



Position Description – Loyola 360 Retreat Leader

360 leaders are individuals on campus who hold other leadership roles and/or have demonstrated a clear passion and understanding of Loyola 360 and its themes. Their responsibilities include, but are not limited to:

Pre-Retreat Expectations

Student leaders are expected to attend all formation meetings.

- Common Campus Ministry Formation Training – August 21-23 at LUREC
 - This will require coming back early from summer break.
- One meeting after Mass of the Holy Spirit (August 27, 2023 from 7-8:30 pm)
- Five meetings + one teambuilding in the weeks leading up to the retreat.
 - The five formation meeting dates are listed on the second page – meetings last for an hour and will be held sometime between 4:30 and 8:30 on Monday evenings
 - One additional informal meeting for fun – dinner, movie, brunch, etc. (organized by Captain)
- Help recruit participants for all Loyola 360 retreats – this will be a whole semester endeavor
 - Utilize the organizations you are involved in
 - Support other recruitment measures – flyers, tabling, The Fest, etc.
- Prepare, develop, and present one of the retreat talks as needed
 - Official practice order: #1 Meet with the Retreat Director once to develop and deliver the talk; #2 Present the talk at a formation meeting; #3 Meet with the Captain to practice the talk
 - Leaders should also be practicing their talks on their own time

On Retreat Expectations

- Attend entire retreat
- Support logistics of retreat
- Be hospitable and helpful to all participants and team members
- Sit among the participants during talks and activities (on the floor with them, not behind them)
- Hang out with participants during free time (lead games, activities, converse, etc.)
- Help support all LUREC and retreat guidelines
 - Enforce and follow quiet hours
 - Stay up with students until bedtime – ensure they go to bed AT bedtime
 - Encourage all people to be off cell phones
- Facilitate a small group

Additional Expectations

- Post Retreat Wrap Up and Celebration following your retreat
- As able, attend 360 reunions
- Fill out Leadership Assessment following retreat
- Agape Latte
 - Attend 3 of 4 Agape Latte programs
 - Bring at least one other person with you (student from retreat, friend, etc.)
 - This is intended to bring new people into CM programming in an accessible way
- Continue connections
 - Hang out with your leadership team/small group
 - Have coffee with individuals you connected with
 - Remind participants of other opportunities they might be interested in
 - Encourage individuals to apply to lead
 - Be a resource!



Loyola 360 Meeting Schedules

September 29-October 1, 2023

360 Kick Off: 8/27 – 7-8:30 PM

Meeting #1: 8/28/23

Meeting #2: Week of 9/4 – TBD because of Labor Day

Meeting #3: 9/11/23

Meeting #4: 9/18/23

Meeting #5: 9/25/23

Wrap Up and Celebration: 10/2/23

October 20-22, 2023

360 Kick Off: 8/27 – 7-8:30 PM

Meeting #1: 9/11/23

Meeting #2: 9/18/23

Meeting #3: 9/25/23

Meeting #4: 10/2/23

Meeting #5: 10/16/23

Wrap Up and Celebration: 10/23/23

November 3-5, 2023

360 Kick Off: 8/27 – 7-8:30 PM

Meeting #1: 9/25/23

Meeting #2: 10/2/23

Meeting #3: 10/16/23

Meeting #4: 10/23/23

Meeting #5: 10/30/23

Wrap Up and Celebration: 11/6/23

January 26-28, 2024

360 Kick Off: 8/27 – 7-8:30 PM

Meeting #1: 11/6/23

Meeting #2: 11/13/23

Meeting #3: 11/20/23

Meeting #4: 11/27/23

Meeting #5: 1/22/24

Wrap Up and Celebration: 1/29/24

February 23-25, 2024

360 Kick Off: 8/27 – 7-8:30 PM

Meeting #1: 1/22/24

Meeting #2: 1/29/24

Meeting #3: 2/5/24

Meeting #4: 2/12/24

Meeting #5: 2/19/24



Wrap Up and Celebration: 2/26/24