

*Loyola University Chicago – School of Education*

***M.Ed. Comprehensive Assessment Application Procedures***

*For written (proctored or take-home), e-portfolios, portfolios, and/or projects*

<b>M.Ed. Programs</b>	<b>Apply?</b>	<b>Type of Assessment &amp; Details</b>
Administration & Supervision	No	Not Required
Community Counseling	Yes	Proctored (see <a href="#">Program Curriculum</a> )
Cultural & Educational Policy Studies	No	Portfolio (see <a href="#">Program Curriculum</a> )
Curriculum & Instruction	Yes	Written – Take-home (see <a href="#">Program Curriculum</a> )
Educational Psychology	Yes	Portfolio (see <a href="#">Program Curriculum</a> )
Elementary Education	No	Professional Practice Profile (see <a href="#">Program Curriculum</a> )
English Language Teaching & Learning	No	Portfolio (see <a href="#">Program Curriculum</a> )
Higher Education	Yes	ePortfolio (see <a href="#">Program Curriculum</a> )
International Higher Education	No	ePortfolio (see <a href="#">Program Curriculum</a> )
Reading	No	Portfolio (see <a href="#">Program Curriculum</a> )
School Counseling	Yes	Proctored (see <a href="#">Program Curriculum</a> )
School & Community Counseling	Yes	Proctored (see <a href="#">Program Curriculum</a> )
Secondary Education	No	Professional Practice Profile (see <a href="#">Program Curriculum</a> )
Special Education	No	Professional Practice Profile (see <a href="#">Program Curriculum</a> )
Special Education for Licensed Teachers	No	Project & Professional Practice Profile (see <a href="#">Program Curriculum</a> )

If your program requires an application, the deadlines are as follows:

**Fall semester – August 1**  
**Spring semester – December 1**

► **NO APPLICATIONS WILL BE ACCEPTED AFTER THE ABOVE DEADLINE.**

► Submit the application to the School of Education front desk:

WTC Lewis Towers, 11<sup>th</sup> Floor      312-915-6800

► If you are taking a proctored exam, please check the School of Education academic calendar for Comprehensive Exam dates at <http://www.luc.edu/education/resources/grad-academic-calendar/>. NOTE: The M.Ed. exam is offered on the **first** date listed for the exams or on the date designated by your program.

► If you have completed or are in the process of completing your program coursework, and are scheduled to receive your degree in December, May or August, **please file for Graduation by:**  
**December: August 1   •   May: December 1   •   August: February 1**  
through LOCUS. Access instructions at [http://www.luc.edu/regrec/graduation\\_diplomas.shtml](http://www.luc.edu/regrec/graduation_diplomas.shtml)

School of Education  
**M.ED. Comprehensive Assessment Application**



Water Tower Campus • 820 N. Michigan, 11<sup>th</sup> floor • Chicago, IL 60611  
Phone: (312) 915-6800 • Fax (312) 915-6660

*Preparing people to lead extraordinary lives*

Please print clearly

NAME \_\_\_\_\_ MAIDEN NAME \_\_\_\_\_

STREET \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

Loyola ID # (LID) \_\_\_\_\_ PHONE (home) \_\_\_\_\_  
(work) \_\_\_\_\_

Email \_\_\_\_\_ BIRTHDATE \_\_\_\_\_

PROGRAM \_\_\_\_\_

Select one of the following:

PROCTORED EXAMINATION date of exam\* \_\_\_\_\_ 20\_\_\_\_

*\*(the first date in the academic schedule or the date that your department sets)*

PORTFOLIO / ePORTFOLIO due date \_\_\_\_\_ 20\_\_\_\_

TAKE HOME due date \_\_\_\_\_ 20\_\_\_\_

COURSES COMPLETED: please attach an unofficial transcript from LOCUS

When did you last attend? semester \_\_\_\_\_ academic year \_\_\_\_\_

Have you completed the comprehensive assessment before? YES NO  
(If yes, when? \_\_\_\_\_)

STUDENT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PROGRAM DIRECTOR'S APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_  
*(to be signed by your program director after you submit this form to your program coordinator)*

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**FOR OFFICE USE ONLY:**

Results of Assessment verified by signatures of all examiners:

Pass  Fail  Conditional Pass\*

\*Conditions attached to a result of "Pass" (e.g., completion of additional course work) are to be set below.

Comments: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
GPD Signature/Date

Date Student notified by Program \_\_\_\_/\_\_\_\_/\_\_\_\_ Date results posted by the School of Education \_\_\_\_/\_\_\_\_/\_\_\_\_