

# INSTRUCTIONS

PLEASE KEEP THIS FORM FOR YOUR RECORDS.

## U.S. TRANSFER ADMISSION AND SCHOLARSHIP

*A transfer applicant is one who has completed at least 20 acceptable semester hours at another regionally accredited college or university and has graduated from high school or received a GED. If you have not earned 20 acceptable semester hours, please follow the admission requirements for a freshman applicant.*

### **Please follow these steps in completing your application for admission:**

1. Complete all sections of this application.
2. Enclose the \$25 application fee (nonrefundable). Submit it to the Undergraduate Admission Office in the enclosed self-addressed envelope.
3. Request official transcripts from all previously attended colleges, official high school (secondary school) transcript or official General Education Development (GED) Test results, and ACT/SAT scores (if fewer than 20 acceptable semester hours), and have all documents mailed to Loyola University Chicago, Undergraduate Admission Office, 6525 N. Sheridan Rd., Chicago, IL 60626, USA.

## INTERNATIONAL TRANSFER ADMISSION

*A transfer applicant is one who has completed at least 20 acceptable semester hours at another regionally accredited college or university in the United States or has the equivalent of 20 semester hours taken at a foreign university. If you have not earned 20 acceptable semester hours, please follow the admission requirements for a freshman applicant.*

1. Review all instructions above.
2. Send your secondary-school academic records and transcripts from all colleges or universities to ECE (Educational Credential Evaluators, Inc.) or WES (World Education Services) for an official credit evaluation. Go to [www.ece.org](http://www.ece.org) or [www.wes.org](http://www.wes.org) for more information and to download the application form. **Be sure to request the course-by-course evaluation report.** Request a copy to be sent to Loyola University Chicago, Undergraduate Admission, 6525 N. Sheridan Rd., Chicago, IL 60626. Allow 4-6 weeks for your ECE or WES evaluation to be completed. Once we receive your ECE or WES evaluation, your file will be reviewed for admission.
3. You must take one, possibly two, standardized tests. **The TOEFL is required for proof of English proficiency.** The minimum score required is 79. (For tests taken prior to 2006, the minimum score required is 550 on the written test or 213 on the computer-based test.)
4. The SAT 1 or ACT is required to provide an evaluation of academic potential. The SAT 1/ACT requirements may be waived for transfer students (20 units or more of transferable credits).
5. You must complete the Declaration and Certification of Finances Form and submit it with proof of financial resources showing your ability to cover expenses for your first academic year at Loyola University Chicago.
6. Go to [LUC.edu/undergrad/international.shtml](http://LUC.edu/undergrad/international.shtml) for complete details.

## INSTRUCTIONS FOR APPLYING FOR FINANCIAL ASSISTANCE

### **The financial assistance Priority Processing Deadline for transfer students is March 1.**

Loyola's FAFSA code is 001710.

(U.S. government regulations prohibit students on F-1 visas from receiving federal assistance.)

Forms required to file for financial assistance consideration:

Complete the Free Application for Federal Student Aid (FAFSA) after January 1, which can be found online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). You are encouraged to submit the application in advance of Loyola's Priority Processing Deadline of March 1 to ensure that you will receive award information in advance of the **May 1 Intent to Enroll Deadline** date.

If you have any questions after reading this information, our staff will be happy to assist you. Please contact the Undergraduate Admission Office at **312.915.6500/800.262.2373**.

If you have further questions, call toll-free **800.262.2373** or **312.915.6500**. You can also visit our web site at [LUC.edu/undergrad](http://LUC.edu/undergrad) or e-mail us at [admission@luc.edu](mailto:admission@luc.edu).

### **Fill out the application form and mail it in the enclosed envelope to:**

Loyola University Chicago, Undergraduate Admission Office, 6525 N. Sheridan Rd., Chicago, IL 60626, U.S.A.

Transfer applicants with completed files will be notified of acceptance decisions on a rolling basis approximately four weeks after all credentials have been received.

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## DATES TO REMEMBER

### OCTOBER 1

Deadline for Accelerated BSN program

### NOVEMBER 1

Processing Deadline for Spring Semester Transfer Applicants

### JANUARY

Spring Semester classes begin

### FEBRUARY 15

Date by which the Free Application for Federal Student Aid (FAFSA) should be submitted online to the federal processor

### JUNE 1

Processing Deadline for Fall Semester Transfer Applicants

### LATE AUGUST

Fall Semester classes begin

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## IMPORTANT CONTACT INFORMATION

### UNDERGRADUATE ADMISSION

Toll-free **800.262.2373**  
E-mail **admission@luc.edu**  
Web site **LUC.edu/undergrad**

**ATHLETICS** **773.508.2560**

**FINANCIAL ASSISTANCE** **773.508.7704**  
E-mail **lufinaid@luc.edu**  
Web site **LUC.edu/finaid**

**RESIDENCE LIFE** **773.508.3300**  
Campus Housing, Meal Plan  
E-mail **res-life@luc.edu**  
Web site **LUC.edu/reslife**

**FIRST-YEAR EXPERIENCE**  
Web site **LUC.edu/firstyearexperience**

**SECURITY** **773.508.2394**  
Parking

**OFFICE OF THE BURSAR**  
Account Status, Tuition Rates,  
Budget Payment Plan **773.508.3180**  
Payments **312.915.6160**

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**FAFSA** (Free Application for Federal Student Aid)  
Web site **www.fafsa.ed.gov**  
Phone **800.433.3243**  
Loyola Code 001710

### ACT

Web site **www.act.org**  
Loyola Code 1064

### SAT

(Scholastic Aptitude Test)  
Web site **www.collegeboard.org**  
Loyola Code 1412

### ECE

(Educational Credential Evaluators, Inc.)  
Web site **www.ece.org**  
E-mail **eval@ece.org**

### TOEFL

(Test of English as a Foreign Language)  
Web site **www.toefl.org**  
Phone **609.771.7100** or  
**(800) GO TOEFL**  
E-mail **toefl@ets.org**  
Loyola Code 1412

### WES

(World Education Services)  
Web site **www.wes.org**

Applicants who are outside the United States may contact any of the following to obtain information on these tests: American/International School Counseling Offices, U.S. Embassies/Consulates, Binational Centers, Fulbright Offices or Sylvan Learning Centers. You may contact them directly.

### Undergraduate Admission Office

6525 North Sheridan Road | Chicago, Illinois 60626-9901  
Phone 312.915.6500 or 800.262.2373 | Fax 773.508.3397



*Preparing people to lead extraordinary lives*