

**Department of Chemistry
Faculty Meeting Minutes
February 3, 2005**

Present: Babler, Becker, Boerger, Chiarelli, Crumrine (Chair), Dias, Florian, Freitas, Hall (Secretary), Olsen, Thomas

Absent: Boyd, Fitch, Graham, Herlinger, Schmeling

APPROVAL OF MINUTES OF December 2, 2004

The minutes were approved

Chair's Announcements:

Congratulations!

- Allison Aldridge, (former Graduate Student), Chair-elect of ACS Chicago Section.

Thank you!

- Ken Olsen, Dan Becker, Mary Boyd, Jan Florian, and Duarte Freitas for work on Biochemistry Search Comm. (over 50 applicants.)
- Tim Thomas and Bert Kuehlhorn moving equipment to new LSB Organic Labs.
- William Davies & Kathleen Ryan for arranging the computer upgrades. Some re-imaging still needs to be done
- Martina Schmeling is working on the Environmental Center Proposal

Dr. Chiarelli stated that he doesn't want to be committed to doing work without knowing about it. Dr. Olsen thinks we should come up with more ideas for Centers in our department. The Center being talked about are; Ethics, Environment, Children/Family/Law and one other. Dr. Freitas feels these Centers are being rushed through. Dr. Crumrine will speak with Drs. Schmeling and Tuchman for updates and e-mail the faculty.

Events:

- Sat 5 Feb 1 pm Next Cumulative Exam
- Wed. 9 Feb. Ash Wednesday and Chinese New Year
- Thur & Fri 10-11 Dr. Anthony Schmitt, Northwestern University
- Wed 16 Feb Blacks in Science Lecture Dr. Sylvester J. Gates, John S. Toll Professor of Physics and Director of the Center for String and Particle Research at the University of Maryland. This event will be held in the Quinlan Auditorium (Room # 142), Life Science Building on Wednesday, February 16th at 3.30 p.m.
- Thur & Fri 17-18 Dr. Maria Krasilnikova, University of Illinois at Chicago
- Feb 17-27 "Dead Man Walking" performances.
- Fri. 25 Feb. ACS Meeting at Rosewood Restaurant., Rosemont, JJ Emerson from U of C

Future: Thur 3 Mar Next faculty meeting

- Sat 5 Mar Next Cumulative Exam
- Mar 12-17 National ACS Meeting in San Diego, CA

Questions:

What should be done about the 400 MHZ NMR. David French found that three or four power supply lines looked as though they have been fried. The 400 is currently inoperable.

Administrative Issues:

- 1) Chemical Waste Accumulation Logs Weekly initials needed for each one.
- 2) Phonathon for next year's freshman. Sheets will be handed out today. Please call by Feb 25. Thanks!
- 3) We need lab pictures-faculty + students- for University Ads. Pictures can be taken Feb 11, 14, 15, or 16. Organic(new), Analytical, Biochem, etc. We can also take a Departmental picture. Which day is best for you? Please respond to email.
- 4) VP Research Search is now active. Short interviews in two weeks.
- 5) 2005 Alpha Sigma Nu Jesuit Book Awards Competition "The Humanities" due 1 March.
- 6) Here is a new resource that Meris is running as a trial. Please give it a look. D

CHEMnetBASE

Description: Chemistry reference source Including: The Combined Chemical Dictionary, (Composed of the Dictionary of Inorganic/Organo-metallic Compounds, Dictionary of Natural Products, Dictionary of Organic Compounds, Dictionary of Drugs, and the Dictionary of Commonly Cited Compounds), Properties of Organic

Compounds, Polymers-A Property Database and the CRC Handbook of Chemistry and Physics. Please connect from the trial resources page <http://libraries.luc.edu/research/trial.shtml> and send all comments to Meris Mandernach, MMANDER@luc.edu Meris Mandernach / 773.508.8409, Science Librarian, LU Chicago

7) CHEMISTRY LECTURER. The DEPARTMENT OF CHEMISTRY and the CENTER FOR SCIENCE AND MATH EDUCATION at LOYOLA UNIVERSITY CHICAGO (LUC) invite applications for a two year non-tenure-track position (with possibility of renewal for a third year), effective August, 2005. The candidate will be expected to teach General Chemistry and Nursing Chemistry courses in the Chemistry Department and courses for middle school science teachers in the Center for Science and Math Education. The Chemistry Department offers PhD, MS, and ACS approved BS degrees. The application should include a Curriculum Vita, descriptions of teaching experience and research area, a statement of teaching philosophy, and three letters of recommendation. Applications should be complete by March 15 but will be accepted until the position is filled. Send materials to **Chemistry Teaching Committee, Department of Chemistry, Loyola University Chicago, 6525 N. Sheridan Rd., Chicago, IL 60626.** LUC, Chicago's Jesuit University, is an Equal Opportunity/Affirmative Action Employer with a strong commitment to diversifying its faculty

The ad will run in C&E News. We need volunteers for this search committee. There will be representatives from the School of Education and Department of Chemistry on this committee.

Library Report – Meris Mandernach

- The science library has moved to Cudahy
- All the dewey's are in storage and retrievable
- Items with one or less circulation or one or less browse and more than 5 yrs old are also in storage and retrievable
- Chem abstracts, beilstein, etc. are in a browsable room in storage where you can make an appointment to view items.
- Journals are all in the basement
- All chemistry books are on the 2nd floor
- Currently three computers in Cudahy run SciFinder located on the main floor
- Installing SciFinder – call Meris if you need assistance ext - 88409
- February 4th is Carla Lee's last day here at Loyola. A reception is being held today in Cudahy from 3:00 – 5:00

Office of Research Services – Tracy Foxworth

Tracy is the new budget manager in Research Services. She is available to assist faculty members with their grant budgets. She can assist you with items such as assisting with check requisitions, researching erroneous charges to your accounts, getting your credit card statements in order, etc. You can contact Tracy via e-mail at tfowor@luc.edu or phone at ext - 82985

Credit cards statements must be signed and saved with the original receipts for seven years. The budget statements from finance should also be sign by the PI.

The issues handled by Tracy in her former position at the Graduate School will now be handled by Ray Catania ext 87488.

New Business – Dr. Crumrine

Dr. Crumrine talked about the future of the department.

ADJOURNMENT: 12:30