

Elementary Physiological Chemistry B

Chemistry 152 Section 002 - Spring 2010

Damen Hall 641: Mondays, Wednesdays, and Fridays 10:25 am – 11:15 am

Instructor's contact information

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FH-422

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http://www.luc.edu/chemistry/facultystaff/faculty_Liu.shtml

Lectures

The student will attend the main lectures in Damen Hall 641, Mondays, Wednesdays, and Fridays from 10:25 am to 11:15 am.

Discussion sections

The student must register in a discussion section, either section 003 or 004. This will provide an additional learning active environment with a closer interaction with an instructor. Discussion sections are NOT optional. The discussion sections will be held in FH 105 on Mondays.

Office hours

Wednesday 11:30-12:30 pm and Thursdays 10:00-11:00 am in Flanner Hall 422. Starting on January 27th. *Special meeting hours* could be arranged by appointment. Please send e-mail and be sure that you get a confirmation.

Laboratory

There is a laboratory part of this course with a different instructor. Each student must enroll in a lab session. A hand on experience is a critical part of learning chemistry.

Student-professor communication

Students will be responsible to check their Loyola email account regularly (once a day) for updated information. The instructor will send messages to that account.

Exams

Exams are cumulative unless stated otherwise.

Exam	Date	Time	Room
1	Wed Feb.10	10:25 am – 11:15 am	Damen Hall 641
2	Wed Mar 3	10:25 am – 11:15 am	Damen Hall 641
3	Wed Mar 31	10:25 am – 11:15 am	Damen Hall 641
Final	Wed May 11	9:00 am – 11:00 am	Damen Hall 641

Exams may be re-scheduled for the whole class to the next available lecture meeting **in case that unexpected events or emergencies acknowledged by the University** (e.g. a weather catastrophe) impede a suitable examination process.

Grades

This table illustrates how the score for the course will be calculated. Each of the individual scores will be added to obtain a total score for the course. Once the score is calculated at the end, it will be translated to a letter (see *grade table*).

Item	Points
Laboratory	115
Attendance	25
Quizzes 1,2,3,4	60
Exams 1	100
Exams 2	100
Exams 3	100
Final Exam	100
Total Score	Add all the above as 120%

The final score of the course will be rounded to the closest integer to assign the letter according to the following *grade table*.

Grade Table

Letter	Range (%)
A	95 or more
A-	90-94
B+	85-89
B	80-84
B-	75-79
C+	70-74
C	65-69
C-	60--65
D+	55-59
D	50-54
F	Below 50

Important things to remember:

- There will be no make up examination for the Exams unless there is a documented family or medical emergency, or an unavoidable civil duty (e.g. jury duty). **Proper documentation will be required for the approval of the Dean's office.** Due to technical reasons and fairness, the difficulty of the make up exams can only be guaranteed as **NO LESS** than that of the original exams.
- There will be **no make up tests for missed quizzes**, either for the extra credit or as part of assignments.

Appeals

The score or grade of exams can be appealed to the instructor by a written message through email. The appeal should contain an explanation with details of why the student believes the grade should be changed. The instructor will consider the appeal and communicate the result to the student in timely fashion trying to be as fair as possible with the student and the whole class.

Participation

Attendance to class is not optional. Students are expected to attend and be engaged in class activities. The instructor strongly encourages the students to participate in class and interact with other classmates. Attendance to both lectures and discussions will be checked randomly. Each verified absence will result in 5 points deduction.

Reading assignments

Students are expected to read the chapter indicated in the tentative schedule by the date in which we will deal with that particular topic. In this way, students will take a better advantage of the lectures.

Tentative lecture schedule

In a separate sheet, there is the intended schedule for the lectures. The instructor may decide to slightly decrease or speed up the pace of the lectures in order to improve the quality of the learning. These adjustments will take into account the feedback that the instructor receives or perceives from the audience.

Expected behavior

During the exams, students should follow directions intended to set a proper atmosphere (i.e. changing seats when requested or other common sense direction to avoid noises, discourage cheating etc.). If an individual student chooses not to follow these instructions, she/he may receive a score of zero or a deduction. In the exams, students are not allowed to use any electronic device (laptop computers, cell phones, iPods, radios, calculators etc.) unless the instructor specifically authorizes them. Cell phones or any other distracting devices are not allowed in class. Please, turn them off or this may cause a point deduction at the end of the course, as well as any other repetitive disrupting behavior.

If a student does not attend a scheduled lecture, activity, or discussion section, it is her/his responsibility to obtain the missed material and/or announcements from a fellow classmate, textbook, online, or whichever method is more appropriate.

Academic integrity

Academic integrity is essential for the academic life; for that reason, and students are expected to adhere to the highest ethical standards in the course. Anything less, will not be accepted. Dishonest behavior such as cheating may cause to fail an assignment or examination. This *zero* score will not be dropped. A second instance of academic dishonesty may be reported and cause to fail the entire course. In addition, the course will deserve an F if the first instance of dishonesty is severe. Please refer to the official policy of the *College of Arts and Sciences* regarding academic integrity:

http://www.luc.edu/cas/pdfs/CAS_Academic_Integrity_Statement_December_07.pdf

There will be no expiration time for the enforcement of rules against acts of dishonesty. When an act of academic dishonesty is found, rules may be enforced even if the grade of an exam or assignment has already been given.

Syllabus amendments

The syllabus has been thoroughly checked with the goal of avoiding mistakes. However, there is the possibility that unintended inaccuracies exist. In case that the student finds a contradiction or an error, particularly in the dates of the exams or classes, the student should immediately contact the instructor. The instructor of the course reserves the right to revise the syllabus. Amendments will be made in case mistakes are found or if the instructor believes they will improve the learning process for everybody. Amendments, if they ever exist, will be announced in class and/or by e-mail.