

School of Education

Sample Announcement of Final Oral Defense

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Preparing people to lead extraordinary lives

Members of the student's school and the University community should be notified of a public oral defense of a dissertation. The School of Education therefore requires the student to prepare and distribute a formal announcement of the oral defense (see sample announcement on next page) and post it on the 11th Floor (of Lewis Towers) by the elevators.

LOYOLA UNIVERSITY CHICAGO

SCHOOL OF EDUCATION

ANNOUNCES THE FINAL PUBLIC EXAMINATION OF

(STUDENT'S NAME)
(Degrees earned and institutions)

[TITLE OF DISSERTATION]

(DATE, TIME, LOCATION)

BOARD OF EXAMINERS
(List in a column names and degrees of committee members)