

UA1996.19

College of Arts and Sciences
English Department records

Dates: 1983-1992

Creator: English Department

Extent: 1.5 linear feet

Level of description: Folder

Processor & date: L. Pearce, April 2014; updated by K. Young, February 2015

Administration Information

Restrictions: none

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Citation: *Loyola University Chicago. Archives & Special Collections. College of Arts and Sciences – English Department records, 1983-1992.* Box #, Folder.

Provenance: Transferred to the University Archives on July 16, 1996, by the English department.

Separations: None

See Also: Office of the President records; UA1981.99 Annual reports to the President, 1951-1969

Administrative History

The study of English literature and language has been a part of the curriculum since the opening of St. Ignatius College in 1870. In 1909, the university was re-chartered as Loyola University and St. Ignatius College became the College of Arts and Sciences at Loyola. In 1923 the English department was officially established as part of the College of Arts and Sciences. The department continues to offer both undergraduate and graduate degrees.

Scope and Content

The College of Arts and Sciences – English Department records consist of 1.5 linear feet spanning the years 1983 to 1992 and include bylaws, minutes, correspondence, statistics, announcements, course listings, and guidelines. Arrangement is chronological.

Series

Series 1: Administration, 1983-1991. Box 1.

This series contains materials relating to the administration of the department including bylaws, faculty lists, statistics, course listings, guidelines, and self-studies.

Series 2: Department Meetings, 1984-1992. Boxes 1-2

This series contains materials relating to faculty meetings at the department including announcements, minutes, agendas, handouts, and attendance lists.

Series 3: Correspondence, 1983-1991. Boxes 2-3

This series includes memos and correspondence.

Series 4: Special Events, 1984-1992. Box 3

This series includes announcements, correspondence, flyers, programs, event schedules, speaker information forms, and speaker biographies for events held by, promoted by, or co-sponsored by the English department.

Subjects:

Loyola University Chicago
College of Arts and Sciences
English department
Faculty
Administration

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<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
<u>Series 1: Administration, 1983-1991</u>			
1	1	By-laws	1983, 1987, 1990
1	2	Committee Lists	1984-1987
1	3	Faculty List	1985-1986
1	4	Faculty Activities	1986-1987
1	5	Enrollment Numbers	1986-1988
1	6	Course Listings	1986-1989
1	7	Promotions & Tenure Guidelines	1990
1	8	Department Self-study	1991
<u>Series 2: Department Meetings, 1984-1992</u>			
1	9	Meeting Agendas & Minutes	1984-1985
1	10	Meeting Agendas & Minutes	1985-1986
1	11	Meeting Agendas & Minutes	1986-1987
1	12	Meeting Agendas & Minutes	1987-1988
1	13	Meeting Agendas & Minutes	1988-1989
1	14	Meeting Agendas & Minutes	1989-1990
1	15	Meeting Agendas & Minutes	1990-1991
2	1	Meeting Agendas & Minutes	1991-1992
<u>Series 3: Correspondence, 1983-1991</u>			
2	2	Correspondence	1983-1984
2	3	Correspondence	1984-1985
2	4	Correspondence	1985-1986
2	5	Correspondence	1986-1987
2	6	Correspondence	1987-1988
2	7	Correspondence	1988-1989
3	1	Correspondence	1989-1990
3	2	Correspondence	1990-1991
<u>Series 4: Special Events, 1984-1992</u>			
3	3	Event Announcements	1984-1988
3	4	Event Announcements	1989-1992