



Water Tower Campus Life

Job Description

Summary:

A graduate assistantship (GA) in Ministry at the Water Tower Campus (WTC) allows an individual to work toward proficiency in the skills necessary for leadership in ecclesial ministry (namely pastoral care and program management) in the context of Student Development at a Jesuit Catholic University. Water Tower Campus Life (WTCL) is still very much establishing its identity as a department, and as such, WTC Ministry is also still developing its purpose and identity. Thus, this GA must be creative, motivated and interested in collaborating to serve a population that is less traditional in nature. The GA will aid in the cultivation of the 5 Hungers from the Transformative Education Document, with special attention to the 5th Hunger. *A Hunger for an Adult Spirituality: Tired of the polarized debates between a lifeless secularism, on the one hand, and a dogmatic fundamentalism, on the other, our students long for a spirituality that sustains and empowers, one in which there is ample room for both faith and reason.*

This assistantship is a unique hybrid between Campus Ministry and student affairs. This GA must be interested in both higher education administration and ministry, as responsibilities are often linked between the two areas.

Responsibilities:

Graduate Assistants are expected to work 25 hours per week as they are full-time students and part-time paraprofessionals.

Advising

- Advise Labre Ministry—a homeless outreach project. The GA will do this by supporting and mentoring the student leaders and weekly participants; assisting with the coordination of the weekly leader meetings; organizing Labre Gives, a holiday giving program; and supporting the planning of additional events and programs put on by Labre.
- Advise the Baumhart Companions—residential peer ministers. The GA will help support and mentor the student leaders; coordinate the weekly leader meetings; and assist with the planning of hospitality events and additional programs put on by the Companions.
- Attend fall and spring retreats that Labre and Baumhart Companions participate in and prepare accordingly for them

Program Management

- Assist with the planning and implementation of WTC-wide programs and heritage month programs such as Welcome Week, Spirit Week, Hunger Week, and Women's History Month
- Manage budgeting of assigned programs.
- Support the liturgical life at the WTC (e.g. Sunday Mass, Lenten Prayer)
- Coordinate the advertising and marketing for Labre Ministry, Baumhart Companions, and other related programs and events

Pastoral Presence

- The GA is a visible, invitational, and pastorally present representative of Ministry at WTC.
- The GA will learn to actively encourage and invite the participation in University life, by building collaborative relationships across WTC.

- Each GA will publicly preside and preach at a Word Service.

Supervision

- Participate in weekly supervision, including theological reflection. GAs will work under the supervision of the WTC Ministry Program Director

Committee Leadership

- Chair a WTC-based heritage month planning committee (e.g. Black History Month, Women's History Month, etc.).
- Become a member of a Division of Student Development committee

Professional Development

- Attend regular Water Tower Campus Life (WTCL) meetings
- Participate in monthly Graduate Assistant Professional Development meetings
- Maintain and learn self-care and healthy boundaries
- Intentionally develop his or her professional/ministerial identity

Miscellaneous

- Be present, as available, at various WTC events (e.g. Finals Breakfast, etc.).
- Optional: lead an Alternative Break Immersion trip in the spring or summer or a retreat (Loyola 360, Women's/Men's retreat, etc)
- Other duties as assigned.

Qualifications for this position include:

- Graduate students who are exploring a call to ecclesial ministry in the context of a higher education.
- A reflective, faithful individual who is open to sharing faith and helping student cultivate their own spiritual life.
- Demonstrated leadership ability and a desire to collaborate.
- Attention to detail and the ability to work independently.
- An appreciation of Jesuit education, mission, identity and traditions.
- Skills in event planning, implementation, and evaluation.
- Enthusiasm for the holistic development of college students.