Position Description – Loyola 360 Retreat Leader

360 leaders are individuals on campus who hold other leadership roles and/or have demonstrated a clear passion and understanding of Loyola 360 and its themes. Their responsibilities include, but are not limited to:

**Pre-Retreat Expectations**

Student leaders are expected to attend all formation meetings.
- Common Campus Ministry Formation Training – August 21-23 at LUREC
  - This will require coming back early from summer break.
- One meeting after Mass of the Holy Spirit (August 27, 2023 from 7-8:30 pm)
- Five meetings + one teambuilding in the weeks leading up to the retreat.
  - The five formation meeting dates are listed on the second page – meetings last for an hour and will be held sometime between 4:30 and 8:30 on Monday evenings
  - One additional informal meeting for fun – dinner, movie, brunch, etc. (organized by Captain)
- Help recruit participants for all Loyola 360 retreats – this will be a whole semester endeavor
  - Utilize the organizations you are involved in
  - Support other recruitment measures – flyers, tabling, The Fest, etc.
- Prepare, develop, and present one of the retreat talks as needed
  - Official practice order: #1 Meet with the Retreat Director once to develop and deliver the talk; #2 Present the talk at a formation meeting; #3 Meet with the Captain to practice the talk
- Leaders should also be practicing their talks on their own time

**On Retreat Expectations**

- Attend entire retreat
- Support logistics of retreat
- Be hospitable and helpful to all participants and team members
- Sit among the participants during talks and activities (on the floor with them, not behind them)
- Hang out with participants during free time (lead games, activities, converse, etc.)
- Help support all LUREC and retreat guidelines
  - Enforce and follow quiet hours
  - Stay up with students until bedtime – ensure they go to bed AT bedtime
  - Encourage all people to be off cell phones
- Facilitate a small group

**Additional Expectations**

- Post Retreat Wrap Up and Celebration following your retreat
- As able, attend 360 reunions
- Fill out Leadership Assessment following retreat
- Agape Latte
  - Attend 3 of 4 Agape Latte programs
  - Bring at least one other person with you (student from retreat, friend, etc.)
    - This is intended to bring new people into CM programming in an accessible way
- Continue connections
  - Hang out with your leadership team/small group
  - Have coffee with individuals you connected with
  - Remind participants of other opportunities they might be interested in
  - Encourage individuals to apply to lead
  - Be a resource!
Loyola 360 Meeting Schedules

September 29-October 1, 2023
360 Kick Off: 8/27 – 7:8:30 PM
Meeting #1: 8/28/23
Meeting #2: Week of 9/4 – TBD because of Labor Day
Meeting #3: 9/11/23
Meeting #4: 9/18/23
Meeting #5: 9/25/23
Wrap Up and Celebration: 10/2/23

October 20-22, 2023
360 Kick Off: 8/27 – 7-8:30 PM
Meeting #1: 9/11/23
Meeting #2: 9/18/23
Meeting #3: 9/25/23
Meeting #4: 10/2/23
Meeting #5: 10/16/23
Wrap Up and Celebration: 10/23/23

November 3-5, 2023
360 Kick Off: 8/27 – 7-8:30 PM
Meeting #1: 9/25/23
Meeting #2: 10/2/23
Meeting #3: 10/16/23
Meeting #4: 10/23/23
Meeting #5: 10/30/23
Wrap Up and Celebration: 11/6/23

January 26-28, 2024
360 Kick Off: 8/27 – 7-8:30 PM
Meeting #1: 11/6/23
Meeting #2: 11/13/23
Meeting #3: 11/20/23
Meeting #4: 11/27/23
Meeting #5: 1/22/24
Wrap Up and Celebration: 1/29/24

February 23-25, 2024
360 Kick Off: 8/27 – 7-8:30 PM
Meeting #1: 1/22/24
Meeting #2: 1/29/24
Meeting #3: 2/5/24
Meeting #4: 2/12/24
Meeting #5: 2/19/24
Wrap Up and Celebration: 2/26/24