

**Department of Chemistry  
Faculty Meeting Minutes  
December 2, 2004**

**Present:** Babler, Becker, Boerger, Chiarelli, Crumrine (Chair), Dias, Florian, Freitas, Graham, Hall (Secretary), Olsen, Thomas

**Absent:** Boyd, Fitch, Herlinger, Schmeling

**APPROVAL OF MINUTES OF November 4, 2004**

The minutes were approved with Dr. Crumrine's corrections

**Chair's Announcements:**

**Congratulations!**

- **Willetta Greene-Johnson** Arrangement to be performed in Baltimore 16 December

**Thank you!**

- **Dan Graham** has written first draft of Core application for Science Literacy for Chemistry 101
- **Tim Thomas and Bert Kuehlhorn** starting equipment move to new LSB

**Events:**

- **Fri 3 Dec LSB Open House** 2:00 pm Ribbon Cutting and Blessing. 2:30 open house
- **Sat 4 Dec** 1 pm Next Cumulative Exam
- **Fri. 10 Dec.** ACS Holiday Meeting Willowbrook Holiday Inn, Sheila Bailey, NASA, 'Mission to Mars'
- **Mon & Tue Dec 13&14** Final Exams
- **Tue. 14 Dec.** 5 pm Dean's holiday party McCormick Lounge, Coffey Hall
- **Tue. 14 Dec SAS,** Eugene Losey, Elmhurst College, 'Chemistry of Wine' 6 to 9 pm at La Mirage in Rolling Meadows
- **Wed 15 Dec** Study Day – NO final exams
- **Wed 15 Dec.** 5 pm Christmas Party combined with Biology Dept (Please sign up)
- **Thur & Fri 16 & 17 Dec** Final Exams
- **Mon 20 Dec.** Make-up finals – 10am
- **Wed. 22 Dec.** 11 am Halas second floor, University Christmas Party
- **Thur 23 Dec** Office closed
- **Mon-Thur 27-30 Dec** Office Opened
- **Tue. 18 Jan.** Classes Start for Spring Term

**Future:**

- **Thur. 3 Feb.** Next faculty meeting
- **Sat 5 Feb** Next Cumulative Exam

**Questions:**

1. Have you started backing up your hard disk?
2. Bill Davies and I toured the department checking about replacing computers.
3. Second semester Graduate Classes (esp Jean Walsh)? Directed Study or Biology elective.

### **Administrative Issues:**

1. Ads are out to Science (10/29) and C&E News for Tenure Track Biochemist - 44 applications.
2. Second position is non-tenure track with up to 5 year contract. Negotiations are underway. (1-2 yr, etc)
3. End of Semester Policies
4. Obtain LU Universal ID and Password at [www.luc.edu/is/forms/idrequest.shtml](http://www.luc.edu/is/forms/idrequest.shtml) for entering grades in Locus.
5. Should we apply for Core approval for Scientific Literacy for Chem 152 or 151? Nursing has asked us to do it. Dr. Olsen commented that most of the nursing students are not taking Chem 151.
6. Summer schedule is closing. Gen., Org., and Biochem to be offered.
7. Waste Accumulation Logs Weekly initials needed for each one. Dr. Becker said we should have weekly departmental inspections. Dr. Babler said that security would be walking around. Dr. Olsen said this should be done by the department because we are better informed.

### **COMMITTEE REPORTS**

#### **Academic Council – Dr. Graham**

- **Core Curriculum Committee** – Now that we have a new core, the core curriculum is no longer under the Academic Council umbrella. People are now wondering, what is the role of Academic Council in terms of Loyola Core? The issue has not yet been resolved.
- **Summer School** – Dean Crawford reported that there will be a 10% budget cut for summer school.
- **New Faculty Hires** – Dean Crawford announced that there will be 45(est) faculty positions hired across the college. The number of tenure track positions was not specified.

#### **New Business**

##### **C minus grade – Dr. Crumrine**

Dr. Olsen presented the following motion: The C minus grade is an acceptable grade to go on to the next chemistry course but the students must have at least a 2.0 average in their chemistry courses to obtain either a major or minor in this department. APPROVED – 8 OPPOSED – 0 ABSTAINED – 0

#### **Old Business**

##### **Heat – Dr. Crumrine**

We continue to have heating and air conditioning issues.

Dr. Chiarelli stated that labs where all the instruments are should have independent thermostat systems so they do not get too hot.

Dr. Freitas said that Flanner Hall needs to be looked at overall. The building is aging and we continue to have heating and air conditioning problems.

**ADJOURNMENT: 12:30**