Position Description – Loyola 360 Retreat Leader

360 leaders are individuals on campus who hold other leadership roles and/or have demonstrated a clear passion and understanding of Loyola 360 and its themes. Their responsibilities include, but are not limited to:

Pre-Retreat Expectations
Student leaders are expected to attend all formation meetings.
- One meeting after Mass of the Holy Spirit (August 28, 2022 from 7-8:30 pm)
- Five meetings + one teambuilding in the weeks leading up to the retreat.
  - The five formation meeting dates are listed on the second page – meetings last for an hour and will be held sometime between 4:30 and 6:30 on Monday evenings
  - One additional informal meeting for fun – dinner, movie, brunch, etc. (organized by Captain)
- Help recruit participants for all Loyola 360 retreats – this will be a whole semester endeavor
  - Utilize the organizations you are involved in
  - Support other recruitment measures – flyers, tabling, The Fest, etc.
- Prepare, develop, and present one of the retreat talks as needed
  - Official practice order: #1 Meet with the Retreat Director once to develop and deliver the talk; #2 Present the talk at a formation meeting; #3 Meet with the Captain to practice the talk
  - Leaders should also be practicing their talks on their own time

On Retreat Expectations
- Attend entire retreat
- Support logistics of retreat
- Be hospitable and helpful to all participants and team members
- Sit among the participants during talks and activities (on the floor with them, not behind them)
- Hang out with participants during free time (lead games, activities, converse, etc.)
- Help support all LUREC and retreat guidelines
  - Enforce and follow quiet hours
  - Stay up with students until bedtime – ensure they go to bed AT bedtime
  - Encourage all people to be off cell phones
- Facilitate a small group

Additional Expectations
- Post Retreat Wrap Up and Celebration following your retreat
- Fill out Leadership Assessment following retreat
- Agape Latte
  - Attend 3 of 4 Agape Latte programs
  - Bring at least one other person with you (student from retreat, friend, etc.)
    - This is intended to bring new people into CM programming in an accessible way
- Continue connections
  - Hang out with your leadership team/small group
  - Have coffee with individuals you connected with
  - Remind participants of other opportunities they might be interested in
  - Encourage individuals to apply to lead
  - Be a resource!
Loyola 360 Meeting Schedules

September 16-18, 2022
Meeting #1: Spring Semester – TBA to discuss recruitment and divide up talks
360 Kick Off: August 28 – 7-8:30 PM
Meeting #2: August 28 – 8:30-9:30 PM
Meeting #3: August 29
Meeting #4: TBD (Rescheduled due to Labor Day)
Meeting #5: 9/12/22
Wrap Up and Celebration: 9/19/22

September 30-October 2, 2022
360 Kick Off: 8/28 – 7-8:30 PM
Meeting #1: 8/29/22
Meeting #2: Week of 9/5 – TBD because of Labor Day
Meeting #3: 9/12/22
Meeting #4: 9/19/22
Meeting #5: 9/26/22
Wrap Up and Celebration: 10/3/22

October 21-23, 2022
360 Kick Off: 8/28 – 7-8:30 PM
Meeting #1: 9/12/22
Meeting #2: 9/19/22
Meeting #3: 9/26/22
Meeting #4: 10/3/22
Meeting #5: 10/17/22
Wrap Up and Celebration: 10/24/22

November 4-6, 2022
360 Kick Off: 8/28 – 7-8:30 PM
Meeting #1: 9/19/22
Meeting #2: 9/26/22
Meeting #3: 10/3/22
Meeting #4: 10/17/22
Meeting #5: 10/24/22
Wrap Up and Celebration: 11/7/22

January 27-29, 2023
360 Kick Off: 8/28 – 7-8:30 PM
Meeting #1: 11/7/22
Meeting #2: 11/14/22
Meeting #3: 11/21/22
Meeting #4: 11/28/22
Meeting #5: 1/23/23
Wrap Up and Celebration: 1/30/23