

Making a Payment

1. Login in to LOCUS
2. On the main screen you will see the Enterprise Menu.
3. Click the tab/arrow under Campus Finances and you will see a drop down menu.

Enterprise Menu

- ▷ My Favorites
- ▷ Student Advisement
- ▷ Student Admissions
- ▷ Personal Portfolio
- ▷ Residence Life
- ▷ Academics
- ▷ Advising
- ▷ **Campus Finances**
- ▷ Manage Student Records
- ▷ Search for Classes
- ▷ Build Community
- ▷ Student Business Office
- ▷ Campus Community
- ▷ Records and Enrollment
- ▷ Curriculum Management
- ▷ Course and Class Viewing
- ▷ Portal Administration
- ▷ Worklist
- ▷ Tree Manager
- ▷ Reporting Tools
- ▷ PeopleTools

4. To View an up to date statement of your account, click "Account Summary By Term".
5. To Make a Payment, click "Make a Payment". You can pay by electronic check or by credit card. Additional charges may be applied.

Menu

- ▷ My Favorites
- ▷ Student Advisement
- ▷ Student Admissions
- ▷ Personal Portfolio
- ▷ Residence Life
- ▷ Academics
- ▷ Advising
- ▼ **Campus Finances**
 - ▷ Installment Plan - iPlan
 - View e-Bill(s)
 - Account Summary By Term
 - Payment Profile
 - Make a Payment
 - Refund Direct Deposit Profile
 - View My Financial Aid Award
 - LU Campus Card
 - Bottom Line (Estimate)
 - FAFSA on the Web
 - Student Health Insurance
 - View Parent/Guest
 - View 1098T
 - My Federal Work Study