



*Preparing people to lead extraordinary lives*

## Special Tour Request Form

Loyola University Chicago welcomes groups on-campus for tours and admission presentations. To ensure that the visit is a positive experience, we ask that you fill out this form and either mail or fax it back to us.

Our special group sessions are only available on Tuesdays, Wednesdays and Thursdays. Group admission presentations are only at 10 a.m. with an option for an hour long tour of campus prior to or after the session. In addition, if you are interested in dining on-campus as part of your visit, tickets are available for \$6.25 per person.

Requested Tour Date \_\_\_\_\_ Tour Time (9 a.m. or 11 a.m.) \_\_\_\_\_ Presentation (10 a.m.) \_\_\_\_\_

Name of Group or School \_\_\_\_\_

Name of Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (including area code) \_\_\_\_\_ Fax (including area code) \_\_\_\_\_

Cell Number of Contact Person on the Date of the Event \_\_\_\_\_ Emergency Contact Number \_\_\_\_\_

Size of Group \_\_\_\_\_ Number of Chaperones \_\_\_\_\_ Age Range/Grades \_\_\_\_\_

E-mail address: *We require an e-mail address so that we may send you necessary confirmation materials.*

Special concerns \_\_\_\_\_

Please check all that apply:

- Campus tour only
- Admission presentation only
- Both campus tour and admission presentation
- Interested in purchasing meal tickets

Please mail this form to our Visit Coordinator, Loyola University Chicago; Undergraduate Admission Office, 6525 N. Sheridan Road, Chicago, IL, 60626; or fax to **773.508.8926**.