Accession No.: UA1981.65, 1981.74

STRITCH SCHOOL OF MEDICINE
OFFICE OF THE DEAN
LOUIS D. MOORHEAD, M.D., RECORDS
Dates: 1931-1940
Creator: Moorhead, Louis David (1892-1951)
Extent: 2.5 linear feet
Level of description: Folder
Processor & date:

Administration Information
Restrictions: None
Copyright: Copyright is retained by Loyola University Chicago.
Citation: Loyola University Chicago. Archives & Special Collections. Stritch School of Medicine - Office of the Dean: Louis D. Moorhead, M.D., records, 1931-1940. Box #, Folder.
Provenance: Transferred by Larry Borgione, Director - Registration and Records, Loyola University Medical Center, in 1981.
Separations: .75 linear feet of duplicates and extraneous material was removed and disposed of. See Also: Francis J. Braceland, M.D., records; George Warth, S.J., records; John Glen Powers, M.D., records; Terence H. Ahearn, S.J., records.

Administrative History
Louis David Moorhead, M.D. served as Dean of Loyola School of Medicine from ca. 1920 until his resignation on November 1, 1940. As outlined in the Plan of Organization of Loyola University School of Medicine, his duties were the following:

The Dean has charge of all matters involving educational policy; hospital arrangements, schedule, and curriculum. All nominations for departmental appointments including suggestions for new positions should be made to him. The Dean presides at meetings of the Council and of the Faculty. He appoints, subject to ratification by the Council, the members of all council committees.

Scope and Content
The records of Loyola School of Medicine Dean Louis David Moorhead, M.D., consist of 2.5 linear feet spanning the years 1931 to 1940 and include correspondence, minutes, reports, statistics, and faculty records. Each series is arranged alphabetically.

Series I: Office Files, 1931-1940, Boxes 1-4
This series contains correspondence, minutes, reports, statistics, and other materials relating to the day to day responsibilities of Louis David Moorhead, M.D., Dean of the Medical School. These records have been arranged alphabetically by subject and chronologically within each folder unless otherwise noted.
Series II: North Central Association of Colleges and Secondary Schools – School of Medicine
Faculty Records, 1936, Box 5
This series contains North Central Association of Colleges and Secondary Schools Faculty
Record forms which were completed individually by Medical School faculty members. Data
found on the forms include: description of appointment, education, teaching load, experience,
publications, memberships in learned societies, and aids to faculty growth. These records are
arranged alphabetically by last name.
<table>
<thead>
<tr>
<th>Box-Folder</th>
<th>Title</th>
<th>Date</th>
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<tbody>
<tr>
<td>1-1.1</td>
<td>Academic Council Minutes/Agendas</td>
<td>Oct. 1936-Jan. 1940</td>
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<td>1-2</td>
<td>Advisory Building Committee</td>
<td>Aug. 1937-Dec. 1937</td>
</tr>
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<td>1-3</td>
<td>American Board of Surgery</td>
<td>Feb. 1938</td>
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<td></td>
<td>- report of the advancements of the medical school</td>
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<td>1-4</td>
<td>American Medical Association</td>
<td>July 1940-Oct. 1940</td>
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<td>- data on those faculty available for the war effort</td>
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<td>- report of investigation by A.M.A.-March 3, 1939</td>
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<td>1-5</td>
<td>Beds of Affiliated Hospitals</td>
<td>Dec. 1934</td>
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<td>1-6</td>
<td>Bevan Papers</td>
<td>Feb. 1936</td>
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<td>- file contains 3 papers:</td>
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<td></td>
<td>1) &quot;Over-Crowding of the Medical Profession&quot;</td>
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<td></td>
<td>2) &quot;The Jewish Medical Student&quot;-by Harold Rippin, M.D.</td>
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<td>3) &quot;The Jewish Student in Medicine&quot;-by Rabbi Lazaron</td>
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<td>1-7</td>
<td>Calendar</td>
<td>1937-1938</td>
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<td>Catholic Physicians Guild</td>
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<td>- report of meeting on birth control</td>
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<td>1-9</td>
<td>Chicago Medical Society</td>
<td>1937</td>
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<td>- work with dispensaries in Chicagoland area</td>
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<td>1-10</td>
<td>Committee on Admissions</td>
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<td>Committee on Educational Problems</td>
<td>March 1938</td>
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<td>1-12</td>
<td>Committees in Department of Surgery</td>
<td>Jan. 1935-Apr. 1937</td>
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<td>- committee on Supplementary Aids</td>
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<td>- Mercy Hospital Group Surgical Section</td>
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<td>- Committee on Clinical Facilities</td>
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<td>- Instructors of didactic surgery</td>
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<td>1-13</td>
<td>Contracts with Affiliated Hospitals</td>
<td>Feb. 1937</td>
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<td>- how Loyola and other major medical schools contracted</td>
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<td>with hospitals in their area for teaching purposes</td>
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<td>1-14</td>
<td>Constitution</td>
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<td>- Plan of Organization of Loyola University School of Medicine</td>
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<td>- The Constitution of Loyola University School of Medicine</td>
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<td>1-15</td>
<td>Correspondence</td>
<td>Aug. 1934-Nov. 1934</td>
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<td>1-16</td>
<td>Correspondence</td>
<td>Dec. 1934-July 1935</td>
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<td>1-17</td>
<td>Correspondence</td>
<td>Aug. 1935-Feb. 1936</td>
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<td>1-18</td>
<td>Correspondence</td>
<td>March 1936-June 1936</td>
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2-1 Correspondence July 1936-Sept. 1936
2-2 Correspondence Oct. 1936-Dec. 1936
2-3 Correspondence Jan. 1937-March 1937
2-4 Correspondence April 1937-July 1937
2-5 Correspondence Aug. - Sept. 1937
2-6 Correspondence Oct. 1937-June 1938
2-7 Correspondence with Father Wilson July 1936-July 1937

3-1 Correspondence with Father Wilson Aug. 1936-Apr. 1940
3-2 Council Meeting – Minutes 1937
3-3 Criteria for Selecting Faculty Members Jan.- March 1937
    -response from all departments on their opinions of criteria
3-4 Curriculum – Pre-Clinical Department
3-5 Curriculum – Dept. of Medicine
3-6 Curriculum – Dept. of Surgery
3-7 Curriculum – Dept. of Obstetrics
3-8 Curriculum Studies
    -in depth reports on the curriculum of the medical school
3-9 Department of Anatomy Aug. 1937-March 1938
3-10 Department of Pathology, Bacteriology and Preventive Medicine, Physiology,
    Pharmacology, and Therapeutics ca. 1940
3-11 Department of Medicine Jan. 1935-Dec. 1935
3-12 Department of Surgery – Minutes Nov. 1934-March 1936
3-13 Department of Obstetrics May 1935
3-14 DEPARTMENT OF GYNECOLOGY Nov. 1934-March 1935
3-15 DEPARTMENT DATA Jan. 1937-June 1940
    -correspondence with the various departments of the medical school
3-16 DEPARTMENTAL OUTLINES 1934-1939
3-17 DEPARTMENTAL OUTLINES 1939-1941
    -outline of curriculum and courses taught in these years, topic covered,
    teachers, etc.
3-18 Division of Dermatology and Syphilology Nov.1934- Nov.1935
3-19 Division of Genito-Urinary Surgery 1935
3-20 Division of Orthopaedic Surgery
3-21 Division of Oto-Rhino-Laryngology Nov. 1934-Jan. 1936
3-22 Division of Ophthalmology 1935
3-23 Division of Pediatrics 1934

4-1 Electives for Seniors 1937
4-2 FACULTY
    Arranged in the following order:
    -Department of Anatomy
    -Department of Physiological Chemistry
- Department of Physiology, Pharmacology and Therapeutics
- Department of Pathology, Bacteriology, and Preventive Medicine
- Department of Medicine
- Department of Surgery
- Department of Obstetrics
- Department of Gynecology

4-3 Faculty Appointment Meetings Nov. 1936-June 1937
  - minutes and correspondence

4-4 Form Letters July 1935-Dec. 1938

4-5 Functions of Administrative Officers 1933-Feb. 1938

4-6 Heart Clinics March 1937
  - proposed clinic at Mercy Hospital

4-7 History of the Medical School

4-8 Hospital care Plan Jan.-Feb. 1938
  - a prototype of the present day HMO

4-9 Loyola University Hospital Board
  - constitution and by-laws

4-10 Medical Economics April 1935
  - proposed course outline for Medical economics and two copies of paperbac "An Introduction to Medical Economics"


4-12 Obstetrical out-Patient Department 1935

4-13 Pediatrics Study Club Nov. 1936-Sept. 1939

4-14 Proposed post-Graduate School of Obstetrics and Gynecology

4-15 Report of the Den of the Medical School to the President of the University 1936-1937
  - Cook county Medical Questions for Doctors 1904-1933

4-16 Research 1931-1932

4-17 Research 1933

4-18 Research 1934-1935

4-19 Research 1935-1936

Files 4-17 to 4-20, titled RESEARCH, are arranged by department and respective divisions for each year:

I Anatomy
II Physiological Chemistry
III Physiology
IV Pathology
V Medicine
  1) General Medicine
  2) Pediatrics
  3) Nervous System
  4) Dermatology
  5) Oto-Rhino-Laryngology

VI Surgery
1) General Surgery
2) Traumatic Surgery
3) Orthopedics Surgery
4) Genito-Urinary Surgery
5) Ophthalmology Surgery

VII Obstetrics
VIII Gynecology

4-21 Student Questionnaires 1934
4-22 Surgery Outline
4-23 Surgical Dispensary Feb. 1935-March 1936
4-24 Surgical Pathology March 1935
4-25 Vivisection Dec. 1934-April 1935

Series II: North Central Association of Colleges and Secondary Schools – School of Medicine Faculty Records, 1936

5-1 Faculty A – D 1936
5-2 Faculty E – F 1936
5-3 Faculty G – J 1936
5-4 Faculty K – M 1936
5-5 Faculty N – R 1936
5-6 Faculty S 1936
5-7 Faculty T – Z 1936