



The Joan & Bill

HANK CENTER

for the Catholic Intellectual Heritage

COURSE DEVELOPMENT FUNDING APPLICATION INFORMATION

Loyola University Chicago's Joan and Bill Hank Center for the Catholic Intellectual Heritage (CCIH) encourages the development of undergraduate and graduate courses concerned with or connected to the broad range of Catholic thought. It does this by offering full-time Loyola faculty a stipend of up to \$4,000 (pre-tax) to those who develop their courses during the summer. A call for applications goes out in the middle of the fall semester and are due in January. Applications are reviewed and evaluated by the CCIH Advisory Board. Applications are judged on the merit of the proposed course in relation to its pedagogy and its attention to topics of Catholic intellectual concern— artistic, literary, political, scientific, ethical, cultural, and so on. A decision will be made in early February. Faculty members in all disciplines are encouraged to apply for funding. In awarding course development funding, attention is given to distributing these funds equitably to faculty across all departments. Applications for undergraduate courses are additionally considered in relation to the proposed course's curricular contribution to the university's interdisciplinary minor in Catholic Studies. Applicants apply with the understanding that their proposed course must be taught within three (3) semesters after it has been funded and developed. Prospective applicants are encouraged to consult with Dr. Michael Murphy in order to cultivate a constructive and pragmatic approach to course design.



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COURSE DEVELOPMENT FUNDING APPLICATION GUIDELINES

Applications for course development funding must include the following:

A. Applicant Cover Sheet (See below)

B. Course Development Proposal

As an attachment to the application cover sheet, a 2-3 page description of the proposed course must be provided. This description should succinctly indicate the level (100, 200, etc.) and purpose of the course, method of instruction, textbooks and materials to be used, course requirements, and evaluation method. In addition, the proposal should explicitly state the ways that the course will integrate Catholic intellectual concern into the wider topic. The guiding principle is that about one third the course content should be explicitly Catholic.

C. Instructor Background

Applications must include a paragraph on the instructor's background in the topic and material proposed for the new course, that is, what previous research, teaching, or experience will directly contribute to the instructor's ability to develop the course?

D. Current Curriculum Vitae

As an attachment to the application cover sheet, the current curriculum vitae of the applicant must be provided.

E. Signature of Applicant and Department Chair

All applications must include the signatures of the applicant and the applicant's department chair.

Applications must be submitted electronically by January 25, 2021 to:

mmurphy23@luc.edu **Questions?** Please contact CCIH:

Dr. Michael Murphy, Director, The Joan and Bill Hank Center for the Catholic Intellectual Heritage (CCIH); Director, Catholic Studies Program

mmurphy23@luc.edu

773.508.3822



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COURSE DEVELOPMENT FUNDING APPLICATION COVER SHEET

Project Title _____

Applicant(s) Name(s) _____

Department _____

University/Department Address _____

University Phone _____

Home Phone _____

University Email _____

Previous Applications to CCIH _____

Previous Funds Made Available from CCIH \$ _____ on _____

Funding Sources other than CCIH _____

Total Amount Requested _____ Date _____

Applicant's signature _____ Date _____

Hank Center Director's signature _____ Date _____

Department Chair's signature _____ Date _____