

ED.S. Comprehensive Assessment Application Procedures

(For written (proctored), and/or portfolios)

Loyola University Chicago – School of Education

- ▶ Check your program student handbook to confirm School of Education and departmental comprehensive assessment procedures, dates, and deadlines.

- ▶ The program application deadlines are as follows:

Fall semester – August 1

Spring semester – December 1

If this date falls on a weekend, the deadline will be the following Monday.

- ▶ **NO APPLICATIONS WILL BE ACCEPTED AFTER THE ABOVE DEADLINE.**

- ▶ Submit the application to School of Education front desk:

WTC LT 11th Floor

312-915-6800

- ▶ Additional information can be found in your program handbook.
- ▶ If you are taking a proctored exam, please check the School of Education academic calendar for Comprehensive Exam dates at <http://www.luc.edu/education/resources/grad-academic-calendar/>
NOTE: The Ed.S. exam is offered on the **first** date listed for the exams or on the date designated by your program
- ▶ You will be notified by mail with the results of the Comprehensive Assessment once the appropriate faculty have reviewed it. Typically, this process takes six weeks.
- ▶ If you have completed or are in the process of completing your program coursework, and are scheduled to receive your degree in December, May or August, **please file for Graduation by:**
December: August 1 • May: December 1 • August: February 1
through LOCUS. Access instructions at http://www.luc.edu/regrec/graduation_diplomas.shtml



Preparing people to lead extraordinary lives

Application for Ed.S. Comprehensive

Water Tower Campus • 820 N. Michigan, 11th floor • Chicago, IL 60611

Phone: (312) 915-6800 • (312) 915-6660

Please print clearly.

NAME _____ MAIDEN NAME _____

STREET _____ CITY _____ STATE _____ ZIP _____

LOYOLA ID # (LID) _____ PHONE (cell) _____

Email _____ BIRTHDATE _____

PROGRAM _____

Select one of the following:

PROCTORED EXAMINATION date of exam* _____20_____

**(the first date in the academic schedule or the date that your department sets)*

PORTFOLIO due date _____20_____

COURSES COMPLETED: Please attach an unofficial transcript from LOCUS

When did you last attend? semester _____ academic year _____

Have you completed the comprehensive assessment before? YES NO

If yes, when? _____

STUDENT SIGNATURE _____ DATE _____

PROGRAM DIRECTOR'S APPROVAL _____ DATE _____

(to be signed by your program director after you submit this form to your program coordinator)

FOR OFFICE USE ONLY:

Results of Assessment verified by signatures of all examiners:

Pass Fail Conditional Pass*

*Conditions attached to a result of "Pass" (e.g., completion of additional course work) are to be set below.

Comments: _____

GPD Signature/Date

Date Student notified by Program ____/____/____ Date results posted by the School of Education ____/____/____