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Archives & Special Collections

UA2011.29

School of Dentistry
Chicago College of Dental Surgery
Sigma Xi Records

Dates: 1949-1975, Undated

Creator: Chicago College of Dental Surgery (1883-1992)

Extent: 2.7 linear feet (2.41 cubic feet)

Level of description: Folder

Processor & date: Bianca Bárcenas, July 2017

Administration Information

Restrictions: One restricted series.

Copyright: Consult Archivist for more information.

Citation: Loyola University Chicago. Archives & Special Collections. School of Dentistry, Sigma Xi Records, 1949-1975. Box #, Folder #.

Provenance: Records for the Chicago College of Dental Surgery/School of Dentistry were transferred to the University Archives by the office of the General Counsel on November 1, 2011.

Separations: No separations

See Also: William P. Schoen, Dean of the School of Dentistry Records, 1960-1978

Administrative History

The Society of the Sigma Xi is a scientific research society founded in 1886 at Cornell University. Presently, the society has over 500 chapters, both in the United States and internationally. Loyola University Chicago's chapter was installed in 1954, but has been inactive since 1982. During its active period, Loyola's chapter included professors and graduates from the Dental School and Stritch School of Medicine. The chapter also hosted guest lecturers for yearly lecture tours, and sent representatives to attend the annual Sigma Xi meeting.

Scope and Content

The Loyola Sigma Xi chapter records consist of 2.7 linear feet (2.41 cubic feet), covering 1949-1975. These records include administrative announcements and correspondence, treasurer's reports, membership rosters, applications, annual meeting reports, and chapter petitions from various universities.



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Series

Series 1: Administrative, 1956-1973, Box 1

This series contains meeting announcements, informational booklets, member data cards, and transfer of membership slips.

Series 2: Financials, 1958-1971, Boxes 1-2

This series contains bank statements, recorded dues, and treasurer's reports.

Series 3: Correspondence, 1965-1971, Box 2

This series includes correspondence regarding national lectures, and communication between Loyola's Sigma Xi chapter and National Headquarters in New Haven, Connecticut.

Series 4: Meeting Minutes, 1965-1971, Box 2

This series contains minutes from Sigma Xi's annual business meeting.

Series 5: Membership Rosters, 1956-1973, Boxes 2-3

This series includes nomination lists, initiate lists, and member addresses.

Series 6: Member Applications, 1949-1971, Boxes 3-4

This series includes acceptance letters, associate and full member applications, and lists of officers and committees.

Series 7: Chapter Initiation, 1959-1973, Box 4

This series contains initiation banquet reservations, invitations, and programs.

Series 8: Sigma Xi Annual Meeting, 1965-1972, Boxes 4-5

This series contains reports from the Sigma Xi annual meeting from 1965-1970 and 1972.

Series 9: Chapter Petitions, 1954-1975, Boxes 5-6

This series contains Sigma Xi chapter petitions from universities in the Midwest, Northeast, and Southeast United States.

Series 10: Chapter Installations, 1955-1970, Box 6

This series includes installation invitations and a notebook of chapter installation ceremonies

Series 11: Sigma Xi Events, 1958-1971, Box 6

This series includes announcements for the graduate student research forum and guest lectures.



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Series 12: Restricted, 1961-1970, Box 7

This series contains member applications and class grades.

Subjects:

Loyola University Chicago

National Lecture Tour

School of Dentistry

Sigma Xi

Sigma Xi Annual Meeting

Stritch School of Medicine



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<u>Box</u>	<u>Folder</u>	<u>Title</u>	<u>Dates</u>
<u>Series 1: Administrative, 1956-1973,</u>			
<u>Undated</u>			
1	1	Admission Criteria	Undated
1	2	Chapter Newsletter	1960-1961
1	3	Computer Service Request Forms	1967
1	4	Constitution and By-Laws	1956, 1961
1	5	Informational Booklets	1966-1973
1	6	Manual of Procedure for Chapter and Club Officers	1972
1	7	Member Meeting Announcements	1959-1969
1	8	New Member Data Cards	1971
1	9	Blank Nomination Form	Undated
1	10	Nomination Reminder Letters	1964-1970
1	11	Sample Meeting Schedule	1964-1965
1	12	Sigma Xi Brochure, Desk Notes, Copy of <i>American Scientist</i> Cover	1970-1971
1	13	Blank Transfer of Membership Slips	Undated
1	14	Transfer of Membership Slips	1961-1969
<u>Series 2: Financials, 1958-1971, Undated</u>			
1	15	Bank Statements	1961-1965
1	16	Bank Statements	1965-1971
2	1	Dues Recorded	1963-1971
2	2	Dues Request Forms	1959-1966
2	3	Grant Applications	Undated
2	4	Letters to the Treasurer	1965-1971
2	5	Treasurer's Reports	1958-1971
<u>Series 3: Correspondence, 1965-1971</u>			
2	6	Chapter Correspondence	1965-1971
2	7	National Headquarters Correspondence	1965-1971
2	8	National Lecture Tour Correspondence	1965-1971
<u>Series 4: Meeting Minutes, 1965-1971</u>			
2	9	Business Meeting Minutes	1959-1971



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Series 5: Membership Rosters, 1956-1973

2	10	Committee Nomination Lists	1959-1967
2	11	Initiate Lists	1956-1973
2	12	Membership Addresses	1963-1968
3	1	Membership Addresses	1968-1971

Series 6: Member Applications, 1949-1971

3	2	Acceptance Letters	1965-1971
3	3	Elected Associate Member Applications	1957-1958
3	4	Elected Associate Member Applications	1961-1967
3	5	Elected Associate Member Applications	1968-1970
3	6	Elected Full Member Applications	1960-1963
3	7	Elected Full Member Applications	1964-1966
4	1	Elected Full Member Applications	1967-1970
4	2	Officers and Committees	1949-1966
4	3	Unapproved Member Applications	1962-1970

Series 7: Chapter Initiation, 1959-1973

4	4	Initiation Banquet Reservation Slips	1960-1969
4	5	Initiation Certificate Orders	1965-1969
4	6	Initiation Invitations	1965-1973
4	7	Initiation Programs	1959-1973

Series 8: Sigma Xi Annual Meeting, 1965-1972, Undated

4	8	Annual Meeting Notes	Undated
4	9	Annual Meeting Programs	1967-1970
4	10	Proceedings of the 66 th Annual Meeting	1965
4	11	Proceedings of the 67 th Annual Meeting	1966
4	12	Proceedings of the 68 th Annual Meeting	1967
4	13	Proceedings of the 69 th Annual Meeting	1968
5	1	Proceedings of the 70 th Annual Meeting	1969
5	2	Proceedings of the 71 st Annual Meeting	1970
5	3	Proceedings of the 73 rd Annual Meeting	1972
5	4	Reports of Officers and Chairmen to 73 rd Annual Meeting	1972

Series 9: Chapter Petitions, 1954-1975

5	5	Chapter Petition—Clarkson College of Technology	1969
5	6	Chapter Petition—Downstate Medical Center State University of New York	1968



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5	7	Chapter Petition—Hunter College of the City University of New York	1968
5	8	Chapter Petition—Loyola University Chicago	1954
5	9	Chapter Petition—Medical College of Georgia	1974
5	10	Chapter Petition—Michigan Technological University	1970
5	11	Chapter Petition—Mount Holyoke	1966
5	12	Chapter Petition—New Jersey Institute of Technology	1975
6	1	Chapter Petition—Northern Illinois University	1968
6	2	Chapter Petition—Southern Methodist University	1975
6	3	Chapter Petition—State University of New York at Albany	1969
6	4	Chapter Petition—University of Akron	1968
6	5	Chapter Petition—University of Miami	1968
6	6	Chapter Petition—University of Nevada	1968
6	7	Chapter Petition—University of Oklahoma	1975
6	8	Chapter Petition—University of Toledo	1975
 <u>Series 10: Chapter Installations, 1955-1970</u>			
6	9	Chapter Installation Ceremonies	1955
6	10	Installation Ceremony Invitations	1966, 1970
 <u>Series 11: Sigma Xi Events, 1958-1971</u>			
6	11	Graduate Student Research Forum	1971-1972
6	12	Lecture Announcements	1958-1971
 <u>Series 12: Restricted, 1961-1970, Undated</u>			
7	1	Member Applications	1961-1970
7	2	Member Applications	Undated