fundraising, professional development, or other Step Up events; making phone calls and writing letters/emails relating to membership, events, fundraising and programs with members, donors, potential sponsors, and other program partners; assisting with event production Assisting with meeting preparation for the Step Up Board of Directors and Committees Researching fundraising and sponsorship opportunities; managing prospect, membership, and business information and materials in the Step Up database and by other means; writing articles for the monthly newsletter; handling out-of-office errands, as necessary; all other office administrative support and special projects as needed
Fill Date and Commitment.

This a four month position from September 1 through December 31. A minimum of two days or 20 hours per week is required. Some evening hours may be necessary for events. The position is unpaid.

Benefits of Volunteering with Step Up: Training in non-profit management, marketing, and all around business practices; resume building experience tailored to your interests and skills; ability to work closely with the Managing Director; and attendance at high level events with the opportunity to network with dynamic women.

Qualifications: Graduate-level students are preferred; however, Step Up will consider candidates studying for their bachelor's degree or with 2+ years of office experience.

The selected candidates will have the following additional qualities:

- Passionate about our mission and women's issues
- Excellent verbal and written communication skills
- Team player with a positive, professional, can-do attitude
- Strong attention to detail and care to deliver quality, professional work
- A flexible self-starter that does not require heavy supervision
- High level of organization and the ability to multi-task
- Proficient in Microsoft Word, Excel and Outlook

To apply

Please email your resume and a cover letter to Gina Marotta, Managing Director, at gina@suwn.org. No phone calls please. Step Up will contact all those we wish to interview.

Opportunity: Step Up is seeking a highly-driven, energetic intern to assist in the execution of Step Up's empowerment programs for underserved high-school age girls from three Chicago-area schools. The intern will have an extraordinary opportunity to gain experience in many facets of direct service programming and nonprofit management including: Assisting in the planning and facilitation of after-school, in-school and Saturday programming focused on College & Career Development and Self-Esteem

Journalism Internship List

& Leadership. One-on-one mentoring with Step Up teens Interfacing with Step Up's varied constituents, including teen girls, school staff, parents, and volunteers.

Commitment: Part-time internship for a minimum of 10 - 12 weeks. Internship will ideally begin in mid-August through mid-December. Intern work hours are between 10am – 6pm, minimum 2 days or 16 hours per week. The position is unpaid but class credit is offered.

Benefits of Volunteering with Step Up

- Training in non-profit management, marketing, and all around business practices
- Resume building experience tailored to your interests and skills
- Ability to work closely with the Program Manager
- Opportunity to attend high level events and network with dynamic women

Qualifications:

- Passion for women's social issues and interest in providing quality educational, enriching experiences to girls.
- Strong people skills and excellent verbal and written communication skills.
- High level of organization and the ability to multi-task while coping flexibly with change.
- Demonstrated leadership and teamwork qualities.
- Mastery of Word and Excel.
- Sensitivity with ethnically diverse and underserved communities.
- Bilingual English/Spanish a plus.
- Drivers license and ability to serve as driver for teens to programs and events a plus.

To apply: Please send your resume and a cover letter explaining why you want to intern at Step Up to Rachel Clayton, Program Manager, at rachel@suwn.org. No calls please. Step Up will contact those we wish to interview.

Organization: Streetwise

Contact, Title: Suzanne Hanney, Editor

Address: 1201 W. Lake St. Chicago IL 60607

Phone: 312.829.2526

Email: suzannestreetwise@yahoo.com

Description: The interns will start from press releases and expand on them and then will start doing stories from scratch.

We also will be developing beats this year; we either will divide up the interns from various schools according to interest or rotate them around various beats to diversify their experience. We expect a new beat to be the calendar listings, since we want to compile a "happening" list of events appealing to all ages. There is potential for meeting coverage and press conferences and for Internet research. It tends to be 12 to 20 hours a week. This can be flexible. There are also night meetings that can be covered.

Employer: [TheChiGuide.com](http://www.thechiguide.com)

Web site: <http://www.thechiguide.com>

Name: Stephanie Oyer

Journalism Internship List

Address: 3000 N. Sheridan Rd, Chicago, IL, 60657
E-mail: Stephanie.Oyer@TheChiGuide.com

Description: TheChiGuide.com Editorial Internship provides significant exposure and experience in writing content for an online publication. Duties include writing, fact checking, and proof reading. You will gain experience working directly with TheChiGuide.com Editor-in-Chief and our 20+ Contributors. This position is available to anyone who can work from home via Internet and phone communication.

Some of the core responsibilities include, but are not limited to:

- Heavy content editing, Proof reading, Fact checking;
- Write up to three (3) event recommendations for the publication each week;
- Some database management and administrative tasks as needed;
- Ability to evaluate and analyze photo, video, layout, and general aesthetic qualities for our newsletter and Web site; and
- Ability to work from home with assigned tasks and deliver assignments through to completion.

Qualifications:

General Qualifications and Expectations:

- Minimum commitment of 10-15 hours per week;
- 10 week minimum commitment (ideally 12+ weeks);
- Excellent research, writing, and communications skills;
- Independent work style requiring minimal supervision;
- Proficiency in Microsoft Word as well as Internet research [Experience with PowerPoint a plus];
- Knowledge of Adobe Photoshop and Illustrator recommended but not required; and
- Interest and knowledge of Chicago events including: nightlife, arts, culture, food, drink, music, and sports.

Organization: Time Out Chicago

Contact, Title: Ruth Welte, Associate Editor

Address: 247 S State Street, 17th Floor, Chicago IL 60604

Phone: 312-924-9353

Email: rwelte@timeoutchicago.com

Web site: <http://chicago.timeout.com/>

The Time Out Chicago internship program provides interns with real world experience and will prepare you for a career in several areas of the publishing industry. Our aim is to provide current students looking to get into the publishing industry with an opportunity to apply coursework learned or taught in the classroom. As an intern, you will be involved in the daily process for each department, geared towards weekly publication. You are exposed to a variety of duties, hands-on experience and increased knowledge of the industry.

TOC fosters an environment conducive to growth and development and as such, some interns eventually assume full-time, part-time and freelance positions at the publication on account of stellar performance during their internship.

Journalism Internship List

Qualifications: Interns should have writing experience and should expect to receive a minimum of one byline in the magazine during their internship with us. Writers who suggest story ideas and prove they have the ability to execute them will be given more opportunities to write for the magazine. Interns will work closely with various editors and be given an opportunity to sit in on features meetings to enhance the educational portion of their work.

If you feel that you meet the qualifications necessary to excel in this role and would like to be part of our organization, please send your cover letter and resume to hr@timeoutchicago.com or fax 312.924.9560. Please reference "Editorial Intern" in the subject, only emails with the reference information will be reviewed.

NO PHONE CALLS PLEASE.

Organization: Tribune Company
Web site: <http://www.tribune.com>

TRIBUNE is America's largest employee-owned media company, operating businesses in publishing, interactive and broadcasting. In publishing, Tribune's leading daily newspapers include the Los Angeles Times, Chicago Tribune, Baltimore Sun, Sun Sentinel (South Florida), Orlando Sentinel, Hartford Courant, Morning Call and Daily Press. The Company's broadcasting group operates 23 television stations, WGN America on national cable, Chicago's WGN-AM and the Chicago Cubs baseball team. Popular news and information Web sites complement Tribune's print and broadcast properties and extend the Company's nationwide audience. At Tribune we take what we do seriously and with a great deal of pride. We also value the creative spirit and are nurturing a corporate culture that doesn't take itself too seriously.

For updated internship listings go to: <http://www.tribune.com/employment/index.html> and select Internships under Jobseeker Resources

Organization: UR CHICAGO MAGAZINE
Contact: Katherine Champagne
Address: 1850 West Oakdale Ave, Chicago, IL 60657
Phone Number: 773 404 1497
Fax Number: 773 404 1617
Email: Katherine@URChicago.com

To submit, people may email their resumes to me directly. Make sure to put LUC COMMUNICATION in the subject line, so I know that they were referred from Loyola.

Organization: U.S. Department of State
Web site: <http://careers.state.gov/students/programs.html#SIP>

Description: At the U.S. Department of State, we like to say we're the face of America to the world. As an intern, you will be, too. Some of our students work in Washington, DC, and others have the opportunity to work at an embassy overseas. Positions are both paid and unpaid, and many are available during spring, summer or fall.

Please visit the Web site for eligibility information, program description, and to start the online application process.

Journalism Internship List

Currently accepting applications for spring 2010: deadline to submit completed applications is **November 2, 2009**.

Organization: WBBM Newsradio 780,
Contact: Melissa Kennedy
Address: Two Prudential Plaza, Suite 1100 Chicago, Illinois 60601
Phone: 312.297.7771
Email: mskennedy@wbbm-am.com

Description: Chicago seeks interns in news, production and marketing. Interns will work between 16-36 hours a week (2-4) days on a schedule to be determined by the internship coordinator and the student. Students must be currently enrolled, have at least junior class standing and a 3.0 GPA, understand that job placement is not a part of the program, and must be able to obtain academic credit. Production intern should know digital and analog radio commercial traffic practices; News interns should have familiarity with digital and analog radio editing and recording techniques; interested students should send resumes.

Organization: WCPT AM & FM Chicago's Progressive Talk
Contact: Kevin Clarke, Marketing Director
Phone Number: 773-284-6508
Email: web@newswebradio.net
Web site: www.chicagosprogressivetalk.com

We do offer internships for credit in Marketing, Promotions and Production. We are also looking to expand our reach into the "Community Journalism" world, and would consider having an intern work in this area. Please have interested parties email me their resume and a short cover letter. All of our internships are tailored to the individual and don't necessarily adhere strictly to a fall/spring structure. Please feel free to call me with any questions.

*We are located at 60th and Pulaski in case that's prohibitive for someone.

Organization: WGN Radio
Address: 435 North Michigan Avenue, Chicago, Illinois 60611
Email: NewsInternships@wgnradio.com
Web site: <http://www.wgnradio.com/>

Description: We're very proud of our internship program at WGN: virtually every department at the radio station has at least one former intern as an employee. This page exists to educate you about our program -- what internships we offer, what requirements we have, what you might expect in a WGN internship, and how to apply (we'll even throw in a few helpful tips to make your application stand out!). First, let's look at the internships offered at WGN Radio:

- **Programming** (Morning Intern - 3:30a-11:30a) - Assists in daily production of WGN's morning show, Greg Jarrett, including: audio production, developing show ideas, booking guests, screening phones, editing and special projects.

Journalism Internship List

- E-mail resume and cover letter to Beth Swierk at ProgrammingInternships@wgnradio.com.*
- **Programming** (Afternoon Intern - 9a-5p) - Assists in daily production of WGN's early afternoon show, Garry Meier, including: developing show ideas, screening phones, audio production, editing, archiving and other special projects. Also supports John Williams and The Noon Show.
E-mail resume and cover letter to Beth Swierk at ProgrammingInternships@wgnradio.com.
 - **Programming** (Evening Intern - 1p-9p) - Assists in daily production of WGN's late afternoon show, Steve Cochran, including: audio production, developing show ideas, booking guests, screening phones, editing and special projects. Also supports Extension 720 and web work.
E-mail resume and cover letter to Beth Swierk at ProgrammingInternships@wgnradio.com.
 - **News** (Daytime) - Our news interns function as desk assistants. Responsibilities include editing digital audio, writing leads to sound bites, processing network feeds from ABC Radio, answering phones and assisting with major event coverage. (See deadline note below.)
E-mail resume and cover letter to Rob Hart at NewsInternships@wgnradio.com
 - **News** (Evenings) - Our news interns function as desk assistants. Responsibilities include editing digital audio, writing leads to sound bites, processing network feeds from ABC Radio, answering phones and assisting with major event coverage. (See deadline note below.)
E-mail resume and cover letter to Rob Hart at NewsInternships@wgnradio.com
 - **Sports** - Covers sporting events, answers phones, researches, writes, and produces stories. Assists in production of play-by-play presentations and sports talk shows, including: booking, ideation, screening phones, audio production, editing, completion of promotional/programming paperwork, and special projects.
E-mail resume and cover letter to Mark Carman at SportsInternships@wgnradio.com
 - **Promotions** - This position calls for an enthusiastic and eager individual who is able to effectively interact and communicate with a variety of individuals both within and outside of WGN Radio. Strong written and verbal communication skills are required, in addition to strong organizational skills and attention to detail. Throughout the course of the internship, the intern will be asked to work with individuals from several departments within WGN Radio, including promotions, programming, and sales. The intern's duties include preparing weekly press releases, writing promotional announcements, preparing for and working at promotional events, compiling and editing the [Community Calendar](#) feature on wgnradio.com, and carrying out special projects.
E-mail resume and cover letter to Jenny Eck at PromotionsInternships@wgnradio.com
 - **Sales** - This is an interactive and dynamic internship that relies on the intern to be self-motivated and disciplined, with a passion for learning. The intern will create sales marketing materials that will be used to upsell current clients and sell prospects advertising campaigns on WGN Radio. The intern will go on actual sales calls with account executives to learn about the sales process. The intern will work on sales initiatives that connect radio advertising with online advertising opportunities.
E-mail resume and cover letter to Jenny Morehead, Local Sales Manager, at SalesInternships@wgnradio.com

Journalism Internship List

- **Finance** - The finance intern's responsibility is to assist in the daily and monthly duties for the Finance Department. Requirements for this position include: basic understanding in accounting, knowledge in accrual accounting, knowledge in all Microsoft programs, strong communication skills, ability to multi-task, and strong organization skills.
Email resume and cover letter to Michelle de los Santos, Accountant, at mdelossantos@tribune.com
- **Web** - Seeking a talented and creative intern to assist with daily web maintenance, graphic design and story and photo posting on wgnradio.com. Applicants should be either a junior or senior in college, or a college graduate, who is detail oriented, efficient and can work with a flexible schedule. Must be able to work independently with direction, interact well with a variety of personalities, and have the ability to take initiative. This is an opportunity to contribute to the station Web site and gain valuable hands-on experience. Candidate for this position should be experienced with: Adobe Photoshop, Adobe Illustrator, Macromedia Dreamweaver, Joomla! or other content management system, and audio production. Knowledge of Flash animation preferred. Schedule is flexible, but applicants must be available to work a minimum of 20 hours a week for 6 months.
E-mail resume, cover letter, and samples of your work (if available) to Jenny Eck at WebInternships@wgnradio.com
- **WGN Digital News Content Interns** - As an intern for the WGN News Digital Content department, you can gain valuable experience in many areas of the radio broadcasting industry. Interns will be an active participant in the news, interactive, and marketing departments. Internship duties include, but are not limited to:
 - Preparing audio, video, pictures, and stories/content for on-air broadcasts and online at wgnradio.com
 - Collaborating with the WGN news director, marketing/digital director, and web site administrator in updating news stories, cutting/editing audio, keeping the wgnradio.com content fresh hourly.
 - Assisting with day-to-day office operations in the news department and other departments where needed.

This internship is a non-paid position and candidates must:

- Be able to work evenings and/or weekends.
- Have a strong desire to gain extensive broadcast experience at the #1 radio station in Chicago
- Possess strong writing and oral communication skills
- Show initiative and ability to work independently

The duration and schedule of the Digital News Content internship are flexible, and applications will be considered on a rolling basis. *Interested students should email, fax, or mail a letter and resume to: Dave Marzullo at davemarzullo@wgnradio.com | WGN Radio | 435 N. Michigan Avenue | Chicago, IL 60611 | fax: 312-222-4192*

Journalism Internship List

How to Apply It's best to e-mail your resume and cover letter, though we do accept applications by regular mail. Please indicate which internships you're most interested in, and send your information to the attention of the appropriate person above, care of:

WGN Internship Program
435 North Michigan Avenue
Chicago, Illinois 60611

Applications should be received by the following deadlines to assure full consideration. Late applications will be considered for future terms. Dates listed subject to change. **Tip:** Summer internships have the greatest number of applicants and, therefore, are toughest to obtain. Consider a fall, winter, or spring internship to increase your chances.

Deadline for Resume

Programming, Sports, Promotions, Finance and Sales Internships:

Spring: September 30, 2009

Summer: February 20, 2010

News Internships:

Spring: October 1, 2009

Summer: March 15, 2010

Web Internships:

Spring/Summer: December 12, 2009

Interns are selected on the basis of professional potential. We look at our internship program as a developing ground for future employees -- that's not to say all interns will get hired here, but one of our goals is to see how many responsibilities an intern can handle, on the chance an employment opportunity becomes available. So this isn't a coffee-fetching, grunt work internship. We trust our interns to handle duties that require the utmost in responsibility, diligence and enthusiasm.

Tip: when applying for an internship, specify which particular post you're interested in. Tell us not just why you'd be good for that internship, but why that particular internship would be good for you.

WGN is an equal opportunity employer. Interns are considered trainees and not employees under the Fair Labor Standards Act of 1973.

Requirements

- Current college student (junior, senior, post-graduate) or out of school graduate of any age.
- Internship may be taken for credit or independent of school supervision.
- Must be available to work a variable 40 hour week.
- **Familiarity with WGN Radio and the Chicago market is preferred.**

Journalism Internship List

- **Previous radio or other media experience (school, internship, or professional) preferred.**
- Responsibility, judgment, organization, dependability, promptness, initiative, creativity, and efficiency are key to the success of interns along with the ability to handle deadlines, writing, and audio production

Duration/Hours

- 40 hours a week, occasionally odd hour work or weekend duties.
 - Internships are unpaid.
 - Fall (@ August - November)
 - Winter (@ November - February)
 - Spring (@ February - May)
 - Summer (@ May - August)
- Web and Digital News Content internships have own schedule--see internship descriptions

Results

During the internship, interns gain exposure to the realities of working in radio and gain exposure to related fields. Interns have the opportunity to prove themselves and determine if radio is a career for them. Interns make friends and contacts that they can network with as they start their career. After interns complete their term at WGN Radio, some return to school and share their new experiences. Other interns volunteer or temp at the station. A few become part-time employees. Occasionally, interns obtain full-time positions at WGN. Many interns take their experiences to other media outlets where they begin rewarding careers. Former interns at WGN Radio have held these positions:

at WGN:

general manager	assistant program director	news director
promotions manager	afternoon drive show host	midday news anchor
specialty show host	morning drive producer	sports producer
midday producer	overnight show producer	sports reporter
LAN administrator	assistant traffic manager	traffic assistant
account executive	network affiliate coordinator	operations coordinator
assistant news director	webmaster	news reporter

Elsewhere:

disk jockey	network VP of sports	program director
TV sports anchor	NCAA play-by-play announcer	TV news anchor
television actor	IHL play-by-play announcer	GM of a CBA team
TV news reporter	radio producer	radio newscaster
TV traffic reporter	radio network sports reporter	TV talk show producer
cable TV producer	foreign news service director	syndication producer

Journalism Internship List

The history of WGN Radio

Bought by the Tribune Company in 1924, WGN was a pioneer in the beginnings of radio. Besides the first broadcasts of The Indy 500 and The Kentucky Derby, WGN was the first station to broadcast a courtroom proceeding. The Scopes evolution v. creationism case was the original "trial of the century" and Chicago heard it live on WGN. (The WGN microphone used during these proceedings is currently on loan to the Smithsonian.)

The development of police radios began here as police calls were broadcast over the air so the police could be on the scene as quickly as possible. This relationship with peace officers evolved to some of the first metropolitan traffic reporting and the launching of a WGN Trafficopter fleet.

Along with CBS, NBC, DuMont, and Blue networks, WGN competed and assisted in forming the Mutual Broadcast Network.

Pioneers in radio entertainment with live in-studio orchestras and original radio dramas (such as Little Orphan Annie), the station has never really changed format, but evolved. This included the adjustment radio had to make as television came to be (cable superstation WGN-TV Channel 9 is our sister station). Sportscasting, remotes, and use of phones on-air are still important developments in use today.

The radio home to millions across mid-America, WGN is one of the highest rated stations in Chicago. Because of our progressive and flexible full-service news and talk format, an internship here is like working at several different stations.

Besides talk, WGN flexes its format depending upon what's going on in our listeners' lives:

- Breaking story internationally or locally, and news is the emphasis.
- Athletes retiring, championships being won, or a big trade and News/Talk 720 is Chicago's Sportstation.
- When there's nasty weather, the WGN WeatherCenter meteorologists and Traffic Central reporters give all the details.
- A summer Friday and it's time to lighten up. Fun takes the lead.

On an average day we're mixing all these elements and more....

- Home of Chicago Cubs baseball, Chicago Blackhawks hockey, and Northwestern University football and basketball.
- Popular, unique professional personalities.
- A 50,000 watt clear channel that broadcasts to parts of 38 states Canada and Mexico at night.
- Winner of eight Marconi Awards (radio's Oscar).
- One of the top grossing radio stations in the country.
- Voted the Most Respected and Admired radio station in the country by the radio industry.
- Audio streaming world-wide via its web site
<http://wgnradio.com/about/listen>.

Journalism Internship List

News/Talk 720 WGN Radio A Tribune Broadcasting Station

WGN Radio 720 continues as a broadcasting leader in Chicago and around the world, and has been called the most respected and successful radio station in America. Our long running internship program has produced many successful professionals, not only at the station, but industry-wide thanks to the guidance of the 100+ professionals employed here.

The WGN Radio Internship Program is an intensive hands on experience where assignments are necessary and make a difference. Interns work at our studios in the architecturally classic Tribune Tower in the heart of downtown Chicago (central to public transportation).

WGN has had great success with its intern program. Interns are integral to our day to day operation and many have gone on to successful careers in media.

For more information visit <http://www.wgnradio.com/about/internships/>

Organization: WGN-TV
Contact, Title: Juana Vega, HR Representative
Address: 2501 W. Bradley Place Chicago IL 60618
Phone: 773.883.3120
Fax: 773.528.1387
Email: WGNTV-HR@tribune.com

Requirements: Candidates MUST be of at least Junior standing in college or university with a previous newsroom internship or experience. Broadcast Journalism majors preferred. Weekend availability is also a must. Responsibilities: Range from answering phones and checking faxes to field producing. The intern will work closely with the Assignment Editors to help determine stories to cover for the newscast, making contacts for those stories and setting up interviews. Also, interns may be asked to help cover press conferences or may be assigned to accompany reporters and/or news photographers on assignment. With the wide variety of duties, the internship will provide a full overview of newsroom operations all the way from the news meeting to the newscast. Mature and professional conduct expected.

WGN-TV has internship opportunities in the following departments: SPORTS PRODUCTION, EVENING NEWS ANCHOR, ENTERTAINMENT, MORNING NEWS ANCHOR, PROMOTIONS, PRODUCTION, HUMAN RESOURCES, SPORTS, WEATHER, NEWS (ASSIGNMENT DESK), NEWS (MORNING NEWS), NEWS (MEDICAL WATCH), NEWS (PLANNING), NEWS WRITING, PROGRAM OPERATIONS, CREATIVE SERVICES, INFORMATION SYSTEMS Undergraduate (junior/senior standing) or graduate students attending an accredited college or university majoring in Broadcasting/ Communications/ Journalism or related field of study. Students must be able to obtain college credit for the internship experience (Internships are unpaid). The internship period is 13-18 weeks and number of hours vary depending on internship. News Writing Six (6) months internship is available to broadcast journalism students or recent broadcast journalism graduates (6 months post graduation - pays minimum wage). For a full description of each internship you may visit the employment section of the WGN-TV Web site at www.wgntv.com.

Journalism Internship List

Sports TV Intern (unpaid), News Department

Responsibilities: Assist the sports producer and anchor with the evening sportscasts by logging games, using the web and wires to help provide pertinent information on breaking sports stories and/or other information. The interns will learn to identify proper highlights, video, sound, etc... to use in our shows. Also, interns will have the opportunity to learn to edit on desktop editors. Occasionally interns go out in the field to help with interviews. Mature and professional conduct expected. As this is a newsroom position, visit the Production Internship page for information on Sports Production Internship.

Requirements: Must have a strong knowledge of general sports, and be willing to commit to working two to three evenings a week throughout the semester. Candidates MUST be of at least Junior standing in college or university. Broadcast, Journalism and Communications majors preferred.

Production Department

Duration/Hours: 13-18 weeks/15-20 hrs per week, Responsibilities: The Sports Production Intern will have the opportunity to work closely with Producers/Directors at all of our Chicago Cubs, Chicago White Sox, and Chicago Bulls home telecasts. Specifically, duties will include assisting the Producer/Director with any pre and post-game player interviews, distribution of line-ups/stats sheets and assisting the talent in the broadcast booth. They will also have the opportunity to view first hand what it takes to successfully broadcast a live professional sporting event while becoming familiar with the various crew positions/tasks. When not at a game, the intern will spend their hours at WGN-TV studios. They will assist with dubbing and screening of tapes, general office duties and have the opportunity to observe many of our in-house broadcasts.

New Writer: Intern learns the duties of a WGN-TV news writer. Write scripts for newscast. News writing intern who can Arrange interviews with people who can provide information about a particular story, Check reference materials such as books, news files, and public records in order to obtain relevant facts, Conduct taped or filmed interviews or narratives. Determine a story's emphasis, length, and format, and organize material accordingly, Gather information about events through research, interviews, experience, and attendance at political, news, sports, artistic, social, and other functions, Investigate breaking news developments such as disasters, crimes, and human interest stories. Receive assignments or evaluate leads and tips in order to develop story ideas, Report and write news stories for publication or broadcast, describing the background and details of events, Research and analyze background information related to stories in order to be able to provide complete and accurate information, Review and evaluate notes taken about event aspects in order to isolate pertinent facts and details.

WGN-TV Morning News Intern: (unpaid)

Candidates MUST be of at least Junior standing in college or university. Broadcast Journalism/Communications majors preferred. Responsibilities: This internship is designed for a student who is interested in a news position, specifically for a morning show. Duties include, but are not limited to: greeting guests, writing tip sheets, escorting guests to and from studios, researching and locating archive video. Interns will communicate closely with segment producers, show producers, and executive producer. Mature and professional conduct expected.

Department Job Code: ctc/ctad/3571BR

News Department Requirements:

Journalism Internship List

Candidates MUST be of at least Junior standing in college or university. Broadcast Journalism/Communications majors preferred. Responsibilities: This internship is designed for a student who is interested in on-air reporting and anchoring. Working with the Morning Anchor team, the duties include, but are not limited to: guest and show research, working on special reports and projects, contributing story and production ideas, and help coordinate appearances. Interns will also communicate closely with segment producers, show producers, and executive producer. Mature and professional conduct expected. EOE.

To Apply: Send resume, cover letter and references

Position: Evening News Anchor Internship(unpaid) Responsibilities:

This internship is designed for a student who is interested in on-air reporting and anchoring. Working with the Evening Anchor team, the duties include, but are not limited to: guest and show research, working on special reports and projects, contributing story and production ideas, and help coordinate appearances. Interns will also communicate closely with show producers and executive producer. Mature and professional conduct expected. Requirements: Candidates MUST be of at least Junior standing in college or university. Broadcast Journalism/Communications majors preferred.

Writing Internships for WGN-TV and WGN Superstation (UNPAID) Responsibilities: WGN-TV Creative Services is looking for a hard working, dedicated individual who wants to gain valuable experience in the television industry. Creative Services produces on-air, radio & print spots to promote WGN-TV in Chicago and WGN Superstation (cable) across the country. Ideal candidate possesses excellent written and verbal communication skills, has the ability to multi-task, works well under pressure and takes initiative. Creative thinkers are essential. Responsibilities include writing on-air voice-over copy, maintaining organized databases and files, dubbing tapes, logging tapes, and helping producers with day-to-day needs.

Production Department: Responsibilities: Intern will have the opportunity to gain hands on experience and learn about the day-to-day operations of the Production Department within WGN-TV. Duties will include assisting producers with event pre-production work and assisting on various remote productions; parades, telethons and special events. Additionally interns will assist with screening and dubbing tapes, maintaining tape library and general office duties, i.e. copying, filing, answering phones. Candidate must be organized and possess good interpersonal skills. Proficiency in Word and Excel helpful. Requirements: Undergraduate (junior/senior standing) or graduate students attending an accredited university. Students must be able to obtain college credit for the internship.

News Department Intern Responsibilities: This WGN-TV internship is designed for students interested in pursuing a career in meteorology. The position requires either a major or minor in meteorology or atmospheric science. Duties include: climate research, operating the database, gathering important information and editing text for the show and or Tribune Weather Page, and answering the phone. Usually work two days a week. Requirements: Undergraduate (junior/senior standing) or graduate students attending an accredited university. Students must be able to obtain college credit for the internship.

Promotions Intern (unpaid)

Department: Creative Services

Responsibilities: Learn about the internal and external communications process of Chicago's WB Station. Get experience in public relations, special events marketing, and

Journalism Internship List

creating newsletters. Candidate must be organized, and possess good interpersonal and typing skills. Proficiency in Word required. Assist the Publicity and Promotions Manager in the following areas: Internal and external communications, promotions and special events marketing and charity events. Requirements: Undergraduate (junior/senior standing) or graduate students attending an accredited university. Students must be able to obtain college credit for the internship.

News Department Intern: Candidates MUST be of at least Junior standing in college or university. Broadcast Journalism/Communications majors preferred. Responsibilities: Intern will assist in researching long and short-term story ideas, as well as assist in building a diverse base of contacts and expert sources. Intern should be a self-starter, with great interest in current events and local government. You will talk with attorneys, celebrities, politicians, and other newsmakers; follow-up on newspaper clippings; and generate future story ideas for our reporters. Requires excellent phone, computer, and communication skills

Organization: The White House

Applications are available at: <http://www.whitehouse.gov/about/internships/>

The application includes two essays, three letters of recommendation and a resume. Each applicant will be evaluated on three basic qualities: a commitment to public service, demonstration of leadership in the community and dedication to the mission of this Administration. The applicants communication, writing and office skills will also be reviewed and considered. An applicants GPA is not figured into the final score, and each application is reviewed on a semi-blind basis.

Organization: WIFR

Address: P.O. Box 123 Rockford, IL 61105

Web site: <http://www.wifr.com/station/jobs/2081122.html>

Candidates should be seeking a degree in communications or broadcast journalism and have the recommendation of their advisor. Internships are non-paid so students should show proof that they will receive college credit or endorsement for their work. Applicants must pass a drug screening. Send cover letter, resume and letter of recommendation to: Internships WIFR-TV P.O. Box 123 Rockford, IL 61105
<http://www.wifr.com/station/jobs/2081122.html>

Organization: WLS-AM 890/WLS-FM 94.7

Contact, Title: Chuck Brueckmann, Promotions Manager

Address: 190 N. State, 8th Floor, Chicago, Illinois 60601

Email: chuck.brueckmann@citcomm.com

Promotions Department Internship

Description: Chicago's Big 89 is now WLS 890 AM, Where Chicago Comes to Talk. A 50,000-watt radio giant with an issue-oriented talk radio format including news headlines, local issues, pop culture, entertainment and more. All the top talk radio hosts are here, including, Don Wade & Roma, Jerry Agar, Rush Limbaugh, Roe Conn and Sean Hannity. Over 80 years of broadcasting! EOE/AA.

Journalism Internship List

Objective: Assist in daily activities of the **WLS-AM 890**, Chicago's Talk Station Promotions Department and beyond, which include, coordinating and working on-site events, interacting with other interns and promotions staff, managing the prize closet, mailing out prizes and assisting staff with other miscellaneous duties. You will also be working for our sister station, **94.7 WLS-FM**. Attention to detail, a positive attitude and a willingness to work hard is a must!

Requirements:

- Must have the ability to work both during the week for office hours, but mostly nights and weekends out of office at events/promotional locations.
- Must be a college student, receiving school credit for this internship.
- Must be able to lift 20+ pounds, load and unload station vehicles and so on.
- Must be available to work a variable 15 hours a week.
- Must be able to interact with others without conflict.

Hours:

- 15-20 hours per week, including some nights and weekends.

Selection Process:

- Provide a resume and cover letter when applying.

How to Apply:

Please e-mail or snail-mail your cover letter and resume to:

WLS Radio, Chicago
Attn: Chuck Brueckmann, Promotions Manager
190 N. State, 8th Floor
Chicago, Illinois 60601
E-mail: Chuck.Brueckmann@citcomm.com

Interns are selected on the basis of professional potential. WLS-AM and WLS-FM are equal opportunity employer. Interns are considered trainees and not employees under the Fair Labor Standards Act of 1973. A staff member will supervise interns on a day-to-day basis. A department head will complete an evaluation or other necessary information for the student to receive credit for the internship and/or grades. Please note: loss of credit hours will occur if internship is terminated due to unreliability/other, incomplete semester hours, etc.

Organization: WLWU-FM News Staff
Contact, Title: Danielle Basci, General Manager
Phone: 312.915.8805
E-mail: dbasci@luc.edu

Looking for volunteers

88.7 WLWU-FM, Chicago Sound Alliance, is looking for students interested in being reporters, correspondents, producers, or anchors for a newly developed 30-minute weekly news magazine. A wide variety of topics will be covered. No previous radio experience is required. This is a great opportunity to gain real world broadcasting experience and earn journalism recognition that can be put on your resume.

Journalism Internship List

Please contact News Director Garrison Carr at wluwnews@luc.edu if you are interested in getting involved.

Organization: WTTW *Chicago Tonight*
Contact: Madeleine Martino Fox
Fax: (773) 509-5302
E-mail: mmfox@wttw.com

Production Internship: *Chicago Tonight* is a nightly hour-long news and current affairs show. It runs weekly Monday-Friday. Composed of both in-studio segments and pre-produced packages, the show includes headlines, news analysis, interviews and panels, as well as film/theater reviews and commentary.

The internship program for *Chicago Tonight* offers an overall look at the production process of this news show. It's a wonderful experience for those interested in journalism, current events and production. Interns at WTTW must be able to work at least 2 days a week from 1:00-8:00pm and be computer savvy.

Responsibilities include:

- Researching for producers
- Searching for footage
- Filing tapes
- Greeting guests
- Distribution of paperwork to all necessary recipients for show
- Observing journalists' news gathering in and outside the station
- Cutting promos
- Additional tasks added as needed

We are searching for enthusiastic and hard working students or recent graduates with journalism majors, or simply a curiosity in the field of broadcast journalism/production.

For more information and to download a copy of our application, please visit the following link. <http://www.wttw.com/main.taf?p=7,7,1,8>

Or to request the information by mail please call Yvonne Davis at (773) 509-5541. Please send all applications and resumes to Madeleine Martino Fox at mmfox@wttw.com or by fax to (773) 509-5302.

Organization: Youth Outreach Services
Contact: Angelina Santiago
Address: 2411 W. Congress Parkway, Chicago, Illinois 60612
Phone: (773) 777-7112
E-mail: internship@yos.org

Description: Under the supervision of the Director of Marketing & Communications, the Communications Intern will support a wide variety of communications, public relations

Journalism Internship List

and marketing initiatives.

Primary duties will include, but are not limited to, the following:

- Assist with writing and editing projects, including newsletters, press releases and media alerts, fact sheets, brochures, Web site copy, and other marketing materials.
- Interview clients and write success stories.
- Assist in the preparation of public relations materials, such as media and market research, news coverage tracking, development and maintenance of media lists, and organization of media and publications files
- Maintain media lists and conduct media outreach.
- Support the brand development of the agency.
- Conduct research about foundations and corporate

Send cover letter and resume

Organization: Zig

Contact, Title: Katrina Limbaugh, Director of Communications

Address: 848 W. Eastman St. Suite 204, Chicago, IL, 60613

E-mail: katrinal@zigideas.com

Web site: <http://www.zigideas.com>

Description: Zig is a communications company within the MDC Partners network that creates ideas in their most powerful form. Since its inception in 1999 in Toronto, zig has earned a reputation as one of the leading ideas companies in Canada, which led to the opening of its first United States office in Chicago in 2006. The agency works with respected brands including Molson, Virgin Mobile, IKEA, Best Buy, Unilever and Pfizer. Zig has earned numerous awards and recognition for their work from the Cannes Lions, The One Show, Clio Awards, Art Directors Club, Communication Arts and others.

This internship entails assisting the Director of Communications with media relations and internal communications duties, including: journalist and article research, media list building, media tracking, scanning and archival of press placements, generating monthly media reports, upcoming project outreach prep, and assistance with writing assignments as needed.

Job Duration: The internship period can be determined by the student.

Applications Accepted Until:

Dec 01, 2009