



Office note:

Please provide a copy of the signed document to John Buethe at jbuethe@luc.edu

Academic Improvement Plan For Academic Probation

This Academic Improvement Plan is a tool for students who are on Academic Probation. You must complete this Academic Improvement Plan and email it to your faculty advisor one week in advance of your meeting.

Student Information

Student Name: _____

LID: 0000 _____

Circle one : Fall Spring Summer Year: _____

Advisor: _____

Date: _____

Reflection

Explain below what factors have contributed to your academic difficulties. Some examples may be personal or family stressors, financial problems, or time management difficulties; this list is not exhaustive as other factors may have contributed. Feel free to refer to the Student Academic Difficulty Self-Assessment. Please be thoughtful and cite specific examples when composing your reflection.

Plan for Success

Please articulate your plan for academic success by answering the following questions. What are some strategies and resources you believe will help you to be academically successful in your next semester? What obstacles might you face and which strategies and resources can you use to address each of them. Be thoughtful and cite specific examples when composing a response.

Next Steps Recommended by Faculty Advisor:

In accordance with policies outlined in the Loyola Student Handbook and the academic success information published on the Academic Services webpage, **I will:** (Circle all that apply.)

1. **Enroll** for tutoring for the following classes

Tutoring Details

Course	Day(s)	Time	Room #
• _____	_____	_____	_____
• _____	_____	_____	_____

2. **Limit** my employment and co-curricular commitments as follows:

2. **Meet** with my instructors regularly to be sure I understand and am meeting expectations in their courses.

3. **Seek** assistance in the following areas from the following resources:

Service	Resource	(Check those to be used)
• Time Management	Center for Tutoring and Academic Excellence	_____
• Tutoring	Center for Tutoring and Academic Excellence	_____
• Writing	The Writing Center	_____
• Academic Coaching	Center for Tutoring and Academic Excellence	_____
• Learning Disability Services	Services for Students with Disabilities	_____
• General Counseling	The Wellness Center	_____
• Health Consultation/Evaluation	The Wellness Center	_____
• Adjustment Issues	The Wellness Center	_____
• Student Life Planning	Associate Dean of Student Success	_____
• Academic Motivation/Direction	Faculty Advisor	_____
• Career Direction	Career Development Center	_____

4. **Meet with** _____ (advisor) ___ times per _____ to review my academic progress.

5. **Arrange to study** in the library or _____, where I can give alert and undistracted attention to my work.

6. **Attend my classes** faithfully, missing no more than 1 class during the entire session.

7. **Schedule at least 2 hours of study** for every hour in class.

8. **Address** the following additional issues (if applicable):

My next appointment with my Advisor has been set for: _____ (Initials)

Because of my current academic standing, I have agreed to the following stipulations for the _____ Term, 20_____.

My Signature: _____

Advisor's Signature: _____